



CP4P_Week2_Keybo
ard_activity_instructi

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The full feature set of Office 365 apps, needed to open the embedded file
above, is available only when installed on your own personal laptop and/or
desktop. See [Software available to Senecans](#) for that and more.

Delete this line and all above before submitting. Position cursor at [End] of this
line, [Ctrl+Shift+Home] [Delete] >

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Special Notes to Instructor (Click or tap here to enter text.)

1. Following the instructions to copy and paste using the mouse, how many
seconds did it take? (5 marks)

8

2. What were the mousing steps including all motioning, gesturing, and hand
movements to copy and paste? (10 marks)
(if it is too difficult to explain the movements, explain in detail why it is
difficult to describe the movements)

1. Move the cursor the beginning of the line to be copied.
2. While clicking the left mouse button, drag it to the end of the line.
3. Once the selection has been made, left click on the highlighted region and then click
copy from the options that appear.
4. Now, move the cursor over to the place you wish to paste the line.
5. Right click and then select "Paste" from the options.

3. After practicing, how many seconds did it take to copy / paste using the
keyboard? (5 marks)

4

Begin Keyboard Practice (9 shortcut practice items, 5 marks each)

9. Move this paragraph to appear immediately below "Begin Keyboard Practice". If the cursor is somewhere within this paragraph, the whole paragraph will be auto selected and moved with the Alt+Shift+Up/Down keyboard shortcut.

4.

5. Sequence the words of an A – Z typing exercise from alphabetical order into a grammatically correct sentence. Select, cut, paste. Home, End, Ctrl+←→

The quick brown fox jumps over a lazy dog.

5. Go to the end of this line using a single keystroke and type your name >
Fardee Panjwani
What was the keystroke that sent the cursor to the end of the line? > End
6. Make all instances of the word "*italics*" on this line into *italics*...and more *italics*.
7. Underline the word underline where it appears in this sentence.
8. **Convert this line to bold using the minimum number of keystrokes.**
What were the keystrokes to position, select, and perform the text enhancement?

Home => Shift + End => Ctrl + B

10. Move the following three paragraphs so they are in ascending order *and* change their font type, style, and size to be all the same.
 - a. Real Programmers use C because it is the easiest language to spell.
 - b. Real Programmers don't write specs -- users should consider themselves lucky to get any programs at all and take what they get.
 - c. Real Programmers don't comment their code.
If it was hard to write, it should be hard to understand.

Cut this entire line and paste it to appear immediately above End-Practice.

End Keyboard Practice

11. Copy your new helloWorld2.c source code from Visual Studio (Ctrl+A, Ctrl+C) and paste in the box below using the Paste Option to either Merge Formatting (M) or Keep Text Only (T) (35 marks)

```
/* Thanks to Brian Kernighan, 'Hello World' is the traditional first C
program. It became legendary with the publication of "The C
Programming Language" by Kernighan and Ritchie (1978). Now, Hello
World is the canonical test of any programming language. */

#include <stdio.h> // C language module providing Input/Output
facilities
// main() is always called to start a C program
int main(void) {
    printf("Hello, World!\n"); // output greeting
    printf("This is Fardeen Panjwani.\n"); // output your name
    return 0;
}
```

Easter Egg (answering is optional)

➔ Their are three mistakes in this sentence. ⬅ Is that sentence true or false, and why?

True. The fact that there are only two mistakes makes the statement the third mistake.