

## **Parent Committee Meeting Minutes**

*From October 29th, 2014  
6pm-7:30pm at Hood Annex*

Notice of the meeting was distributed by email, on the Newsletter and by poster at each campus.

### **Committee members in attendance:**

#### ***Hood Annex Parents***

- Diane Henkels
- Corinne Schaefer
- Lynn Prince
- Eva Robinson

#### ***Hood Avenue Parents***

- Audrey Bonnet
- Amanda Houle
- Shelley Egerdahl

#### ***Fulton Parents***

- Catherine Chapin
- Betsy Bouffard
- Eve Guira
- Geraldine Carter
- Wendy Simon
- Julie Carter

### ***Staff members in attendance:***

Danielle Witt, Assistant Director  
Elise Gonin, Parent & Event Coordinator

### **1. Presentation of the parent committee by Catherine Chapin:**

- Explanation about how the parent committee was founded and Parent Committee roles.

### **2. Presentation of the events that the parent committee worked on last year by Betsy Bouffard:**

- Movie night at Fulton, art night at Hood with Elise, library project, end of year potluck, yearbook, pizza party/garden harvest, sexual abuse prevention training.

### **3. Yearbook committee by Julie Carter:**

- Last year the yearbook committee made a 60 pages yearbook, using the website mixbook.com. This year the yearbook committee is looking for some volunteers to help with layout and sorting pictures.
- Discussion about opening a Dropbox to facilitate picture collection from all the classes. Danielle will open the Dropbox account for the yearbook. Elise will ask the parents who are making blogs for the classes to please sort and upload the pictures they have to the Dropbox.

### **4. Garden committee, report by Danielle Witt:**

- We have a big plot at Fulton and planter boxes at Hood and Hood Annex. We are looking for some volunteers to join the garden committee.
- General responsibilities: planning the garden, identifying garden activities that children could participate in, participating in a sort of harvest festival,

maintaining the garden, organizing a maintenance schedule and finding volunteers to care of the garden during breaks.

**5. Library committee, report by Elise Gonin:**

- Last year the parent committee started to put together a Library. They catalogued about 500 books, using thelibrarything.com.
- The Hood/Hood Annex Library is ready to use. A group of parents have been helping Elise to finish cataloguing the books. The school now has a system to classify the books by theme.
- Looking for some volunteers to help catalog the English books at Fulton and put together bookshelves.

**6. Presentation of the sign up sheets by Besty Bouffard:**

- The different committees are: Core group, gardening committee, community giving committee, special events committee, winter spectacle committee, parent coffee committee, yearbook committee, library committee, language & culture committee.
- The sign up sheets will also be on the table at the next Parent Committee Meeting in November.
- Discussion about making Google forms where parents can sign up for committees.

**7. Meeting adjourned at 7:30pm.**

**Minutes submitted by Elise Gonin, Parent & Event Coordinator.**