

○太線の枠内をボールペンで記入してください。○この届け出は、十四日以内に届け出をしてください。

# Chiba Chuo — 住民異動届 — Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

## WHAT TO BRING

### >> First Time from Abroad

- |  |              |
|--|--------------|
| * Passport (all household members)                                       | パスポート        |
| * Residence Card (received at airport)                                   | 在留カード        |
| Marriage Certificate + Japanese translation (If registering with spouse) | 婚姻証明書 + 日本語訳 |
| Birth Certificate + Japanese translation (If registering children)       | 出生証明書 + 日本語訳 |

### >> From Another Municipality

- |   |           |
|---|-----------|
| * Residence Cards (all household members)     | 在留カード     |
| * Moving-Out Certificate (from previous ward) | 転出証明書     |
| My Number Card (all who have one)             | マイナンバーカード |
| National Health Insurance Card (If enrolled)  | 国民健康保険証   |

### >> Moving Within Same Municipality

- |   |           |
|---|-----------|
| * Residence Cards (all household members) | 在留カード     |
| My Number Card                            | マイナンバーカード |

## COMMON MISTAKES

- X Writing name in romaji instead of katakana
  - > Most forms want katakana (カタカナ). Ask staff for help converting your name.
- X Using arrival date instead of move-in date
  - > 異動日 is when you moved into your apartment, not when your flight landed.
- X Leaving head of household (世帯主) blank
  - > If you live alone, you ARE the head of household. Write your own name.
- X Forgetting Japanese translations of certificates
  - > Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it — no certified translator required.

## AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) — same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (住民票) immediately — ¥300, needed for bank/phone/lease

- 1 **記入例** Example of how to fill in  
Sample form showing how to complete each field. Study this before filling your own form.
- 2 **特例** Special provision  
Check this box if special circumstances apply to your registration
- 3 **特例** Special provision  
Check this box if special circumstances apply to your registration
- 4 **転入** Moving in (from another municipality or abroad)  
Check this box if you are moving into this ward from another municipality in Japan or from abroad. This is the most common selection for foreign residents establishing residence in a new area.
- 5 **転出** Moving out  
Check this box if you are moving out of this ward to another municipality or abroad. You would fill this section when leaving your current address permanently.
- 6 **区内** Within the ward  
Check this box if you're moving within the same ward/district, leave unchecked if moving from outside the ward
- 7 **世帯変更** Change of household (head of household change, merge, split)  
Check this box for changes within your household such as changing the head of household, combining households, or splitting into separate households. This doesn't involve moving addresses but changes the household structure.
- 8 **職権記載** Official entry/notation by authority  
N/A (this indicates information filled in by municipal office staff, not by applicants)
- 9 **世帯コード** Household Code  
This field is typically filled in by municipal office staff - leave blank when submitting your form
- 10 **住民異動届** Resident Registration Change Notification  
This is the form title - you'll need to fill out this form when moving, changing address, or updating household composition in Japan.
- 11 **区長 あて** To the Ward Mayor  
This indicates the form is addressed to the ward mayor (ku-chō) and is typically pre-printed. No action needed - this shows which official will process your residential registration.
- 12 **職記** Employment Record  
Write your current job title or occupation; if unemployed, write "無職" (unemployed)
- 13 **全一国外** All within one country abroad  
This likely refers to moves between addresses within the same foreign country - check this option if you moved from one address to another within the same country outside Japan.
- 14 **全一職修** Complete one occupation/job training  
N/A - this appears to be a form section header or formatting text rather than a fillable field

Figure 1 shows a sample Japanese invoice. The header includes the company name '日本貿易株式会社' (Nippon Trade Co., Ltd.), the address '〒100-0001 東京都千代田区千代田 1-1-1', and the date '平成 27 年 03 月 22 日' (March 22, 2015). The invoice lists several items with their quantities, unit prices, and total prices. The total price is '¥ 1,000,000.00'. The invoice also includes a '支払条件' (Payment Terms) section and a '備考' (Remarks) section.

