*Replace the bits in [brackets] with your text.*

Dear Sir or Madam,

I am writing to apply for the job of [Job Title] at [Company Name].

I believe I would be a good candidate because [reason]. My skills in [specific skills related to the job] and experience with [relevant experience or previous jobs] make me well-suited for this role.

I am particularly excited about this opportunity because [explain why you are interested in this job or company]. I am eager to bring my [mention a personal strength or quality] to your team.

Thank you for considering my application.

Yours sincerely,

[Your Name]