

Could not embed original form: No module named 'pypdf'

Toshima — ■■■■■■ — Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

WHAT TO BRING

>> First Time from Abroad

- * Passport (all household members)

■■■■■
- * Residence Card (received at airport)

■■■■■
- Marriage Certificate + Japanese translation (If registering with spouse)

■■■■■ + ■■■■
- Birth Certificate + Japanese translation (If registering children)

■■■■■ + ■■■■

>> From Another Municipality

- * Residence Cards (all household members)

■■■■■
- * Moving-Out Certificate (from previous ward)

■■■■■
- My Number Card (all who have one)

■■■■■■■■■
- National Health Insurance Card (If enrolled)

■■■■■■■

>> Moving Within Same Municipality

- * Residence Cards (all household members)

■■■■■
- My Number Card

■■■■■■■■■

COMMON MISTAKES

- X Writing name in romaji instead of katakana

-> Most forms want katakana (■■■■■). Ask staff for help converting your name.
- X Using arrival date instead of move-in date

-> ■■■■ is when you moved into your apartment, not when your flight landed.
- X Leaving head of household (■■■) blank

-> If you live alone, you ARE the head of household. Write your own name.
- X Forgetting Japanese translations of certificates

-> Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it — no certified translator required.

AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) — same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (■■■■) immediately — ¥300, needed for bank/phone/lease

■■■■■■■■ — Header & Dates

- 1  Attachment Form No. 9 (Article 14)
This is the form number reference - you don't need to write anything here
 - 2  Resident Registration Change Form
This is the form title - used when moving, changing address, or updating household information
 - 3  Change of residence
Change of household (head of household change, merge, split) / Other / Moving in (from another municipality or abroad)
 - 4  Front side
Refers to the front page of the form - fill out this side first
 - 5  Ticket number
Staff use only - do not fill in
 - 6  Mayor of Toshima Ward
This is a pre-printed title - do not fill in
 - 7  Letter of proxy / Power of attorney / polite verb ending / .
 - 8  Date of notification
Write the date you are submitting this form to the municipal office (format: year/month/day)
 - 9  Date of Change
Enter the date you moved/changed residence in YYYY/MM/DD format
 - 10  Relation  To do/perform / Person who

■■■■■ — Who Is Filing (Part 1/2)

- 1

■■■■■■■ Full name / Signature
- 2

■(■■■■■) ■■■■■■(■■■■■) ■■■■■■■■ Name Date of move
Enter the date you actually moved or will move to the new address
- 3

■Date of application Date of application
Write the date you are submitting this form (usually today's date)
- 4

Date of move out/in■(Signature) Date of move out/in (Signature)
Enter the date you moved out of your previous address or into your new address, then sign
- 5

■■■■/■■■■■■■■■■■■■■■■■■■■ If filling out as a proxy, please enter (Heisei/Reiwa) or Western calendar year
Only fill this if you're completing the form on behalf of someone else. Choose either Japanese era (Heisei/Reiwa) or Western calendar format.
- 6

■■■■■■■ (blank field for writing)
- 7

TEL TEL
Write your phone number where you can be reached during business hours for any questions about your registration.
- 8

■■■■■ Reiwa Era / Western Calendar
Choose either Japanese era year (Reiwa) or Western calendar year format for dates on this form
- 9

■■■■■■■ Year Month Day
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.
- 10

■■■ ■ Address
Write your complete current address in Japan including postal code, prefecture, city, and apartment/building details
- 11

■■■■■■■ Year Month Day
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.
- 12

Y ■ M D■Address Y M D Address
Enter the date (Year/Month/Day) followed by your address - this likely refers to the date and address of your previous residence or the effective date of registration.
- 13

Y ■ M■ D Y M D
- 14

■■■■■ New address / Address
- 15

■■■ Prefecture
Select your prefecture from the dropdown or write the full prefecture name

■■■■■ — Who Is Filing (Part 2/2)

- 1

■■ Prefecture

Select your prefecture from the dropdown or write the full prefecture name
- 2

■■■ Previous address

If coming from abroad, write your country name (e.g. ■■■■■■■■).
- 3

■■ Prefecture

Select your prefecture (e.g., Tokyo-to, Osaka-fu, Kyoto-fu, or other -ken)
- 4













■■ Prefecture

Select your prefecture (e.g., Tokyo-to, Osaka-fu, Kyoto-fu, or other -ken)
- 5

New New
- 6

Former Former

■ — Addresses (Part 1/2)

