

住 民 異 動 届

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# Minato – 住民異動届 – Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

## WHAT TO BRING

### >> First Time from Abroad

- |                                                                          |              |
|--------------------------------------------------------------------------|--------------|
| * Passport (all household members)                                       | パスポート        |
| * Residence Card (received at airport)                                   | 在留カード        |
| Marriage Certificate + Japanese translation (If registering with spouse) | 婚姻証明書 + 日本語訳 |
| Birth Certificate + Japanese translation (If registering children)       | 出生証明書 + 日本語訳 |

### >> From Another Municipality

- |                                               |           |
|-----------------------------------------------|-----------|
| * Residence Cards (all household members)     | 在留カード     |
| * Moving-Out Certificate (from previous ward) | 転出証明書     |
| My Number Card (all who have one)             | マイナンバーカード |
| National Health Insurance Card (If enrolled)  | 国民健康保険証   |

### >> Moving Within Same Municipality

- |                                           |           |
|-------------------------------------------|-----------|
| * Residence Cards (all household members) | 在留カード     |
| My Number Card                            | マイナンバーカード |

## COMMON MISTAKES

- X Writing name in romaji instead of katakana
  - > Most forms want katakana (カタカナ). Ask staff for help converting your name.
- X Using arrival date instead of move-in date
  - > 異動日 is when you moved into your apartment, not when your flight landed.
- X Leaving head of household (世帯主) blank
  - > If you live alone, you ARE the head of household. Write your own name.
- X Forgetting Japanese translations of certificates
  - > Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it – no certified translator required.

## AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) – same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (住民票) immediately – ¥300, needed for bank/phone/lease

## タイトル・届出日 – Header & Dates

1港区長様

2住民異動届

3届出日

4異動日

5下記内容及び添付資料において誤りがないことを確認しました。  
※印字項目に誤りがある場合、一筆線で訂正してください。

6受付番号

令和	令和
----	----

- 1 港区長様 To the Mayor of Minato Ward
- 2 住民異動届 Resident Registration Change Form
- 3 届出日 Date of filing  
Today's date. Use Japanese calendar or Western calendar.
- 4 異動日 Date of move / change  
The date you actually moved into your new address – NOT your arrival date in Japan if different.
- 5 受付番号 Reception Number
- 6 下記内容及び添付資料において誤りがないことを確認しました。  
I have confirmed that there are no errors in the content below and attached documents.  
This is a confirmation statement – check it after reviewing all your form entries and documents are correct.

届出人情報 – Who Is Filing (Part 1/2)

1 令和  
西暦

2 令和  
西暦

3 年 月 日

4 年 月 日

5 転入 ☐ 特例転入 ☐ 国外転入 (入国日・帰国日: 年 月 日)

6 30条の46転入 ☐ 中長期在留資格取得 ☐ 転出 ☐ 特例転出 ☐ 国外転出 ☐ 転居 ☐

7 ※個人番号カードの交付を受けている方は、転入の特例が適用されます。

8 届出人署名

9 届出人区分 ☐ 世帯主 ☐ 世帯員 ☐ 代理人

10 附図確認 ☐ 新世帯主

11 届出人住所

12 受付番号

13 受取者

- 1 令和 Reiwa

This refers to the current Japanese era name (started May 1, 2019) – leave blank as it's typically pre-printed on forms or will be filled by office staff
- 2 令和 Reiwa

This refers to the current Japanese era name (started May 1, 2019) – leave blank as it's typically pre-printed on forms or will be filled by office staff
- 3 ※印字項目に誤りがある場合、二重線で訂正してください。 Seal (inkan / hanko)

Personal seal stamp. Most ward offices accept a written signature for foreigners instead.
- 4 西暦 年 月 日 西暦 年 月 日

Western calendar \_\_\_\_year \_\_\_\_month \_\_\_\_day Western calendar \_\_\_\_year \_\_\_\_month \_\_\_\_day

Fill in dates using the Western calendar (e.g., 2024) rather than the Japanese era calendar system.
- 5 届出人署名 Applicant / Person filing the form / Signature

The person physically submitting the form. Usually yourself. Sign your name. Foreigners can use a written signature instead of a seal (inkan).
- 6 ☐ 転入 ☐ 特例転入 ☐ 国外転入 (入国日・帰国日: 年 月 日)

