



COLLEGE OF HEALTH AND WELL-BEING KINTAMPO-GHANA



REPUBLIC OF GHANA

Ministry Of Health
P.O. Box 9, Kintampo, B/A
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Incase of reply the number and the
date of this letter should be quoted

Our Ref No. CoHK/ADM18WW095

Date: 24th August, 2018

Your Ref No.

WISDOM MAWULI DZONTOH
0558749735

Dear WISDOM MAWULI DZONTOH



OFFER OF ADMISSION – 2018/2019 ACADEMIC YEAR HEALTH INFORMATION PROGRAMME

1. I write, with reference to your application, to offer you admission into the College of Health And Well-Being, Kintampo to pursue a Diploma Programme leading to Technical Officer (Health Information) Grade.
2. The programme is for a period of Three Academic Years and starts on Monday, 10th September, 2018. You will be a non-resident student; however, you may be considered for residential status if there are vacant rooms in the College's hostel which can be accessed at www.cohk.edu.gh
3. You are to register at the Department Office at the beginning of every semester and present your original results slip(s)/Certificate(s)/Professional Certificate(s) for verification.
4. Your admission is subject to being declared medically fit through a medical examination to be conducted by the college. You are required to come along with an X-ray report from a medical officer/radiologist and a visual acuity report.
5. You are to provide evidence of registration with the National Health Insurance Scheme to take care of illnesses during the period of your training.
6. If you are under bond to any Ministry/Department/Corporation, you should arrange for your release. Any student found after admission to be still under bond will be withdrawn.
7. You will be considered to be under probation for the full duration of the programme. You may be withdrawn from the College at anytime for misconduct, unsatisfactory progress in your studies or failing to pass any prescribed examination.
8. Should any of the information you have provided to the College in connection with your application for admission be found to be false, or should you be found to be deficient in the entry requirements at any time in the course of your study, you will be dismissed from the College.
9. You are expected to pay the appropriate fees (as indicated on the attached fees breakdown) at any National Investment Bank Nationwide using the CODE: **HIK128** payable to College of Health, Kintampo.
10. You should note that all approved fees paid to the College are not refundable.
11. You will be expected to bear the cost of external field attachments and project work components of the programme.
12. You will be expected to acquire any basic learning material(s) and equipment that may be prescribed during the course of your training.
13. It is important to note that failure to present any of the requirements will lead to non-registration.
14. You will be given the original admission letter on the day of registration.
15. You are to submit to the College an acceptance letter on the day of registration. If you fail to register by Monday 17th September 2018 your place will be given to someone.

Yours faithfully

Dr. Kwabena Opoku -Adusei
Director

Cc: The Controller & Accountant General, Accra
The Head, HTIS, MOH, Accra
The Head of Civil Service, Accra
The Director, HRHD, MOH, Accra
The Director, HRDD, GHS, Accra
The Finance Dept, CoHK, Kintampo
Personal File