

LISTENING

PART 1 Questions 1–10

Complete the notes below.

Write **ONE WORD AND/OR A NUMBER** for each answer.

Bankside Recruitment Agency

- Address of agency: 497 Eastside, Docklands
- Name of agent: Becky 1
- Phone number: 07866 510333
- Best to call her in the 2

Typical jobs

- Clerical and admin roles, mainly in the finance industry
- Must have good 3 skills
- Jobs are usually for at least one 4
- Pay is usually 5 £ per hour

Registration process

- Wear a 6 to the interview
- Must bring your 7 to the interview
- They will ask questions about each applicant's 8

Advantages of using an agency

- The 9 you receive at interview will benefit you
- Will get access to vacancies which are not advertised
- Less 10 is involved in applying for jobs