Moving in (from another municipality or abroad)
- 7 受取者 Recipient

Write the name of the person who will receive the residence certificate or documents related to this registration change.
- 8 ☐ 30条の46転入 ☐ 中長期在留資格取得 ☐ 転出 ☐ 特例転出 ☐ 国外転出 ☐ 転居

Residence status / Visa type / Moving in (from another municipality or abroad) / Moving out e.g. 技術・人文知識・国際業務, 日本人の配偶者等, 留学, 永住者
- 9 ※個人番号カードの交付を受けている方は、転入の特例が適用されます。

My Number (Individual Number) / Moving in (from another municipality or abroad)

12-digit number. Leave blank on first registration – it will be mailed to you after.
- 10 フリ Phonetic reading

Write the phonetic reading (furigana) of your name in katakana characters above where you wrote your name in kanji/Chinese characters
- 11 ☐ 世帯主 ☐ 世帯員 ☐ 代理人 ☐ Household Head ☐ Household Member ☐ Representative

Check one box to indicate your relationship to the household – select "Household Head" if you're the primary resident, "Household Member" if you're joining an existing household, or "Representative" if filing on behalf of someone else.
- 12 届出人区分 Applicant / Person filing the form

The person physically submitting the form. Usually yourself.
- 13 附図確認 Attached Map Confirmation

Check this box if you've confirmed the attached residential map/diagram showing your new address location

届出人情報 – Who Is Filing (Part 1/2) (continued)

- 14

ガナ Katakana

Write your name in katakana characters (the phonetic script used for foreign names in Japanese)
- 15

新世帯主 New household head

Enter the name of the person who will be the new head of household after the move/change

## 届出人情報 – Who Is Filing (Part 2/2)

<div><div></div><div>あたらしい住所</div></div>		附図確認	新世帯主	新 ガナ	届出入区分	<input type="checkbox"/> 世帯主	<input type="checkbox"/> 世帯員	<input type="checkbox"/> 代理人	
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- 1

あたらしい住所

Address

Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.

## 住所 – Addresses (Part 1/3)

⑫ あたらしい住所	⑪ 附図確認	⑩ 新世帯主	⑨ 届出入区分	<input type="checkbox"/> 世帯主	<input type="checkbox"/> 世帯員	<input type="checkbox"/> 代理人	⑧ 本人確認書類
			⑦ 連絡先	⑥ 電話			⑦ ⑧ ⑨ ⑩ ⑪ ⑫
⑬ いままでの住所	⑬ 代理人の住所【新住所で同じ世帯の場合は不要】						⑪ ⑫ ⑬ ⑭ ⑮ ⑯ ⑰ ⑱ ⑲ ⑳ ㉑ ㉒ ㉓ ㉔ ㉕ ㉖ ㉗ ㉘ ㉙ ㉚ ㉛ ㉜ ㉝ ㉞ ㉟ ㊱ ㊲ ㊳ ㊴ ㊵ ㊶ ㊷ ㊸ ㊹ ㊺ ㊻ ㊼ ㊽ ㊾ ㊿
⑭ 日本人の国外からの転入の場合	(海外での住所)	⑭ (日本で最終住所)				⑭ (転出時期)	㉖ ㉗ ㉘ ㉙ ㉚ ㉛ ㉜ ㉝ ㉞ ㉟ ㊱ ㊲ ㊳ ㊴ ㊵ ㊶ ㊷ ㊸ ㊹ ㊺ ㊻ ㊼ ㊽ ㊾ ㊿
						年 月 日	㉖ ㉗ ㉘ ㉙ ㉚ ㉛ ㉜ ㉝ ㉞ ㉟ ㊱ ㊲ ㊳ ㊴ ㊵ ㊶ ㊷ ㊸ ㊹ ㊺ ㊻ ㊼ ㊽ ㊾ ㊿

- 1 **新世帯主** New household head  
Enter the name of the person who will be the new head of household after the move/change
  - 2 **あたらしい住所** Address  
Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.
  - 3 **連絡先** Phone number  
Japanese mobile number preferred. Some forms accept overseas numbers.
  - 4 **本人確認書類** Personal identification documents  
Bring valid ID like passport, residence card, or driver's license to verify your identity
  - 5 **電話** Phone number  
Japanese mobile number preferred. Some forms accept overseas numbers.
  - 6 **1号書類** Document No. 1
  - 7 **代理人の住所【新住所で同じ世帯の場合は不要】** New address / Address  
The address you are moving TO. Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.
  - 8 **□個人番号カード等** My Number (Individual Number)  
12-digit number. Leave blank on first registration – it will be mailed to you after.
  - 9 **いままでの住所** Address  
Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.
  - 10 **□運転免許証** □ Driver's license  
Check this box if you're providing your driver's license as identification
  - 11 **□旅券** □ Passport  
Check this box if the registration change is related to passport matters or if you need to update passport information in your residence record.
  - 12 **日本人の国外から（海外での住所）** Address  
Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.
  - 13 **（日本での最終住所）** Address  
Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.
  - 14 **（転出時期）** Moving out
  - 15 **□在留カード等** □Residence Card, etc.  
Check this box if you have a residence card or special permanent resident certificate to submit with your form.

