



ALYSSA WITT MAKEUP, LLC

# MAKEUP SERVICE

## Contract

### CLIENT INFORMATION

Client Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### EVENT INFORMATION

Date Of Event: \_\_\_\_\_ Type Of Event: \_\_\_\_\_

Getting Ready Location: \_\_\_\_\_

Makeup Start Time: \_\_\_\_\_ Be Ready By: \_\_\_\_\_

#### Formal Event

☐ Graduation

☒ Wedding

☐ Party/Dance

☐ Ball/Gala

#### CLIENTS:

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

Line 1: \_\_\_\_\_

Line 2: \_\_\_\_\_

#### PRICE:

\$ \_\_\_\_\_ \$ \_\_\_\_\_

\$ \_\_\_\_\_ \$ \_\_\_\_\_

\$ \_\_\_\_\_ \$ \_\_\_\_\_

\$ \_\_\_\_\_ \$ \_\_\_\_\_

Total:

\$1,985

**BOOKING**

To secure a date, a signed contract is required with a deposit due at the time of signing. The deposit is non-refundable and non-transferable. Please be advised, dates and scheduled makeup times will only be reserved when a signed contract and deposit are received. For Caroline - we are marking that the number of day of hair/makeup can be adjusted if needed at the time of her trial. Pricing is \$90 for day of makeup and \$165 for makeup including a trial.

**BOOKED TIME**

Contract will contain a start time and end time initialed and approved by client. When reserving your date, book accordingly. What time will photographers need you ready, etc. All persons involved in makeup appointments need to be available at the scheduled time of said appointment in order to not break the contract. All makeup applications for more than one person must be at the same location and consecutive in time (no gaps in between).

**PARKING FEES**

Where parking, valet or toll fees may be incurred; the amount will be included with the final bill and due for payment on the day of the event.

**TRAVEL & ACCOMMODATIONS**

All costs for travel to a booked event are to be paid by client. Costs may include, but are not limited to: airfare, hotel, transportation, parking, service incidentals and all taxes.

Travel within 10 miles of Madison, WI is completely free of charge. A mileage fee 65.5 cents (.655) per mile will be charged for locations outside of the 10-mile radius.

**TRIAL MAKEUPS**

A trial makeup is available for services that do not include one. It is only offered when a makeup service is already contracted. This is a separate fee and is due when trial service is rendered. The cost of a trial is included in the bridal price but is a separate fee for all other parties. Please call at least one (1) day in advance to reschedule a trial makeup.

Client Initials: \_\_\_\_\_ Provider Initials: \_\_\_\_\_

**SATISFACTION GUARANTEED**

Makeup will be completed to client's satisfaction, but is not to exceed allotted makeup time. Ample time is given for each makeup upon booking. Acceptance of completed makeup application by client is acknowledgement by client that makeup is done to his / her satisfaction.

**CLIENT RESPONSIBILITIES**

It is the clients responsibility to provide a safe and adequate working environment for the artist. The location must include:

- Lots of natural or lamp lighting.
- Enough space.
- Outlets.
- Table for makeup and brushes.
- Enough chairs.
- Maintaining clear communication.

**CANCELLATIONS**

Cancellations must be made at least 30 days prior to the client's reserved date or the client will be responsible for paying the full amount agreed upon in this contract. Upon payment of the cancellation fee, client will have no further liability to artist hereunder. If makeup artist cancels at any time or is unable to perform his/her duties for any reason, 100% of the deposit paid will be refunded by agreed upon payment method within two (2) weeks. Client agrees that the refund of 100% of the deposit is the only liability to Alyssa Witt Makeup, LLC and any and all of its owners, employees, and agents.

**PAYMENT**

The final balance is due on the day of the event - no exceptions. The person(s) responsible for the entire balance of payment is the person(s) who has signed the booking contract. Acceptable forms of payment are: cash, check, or Venmo.

**PHOTOGRAPHY**

Photos or videos may be taken for promotional use and advertising purposes, online and on printed material. Full credit will be given to any professional photos or videos taken by photographers or videographers.

Client Initials: \_\_\_\_\_ Provider Initials: \_\_\_\_\_

**SEVERABILITY**

If any provisions of this agreement shall be held to be invalid, illegal, unenforceable or in conflict with any of the law(s) of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

**LIABILITY AND INDEMNITY**

All brushes, tools and makeup products are kept sanitary and are sanitized between every makeup application. Makeup products used are skin care based and/or hypoallergenic. Any skin condition should be reported by the client to the makeup artist prior to application and if need be, a sample test of makeup may be performed on the skin to test reaction. Client(s) agree to release the makeup artist, Alyssa Witt Makeup, LLC, it's owners, and all employees and agents from liability for any skin complications due to an allergic reaction.

The client shall not hold the artist or her employees liable and agree to indemnify Alyssa Witt Makeup, LLC for any harm, claim, loss, costs, damage, injury or product reaction to any person or property arising, either directly or indirectly, from the artist's performance, or any other reason whatsoever.

**ADDITIONAL NOTES****DEPOSIT WAIVED IN FAVOR OF CONTRACT**

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\$1,985

Total Amount

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o

Deposit

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o

Amount Due

*I have read, understand and agree to the terms and conditions of this agreement.*

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Client Signature

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Date

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Makeup Artist Signature

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Date



# INVOICE

Bill To: Client name

Address Line #1

Address Line #2

Invoice #:0234

Issue Date: 06/15/2022

Due Date: 07/15/2022

DESCRIPTION	PRICE	QTY	TOTAL
Item 1	\$0	0	\$0
Item 2	\$0	0	\$0
Item 3	\$0	0	\$0
Item 4	\$0	0	\$0
TOTAL:			\$0

SUBTOTAL:	\$0
TAX:	0
TOTAL:	\$0

ALYSSA WITT MAKEUP, LLC

## PAYMENT INFORMATION

I accept the following type of payment:

Cash, Check, or Venmo.