

ASHWOOD

COLLEGE

How to enrol if you are abroad . . .

Please complete the Application Form and send this with the correct Non-Returnable Deposit (see below) to: The Overseas Registrar, Ashwood College, 20 Glossop Street, Mithaven.
Tel: 01423-968075; Fax: 01423-968076.

- 1 STUDENT SENDS APPLICATION FORM TO ASHWOOD COLLEGE WITH DEPOSIT OF £100 FOR COURSE ONLY OR £200 FOR COURSE & ACCOMMODATION
- 2 ASHWOOD COLLEGE CHECKS AVAILABILITY OF COURSE AND ACCOMMODATION
- 3 ASHWOOD COLLEGE SENDS STUDENT — confirmation letter — invoice — certificate of enrolment — transfer request form
- 4 STUDENT RETURNS COMPLETED AIRPORT TRANSFER FORM IF REQUIRED
- 5 ASHWOOD COLLEGE CONFIRMS TRANSFER
- 6 STUDENT CONFIRMS TIME OF ARRIVAL TO HOST FAMILY OR TO ASHWOOD COLLEGE
- 7 STUDENT ARRIVES IN MITHAVEN AND IS TESTED, INTERVIEWED AND PLACED IN CLASS
- 8 STUDENT PAYS ANY OUTSTANDING BALANCE FOR COURSE AND ACCOMMODATION

How to enrol if you are in Mithaven . . .

We invite you to visit us and see the school. After an assessment you will be able to reserve a place on the next available course. We have two centres in Mithaven.

Deposits/payment

1. Your enrolment form must be accompanied by the course deposit of £100 or, if you are booking accommodation through the school, your course and accommodation deposit of £200.
2. Any balance of course and accommodation fees must be paid in full by the first day of your course.
3. All bank charges incurred in sending money to Ashwood College must be paid by the student.
4. Deposits and payments are non-refundable and non-transferable.
5. A charge of £20 will be made for any changes made to bookings.

Conditions

Timetable
Each hour consists of 50 minutes' tuition and a 10-minute break.

Public and School Holidays
There is no reduction in the fee where a course includes a Public Holiday, except for two weeks at Christmas.

Age
The above centres of Ashwood College do not accept students under 16 years of age.

Attendance
Students are expected to attend regularly and on time. Students forfeit tuition if they arrive late, are absent or leave before the course ends.

Student Holidays
Students on long courses except examination preparation courses may take a holiday of one week every 12 weeks without losing their course fee for this period.

Location and Time of Courses
Ashwood College has two all-year centres and a summer centre in Mithaven. Before entry to the school, students must take an entry test to determine the level of class they enter. We cannot guarantee the time or location of a student's course although every attempt is made to place students in the centre and at the time of their choice.

THE TOTARA LANGUAGE INSTITUTE NEW ZEALAND

Study English in a national university with students from many countries.

- **4-week blocks**
- **5 hours' tuition each day**
- **examination preparation**
- **university entry (with appropriate academic and English requirements)**



Choice of accommodation for all students - homestays with local families or in Halls of Residence with New Zealand students.

The Totara Language Institute is part of the University of Waikato in the city of Hamilton, in New Zealand's North Island. Intensive English classes are taught in four-week blocks throughout the year and students may enrol for as many blocks as they wish. Classes are for 5 hours each day, Monday to Friday, and include preparation for several international English language examinations. All the courses are taught by highly qualified teachers, many of whom also teach on Language Institute graduate programmes in second language teaching and applied linguistics. Classes are small, usually from 10-12 students with a maximum number of 15, and normally contain a mix of students from a wide range of countries. Students who study English at the Language Institute become international members of the Waikato Students' Union. The option is available to move on to university study if students meet the English language and academic entry levels for their choice of programme. The Language Institute provides student support, welfare and activities services. Students are met at Auckland airport on arrival and accommodation is provided with local families or in University Halls of Residence with New Zealand students.

Hamilton, one of New Zealand's fastest growing cities, is ideally located for a wide range of leisure and cultural activities. The Waikato river, the longest river in New Zealand, flows through the centre of the city, providing a picturesque and park-like setting of riverside walks and gardens. The Waikato region is a diverse agricultural area, rich in historic sites, arts and crafts, hot springs, native forests, mountains and rivers. Within easy reach is an unspoilt coastline; the wild and rugged west coast beaches famous for surfing, and the more peaceful east coast resorts are only a short drive from Hamilton. Further afield the mountains of the central North Island, 3 hours' drive away, provide superb ski facilities in winter, and hiking country in summer.

The Language Institute activities co-ordinator can assist students to arrange any sport and leisure activities. Assistance is also available for ongoing travel arrangements for students. Students on a visitor visa or work permit may study for a maximum of 3 months. Courses of longer duration require a student permit which is issued for the length of study only.