住所 – Addresses (Part 2/3)

日本人の国外からの転入の場合		(海外での住所)		(日本での最終住所)										(転出時期)			年 月 日		<input type="checkbox"/> 旅券 <input type="checkbox"/> 在留カード等 <input type="checkbox"/> 身分証明書	
No.	フリガナ	異動する(した)人の氏名		生	年	月	日	性別	続柄	個人番号	国保	後期高齢	介護保険	児童手当	力	在	優	先		

- 1

年 月 日 Year Month Day

Fill in the date using the Japanese calendar year (e.g., Reiwa 6 for 2024) or Western calendar year as accepted by your municipality
- 2

の転入の場合 Moving in (from another municipality or abroad)
- 3

☐身分証明書 ☐Identity document

Check this box and attach a copy of your passport, residence card, or other official photo ID as required by your municipality.
- 4

フリガナ Phonetic reading (katakana)

Write the katakana reading of your name. For foreign names, this IS your name in katakana.
- 5

国保 National Health Insurance

Check this box if you need to enroll in or make changes to Japan's National Health Insurance (kokumin kenkou hoken)
- 6

後期高齢介護保険児童手当力在優 Late-stage elderly long-term care insurance child allowance card presence/priority

N/A – this appears to be a truncated or corrupted label mixing unrelated benefit categories
- 7

No. No.
- 8

続柄 Relationship to head of household

See relationship terms table.
- 9

生 年 月 日 Date of Birth

Enter your birth date in the Japanese format: year/month/day (often using the Japanese calendar era system like Reiwa, Heisei, etc.)
- 10

性別 Gender

男 (otoko) = Male, 女 (onna) = Female. Circle the appropriate one.
- 11

個人番号 My Number (Individual Number)

12-digit number. Leave blank on first registration – it will be mailed to you after.
- 12

申力先 Application destination

Write the name of the municipal office or ward office where you're submitting this form
- 13

異動する(した)人の氏名 Full name

Write in katakana for foreign names. Some forms accept romaji.
- 14

国民年金の種別 National Pension Category

Select your pension category (typically Category 1 for self-employed/unemployed, Category 2 for company employees, Category 3 for dependent spouses)
- 15

基礎年金番号 Basic Pension Number

Enter your Japanese pension number if you have one; leave blank if you haven't enrolled in the pension system yet



住所 – Addresses (Part 3/3)

	NO.	異動する(した)人の氏名	年 月 日	性別	年齢	居住形態	国民年金の種類		基礎年金番号		申 込	力 先	2号書類	
			十 四 年 十 月 一 日	男		一人暮らし	有 無	有 無	有 無	有 無	有	有	英	戸籍記載の住所

- 12号書類 Document No. 2
- 2有有英 Yes/Yes/English
- This appears to be checkbox options – likely indicating “Yes” responses to two questions and possibly a language preference for “English”

異動者 – Person Table (Part 1/6)

1		大 昭 平 令 西 暦	男	世帯主	返納・( )	有 無	有 無	有 無	有 無	有	有	英	2号書類
		年 月 日	女		記載事項変更	1号 任意				無	無	英	健康保険証
	十 四 五 六 西 暦	甲				有 無	有 無	有 無	有 無	有	有	英	年金手帳等
													その他
													( )