記入例  
住民異動届  
区長 あて  
世帯コード  
転入  
転出  
区内  
世帯変更  
籍貫  
職権記載

- 1** 部部住所設定 Address  
Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.
- 2** 一転主変→→一→一合併30条の48 Transfer principal change → → Merger Article 30-48  
N/A (this appears to be reference text indicating form sections and legal article numbers)
- 3** 30職条の回47 Article 30, Section 47  
N/A - this appears to be a reference number or legal citation for administrative purposes
- 4** 転30出条取の消46 Transfer Article 30, Withdrawal, Acquisition, Cancellation Article 46  
N/A - this appears to be administrative reference codes for different types of residence registration procedures

The screenshot displays a Japanese accounting software interface. At the top, there is a menu bar with options like '帳簿' (Ledger), '印刷' (Print), '検索' (Search), and '設定' (Settings). Below the menu, a header section shows '科目' (Account) and '金額' (Amount). The main table lists depreciation entries for various assets, including '建物' (Building), '機械' (Machine), and '車両' (Vehicle). Each entry shows the asset name, its original value, and the depreciation amount. The table is organized into columns for '科目' (Account), '金額' (Amount), and '摘要' (Description). The interface also features a sidebar on the right with additional options and a bottom status bar showing the current date and time.

セクション 2 — Section 2 (Part 1/2)

住民異動届

区長 あて

世帯コード

新  
旧

届出日  
(今日)

2 (Y) 3 (M) 13 (D)

異動日

2 (Y) 3 (M) 10 (D)

これからの世帯主氏名

千葉市中央区千葉港1番1号

これからの世帯主氏名

新世帯

氏名

続柄

旧世帯

氏名

続柄

全一国外

全一職修

一→全→全分離かた書部部職消

部部住所設定

一転主変→→→一合併30条の48

30職条の回47

転30出条取の消46

○太 ( 届今出日日 ) 令2 ( 年Y ) 3 ( 月M ) 13 ( 日D ) 異動日令和2年3 ( 月M ) 10 ( 日D )

世帯主変更による続柄修正

これからの世帯主氏名

こ千葉市中央区千葉港1番1号

新世帯

旧世帯

続柄

- 1

全一国外 All within one country abroad  
This likely refers to moves between addresses within the same foreign country - check this option if you moved from one address to another within the same country outside Japan.
- 2

全一職修 Complete one occupation/job training  
N/A - this appears to be a form section header or formatting text rather than a fillable field
- 3

一→全→全分離かた書部部職消 Single⇒All Single⇒All Separation Method Writing Section Section Position Elimination  
N/A (appears to be fragmented form layout/formatting text rather than a field to complete)
- 4

部部住所設定 Address  
Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.
- 5

一転主変→→→一合併30条の48 Transfer principal change → → Merger Article 30-48  
N/A (this appears to be reference text indicating form sections and legal article numbers)
- 6

30職条の回47 Article 30, Section 47  
N/A - this appears to be a reference number or legal citation for administrative purposes
- 7

転30出条取の消46 Transfer Article 30, Withdrawal, Acquisition, Cancellation Article 46  
N/A - this appears to be administrative reference codes for different types of residence registration procedures
- 8

○太 ( 届今出日日 ) 令2 ( 年Y ) 3 ( 月M ) 13 ( 日D ) 異動日令和2年3 ( 月M ) 10 ( 日D ) Date of move / change  
The date you actually moved into your new address — NOT your arrival date in Japan if different.
- 9

世帯主変更による続柄修正 Head of household / Relationship to head of household / Change  
The primary person in a household for registration purposes. If you live alone, you are the head of household. See relationship terms table.
- 10

これからの世帯主氏名 Head of household name / Head of household / Full name  
If you live alone, YOU are the head of household — write your own name. The primary person in a household for registration purposes. If you live alone, you are the head of household.
- 11

こ千葉市中央区千葉港1番1号 c/o Chiba City, Chuo Ward, Chiba Port 1-1  
This appears to be a pre-printed address example or office address - don't copy this unless it's actually your address.
- 12

新世帯 New household  
Check this box if you're establishing a new household (e.g., moving out from family to live alone or starting a new family unit)
- 13

旧世帯 Former/Previous Household  
Enter information about your previous household before the move or change in household composition.
- 14

続柄 Relationship to head of household  
See relationship terms table.



セクション 2 — Section 2 (Part 1/2) (continued)

住民異動届

区長 あて

世帯コード	
新	-
旧	-

届出日  
(今日)

年 2 月 3 日  
(Y) (M) (D)

異動日

年 2 月 3 日  
(Y) (M) (D)

千葉県中央区千葉港 1 番 1 号

未届  
国外  
住所設定  
転出取消  
30条の46

全部

一部

国外  
転主変

全⇒全  
全⇒一  
一⇒全  
一⇒一

全⇒全  
全⇒一  
一⇒全  
一⇒一

主変  
世変  
分離  
合併

錯誤  
かた書  
30条の48

全部

一部

職記  
職修  
職消  
職自  
30条の47

これからの世帯主氏名

新世帯  
氏名

世帯主変更による続柄修正  
続柄

旧世帯  
氏名

続柄

15 続柄 Relationship to head of household  
See relationship terms table.

