

Minato — 住民異動届 Residence Registration (Moving In/Out/Within)

japan-forms · Bilingual Guide

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To the Mayor of Minato City

Notification on Change of Address

Date of Notification	Date of Moving in/out				
Year	Month	Day	Year	Month	Day

We have confirmed that there are no errors in the following content and attached documents. ※If there are errors in the printed items, please correct them with double lines.

受付番号

move in move in (INC) move in from overseas (date of entry-return: year month day)

Name of Notifier

move in by Item46 of Article30 Eligibility of MTL Resident move out move out (INC) move out of Japan move

受取者

※Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.

本人確認書類 1号書類 <input type="checkbox"/> 個人番号カード等 <input type="checkbox"/> 運転免許証 <input type="checkbox"/> 旅券 <input type="checkbox"/> 在留カード等 <input type="checkbox"/> 身分証明書

New address		附図確認	Name of new Householder		Notifier classification Householder Agent	Telephone number	Tel				
Old address		Agent address [Not required if same household at new address]									
No.	"katakana" to indicate pronunciation Name of person who moves in/out	Date of Birth	Sex	Relationship Individual Number Card	National Health Type of National Pension	Late Elderly Basic Pension Number	Long-term Care Insurance	Child Allowance	カ申 有	在力 有	優先 無
1		Year /Month /Day	M. F.	Householder Return/(Change of Registered	Yes No	Yes No	Yes No	Yes No	英 無	漢 無	通 無
2		Year /Month /Day	M. F.		First grade/Voluntary						
3		Year /Month /Day	M. F.	Return/(Change of Registered	Yes No	Yes No	Yes No	Yes No	英 無	漢 無	通 無
4		Year /Month /Day	M. F.		First grade/Voluntary						
5		Year /Month /Day	M. F.	Return/(Change of Registered	Yes No	Yes No	Yes No	Yes No	英 無	漢 無	通 無
					First grade/Voluntary						

本人確認書類
2号書類
健康保険証
年金手帳等
その他
()
委任状

本人確認書類
3号書類
学校
児童手当
署名用電子証明書
住民票・印鑑登録
日本籍地確認
その他
()
証明書発行履歴

個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者	個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者
個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者	個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者
個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者	世帯主住定日 受付 年 月 日 入力 審査 最終確認		

※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.

備考欄

未届転入/住所設定の場合 (住所設定の異動日は届出日) ※特段の事情がある場合は説明資料があれば遡りも可

未 届 地		未届地への確認
未 届 期 間		
聞き取り内容		

No.	住民票コード	個人番号
1		
2		
3		
4		
5		

Minato — 住民異動届 — Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

WHAT TO BRING

>> First Time from Abroad

- | | |
|--|--------------|
| * Passport (all household members) | パスポート |
| * Residence Card (received at airport) | 在留カード |
| Marriage Certificate + Japanese translation (If registering with spouse) | 婚姻証明書 + 日本語訳 |
| Birth Certificate + Japanese translation (If registering children) | 出生証明書 + 日本語訳 |

>> From Another Municipality

- | | |
|---|-----------|
| * Residence Cards (all household members) | 在留カード |
| * Moving-Out Certificate (from previous ward) | 転出証明書 |
| My Number Card (all who have one) | マイナンバーカード |
| National Health Insurance Card (If enrolled) | 国民健康保険証 |

>> Moving Within Same Municipality

- | | |
|---|-----------|
| * Residence Cards (all household members) | 在留カード |
| My Number Card | マイナンバーカード |

COMMON MISTAKES

X Writing name in romaji instead of katakana

-> Most forms want katakana (カタカナ). Ask staff for help converting your name.

X Using arrival date instead of move-in date

-> 異動日 is when you moved into your apartment, not when your flight landed.

X Leaving head of household (世帯主) blank

-> If you live alone, you ARE the head of household. Write your own name.

X Forgetting Japanese translations of certificates

-> Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it — no certified translator required.

AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) — same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (住民票) immediately — ¥300, needed for bank/phone/lease

タイトル・届出日 — Header & Dates (Part 1/2)

① To the Mayor of Minato City	② Notification on Change of Address	③ 受付番号
Date of Notification	Date of Moving in/out	We have confirmed that there are no errors in the following

1 To the Mayor of Minato City To the Mayor of Minato City

This is pre-printed text addressing the form to the Mayor of Minato City - no action needed from you.

2 Notification on Change of Address Notification on Change of Address

This is the form title indicating it's for address change notification - no action needed from you.

3 受付番号 Reception Number

Leave this blank - the city office will fill in this reception number when you submit the form.

4 Date of Notification Date of Notification

Write today's date (the date you're submitting this notification) in Japanese format: year/month/day.

5 Date of Moving in/out Date of Moving in/out

Write the actual date you moved to your new address or will move out, which may be different from the notification date.

6 We have confirmed that there are no errors in the following We have confirmed that there are no errors in the following

This is explanatory text - you don't need to write anything here, but it indicates you should verify all information below is accurate.



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タイトル・届出日 — Header & Dates (Part 2/2)

① 未届転入/住所設定の場合

(住所設定の異動日は届出日) ※特段の事情がある場合は疎明資料があれば遡りも可

+ - ×

② 未届地への確認

1 未届転入/住所設定の場合

(住所設定の異動日は届出日) ※特段の事情がある場合は疎明資料があれば遡りも可

Date of filing / Date of move / change / Address

Today's date. Use Japanese calendar or Western calendar. The date you actually moved into your new address — NOT your arrival date in Japan if different.

2 未届地への確認

Confirmation to unregistered address

This refers to verifying details about a previous address where you weren't officially registered - provide accurate information about any informal living arrangements.

届出人情報 — Who Is Filing (Part 1/3)

NOTIFICATION ON CHANGE OF ADDRESS											
Date of Notification			Date of Moving in/out			We have confirmed that there are no errors in the following content and attached documents. *If there are errors in the printed items, please correct them with double lines. <input type="checkbox"/> move in <input type="checkbox"/> move in (INC) <input type="checkbox"/> move in from overseas (date of entry/return: year month day) <input type="checkbox"/> move in by Item46 of Article30 <input type="checkbox"/> Eligibility of MTL Resident <input type="checkbox"/> move out <input type="checkbox"/> move out (INC) <input type="checkbox"/> move out of Japan <input type="checkbox"/> move					
Year	Month	Day	Year	Month	Day	Name of Notifier <input checked="" type="checkbox"/> Notifier <input type="checkbox"/> Householder <input type="checkbox"/> Household members					
*Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.											
						附図確認		Name of		木人確認書類	

- 1 受付番号 Reception Number
- 2 Date of Notification Date of Notification
- 3 Date of Moving in/out Date of Moving in/out
- 4 We have confirmed that there are no errors in the following We have confirmed that there are no errors in the following
- 5 Year Year

Write the year using the Japanese calendar system (e.g., Reiwa 6 for 2024) or Western calendar as indicated on the form
- 6 Month Month

Enter the month as a 2-digit number (01-12) for the date you moved or changed residence status.
- 7 Day Day

Enter the day portion of the date (1-31) when completing date fields on the form.
- 8 Year Year

Write the year using the Japanese calendar system (e.g., Reiwa 6 for 2024) or Western calendar as indicated on the form
- 9 Month Month

Enter the month as a 2-digit number (01-12) for the date you moved or changed residence status.
- 10 Day Day

Enter the day portion of the date (1-31) when completing date fields on the form.
- 11 printed items,please correct them with double lines. For printed items, please correct them with double lines.

If you need to correct any pre-printed information on the form, draw two parallel lines through the incorrect text rather than scribbling it out.
- 12 受取者 Recipient

Write the name of the person who will receive the residence certificate or documents related to this registration change.
- 13 Name of Notifier Name of Notifier

Write the full name of the person submitting this form (usually yourself unless someone is filing on your behalf)
- 14 *Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.

Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.

If you have a My Number Card, you may be exempt from certain moving-in notification procedures - check with municipal staff to confirm which steps you can skip.
- 15 No classification Household Household members Household head Household members

Check "Household head" if you're the primary resident, or "Household members" if you're registering as a dependent family member



届出人情報 — Who Is Filing (Part 2/3)

New address	<input type="checkbox"/> 附図確認	Name of new House-	Notifier classification	<input type="checkbox"/> Householder	<input type="checkbox"/> Household members	<input type="checkbox"/> Agent	本人確認書類
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1 附図確認 Attached Map Confirmation

Check this box if you've confirmed the attached residential map/diagram showing your new address location

2 Nnaewm eH ouufse- New House Number

Enter the house number of your new address (the number assigned to your building/residence)

3 本人確認書類 Personal identification documents

Bring valid ID like passport, residence card, or driver's license to verify your identity

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届出人情報 — Who Is Filing (Part 3/3)

未届地		① 未届地への確認
未届期間		
② 聞き取り内容		

1 未届地への確認 Confirmation to unregistered address

This refers to verifying details about a previous address where you weren't officially registered - provide accurate information about any informal living arrangements.

2 聞き取り内容 Interview/Inquiry Details

This section is typically filled out by the municipal office staff based on their verbal confirmation with you, not something you fill out yourself.



住所 — Addresses (Part 1/3)

<input type="checkbox"/> move in by Item 46 of Article 30 <input type="checkbox"/> Eligibility of MTL Resident <input type="checkbox"/> move out <input type="checkbox"/> move out (INC) <input type="checkbox"/> move out of Japan <input type="checkbox"/> move																					
<small>※Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.</small>																					
<input type="checkbox"/> New address		<input type="checkbox"/> 附図確認		<input type="checkbox"/> Name of new Householder		<input type="checkbox"/> Identifier Classification		<input type="checkbox"/> Household head		<input type="checkbox"/> Household members		<input type="checkbox"/> Agent									
<input type="checkbox"/> Old address						<input type="checkbox"/> Telephone number		<input type="checkbox"/> Tel													
<input type="checkbox"/> "katakana" to indicate pronunciation		<input type="checkbox"/> No.		<input type="checkbox"/> Date of Birth		<input type="checkbox"/> Sex		<input type="checkbox"/> Relationship		<input type="checkbox"/> Individual Number Card		<input type="checkbox"/> National Health Insurance		<input type="checkbox"/> Late Elderly Type of National Pension		<input type="checkbox"/> Long-term Care Insurance		<input type="checkbox"/> Child Allowance		<input type="checkbox"/> 基本年金番号	
<input type="checkbox"/> Name of person who moves in/out																					

本人確認書類
 1号書類
 個人番号カード等
 運転免許証
 旅券
 在留カード等
 身分証明書

1 **※Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.**

Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.

If you have a My Number Card, you may be exempt from certain moving-in notification procedures - check with municipal staff to confirm which steps you can skip.

2 **Householder Household members Household head Household members**

Check "Household head" if you're the primary resident, or "Household members" if you're registering as a dependent family member

3 **附図確認 Attached Map Confirmation**

Check this box if you've confirmed the attached residential map/diagram showing your new address location

4 **New House Number**

Enter the house number of your new address (the number assigned to your building/residence)

5 **Personal identification documents**

Bring valid ID like passport, residence card, or driver's license to verify your identity

6 **New address**

7 **holder**

8 **Telephone number**

Enter your current phone number where you can be reached for any questions about your registration.

9 **My Number (Individual Number)**

12-digit number. Leave blank on first registration — it will be mailed to you after.

10 **Agent address 【Not required if same household at new address】**

Agent address 【Not required if same household at new address】

11 **Old address**

Write your previous address in full detail including prefecture, city, ward/district, and apartment/building information if applicable.

