

TEST 3

SECTION 1

AGENT:	Good morning.	
STUDENT:	Oh, good morning. Is this . . . er . . . room number 26?	
AGENT:	Yes, that's right.	
STUDENT:	So is this the Student Job Centre?	
AGENT:	It certainly is. How can I help you?	
STUDENT:	Well, actually I'm looking for a job – a <u>part-time job</u> . Do you have anything available at the moment?	Example
AGENT:	Ah, yes . . . Are you a registered student? I'm afraid this service is only available to full-time students.	
STUDENT:	Yes . . . I am. I'm doing a degree in <u>Business Studies</u> . Here's my student card.	Q1
AGENT:	Which year are you in?	
STUDENT:	Well . . . I've been at uni for four years but I'm in the <u>Third Year</u> because I took last year off.	Q2
AGENT:	Right . . . well, let's just have a look at what positions are available at the moment. There's a job working at the reception desk at the <u>Sports Centre</u> , for three evenings a week – that's Wednesdays, Thursdays and Fridays.	Q3
STUDENT:	That sounds like fun but unfortunately I have evening lectures – so that's not possible, I'm afraid. Is there anything during the day?	
AGENT:	OK, that's no good then. Um. What about cleaning? There's a position <u>for a cleaner</u> at the Child Care Centre.	Q4
STUDENT:	Right . . .	
AGENT:	But you'd need to be there at 6 am. Does that appeal?	
STUDENT:	Six o'clock in the morning! Oh, that's far too early for me, I'm afraid. I'd never make it that early in the morning.	
AGENT:	Mmm . . . Well – there was a position going in the Computer Lab. for three days a week that might be OK. Ah, here it is! No, it's in the <u>Library</u> , not the Lab., Clerical Assistant required – I think it mostly involves putting the books back on the shelves. Oh no – hang on. It's for Wednesday and Friday evenings again.	Q5
STUDENT:	No – I can't manage that because of the lectures.	
AGENT:	OK, I'm getting the idea. Look, I'll just get a few details from you anyway, and then we can check through the list and see what comes up.	
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AGENT:	We'll fill in the personal details on this application form first, if that's OK?	
STUDENT:	Yes, that's fine.	
AGENT:	Now, what's your name again?	

Tapescripts

STUDENT:	Anita Newman – that's N-E-W-M-A-N.	
AGENT:	And your address, Anita?	
STUDENT:	I'm in one of the Halls of Residence for post-graduate students, you know, <u>International House</u> .	Q6
AGENT:	OK – that's easy. What's your room number there?	
STUDENT:	Room B569 – no sorry <u>B659</u> . I always get that wrong. I haven't been living there very long.	Q7
AGENT:	Do you have any other skills? Typing, languages, that sort of thing?	
STUDENT:	Well, I speak some Japanese.	
AGENT:	Right, I'll make a note of that. Now – let's see what else is available. What do you think of administrative work? There is a position for an <u>Office Assistant</u> at the English Language Centre.	Q8
STUDENT:	That sounds interesting.	
AGENT:	It's for 3 days a week – Monday, Friday and Saturday mornings. Interested?	
STUDENT:	Mmm. I was hoping to have Saturdays free. But I need the work so . . . can you tell me what the job involves?	
AGENT:	Yes, sure. It says here that you'll be required to deal with student enquiries and <u>answer the phone</u> .	Q9
STUDENT:	I'm sure I can handle all that without a problem.	
AGENT:	Great. Well, would you like me to arrange an interview for you? Say, Friday morning, around ten?	
STUDENT:	Could we make it a bit later? Unfortunately, I've got something to do at ten. Would that be OK?	
AGENT:	Not a problem. <u>How about eleven thirty?</u> Hope it works out for you Anita.	Q10
STUDENT:	Me too. And thanks for all your help.	