セクション 2 — Section 2 (Part 2/2)

1

住所を  
示す

この  
住所  
の

(マンション・アパート名、部屋番号等)

(強・申)

千葉県中央区千葉港1丁目1番1号

港ハイム303号

氏名		続柄	氏名		続柄
千葉	太郎	1			
		2			

- 1

を所か(マンション・ アパート名、 部屋番号等)

( 強・ 申 )

Location details (apartment/condominium name, room number, etc.) (Required・ Application)

Write your apartment or condominium name and room number in this field - this is a required field as indicated by (強)
- 2

千葉 太郎 Chiba Taro

This is an example name showing the format: write your family name first, then given name, separated by a space.
- 3

の港ハイム303号 Minato Heim #303

This appears to be part of an apartment address - fill in your building name and apartment number in this format





セクション 3 — Section 3

1 世帯主の 氏名 （転入の方のみ）	の港ハイム303号	千葉 太郎	2	2	
	東京都千代田区1番地1	いままでの世帯主氏名	3	3	
	(マンション・アパート名、部屋番号等)	千葉 太郎	4	4	
	千葉市中央区千葉港1番1号	筆頭者氏名	新	新番付与	被保証
2 住所		千葉 太郎	記号	番号	番号
3 住所			新	新番付与	被保証
4 住所			旧	新番付与	被保証
5 住所				新番付与	被保証
6 住所				新番付与	被保証
7 住所				新番付与	被保証
8 住所				新番付与	被保証
9 住所				新番付与	被保証
10 住所				新番付与	被保証
11 住所				新番付与	被保証
12 住所				新番付与	被保証
13 住所				新番付与	被保証
14 住所				新番付与	被保証

- 1 千葉 太郎 Chiba Taro  
This is an example name showing the format: write your family name first, then given name, separated by a space.
- 2 の港ハイム303号 Minato Heim #303  
This appears to be part of an apartment address - fill in your building name and apartment number in this format
- 3 いま東京都千代田区1番地1 Tokyo  
Write the full name of Tokyo prefecture or specific Tokyo ward/city
- 4 いままでの世帯主氏名 Head of household name / Head of household / Full name  
If you live alone, YOU are the head of household — write your own name. The primary person in a household for registration purposes. If you live alone, you are the head of household.
- 5 で所ま(マンション・アパート名、部屋番号等) Address (apartment/condominium name, room number, etc.)  
Write your full address including building name and room/unit number if you live in an apartment or mansion
- 6 千葉 太郎 Chiba Taro  
This is an example name showing the format: write your family name first, then given name, separated by a space.
- 7 記号 Symbol/Code  
Leave blank unless you have a specific identification symbol or code number assigned by the municipality
- 8 番号 Number  
Enter your residence card number or other relevant identification number as specified in the form instructions.
- 9 筆頭者氏名 Head of family register / Full name  
First person listed in the family register. For foreigners, this field is often N/A. Write in katakana for foreign names. Some forms accept romaji.
- 10 新番被保証 New number guaranteed person  
N/A - this appears to be a form field label rather than something you would fill out
- 11 ( 精算納付書 ) (Settlement Payment Notice)  
N/A - this is a reference to a separate document for tax/fee payments
- 12 籍千葉市中央区千葉港1番1号 Registered address: 1-1 Chibako, Chuo-ku, Chiba City  
This shows your official registered address from your family register (koseki) - copy exactly from your residence card or koseki documents.
- 13 千葉 太郎 Chiba Taro  
This is an example name showing the format: write your family name first, then given name, separated by a space.
- 14 全一部部 分合離併M銀P N行 未郵納 な便し Partial  
Used when making changes to only some family members or partial updates to registration





セクション 5 — Section 5 (Part 1/2)

異動される方全員の氏名		性別	生年月日	続柄	住民票コード (※転入の方のみ)										取得年月日		職業	旧証	種別	基礎年金番号		資格	認定	資格	証明
氏名																				取得年月日		被保険者番号	被保険者番号		
ちば 太郎		男	昭和 58・12・31	世帯主	0	1	2	3	4	5	6	7	8	9	0										
千葉 太郎																									
ちば はなこ			昭和																						

- 1

( ※ 転入の方のみ )

Moving in (from another municipality or abroad)

This section is only for people who are moving into this municipality from another city/town or from abroad. If you're already a resident updating your information, leave this blank.
- 2

ふりがな

Furigana (phonetic reading)

Write the phonetic pronunciation of your name in hiragana characters above or next to where you write your name in kanji/katakana
- 3