- 1  Prefecture
Select your prefecture (e.g., Tokyo-to, Osaka-fu, Kyoto-fu, or other -ken)
 - 2  Prefecture
Select your prefecture (e.g., Tokyo-to, Osaka-fu, Kyoto-fu, or other -ken)
 - 3 address address
 - 4 address address
 - 5  New
This appears to be part of a longer field label, likely indicating 'new' information
 - 6  Apartment/building name and room number
Include apartment or building name if applicable, followed by room number (e.g., 'ABC Mansion 205')
 - 7  Apartment/building name and room number
Include apartment or building name if applicable, followed by room/unit number (e.g., 'Sakura Mansion 205')
 - 8  Comb
 - 9  No./Number
This typically precedes a number field (like address number or form number)
 - 10  Previous address
Enter your address before moving to the current location
 - 11  Head of household name / Head of household / Full name
 - 12  Head of household name / Head of household / Full name
 - 13  Householder/ Head of household name
Enter the full name of the registered head of household, typically the main family member listed on the family register
 - 14  Householder/ Name of householder
Enter the full name of the head of household as registered
 - 15 rentee's name rentee's name

Specify your relationship to the head of household (e.g., spouse, child, parent)

Na**m**e(s) o**f** people moving

2

Date of birth

4 Ssex Gender

  Document

7 ■■■■■ Phonetic reading (katakana)

 Yes/No (or Have/Don't Have)

Taiheii. Shirei

10 ■■■ ■■ ■■■■■ ■■■■■ Head of household

 Yes/Have (repeated)

12 Change

Y M ■ D ■ ■ ■ ■ ■ Other

■1 Address section 1

15 ■■■ Required/Not required

Check the appropriate box based on whether the item or service is needed

■■■ — Person Table (Part 2/4)

- 1

■■ Western calendar

Use Gregorian calendar years (e.g., 2024) instead of Japanese era years
- 2

■(■■) Female ()

Check this box if you are female and write your name in the parentheses if required by the form format.
- 3

■■■■■ None/Not applicable

This typically indicates fields that don't apply to your situation - leave blank or check as appropriate
- 4

■■ Return/surrender

Used when returning official documents or cards (like residence cards, health insurance cards, etc.)
- 5

■■■■■■■ Phonetic reading (katakana)

Write your name in katakana characters above the corresponding kanji/hiragana name field
- 6

■■■ ■■ ■■M■■ ■■ ■■ Year ____ Month ____ Day ____ Male M■■ Husband/Son ■ Wife

Fill in birth date, check M for male, and check the appropriate family relationship box (husband/son or wife)
- 7

■■■ Yes/No (or Have/Don't Have)

Circle or check the appropriate option based on whether the condition or item mentioned applies to your situation.
- 8

■■■■■■■ Taihei.. Sh■■rei

This appears to be a sample name showing format - use your actual name
- 9

■■■■■ Yes/Have (repeated)

This appears to be a printing error or placeholder text - consult staff if this appears on your form
- 10

■■■■■ Change/Return/Payment

This appears to be corrupted text - consult staff for clarification
- 11

Y M ■ D■■F■(■ ■■■■) Y M D■Female F■(Other)

Check the "F" box if female, or write in the "Other" section if you identify differently than male/female
- 12

■■■■■■■■■ Required / Not required

Circle or check the appropriate option based on your situation
- 13

■■2 Resident 2

For the second household member (after the head of household)
- 14

■■ Western calendar

Use Gregorian calendar years (e.g., 2024) instead of Japanese era years
- 15

■■■ ■■ ■■M■■ ■■ ■■ Year ____ Month ____ Day ____ Male M■■ Husband/Son ■ Wife

Fill in birth date, check M for male, and check the appropriate family relationship box (husband/son or wife)

