



## BERNHARDT RILEY

— ATTORNEYS AT LAW —

### INTAKE PACKET

#### Client Information

Client Name 1: (First Name, Last Name):

Client Name 2: (First Name, Last Name):

#### Case Information

Please provide a brief summary of the legal issue for which you are seeking representation, advise, or assistance:

Are there any parties involved? (Examples: a friend, an employer, a neighbor, signatory of a contract, etc. This should include parties on either side of your issue)

Party 1: \_\_\_\_\_ Relationship: \_\_\_\_\_

Party 2: \_\_\_\_\_ Relationship: \_\_\_\_\_

Party 3: \_\_\_\_\_ Relationship: \_\_\_\_\_

Desired outcome:

Please classify your urgency in this matter:  
(check one)

- ☐ Critical – Deadline of \_\_\_\_\_
- ☐ Very Important – severe hardship, personal or financial inconvenience if matter is not resolved quickly.
- ☐ Important – matter interferes with business or personal financial stability.
- ☐ Needs to be done, but no immediate hardship in the interim.
- ☐ Just wanted to know what my rights are.

Please upload any documents pertaining to your matter for the legal team's review.

- ☐ Contract
- ☐ Estimate/Invoice
- ☐ Correspondence with opposing party (emails, texts, letters etc.)
- ☐ Pictures
- ☐ Other: \_\_\_\_\_

Personal Injury

Criminal Defense

Debt Defense

Real Estate Litigation

Business Formation

#### Palm Harbor

2706 Alternate US-19 N.  
Suite 213  
Palm Harbor, FL 34683

#### Clearwater

13575 58th St N.  
Clearwater, FL 33760

#### Tampa

1228 E. 7th Avenue  
Tampa, FL 33605

#### Northwest Florida

495 Grand Blvd. #206  
Miramar Beach, FL 32250