職業証証格別

Occupation

e.g. 会社員 (company employee), 自営業 (self-employed), 学生 (student)
- 4

取得年月日

Date of acquisition

Enter the date you obtained Japanese nationality or status (format: year/month/day)
- 5

被保険者番号

Insured Person Number

Enter your health insurance member number found on your insurance card (国民健康保険証 or employee insurance card)
- 6

被保険者番号

Insured Person Number

Enter your health insurance member number found on your insurance card (国民健康保険証 or employee insurance card)
- 7

男58・ 昭1和2・ 31世帯主01234567890有無小・ 中有無済未 個有無未 住有 無・ ・ (本・ 扶 窓郵未 窓郵回未 有無強任

Head of household / Yes/No/Unknown

The primary person in a household for registration purposes. If you live alone, you are the head of household. Select one option: Yes (有), No (無), or Unknown/Not yet determined (未)
- 8

ち千ば 葉

Chiba (Prefecture)

Write "Chiba" if your address is in Chiba Prefecture
- 9

太たろ郎う

Taro (example name in furigana and kanji)

This shows the format for writing your name - hiragana reading above/beside the kanji characters
- 10

の届けこ1

Notification No. 1

N/A (this is a form number/identifier, not a field to fill)
- 11

有 無有 無有 無保 資

Yes No Yes No Yes No Insurance Qualification

Check boxes to indicate whether you have various insurance qualifications (likely health insurance, pension, etc.) - consult the full form context to determine which specific insurances are being asked about.
- 12

・ ・ ・

(bullet points/list markers)

These are bullet point markers for listing items. You would write information in the spaces after these dots, likely related to your previous address or moving details if you're transferring from another municipality.
- 13

妻12345678901有無小・ 中有無済 個有無未 住有 無・ ・ )(本・ 扶 窓郵 窓郵回未 有無強任

Yes/No/Unknown

Select one option: Yes (有), No (無), or Unknown/Not yet determined (未)
- 14

、出は十2

, departure is 12th

This appears to be a partial date or reference number - you may need to see the full context or adjacent fields to complete this entry properly.



セクション 5 — Section 5 (Part 1/2) (continued)

1 異動される方全員の氏名	氏名		性別	生年月日	続柄	住民票コード (※転入の方のみ)	小・中・高・大 学・短大・専修 学校・職業訓練 所・その他	通学力 有無	居住地 有無	国民年金保険料		国民健康保険料		介護保険料		健康保険料	
	取得年月日									返納	新証	種別	基礎年金番号	資格	認定	資格	証明
	取得年月日									資格	認定	資格	証明	資格	証明	資格	証明
	取得年月日									資格	認定	資格	証明	資格	証明	資格	証明
1	千葉	太郎	男	58・12・31	世帯主	01234567890	有	有	有	有	有	有	有	有	有	有	有
	ちば	はなこ		昭和			有	有	有	有	有	有	有	有	有	有	有

15

女62・ 昭和3和・ 6      Female, age 62, Showa 3rd year, 6th month

This appears to be sample data showing format - enter gender, age, era/year, and birth month

[illegible]

- 
- 住民税額通知書
- 田中 次郎
- 東京都中央区千代田区千代田
- 所得 1,000,000 円
- 所得控除 1,000,000 円
- 所得税 0 円
- 住民税 0 円
- 所得
- 所得 1,000,000 円
- 所得控除 1,000,000 円
- 所得税 0 円
- 住民税 0 円

セクション 6 — Section 6 (Part 1/2)

Form image showing a sample of the Residence Registration form with handwritten entries and red annotations. The form includes fields for date, name, address, and insurance status. Red circles and numbers 1 through 13 are placed over specific fields to indicate where to enter information or check boxes. The sample form shows a date of 平成 21 年 9 月 21 日, a name of 千葉 ちはな, and a date of birth of 9/21. The form also includes a section for insurance status with checkboxes for various types of insurance.