- 1 ☐ Yes/No (or Have/Don't Have)
Circle or check the appropriate option based on whether the condition or item mentioned applies to your situation.
 - 2 ☐ Taihei.. Sh rei
This appears to be a sample name showing format - use your actual name
 - 3 ☐ Phonetic reading (katakana)
Write your name in katakana characters above the corresponding kanji
 - 4 ☐ Yes/Have (repeated)
This appears to be a printing error or placeholder text - consult staff if this appears on your form
 - 5 ☐ Change
Check this box if you are making changes to existing information
 - 6 Y M ☐ D Other
☐ Required / Not required
Circle or check the appropriate option based on your situation
 - 8 ☐ Western calendar
Use Gregorian calendar years (e.g., 2024) instead of Japanese era years
 - 9 ☒ 3 Do 3
 - 10 ☐ Return/surrender
Used when returning official documents or cards (like residence cards, health insurance cards, etc.)
 - 11 F() F()
 - 12 ☐ Reiwa era
Current Japanese era that began in 2019 - used for official dates
 - 13 Y M D M Male Female
 - 14 ☐ Change required/not required, necessary/unnecessary
This appears to be a garbled or corrupted text - consult staff for clarification
 - 15 ☐ 4 Enter phonetic reading
Staff use only - do not fill in

Person Table (Part 4/4)

- 1

Return/surrender

Used when returning official documents or cards (like residence cards, health insurance cards, etc.)
- 2

F() F()
- 3

Residence status / Visa type / Moving in (from another municipality or abroad) / Qualification
- 4

Use back side

If you need more space, continue writing on the back of this form
- 5

Residence Card / Residence status / Visa type / Period of stay
- 6

Yes / No

Circle or check the appropriate option
- 7

) Mid-to-long term residents Special permanent residents Provisional stay permit holders Temporary protection permit holders Transitional residents

Check the box that matches your legal status in Japan - most foreign residents would select "Mid-to-long term residents"
- 8

Remarks

Use this section for any additional information or special circumstances related to your residence change that don't fit in other sections of the form.
- 9

Seal (inkan / hanko)
- 10

My Number (Individual Number)

■■■■■■■ — ID & Documents

- 1

■■■■■■■■■

Return/surrender / Change
- 2

1■■■■■■■■■■■■■

My Number (Individual Number)
- 3

3■■■■■■■■■■■

My Number (Individual Number)
- 4

4■■■■■■■■■■■■■

Card presentation not required■■Card rewriting not required

N/A if it's just instructions/layout text
- 5

■■ID■■■■■■■

[Application Form with ID]
- 6

■■■■■■■■■■■■■

[Individual Number■■Resident Registration Card]

Provide your My Number card or Basic Resident Registration card information if applicable
- 7

■■■■■■■■■■■■■

Residence Card
- 8

■■■■■■■■■

Identity verification documents

— Instructions (Part 2/2)

- 1

Passbook / bankbook
- 2

[Notice of Reporting Period Expiration] Completed
- 3

(1) (4)

Immediate (1) • Mail (4) • Collection • Deadline correction • Replacement • Certificate forgotten • Not received

N/A - these are administrative processing codes/status indicators used by municipal staff
- 4

Credit Card

Check this box if you want to pay municipal fees/taxes by credit card

5

[Block Map Correction] Completed
- Generated 2026-02-10 from github.com/wkesner/japan-forms | Not an official government document

■■■■■ — Footer & Notes

- [illegible]

Point and show these to ward office staff

FINDING THE COUNTER

Sumimasen, jimin tōroku no madoguchi wa doko desu ka?
Excuse me, where is the resident registration counter?

STATING YOUR PURPOSE

Tennyu todoke wo dashitai no desu ga
I'd like to submit a moving-in notification

FIRST TIME FROM ABROAD

Kaigai kara hajimete tennyu shimasu
I'm registering for the first time from abroad

FROM ANOTHER WARD

■■-ku kara tennyu shimasu
I'm moving in from ■■ Ward

ASKING FOR ENGLISH FORM

Eigo no y^oshi wa arimasu ka?
Do you have an English version of the form?

ASKING FOR HELP FILLING OUT

Kiny^h h^h wo oshiete itadakemasu ka?
Could you help me fill this out?

REQUESTING RESIDENCE CERTIFICATE

Jiminhy mo onegai shitai no desu ga
I'd also like a Certificate of Residence, please

ASKING ABOUT MY NUMBER

Mainanb ■ wa itsu todokimasu ka?
When will my My Number arrive?