- 1 有有英 Yes/Yes/English  
This appears to be checkbox options – likely indicating “Yes” responses to two questions and possibly a language preference for “English”
- 2 返納・( ) 有無 Return/Surrender – ( ) Yes/No  
Check “Yes” if you need to return documents like residence card or health insurance card, “No” if not applicable
- 3 有無 Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
- 4 有無 Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
- 5 有無 Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
- 6 大 昭 平 令 西 暦 Taishō, Shōwa, Heisei, Reiwa, Western Calendar  
Select the appropriate era system for dates – use Western Calendar (西暦) for standard year format like 2024
- 7 ☐健康保険証 Health insurance card  
Japanese health insurance card. Can serve as secondary ID at some banks.
- 8 世帯主 Head of household  
Write the name of the person who is registered as the head of the household you’re joining or leaving
- 9 ☐年金手帳等 ☐ Pension handbook, etc.  
Check this box and bring your pension handbook (年金手帳) or other pension-related documents if you have them
- 10 記載事項変更 Change of Recorded Information  
Check this box if you’re updating existing information in your residence record (like name change due to marriage) rather than moving addresses
- 11 年 月 日 Year Month Day  
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you’re submitting the form.
- 12 無無通 None/None/Notification  
This appears to be a checkbox or field code – likely leave blank or check “none” if you don’t have the applicable documentation or notifications.
- 13 1号 任意 No. 1 Optional  
This indicates an optional field numbered “1” – fill out if applicable to your situation, but you can leave blank if it doesn’t apply.
- 14 ☐その他 ☐ Other  
Check this box if your situation doesn’t fit the other provided categories on the form.
- 15 ( ) (blank field for writing)

## 異動者 – Person Table (Part 2/6)

[illegible]

- 1 **有有英** Yes/Yes/English  
This appears to be checkbox options – likely indicating “Yes” responses to two questions and possibly a language preference for “English”
  - 2 **返納・( ) 有無** Return/Surrender – ( ) Yes/No  
Check “Yes” if you need to return documents like residence card or health insurance card, “No” if not applicable
  - 3 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
  - 4 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
  - 5 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
  - 6 **大 昭 平 令 西 曆** Taishō, Showa, Heisei, Reiwa, Western Calendar  
Select the appropriate era system for dates – use Western Calendar (西曆) for standard year format like 2024
  - 7 **口委任状** Letter of proxy / Power of attorney  
Required if someone else is filing on your behalf.
  - 8 **記載事項変更** Change of Recorded Information  
Check this box if you’re updating existing information in your residence record (like name change due to marriage) rather than moving addresses
  - 9 **年 月 日** Year Month Day  
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you’re submitting the form.
  - 10 **無無通** None/None/Notification  
This appears to be a checkbox or field code – likely leave blank or check “none” if you don’t have the applicable documentation or notifications.
  - 11 **1号 任意** No. 1 Optional  
This indicates an optional field numbered “1” – fill out if applicable to your situation, but you can leave blank if it doesn’t apply.
  - 12 **有有英** Yes/Yes/English  
This appears to be checkbox options – likely indicating “Yes” responses to two questions and possibly a language preference for “English”
  - 13 **返納・( ) 有無** Return/Surrender – ( ) Yes/No  
Check “Yes” if you need to return documents like residence card or health insurance card, “No” if not applicable
  - 14 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)

異動者 – Person Table (Part 2/6) (continued)

15

有無 Presence/Absence

Check the appropriate box to indicate whether the item applies to you or not (Yes/No)

## 異動者 – Person Table (Part 3/6)

3		<sup>(2)</sup> 大昭平令西曆 <sup>(8)</sup> 年 月 日	男		返納・( ) <sup>(6)</sup> 記載事項変更	有無	有無	有無	<sup>(9)</sup> 有無	有	有	英漢通	<sup>(7)</sup> <input type="checkbox"/> 學校 <sup>(4)</sup> <input type="checkbox"/> 兒童手当 <sup>(3)</sup> <input type="checkbox"/> 署名用電子証明書 <sup>(1)</sup> <input type="checkbox"/> 住民票・印鑑登録
			女		<sup>(5)</sup> 1号 任意				<sup>(10)</sup> 有無	有	有	英	
		大昭平令西曆	男		返納・( ) <sup>(11)</sup>	有無	<sup>(12)</sup> 有無	<sup>(13)</sup> 有無	<sup>(14)</sup> 有無	有	有	英	

