

BOOST MEETING MINUTES

Meeting #11

Date	27/07/23
Time	5:30 pm - 6:30 pm (60 minutes)
Time Keeper	Thomas
Attendees	Jason, Wilson, Tony, Thomas
Apologies	
Please bring/read	Eg: Project spec
Other resources	Eg: style guides
Meeting purpose	Ensure conversion is finished & discuss it3 routes
Next Meeting	29/07/23

Agenda

Item	Agenda Item	Assignee	Notes
1.	Ensure it2 functions are converted	Thomas, Wilson, Tony, Jason	Discuss any problems or concerns with each other on the conversion process. Ensure that it has been completed.
2.	Provide updates on the iteration 3 new routes	Thomas, Wilson, Tony, Jason	Discuss any questions and plan out how we are going to approach each new route
3.	Start with discovering UserStories	Thomas, Wilson, Tony, Jason	Look to interview individuals
4.			
5.			

Open Actions

Item	Action/Discussed	Deadline
1	Start it2 functions, tests & server conversion into it3 specifications	28/07/23
2	Provide updates iteration 3 new routes	2/08/23
3	Start with discovering UserStories	3/08/23

