

SPEAKING

PART 3

Discussion topics:

Discussing problems with others

Example questions:

Why is it good to discuss problems with other people?

Do you think that it's better to talk to friends and not family about problems?

Is it always a good idea to tell lots of people about a problem?

Communication skills at work

Example questions:

Which communication skills are most important when taking part in meetings with colleagues?

What are the possible effects of poor written communication skills at work?

What do you think will be the future impact of technology on communication in the workplace?