- 1 日以内に3 within 3 days  
This refers to the deadline - you must submit this form within 3 days of moving/changing residence.
- 2 男元・平9成・21子23456789012有無小・中有無済 個有無未 住有 無・ (本・扶 窓郵 窓郵回未有無強任  
Yes/No/Unknown  
Select one option: Yes (有), No (無), or Unknown/Not yet determined (未)
- 3 千ちば葉 Chiba Prefecture  
Write the name of your prefecture if you live in Chiba Prefecture
- 4 ちちははなな Father Mother Name Name  
Write your father's name in the first field and your mother's name in the second field
- 5 ・ (bullet points/list markers)  
Enter the day portion of a date using Arabic numerals (1-31). This appears to be part of a date field where you fill in the specific day.
- 6 有無小・中有無済 個有無未 住有 無・ (本・扶 窓郵 窓郵回未有無強任 Yes/No/Unknown  
Select one option: Yes (有), No (無), or Unknown/Not yet determined (未)
- 7 出けをし4 Departure (moved out)  
Check this box if you are moving out of this municipality to register your departure from the current address
- 8 有 無有 無有 無保 資 Yes No Yes No Yes No Insurance Qualification  
Check boxes to indicate whether you have various insurance qualifications (likely health insurance, pension, etc.) - consult the full form context to determine which specific insurances are being asked about.
- 9 ・ (bullet points/list markers)  
Enter the day portion of another date using Arabic numerals (1-31). This is likely for a different date field than field 5, possibly an end date or second reference date.
- 10 )未 ) Not yet  
Check this box or circle if the condition described is 'not yet' applicable or incomplete. This is typically used for pending status or incomplete processes.
- 11 有無小・中有無済 個有無未 住有 無・ (本・扶 窓郵 窓郵回未有無強任 Yes/No/Unknown  
Select one option: Yes (有), No (無), or Unknown/Not yet determined (未)
- 12 いださく5 Idasaku 5  
This appears to be a pre-printed address part (likely "Idasaku district/area, house number 5") - you would typically circle or check this if it matches your address, or cross it out if it doesn't apply to you.
- 13 有 無有 無有 無保 資 Yes No Yes No Yes No Insurance Qualification  
Check boxes to indicate whether you have various insurance qualifications (likely health insurance, pension, etc.) - consult the full form context to determine which specific insurances are being asked about.

Form image showing a sample of the Residence Registration form with handwritten entries and red annotations. The form includes fields for date, name, address, and insurance status. Red circles and numbers 1 through 13 are placed over specific fields to indicate where to enter information or check boxes. The sample form shows a date of 平成 21 年 9 月 21 日, a name of 千葉 ちはな, and a date of birth of 9/21. The form also includes a section for insurance status with checkboxes for various types of insurance.

セクション 6 — Section 6 (Part 1/2) (continued)

