




### Browser Version

1. Open your browser, click  icon and then **SETTINGS**
2. Click >  **SETTINGS**
3. Click > **About Chrome**
4. Version listed here
  - a. Click to update if available or follow onscreen instructions to complete update

### Browser Settings

1. Open your browser, click  icon and then **SETTINGS**
2. Scroll to bottom of page > Click **Advanced**
3. Locate the **Privacy and Security** header
4. Click **Site Settings**
5. Check that the following options are set:
  - a. Click **Cookies**:
    - i. Click to enable > 'Allow sites to save and read cookie data (recommended)'
    - ii. Unlick to disable > 'Block third-party cookies and data'
  - b. Click back **arrow** back next to 'cookies'
  - c. Click **JavaScript**: Click to enable > Allowed (recommended)
  - d. Click back **arrow** back next to 'JavaScript'
  - e. Click **Pop-ups and redirects**: Click **Add** next to Allow > type the URL [www.westconsincu.org](http://www.westconsincu.org) > click Add
  - f. Click back **arrow** next to 'pop-ups and redirects' and again next to 'Content settings'

### Deleting Cookies Only

**(Deleting Cookies: WARNING! MFA Impact** - Doing this will cause you to be prompted for the one-time verification code at login on an authorized computer)

1. Open your browser, click icon and then **SETTINGS**
2. Scroll to bottom of page > Click **Advanced**
3. Locate the **Privacy and security** header
4. Click Clear browsing data
  - a. Under the Basic option choose a Time range that is most appropriate; please note that this will delete all cookies for the given timeline regardless of site
5. Put a checkmark in 'Browsing history, Cookies and other site data, Cached images and files'
6. Click **CLEAR DATA**