12 **Residence card etc.**

Check this box if submitting a residence card or similar ID document

13 **Relationship to Head of Household - Number - Card Type - National Health Insurance - Personal Number - Long-term Care Insurance - Child Allowance**

Relationship to Head of Household - Number - Card Type - National Health Insurance - Personal Number - Long-term Care Insurance - Child Allowance

14 **Nam“ek aotafk anpae” r stoo nin dwichaote mproovnuensi aitino/nout**

Unable to translate - text appears corrupted or illegible

15 **No.**



住所 — Addresses (Part 2/3)

No.	"katakana" to indicate pronunciation Name of person who moves in/out	Date of Birth	Sex	Relationship	Individual Number Card	National Health Insurance	Late Elderly Insurance	Long-term Care Insurance	Child Allowance	力申 在力 優先		
1		Year /Month /Day	M. F.	Householder	Return/(Change of Registered	Yes No	Yes No	Yes No	Yes No	有 有 英 無 無 漢 無 通	<input type="checkbox"/> 在留カード等 <input type="checkbox"/> 身分証明書	
												2号書類 <input checked="" type="checkbox"/> 健康保険証 <input type="checkbox"/> 年金手帳等

1 Sex Sex

Select male (男) or female (女) as it appears on your residence card or passport.

2 Date of Birth Date of Birth

3 Yes No 有有英 Yes No (with partial/unclear characters)

4 Year /Month /Day Year / Month / Day

5 M. Male

Check this box if you are male

6 Return/(
Yes No Return/(
Yes No

7 Yes No Yes No

8 Yes No Yes No

9 Householder Householder

Enter the name of the head of household (typically the primary resident who manages the household affairs)

10 健康保険証 Health insurance card

Japanese health insurance card. Can serve as secondary ID at some banks.

11 F. F.

12 First grade/Voluntary First grade/Voluntary

N/A if it's just instructions/layout text

13 Registered Registered

N/A if it's just instructions/layout text



住所 — Addresses (Part 3/3)

①	聞き取り内容	
No.	② 住民票コード	③ 個人番号

1 聞き取り内容 Interview/Inquiry Details

This section is typically filled out by the municipal office staff based on their verbal confirmation with you, not something you fill out yourself.

2 住民票コード Resident Registry Code

11-digit code assigned to each resident. Different from My Number. Usually not needed by applicants.

3 個人番号 My Number (Individual Number)

12-digit number. Leave blank on first registration — it will be mailed to you after.



異動者 — Person Table (Part 1/5)

NAME OF PERSON WHO MOVES IN/OUT		Year /Month /Day	SEX	NUMBER Card	type of National Pension	Basic Pension Number	英 有 無	2号書類
1	M.	Householder	Return/() Change of Registered	Yes No	Yes No	Yes No	英 通	<input type="checkbox"/> 健康保険証 <input type="checkbox"/> 年金手帳等 <input type="checkbox"/> その他
2	F.		Return/()	Yes No	Yes No	Yes No	英 通	
3	M.			Yes No	Yes No	Yes No	英 通	

1 Yes No 有有英 Yes No (with partial/unclear characters)

2 Year /Month /Day Year / Month / Day

3 M. Male

Check this box if you are male

4 Return/() Yes No Return/() Yes No

5 Yes No Yes No

6 Yes No Yes No

7 Householder Householder

Enter the name of the head of household (typically the primary resident who manages the household affairs)

8 健康保険証 Health insurance card

Japanese health insurance card. Can serve as secondary ID at some banks.

9 F. F.

10 First grade/Voluntary First grade/Voluntary

N/A if it's just instructions/layout text

11 Registered Registered

N/A if it's just instructions/layout text

12 Yes No 有有英 Yes No (with partial/unclear characters)

13 M. Male

Check this box if you are male

14 Year /Month /Day Year / Month / Day

15 Return/() Yes No Return/() Yes No



Form p.1

異動者 — Person Table (Part 2/5)