14

15

16

17

18

19

20

21

22

23

24

25

26

27

28

29

30

31

32

33

34

35

36

37

38

39

40

41

42

43

44

45

46

47

48

49

50

51

52

53

54

55

56

57

58

59

60

61

62

63

64

65

66

67

68

69

70

71

72

73

74

75

76

77

78

79

80

81

82

83

84

85

86

87

88

89

90

91

92

93

94

95

96

97

98

99

100

101

102

103

104

105

106

107

108

109

110

111

112

113

114

115

116

117

118

119

120

121

122

123

124

125

126

127

128

129

130

131

132

133

134

135

136

137

138

139

140

141

142

143

144

145

146

147

148

149

150

151

152

153

154

155

156

157

158

159

160

161

162

163

164

165

166

167

168

169

170

171

172

173

174

175

176

177

178

179

180

181

182

183

184

185

186

187

188

189

190

191

192

193

194

195

196

197

198

199

200

201

202

203

204

205

206

207

208

209

210

211

212

213

214

215

216

217

218

219

220

221

222

223

224

225

226

227

228

229

230

231

232

233

234

235

236

237

238

239

240

241

242

243

244

245

246

247

248

249

250

251

252

253

254

255

256

257

258

259

260

261

262

263

264

265

266

267

268

269

270

271

272

273

274

275

276

277

278

279

280

281

282

283

284

285

286

287

288

289

290

291

292

293

294

295

296

297

298

299

300

301

302

303

304

305

306

307

308

309

310

311

312

313

314

315

316

317

318

319

320

321

322

323

324

325

326

327

328

329

330

331

332

333

334

335

336

337

338

339

340

341

342

343

344

345

346

347

348

349

350

351

352

353

354

355

356

357

358

359

360

361

362

363

364

365

366

367

368

369

370

371

372

373

374

375

376

377

378

379

380

381

382

383

384

385

386

387

388

389

390

391

392

393

394

395

396

397

398

399

400

401

402

403

404

405

406

407

408

409

410

411

412

413

414

415

416

417

418

419

420

421

422

423

424

425

426

427

428

429

430

431

432

433

434

435

436

437

438

439

440

441

442

443

444

445

446

447

448

449

450

451

452

453

454

455

456

457

458

459

460

461

462

463

464

465

466

467

468

469

470

471

472

473

474

475

476

477

478

479

480

481

482

483

484

485

486

487

488

489

490

491

492

493

494

495

496

497

498

499

500

501

502

503

504

505

506

507

508

509

510

511

512

513

514

515

516

517

518

519

520

521

522

523

524

525

526

527

528

529

530

531

532

533

534

535

536

537

538

539

540

541

542

543

544

545

546

547

548

549

550

551

552

553

554

555

556

557

558

559

560

561

562

563

564

565

566

567

568

569

570

571

572

573

574

575

576

577

578

579

580

581

582

583

584

585

586

587

588

589

590

591

592

593

594

595

596

597

598

599

600

601

602

603

604

605

606

607

608

609

610

611

612

613

614

615

616

617

618

619

620

621

622

623

624

625

626

627

628

629

630

631

632

633

634

635

636

637

638

639

640

641

642

643

644

645

646

647

648

649

650

651

652

653

654

655

656

657

658

659

660

661

662

663

664

665

666

667

668

669

670

671

672

673

674

675

676

677

678

679

680

681

682

683

684

685

686

687

688

689

690

691

692

693

694

695

696

697

698

699

700

701

702

703

704

705

706

707

708

709

710

711

712

713

714

715

716

717

718

719

720

721

722

723

724

725

726

727

728

729

730

731

732

733

734

735

736

737

738

739

740

741

742

743

744

745

746

747

748

749

750

751

752

753

754

755

756

757

758

759

760

761

762

763

764

765

766

767

768

769

770

771

772

773

774

775

776

777

778

779

780

781

782

783

784

785

786

787

788

789

790

791

792

793

794

795

796

797

798

799

800

801

802

803

804

805

806

807

808

809

810

811

812

813

814

815

816

817

818

819

820

821

822

823

824

825

826

827

828

829

830

831

832

833

834

835

836

837

838

839

840

841

842

843

844

845

846

847

848

849

850

851

852

853

854

855

856

857

858

859

860

861

862

863

864

865

866

867

868

869

870

871

872

873

874

875

876

877

878

879

880

881

882

883

884

885

886

887

888

889

890

891

892

893

894

895

896

897

898

899

900

901

902

903

904

905

906

907

908

909

910

911

912

913

914

915

916

917

918

919

920

921

922

923

924

925

926

927

928

929

930

931

932

933

934

935

936

937

938

939

940

941

942

943

944

945

946

947

948

949

950

951

952

953

954

955

956

957

958

959

960

961

962

963

964

965

966

967

968

969

970

971

972

973

974

975

976

977

978

979

980

981

982

983

984

985

986

987

988

989

990

991

992

993

994

995

996

997

998

999

1000

1001

1002

1003

1004

1005

1006

1007

1008

1009

1010

1011

1012

1013

1014

1015

1016

1017

1018

1019

1020

1021

1022

1023

1024

1025

1026

1027

1028

1029

1030

1031

