

WASEEM RAZA KHAN

Warehouse Packer & Logistics Assistant

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SUMMARY

Reliable and detail-oriented Warehouse Associate with extensive experience in order picking, packing, and quality assurance. Proven track record of handling inventory with care and accuracy, ensuring high standards are met for every dispatch. Skilled in creating organized workflows and adaptable to the dynamic needs of a startup environment. Eager to join the Aristinas team to ensure luxury items are packed to the highest standard and delivered safely to customers worldwide.

KEY SKILLS

Warehouse & Packing:	High-Standard Packing & Wrapping, Order Picking & Fulfillment, Quality Assurance (Item Checks), Inventory Movement & Storage, Custom Box Preparation
Logistics Operations:	Manifest Verification, Stock Control & Replenishment, Dispatch Coordination, Health & Safety Compliance
Soft Skills:	Startup Adaptability, Attention to Detail, Team Collaboration, Punctuality & Work Ethic
Languages:	English (Fluent), Urdu/Hindi

PROFESSIONAL EXPERIENCE

Abarbistro | Portsmouth, UK

Operations Assistant

Jan 2024 – Present

Ensuring quality control and operational efficiency in a high-standard hospitality environment.

- Conduct rigorous quality checks on incoming goods to ensure all stock meets high standards before acceptance and storage.
- Manage the physical movement of items within the facility, ensuring organized storage for rapid access and efficient workflow.
- Maintain a pristine workspace, adhering to strict cleanliness and safety protocols essential for handling delicate inventory.
- Assist with accurate stock counting and discrepancy checks to ensure inventory records match physical stock levels.

Al Yamama Company | Saudi Arabia

Logistics & Data Assistant

Jan 2023 – Jan 2024

Focused on precision, data verification, and secure packing in a logistics setting.

- Achieved 100% data accuracy when checking item details against manifests, ensuring the correct products were picked for delivery.
- Coordinated the picking and packing process, ensuring goods were secured effectively to prevent damage during transport.
- Verified order details prior to dispatch, reducing shipping errors and ensuring customer satisfaction.
- Maintained an organized warehouse environment, facilitating the smooth movement of items and preventing operational delays.

Imtiaz Store | Lahore, Pakistan

Retail Assistant

2019 - 2022

Front-line role involving physical stock management and organization.

- Handled high volumes of stock movement, ensuring shelves were replenished and items were arranged according to planograms.
- Demonstrated physical stamina by working long shifts on feet while maintaining focus on orderliness and presentation.
- Assisted team members in a fast-moving environment to ensure all store operations ran smoothly.

EDUCATION

MSc Data Science & Analytics

Developed strong analytical skills applicable to inventory tracking and warehouse management systems.

Bachelor of Science (Computer Science)

The Islamia University of Bahawalpur | Bahawalpur, PK

October 2015 – July 2019

Gained computer literacy essential for operating digital scanners and order processing software.

TECHNICAL SETUP (REMOTE WORK)

- Digital Handheld Scanners
- Inventory Management Systems
- Microsoft Office Suite (Excel, Word)

ADDITIONAL INFORMATION

- Availability: Immediately available to start.
- Physical Ability: Capable of lifting up to 30kg and moving items around the warehouse for extended periods.
- Flexibility: Adaptable to shift patterns and eager to support overtime requirements as needed.