2	Year /Month /Day	M. F.	Return/() Change of Registered	Yes No	① Yes No	② Yes No	③ Yes No	Yes No	有 無	有 無	英 漢 通	<input type="checkbox"/> 年金手帳等 <input checked="" type="checkbox"/> その他 () <input type="checkbox"/> 委任状
3	Year /Month /Day	M. F.	Return/() Change of Registered	Yes No	④ Yes No	⑤ Yes No	⑥ Yes No	Yes No	有 無	有 無	英 漢 通	<input type="checkbox"/> 学校 <input type="checkbox"/> 児童手当

1 Yes No Yes No

2 Yes No Yes No

3 () (blank field for writing)

4 F. F.

5 First grade/Voluntary First grade/Voluntary

N/A if it's just instructions/layout text

6 Registered Registered

N/A if it's just instructions/layout text

7 委任状 Letter of proxy / Power of attorney

Required if someone else is filing on your behalf.

8 Yes No 有英 Yes No (with partial/unclear characters)

9 M. Male

Check this box if you are male

10 Year /Month /Day Year / Month / Day

11 Return/() Yes No Return/() Yes No

12 Yes No Yes No

13 Yes No Yes No

14 F. F.

15 First grade/Voluntary First grade/Voluntary

N/A if it's just instructions/layout text



Form p.1

異動者 — Person Table (Part 3/5)

3				F.		① Change of Registered		First grade/Voluntary			無 無 漢通		□学校 □児童手当 ② 署名用電子証明書 □住民票・印鑑登録 ③ 本籍地確認 □その他 ()
4		Year /Month /Day		M.		⑥ Return/()	Yes No	⑦ Yes No	⑧ Yes No	⑨ Yes No	有 有 英漢通		
				F.		⑩ Change of Registered		First grade/Voluntary			無 無 漢通		
		Year /Month /Day		M.		⑪ Return/()	Yes No	Yes No	Yes No	Yes No	有 有 英漢通		

① Registered Registered

N/A if it's just instructions/layout text

② □署名用電子証明書 Signature

Sign your name. Foreigners can use a written signature instead of a seal (inkan).

③ Yes No 有有英 Yes No (with partial/unclear characters)

④ M. Male

Check this box if you are male

⑤ Year /Month /Day Year / Month / Day

⑥ Return/() Yes No Return/() Yes No

⑦ Yes No Yes No

⑧ Yes No Yes No

⑨ F. F.

⑩ □本籍地確認 Legal domicile verification

Checkbox for staff to verify your registered family domicile (本籍) - do not fill in yourself

⑪ First grade/Voluntary First grade/Voluntary

N/A if it's just instructions/layout text

⑫ Registered Registered

N/A if it's just instructions/layout text

⑬ Yes No 有有英 Yes No (with partial/unclear characters)

⑭ M. Male

Check this box if you are male

⑮ Year /Month /Day Year / Month / Day



Form p.1

異動者 — Person Table (Part 4/5)

5	Year /Month /Day	M. F.	Return/(Change of Registered)	Yes No	Yes No	Yes No	Yes No	有 無	英 漢 通	<input type="checkbox"/> その他 ()	<input type="checkbox"/> 証明書発行履歴
<small>個人番号カード運用状況 <input type="checkbox"/>確認時間 <input type="checkbox"/>確認者</small>			<small>個人番号カード運用状況 <input type="checkbox"/>確認時間 <input type="checkbox"/>確認者</small>			※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.					

1 Return/(
)Yes No Return/(
)Yes No

2 Yes No Yes No

3 Yes No Yes No

4 () (blank field for writing)

5 F. F.

6 First grade/Voluntary First grade/Voluntary

N/A if it's just instructions/layout text

7 証明書発行履歴 Certificate issuance history

8 Registered Registered

N/A if it's just instructions/layout text

9 ※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.

Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate

If you have a My Number Card, you may still need a paper certificate for certain situations - explain your specific reason (e.g., required by new municipality, employer request, etc.)

10 確認時間 Confirmation Time

11 確認者 Confirming Officer

12 確認時間 Confirmation Time

13 確認者 Confirming Officer

14 個人番号カード運用状況 My Number (Individual Number)

12-digit number. Leave blank on first registration — it will be mailed to you after.