- 1 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
  - 2 **大 昭 平 令 西 暦** Taishō, Shōwa, Heisei, Reiwa, Western Calendar  
Select the appropriate era system for dates – use Western Calendar (西暦) for standard year format like 2024
  - 3 ☐ 学校 ☐ School  
Check this box if the move involves a school-age child who needs school transfer procedures
  - 4 ☐ 児童手当 ☐ Child Allowance  
Check this box if you're applying for or need to update child allowance benefits for dependent children under 15
  - 5 **記載事項変更** Change of Recorded Information  
Check this box if you're updating existing information in your residence record (like name change due to marriage) rather than moving addresses
  - 6 **年 月 日** Year Month Day  
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.
  - 7 **無 無 通** None None Notification  
This appears to be a checkbox or field option indicating "no notification required" – select this if no notification to other parties is needed for your residence change.
  - 8 **1号 任意** No. 1 Optional  
This indicates an optional field numbered "1" – fill out if applicable to your situation, but you can leave blank if it doesn't apply.
  - 9 ☐ 署名用電子証明書 ☐ Signature  
Sign your name. Foreigners can use a written signature instead of a seal (inkan).
  - 10 **有 有 英 漢** Yes / Yes / English-Chinese  
These appear to be checkbox options or language preferences – select "Yes" for applicable items and choose your preferred language support (English-Chinese likely indicates bilingual assistance available).
  - 11 ☐ ☐ 住本民籍票地・確印認鑑登録 ☐ Seal (inkan / hanko)  
Personal seal stamp. Most ward offices accept a written signature for foreigners instead.
  - 12 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
  - 13 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
  - 14 **有無** Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)

異動者 – Person Table (Part 3/6) (continued)

- 15
- 返納・（ ）有無

Return/Surrender – ( ) Yes/No

Check “Yes” if you need to return documents like residence card or health insurance card, “No” if not applicable

異動者 – Person Table (Part 4/6)

4		大 昭 平 令 西 暦 年 月 日	男 女	返納・( ) 記載事項変更	有 無 1号 任意	有 無	有 無	有 無	有 無	有 無	有 無	英 漢 通	<input type="checkbox"/> 住民票・印鑑登録 <input type="checkbox"/> 本籍地確認 <input type="checkbox"/> その他 ( ) <input type="checkbox"/> 証明書発行履歴
	5	大 昭 平 令 西 暦 年 月 日	男 女	返納・( ) 記載事項変更	有 無 1号 任意	有 無	有 無	有 無	有 無	有 無	有 無	英 漢 通	

- 1 大 昭 平 令 西 暦 Taishō, Shōwa, Heisei, Reiwa, Western Calendar  
Select the appropriate era system for dates – use Western Calendar (西暦) for standard year format like 2024
- 2 記載事項変更 Change of Recorded Information  
Check this box if you're updating existing information in your residence record (like name change due to marriage) rather than moving addresses
- 3 年 月 日 Year Month Day  
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.
- 4 □その他 □ Other  
Check this box if your situation doesn't fit the other provided categories on the form.
- 5 無 無 通 None/None/Notification  
This appears to be a checkbox or field code – likely leave blank or check “none” if you don't have the applicable documentation or notifications.
- 6 1号 任意 No. 1 Optional  
This indicates an optional field numbered “1” – fill out if applicable to your situation, but you can leave blank if it doesn't apply.
- 7 ( ) (blank field for writing)
- 8 有 有 英 Yes/Yes/English  
This appears to be checkbox options – likely indicating “Yes” responses to two questions and possibly a language preference for “English”
- 9 返納・( ) 有 無 Return/Surrender – ( ) Yes/No  
Check “Yes” if you need to return documents like residence card or health insurance card, “No” if not applicable
- 10 有 無 Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
- 11 有 無 Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
- 12 有 無 Presence/Absence  
Check the appropriate box to indicate whether the item applies to you or not (Yes/No)
- 13 大 昭 平 令 西 暦 Taishō, Shōwa, Heisei, Reiwa, Western Calendar  
Select the appropriate era system for dates – use Western Calendar (西暦) for standard year format like 2024
- 14 □証明書発行履歴 Certificate issuance history
- 15 記載事項変更 Change of Recorded Information  
Check this box if you're updating existing information in your residence record (like name change due to marriage) rather than moving addresses

異動者 – Person Table (Part 5/6)

5			年 月 日 女	記載事項変更	1号 任意	2	無	漢	通	証明書発行履歴
9	個人番号カード運用状況	確認時間	確認者	10	個人番号カード運用状況	確認時間	確認者	※個人番号カードをお持ちの方で、紙の転出証明書の発行が必要な理由		
11	有⇒運用中・一時停止	:		12	有⇒運用中・一時停止	:				
13	無⇒廃止等	確認時間	確認者	14	無⇒廃止等	確認時間	確認者			