1032

1033

1034

1035

1036

1037

1038

1039

1040

1041

1042

1043

1044

1045

1046

1047

1048

1049

1050

1051

1052

1053

1054

1055

1056

1057

1058

1059

1060

1061

1062

1063

1064

1065

1066

1067

1068

1069

1070

1071

1072

1073

1074

1075

1076

1077

1078

1079

1080

1081

1082

1083

1084

1085

1086

1087

1088

1089

1090

1091

1092

1093

1094

1095

1096

1097

1098

1099

1100

1101

1102

1103

1104

1105

1106

1107

1108

1109

1110

1111

1112

1113

1114

1115

1116

1117

1118

1119

1120

1121

1122

1123

1124

1125

1126

1127

1128

1129

1130

1131

1132

1133

1134

1135

1136

1137

1138

1139

1140

1141

1142

1143

1144

1145

1146

1147

1148

1149

1150

1151

1152

1153

1154

1155

1156

1157

1158

1159

1160

1161

1162

1163

1164

1165

1166

1167

1168

1169

1170

1171

1172

1173

1174

1175

1176

1177

1178

1179

1180

1181

1182

1183

1184

1185

1186

1187

1188

1189

1190

1191

1192

1193

1194

1195

1196

1197

1198

1199

1200

1201

1202

1203

1204

1205

1206

1207

1208

1209

1210

1211

1212

1213

1214

1215

1216

1217

1218

1219

1220

1221

1222

1223

1224

1225

1226

1227

1228

1229

1230

1231

1232

1233

1234

1235

1236

1237

1238

1239

1240

1241

1242

1243

1244

1245

1246

1247

1248

1249

1250

1251

1252

1253

1254

1255

1256

1257

1258

1259

1260

1261

1262

1263

1264

1265

1266

1267

1268

1269

1270

1271

1272

1273

1274

1275

1276

1277

1278

1279

1280

1281

1282

1283

1284

1285

1286

1287

1288

1289

1290

1291

1292

1293

1294

1295

1296

1297

1298

1299

1300

1301

1302

1303

1304

1305

1306

1307

1308

1309

1310

1311

1312

1313

1314

1315

1316

1317

1318

1319

1320

1321

1322

1323

1324

1325

1326

1327

1328

1329

1330

1331

1332

1333

1334

1335

1336

1337

1338

1339

1340

1341

1342

1343

1344

1345

1346

1347

1348

1349

1350

1351

1352

1353

1354

1355

1356

1357

1358

1359

1360

1361

1362

1363

1364

1365

1366

1367

1368

1369

1370

1371

1372

1373

1374

1375

1376

1377

1378

1379

1380

1381

1382

1383

1384

1385

1386

1387

1388

1389

1390

1391

1392

1393

1394

1395

1396

1397

1398

1399

1400

1401

1402

1403

1404

1405

1406

1407

1408

1409

1410

1411

1412

1413

1414

1415

1416

1417

1418

1419

1420

1421

1422

1423

1424

1425

1426

1427

1428

1429

1430

1431

1432

1433

1434

1435

1436

1437

1438

1439

1440

1441

1442

1443

1444

1445

1446

1447

1448

1449

1450

1451

1452

1453

1454

1455

1456

1457

1458

1459

1460

1461

1462

1463

1464

1465

1466

1467

1468

1469

1470

1471

1472

1473

1474

1475

1476

1477

1478

1479

1480

1481

1482

1483

1484

1485

1486

1487

1488





## セクション 7 — Section 7 (Part 1/2)

**※お名前・のわかるもの(運転免許証等)を確認させていただきますので、ご用意をお願いします。**

<b>氏名</b> 姓 <b>妻</b> 氏名	世帯主との続柄	<input type="checkbox"/> 運転免許証 <input type="checkbox"/> 在留カード <input type="checkbox"/> 健康保険証 <input type="checkbox"/> 年金手帳・証書 <input type="checkbox"/> 国民年金証書 <input type="checkbox"/> 在留カード <input type="checkbox"/> 特待証	<input type="checkbox"/> 健康保険 <input type="checkbox"/> 年金手帳・証書 <input type="checkbox"/> 国民年金証書 <input type="checkbox"/> ケンチャウ・クレジットカード <input type="checkbox"/> 在留カード <input type="checkbox"/> 特待証	<input type="checkbox"/> 預金通帳 <input type="checkbox"/> 社員証 <input type="checkbox"/> 学生証 <input type="checkbox"/> 入学金 <input type="checkbox"/> その他 <input type="checkbox"/> 委任状	交付物 通知力	部科 備考 <input type="checkbox"/> 結構確認済 <input type="checkbox"/> 日本籍地免 <input type="checkbox"/> 戸籍請求 <input type="checkbox"/> 住記請求 <input type="checkbox"/> 世帯主同居了解確認済 <input type="checkbox"/> 通常転出
		日中の連絡先（ ）電話番号 090 - 9999 - 9999 連絡先メールアドレス Chiba 123456789aa	収入 支出 受付	入力 混合 国保証	居人力 住力 転入学 国保証	<input type="checkbox"/> 居住 <input type="checkbox"/> 有 <input type="checkbox"/> 新規付番 <input type="checkbox"/> 税番 <input type="checkbox"/> 有 <input type="checkbox"/> 新規付番 <input type="checkbox"/> CS確認済 <input type="checkbox"/> 個人番号生成要求済 【通知カード】 O-2-1    O-2-0    O-0-O-0    O-0-1

- 1** 交付物部数備考 □続柄確認済 ( □本籍地 TEL □戸籍端末 □住記端末 ) □世帯主同居了解確認済 □通常転出  
Head of household / Relationship to head of household / Moving out  
The primary person in a household for registration purposes. If you live alone,  
you are the head of household. See relationship terms table.

**2** ※お名前のわかるもの(運転免許証等)を確認させていただきますので、ご用意をお願いします。 Driver's license / .  
Bring your physical driver's license as identification

**3** 【住口 □有 □新規付番】【個番 □有 □新規付番】 □C S 確認済 □個人番号生成要求済  
My Number (Individual Number)  
12-digit number. Leave blank on first registration — it will be mailed to you  
after.

**4** 通知力 Notification Card  
This refers to the residence notification card (jūminhyō) - check this box or  
fill in details if you need to receive/update your residence certificate card.

**5** 本□運転免許証□健康保険□預金通帳 Driver's license / Passbook / bankbook  
Bring your physical driver's license as identification Physical booklet that  
records transactions. Some banks now offer passbook-free (通帳なし) digital-only  
accounts.

