

# TEST 4

## SECTION 1

MARTHA	Hi Alex. It's Martha Clines here. James White gave me your number. I hope you don't mind me calling you.	
ALEX	Of course not. How are you, Martha?	
MARTHA	Good thanks. I'm ringing because I need a bit of advice.	
ALEX	Oh yeah. What about?	
MARTHA	The training you did at JPNW a few years ago. I'm applying for the same thing.	
ALEX	Oh right. Yes, I did mine in <u>2014</u> . Best thing I ever did. I'm still working there.	Example
MARTHA	Really? What are you doing?	
ALEX	Well, now I work in the customer services department but I <u>did my initial training in Finance</u> . I stayed there for the first two years and then moved to where I am now.	Q1
MARTHA	That's the same department I'm applying for. Did you enjoy it?	
ALEX	I was pretty nervous to begin with. I didn't do well in my exams at school and I was really worried because I <u>failed Maths</u> . But it didn't actually matter because I did lots of courses on the job.	Q2
MARTHA	Did you get a diploma at the end of your trainee period? I'm hoping to do the one in business skills.	
ALEX	Yes. That sounds good. I <u>took the one on IT skills but I wish I'd done that one instead</u> .	Q3
MARTHA	OK, that's good to know. What about the other trainees? How did you get on with them?	
ALEX	There were about 20 of us who started at the same time and we were all around the same age – I was 18 and <u>there was only one person younger than me, who was 17</u> . The rest were between 18 and 20. I made some good friends.	Q4
MARTHA	I've heard lots of good things about the training at JPNW. It seems like there are a lot of opportunities there.	
ALEX	Yeah, definitely. Because of its size you can work in loads of different areas within the organisation.	
MARTHA	What about pay? I know you get a lower minimum wage than regular employees.	
ALEX	That's right – which isn't great. But <u>you get the same number of days' holiday as everyone else</u> . And the pay goes up massively if they offer you a job at the end of the training period.	Q5
MARTHA	Yeah, but I'm not doing it for the money – it's the experience I think will be really useful. Everyone says by the end of the year you gain so much confidence.	
ALEX	You're right. That's the most useful part about it. There's a lot of variety too. You're given lots of different things to do. I enjoyed it all – I didn't even mind the studying.	
MARTHA	Do you have to spend any time in college?	
ALEX	Yes, <u>one day each month</u> . So you get lots of support from both your tutor and your manager.	Q6
MARTHA	That's good. And the company is easy to get to, isn't it?	
ALEX	Yes, it's very close to the train station so the <u>location's a real advantage</u> .	Q7
ALEX	Have you got a date for your interview yet?	
MARTHA	Yes, it's on the 23rd of this month.	
ALEX	So long as you're well prepared there's nothing to worry about. Everyone's very friendly.	

### Audioscripts

MARTHA. I am not sure what I should wear. What do you think?  
ALEX. Nothing too casual – like jeans, for example. If you've got a nice jacket, wear that. Q8  
with a skirt or trousers.  
MARTHA. OK. Thanks. Any other tips?  
ALEX. Erm, well, I know it's really obvious but arrive in plenty of time. They hate people Q9  
who are late. So make sure you know exactly where you have to get to. And one Q10  
other useful piece of advice my manager told me before I had the interview for  
this job – is to smile. Even if you feel terrified. It makes people respond better  
to you.  
MARTHA. I'll have to practise doing that in the mirror!  
ALEX. Yeah – well, good luck. Let me know if you need any more information.  
MARTHA. Thanks very much.