

TSPi Time Recording Log – Form LOGT

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Team	4	Instructor	อ.อภิสิทธิ์ แสงใส
Part/Level	Function (แก้ไขรายการบริการ)	Cycle	1 Sprint 6

Date	Start	Stop	Interruption Time	Delta Time	Phase/ Task	Comp- onent	Comments
7 ส.ค. 64	19:15	21:33	-	138	Code	Function	View แสดงหน้าจอแก้ไข รายการบริการ (v_service_edit)
	22:04	22:45	-	45	Code	Function	Controller แก้ไขบริการ (Service_edit)
8 ส.ค. 64	19.34	20.24	-	50	Code	Function	View แสดงหน้าจอแก้ไข รายการบริการ (v_service_edit) (v_service_showlist)

TSPi Time Recording Log Instructions – Form LOGT

Purpose	- Use this form to record the time spent on each project task
General	<ul style="list-style-type: none"> - Either keep one log and note the task and product element for each entry or keep separate logs for each major task. - Record all the time you spend on the project. - Record the time in minutes. - Be as accurate as possible. - If you need additional space, use another copy of the form. - If you forget to record the starting, stopping, or interruption time for a task, promptly enter your best estimate.
Header	<ul style="list-style-type: none"> - Enter your name, date, team name, and instructor's name. - Name the part or assembly and its level. - Enter the cycle number.
Date	<ul style="list-style-type: none"> - Enter the date when you made the entry. - For example, 10/18/99
Start	<ul style="list-style-type: none"> - Enter the time when you start working on a task. - For example, 8:20
Stop	<ul style="list-style-type: none"> - Enter the time when you stop working on that task. - For example, 10:56
Interruption Time	<ul style="list-style-type: none"> - Record any interruption time that was not spent on the task and the reason for the interruption. - If you have several interruptions, enter their total time. - For example, 37 - took a break
Delta Time	<ul style="list-style-type: none"> - Enter the clock time you actually spent working on the task, less the interruption time. - For example, from 8:20 to 10:56, less 37 minutes is 119 minutes.
Phase/Task	<ul style="list-style-type: none"> - Enter the name or other designation of the phase or task you worked on. - For example, planning, code, test, etc.
Component	<ul style="list-style-type: none"> - If the task was for a unique component, enter the name of the component.

Comments	<ul style="list-style-type: none">- Enter any other pertinent comments that might later remind you of any unusual circumstances regarding this activity.- For example, had a requirements question and needed help.
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