

# General Training: Reading and Writing Test B

## READING

### SECTION 1 Questions 1–14

Read the information below and answer Questions 1–7.

#### Booking a Wessex Cottages Holiday

##### How to book your holiday

When you have looked through our brochure and have chosen two or three alternative cottages you would like to stay in, please phone our Holiday Booking Office.

The number is: 01225 892299

##### 31<sup>st</sup> March to 20<sup>th</sup> October

Monday, Tuesday, Wednesday, Friday 9.00 a.m. to 5.00 p.m. and Thursday 9.30 a.m. to 5.00 p.m.  
Saturday Closed  
Sunday Closed

##### 21<sup>st</sup> October to 30<sup>th</sup> March

Monday, Tuesday, Wednesday, Friday 9.00 a.m. to 5.00 p.m. and Thursday 9.30 a.m. to 5.00 p.m.  
Saturday 9.30 a.m. to 4.30 p.m.  
Sunday Closed

We will check the availability of your choices and our reservation staff will help you make your decision. Should none of your choices be available, we will do our best to suggest suitable alternatives.

When a provisional reservation has been made, it will be held for 7 days. We will give you a holiday reference number and ask you to complete the holiday booking form and return it, with a deposit of ONE THIRD of the cottage rental, to:  
WESSEX COTTAGES HOLIDAY BOOKING OFFICE  
PO BOX 675  
MELKSHAM  
WILTSHIRE SN12 8SX  
Deposit payments can be made by credit card at the time of booking or by cheque made payable to: Wessex Cottages Ltd.

IF WE HAVE NOT RECEIVED YOUR COMPLETED AND SIGNED BOOKING FORM WITH DEPOSIT

WITHIN 7 DAYS, WE REGRET THAT YOUR RESERVATION WILL BE CANCELLED.

When we receive your booking form and deposit, your reservation will be confirmed – we will send you a Booking Confirmation, together with advice on how to reach your holiday cottage and the telephone number of a local contact should you require further details on the cottage before leaving home. Attached to the Booking Confirmation will be a note showing the balance due on your holiday and the date by which it is payable. Outstanding balances on bookings made in the UK must be settled within 10 weeks of sending the deposit.

##### ARRIVAL

Please do not arrive at your holiday cottage before 3.30 p.m. or later than 7.00 p.m.

##### DEPARTURE

On the morning of departure, please leave your holiday property by 10 a.m. to allow caretakers sufficient time to prepare the property for the next visitors. We ask that you please leave the property as you found it. Please do not move the furniture as this can cause damage both to the furniture and to the property.

##### OVERSEAS BOOKINGS

We are delighted to take bookings from overseas visitors either by telephone or fax + 44 (0)1225 890227. All payments should be made by credit card

or by cheque in Pounds Sterling. Please note that provisional bookings from overseas visitors will be held for 14 DAYS. If the completed and signed booking form with the deposit is not received within that time, the reservation will be cancelled.

#### **LAST-MINUTE BOOKINGS**

If you wish to make a last-minute booking, please telephone the Holiday Booking Office to check availability.

If your reservation is made within 10 weeks of the holiday start date, full payment is due on booking.

#### **ELECTRICITY**

In most Wessex Cottages properties electricity must be paid for in addition to the holiday price. You may be asked to take a meter reading at the conclusion of

your holiday, or an additional fixed charge for electricity may be made. Alternatively, there may be a coin meter, in which case you will be advised when you are making your booking. In some cottages, electricity is included in the rental and in very few there is no electricity at all.

#### **LINEN**

In most Wessex Cottages properties you have the choice either of hiring linen, at a cost of £6.00 per person per week, or of bringing your own. In some cottages linen is included and in a very few it is not available at all. If you choose to hire linen, it will include bed linen (i.e. sheets and/or duvet covers and pillow cases), bath and hand towels and tea cloths but will not include towels for swimming or beach use. Linen is not available for cots. If you have any queries, do ask the Holiday Booking Office.

### **Questions 1–7**

*Look at the information above about renting holiday cottages in England.*

Do the following statements agree with the information given in the passage?

*In boxes 1–7 on your answer sheet write*

**TRUE** if the statement agrees with the information  
**FALSE** if the statement contradicts the information  
**NOT GIVEN** if there is no information on this

- 1 The office is open on Saturdays in February but closes slightly earlier than on weekdays.
- 2 On receipt of your deposit, Wessex Cottages will confirm your booking by telephone.
- 3 For UK bookings, any outstanding balance must be paid within ten weeks of sending the deposit.
- 4 Between the departure of one visitor and the arrival of the next, the properties are visited and made ready.
- 5 The cost is lower if you make a last-minute booking.
- 6 Electricity is included in the rental of the majority of Wessex Cottages properties.
- 7 Beach towels are available for hire.

Read the advertisements below and answer Questions 8–14.

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**C**

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**E**

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