- 1 年 月 日 Year Month Day
- Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.
- 2 無無通 None/None/Notification
- This appears to be a checkbox or field code – likely leave blank or check “none” if you don't have the applicable documentation or notifications.
- 3 1号 任意 No. 1 Optional
- This indicates an optional field numbered “1” – fill out if applicable to your situation, but you can leave blank if it doesn't apply.
- 4 ※個人番号カードをお持ちの方で、紙の転出証明書の発行が必要な理由 My Number (Individual Number) / Moving out
- 12-digit number. Leave blank on first registration – it will be mailed to you after.
- 5 確認時間 Confirmation Time
- 6 確認者 Confirming Officer
- 7 確認時間 Confirmation Time
- 8 確認者 Confirming Officer
- 9 個人番号カード運用状況 My Number (Individual Number)
- 12-digit number. Leave blank on first registration – it will be mailed to you after.
- 10 個人番号カード運用状況 My Number (Individual Number)
- 12-digit number. Leave blank on first registration – it will be mailed to you after.
- 11 1有⇒運用中・一時停止 1 Yes ⇒ In use・Temporarily suspended
- 12 4有⇒運用中・一時停止 4 Available ⇒ In use・Temporarily suspended
- 13 無⇒廃止等 None⇒Abolished/etc.
- Select this if your previous address had no house number or if the address system was abolished/changed
- 14 無⇒廃止等 None⇒Abolished/etc.
- Select this if your previous address had no house number or if the address system was abolished/changed
- 15 確認時間 Confirmation Time



異動者 – Person Table (Part 6/6)

1	個人番号カード運用状況	確認時間	2	確認者	3	個人番号カード運用状況	4	確認時間	5	確認者	6	備考欄
---	-------------	------	---	-----	---	-------------	---	------	---	-----	---	-----

- 1

確認者     Confirming Officer
- 2

確認時間     Confirmation Time
- 3

確認者     Confirming Officer
- 4

個人番号カード運用状況     My Number (Individual Number)

12-digit number. Leave blank on first registration – it will be mailed to you after.
- 5

個人番号カード運用状況     My Number (Individual Number)

12-digit number. Leave blank on first registration – it will be mailed to you after.
- 6

備考欄     Remarks column

Leave blank unless you have special circumstances to note – municipal staff will fill this if needed

職員記入欄 – Staff Section

<div><div>1</div><div>2</div><div>有⇒運用中・一時停止</div><div>3</div><div>無⇒廃止等</div><div>7</div><div>個人番号カード運用状況</div><div>10</div><div>3</div><div>有⇒運用中・一時停止</div><div>15</div><div>無⇒廃止等</div></div>	:	<div><div>4</div><div>5</div><div>有⇒運用中・一時停止</div><div>6</div><div>無⇒廃止等</div></div>	:	
確認時間	確認者	8世帯主住定日9年 月 日		
		11受付	12入力	13審査
				14最終確認

備考欄

DO NOT FILL IN – Office use only (職員記入欄)

This section is completed by ward office staff after you submit the form.

## COUNTER PHRASES

Point and show these to ward office staff

### FINDING THE COUNTER

すみません、住民登録の窓口はどこですか？

Sumimasen, jūmin toroku no madoguchi wa doko desu ka?

Excuse me, where is the resident registration counter?

### STATING YOUR PURPOSE

転入届を出したいのですが

Tennyu todoke wo dashitai no desu ga

I'd like to submit a moving-in notification

### FIRST TIME FROM ABROAD

海外から初めて転入します

Kaigai kara hajimete tennyu shimasu

I'm registering for the first time from abroad

### FROM ANOTHER WARD

〇〇区から転入します

〇〇-ku kara tennyu shimasu

I'm moving in from 〇〇 Ward

### ASKING FOR ENGLISH FORM

英語の用紙はありますか？

Eigo no yōshi wa arimasu ka?

Do you have an English version of the form?

### ASKING FOR HELP FILLING OUT

記入方法を教えていただけますか？

Kinyū hōhō wo oshiete itadakemasu ka?

Could you help me fill this out?

### REQUESTING RESIDENCE CERTIFICATE

住民票もお願いしたいのですが

Jūminhyō mo onegai shitai no desu ga

I'd also like a Certificate of Residence, please

### ASKING ABOUT MY NUMBER

マイナンバーはいつ届きますか？

Mainanba wa itsu todokimasu ka?

When will my My Number arrive?