15 個人番号カード運用状況 My Number (Individual Number)

12-digit number. Leave blank on first registration — it will be mailed to you after.



Form p.1

異動者 — Person Table (Part 5/5)

1	個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者 4	個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者 4
2	個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者 5	個人番号カード運用状況 有⇒運用中・一時停止 無⇒廃止等	確認時間 :	確認者 5
※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.						
備考欄 11						

1 有⇒運用中・一時停止 1 Yes ⇒ In use· Temporarily suspended

2 有⇒運用中・一時停止 4 Available ⇒ In use· Temporarily suspended

3 無⇒廃止等 None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

4 無⇒廃止等 None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

5 確認時間 Confirmation Time

6 確認者 Confirming Officer

7 確認時間 Confirmation Time

8 確認者 Confirming Officer

9 個人番号カード運用状況 My Number (Individual Number)

12-digit number. Leave blank on first registration — it will be mailed to you after.

10 個人番号カード運用状況 My Number (Individual Number)

12-digit number. Leave blank on first registration — it will be mailed to you after.

11 備考欄 Remarks column

Leave blank unless you have special circumstances to note - municipal staff will fill this if needed

12 2 有⇒運用中・一時停止 2 Available⇒In operation· Temporarily suspended

13 5 有⇒運用中・一時停止 5 Available ⇒ In Use· Temporarily Suspended

14 無⇒廃止等 None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

15 無⇒廃止等 None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed



Form p.1

本人確認書類 — ID & Documents

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1 2有⇒運用中・一時停止 2 Available⇒In operation· Temporarily suspended

2 5有⇒運用中・一時停止 5 Available ⇒ In Use· Temporarily Suspended

3 無⇒廃止等 None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

4 無⇒廃止等 None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

5 確認時間 Confirmation Time

6 確認者 Confirming Officer

7 個人番号カード運用状況 My Number (Individual Number)

12-digit number. Leave blank on first registration — it will be mailed to you after.

8 世帯主住定日 Head of Household Residence Established Date

Enter the date when the head of household first established residence at this address (format: year/month/day)

9 年 月 日 Year Month Day

Fill in the date using the Japanese calendar year (e.g., Reiwa 6 for 2024) or Western calendar year as accepted by your municipality

10 3有⇒運用中・一時停止 3 Available⇒In operation· Temporarily suspended

11 入力 Input

12 審査 Review/Examination

N/A (this is a section header for municipal office use during application processing)

13 最終確認 Final Confirmation

14 無⇒廃止等 None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed



Form p.1

COUNTER PHRASES

Point and show these to ward office staff

FINDING THE COUNTER

すみません、住民登録の窓口はどこですか？

Sumimasen, jūmin tōroku no madoguchi wa doko desu ka?

Excuse me, where is the resident registration counter?

STATING YOUR PURPOSE

転入届を出したいのですが

Tennyu todoke wo dashitai no desu ga

I'd like to submit a moving-in notification

FIRST TIME FROM ABROAD

海外から初めて転入します

Kaigai kara hajimete tennyu shimasu

I'm registering for the first time from abroad

FROM ANOTHER WARD

○○区から転入します

○○-ku kara tennyu shimasu

I'm moving in from ○○ Ward

ASKING FOR ENGLISH FORM

英語の用紙はありますか？

Eigo no yōshi wa arimasu ka?

Do you have an English version of the form?

ASKING FOR HELP FILLING OUT

記入方法を教えていただけますか？

Kinyū hōhō wo oshiete itadakemasu ka?

Could you help me fill this out?

REQUESTING RESIDENCE CERTIFICATE

住民票もお願いしたいのですが

Jūminhyō mo onegai shitai no desu ga

I'd also like a Certificate of Residence, please

ASKING ABOUT MY NUMBER

マイナンバーはいつ届きますか？

Mainanbā wa itsu todokimasu ka?

When will my My Number arrive?