

SPEAKING

PART 2

Describe a meeting you remember going to at work, college or school.

You should say:

when and where the meeting was held

who was at the meeting

what the people at the meeting talked about and explain why you remember going to this meeting.

You will have to talk about the topic for one to two minutes.

You have one minute to think about what you are going to say.

You can make some notes to help you if you wish.