

## TEST 2

### SECTION 1

- LIBRARIAN: Good morning, North College Library. How can I help you?
- MAN: I was wondering if it was possible to join the library.
- LIBRARIAN: Are you a student at North College?
- MAN: No, I'm not, but someone told me it was possible to join, even if I wasn't.
- LIBRARIAN: That's right, it is. Are you over 18? That's our minimum joining age. *Example*
- MAN: Yes, I am.
- LIBRARIAN: That's no problem then.
- MAN: Could you tell me what I have to do to join?
- LIBRARIAN: Well, you'll need to come in to the library and fill out some forms. You'll also need to bring two passport photos with you. We also need two documents for ID, so a driving licence would be fine. *Q1*
- MAN: I've got that and what else? A credit card?
- LIBRARIAN: No, it needs to have your address on it.
- MAN: Shall I bring a bank statement, would that do? *Q2*
- LIBRARIAN: That'll be fine.
- MAN: Good. Does it cost anything to join?
- LIBRARIAN: Well, it's free for students here but otherwise it's £125 per year or £25 if you've got a current student card from another college. *Q3*
- I was at Westerley College until last year but now I've got a job at Jefferson's steel factory. Er, it's more expensive than I thought. My local library is free.

## *Tapescripts*

- LIBRARIAN: But you'll find they don't have the range of reference books or facilities which we buy for our students. That's why you have to pay to be an external member.
- MAN: I see. How many books can I borrow?
- LIBRARIAN: We allow twelve items borrowed at any one time if you're a student, and that includes CDs, DVDs and videos. However, it's only eight items for members of the public. Q4
- MAN: Fine. And how long can I have them for?
- LIBRARIAN: Well, you can have both fiction and reference books for four weeks which isn't bad really.
- MAN: And what happens if I return them late?
- LIBRARIAN: Like all libraries there's a fine system in place. The minimum fine is £1.50 but Q5 it can be much higher for some items – up to £5 per week. We'll give you a booklet with all the details when you join. You can always renew items if they're not required by anyone else by telephoning or logging on to our website.
- MAN: What about the computers? Can I use them free of charge?
- LIBRARIAN: For college students it's free, but for external members like yourself, the first hour is free and then we make a nominal charge of £1 per hour thereafter.
- MAN: Do I have to book in advance for them?
- LIBRARIAN: Oh, yes, it's advisable. Most people tend to book twenty-four hours in advance although sometimes you can get one with only six hours' notice. However, the earliest you can book a computer is forty-eight hours before you need it. Q6 and you can only book one hour at a time. If no-one else has booked the computer out, then you may be able to have another hour if you want. We have a wide range of databases, so the computers are in great demand. I'm thinking of doing some writing and I might need to access national newspapers. Do you have them on these databases?
- LIBRARIAN: We do indeed. We've got all the big nationals, The Guardian and The Observer, The Independent and The Times and Sunday Times. We've also got all the local papers and a wide selection of magazines. Q7
- MAN: Excellent. I assume you have photocopying facilities?
- LIBRARIAN: Of course. 5p a sheet for both A4 and A3 black-and-white copies and 40p a sheet for colour. You can get a card from the counter here – it Q8 doesn't take coins.
- OK. Oh by the way, another thing I was wondering about was if you ran any writing classes through the library?
- LIBRARIAN: We do, but you'll have to speak to John Grantingham about that. He's our resident author. He runs the creative writing classes.
- MAN: John . . . Grant . . . Could you spell that for me please?
- LIBRARIAN: Certainly. G - R - A - N - T - I - N - G - I - A - M. Q9
- MAN: Are the classes here at the library?
- LIBRARIAN: Yes – he's here on Thursday evenings, oh no sorry, Friday – he's just Q10 changed it. You can contact him by emailing the library. Okay. Right, well that's about all I need to know. Thank you. I'll be along later this week to join. Thanks. Bye.