**6** ※手書きしない場合は、記名押印してください。 Do not / Seal (inkan / hanko)  
This typically appears before other text to indicate something should not be  
done or does not apply Personal seal stamp. Most ward offices accept a written  
signature for foreigners instead.

**7** 世と続帯の柄主妻人確認書□□□□住個旅在特力カ券力永——証ドドド□ □ □クキ生年証シヤ保金書ジツ受手カシ給帳一ユ証・ ド・  
Household head and family member identification documents □□□□ residence card □□□ permanent resident card □□□ passport □ driver's license □ birth  
Present one of the listed identification documents to verify your identity when  
submitting the residence registration form.

**8** 来 ( 日中の連絡先 ) 電話番号 Phone number  
Japanese mobile number preferred. Some forms accept overseas numbers.

**9** 在留力 Residence Card  
Enter your residence card number if you are a foreign national

**10** 090 - 090-  
This is the start of a Japanese mobile phone number format - enter your cell  
phone number starting with 090, 080, or 070

**11** 9999 - 9999 9999-9999  
Write your phone number in the format shown (4 digits - 4 digits). Use hyphens  
to separate the numbers, not parentheses like some countries use.

**12** ) 呼 ) Reading/Pronunciation  
Write the phonetic reading (furigana) of your name in katakana if you are a  
foreign resident

**13** @123456789aa @123456789aa  
Enter your email address after the @ symbol that's already printed. Make sure to  
include the full domain name (like gmail.com or yahoo.co.jp).

The screenshot displays a Japanese accounting software interface. At the top, there's a header with '取引履歴帳' (Transaction History Ledger) and '印刷' (Print). Below this, a table lists transactions with columns for date, description, and amounts. The table is divided into two main sections: '取引履歴帳' and '試算表' (Trial Balance). The '取引履歴帳' section shows a list of transactions with columns for date, description, and amounts. The '試算表' section shows a trial balance with columns for account name, debit, and credit. The interface is in Japanese, with various labels and buttons visible.

セクション 7 — Section 7 (Part 1/2) (continued)

※お名前のわかるもの(運転免許証等)を確認させていただきますので、ご用意をお願いします。

届出にきた方

氏名

※

世帯主との続柄

妻

(日中の連絡先) 電話番号

090 - 9999 - 9999

連絡先メールアドレス

Chiba

@

123456789aa

届出書類

交付物

通知力

個人力

住力

在留力

転入学

国保証

備考

続柄確認済(口本籍地別)

戸籍請求

住居請求

世帯主同意了解確認済

通常転出

【住居】

【新規付番】

【電話番号】

【CS確認済】

【個人番号生成要求済】

【通知カード】

【O-2-1】

【O-2-0】

【O-0-0】

【O-1】

- 14

Chiba Chiba

This refers to Chiba Prefecture - if this is a field to fill out, enter the name of your prefecture/administrative division.
- 15

連絡先メールアドレス Email address

Enter a valid email address where you can receive communications from the municipal office

セクション 7 — Section 7 (Part 2/2)

〒	連絡先メールアドレス	Chiba	@	123456789aa	出 発 日	受 付	入 力	照 合	1	国 保 証	
---	------------	-------	---	-------------	-------------	--------	--------	--------	---	-------------	--

- 1
- 国保証

National Health Insurance Card

Bring your national health insurance card if you have one, or indicate if you need to enroll in the system



セクション 8 — Section 8

連絡先メールアドレス	Chiba	@	123456789aa	番	号	付	力	点	国保証
------------	-------	---	-------------	---	---	---	---	---	-----

- 1

@123456789aa @123456789aa

Write your email address in the format shown, starting with @ symbol followed by your actual email address. Make sure to use a valid email address as this may be used for official communications or verification purposes.
- 2

Chiba Chiba

This refers to Chiba Prefecture - if this is a field to fill out, enter the name of your prefecture/administrative division.
- 3

連絡先メールアドレス Email address

Enter a valid email address where you can receive communications from the municipal office
- 4

国保証 National Health Insurance Card

Bring your national health insurance card if you have one, or indicate if you need to enroll in the system



## COUNTER PHRASES

Point and show these to ward office staff

### FINDING THE COUNTER

すみません、住民登録の窓口はどこですか？

Sumimasen, jūmin tōroku no madoguchi wa doko desu ka?  
Excuse me, where is the resident registration counter?

### STATING YOUR PURPOSE

転入届を出したいのですが

Tennyu todoke wo dashitai no desu ga  
I'd like to submit a moving-in notification

### FIRST TIME FROM ABROAD

海外から初めて転入します

Kaigai kara hajimete tennyu shimasu  
I'm registering for the first time from abroad

### FROM ANOTHER WARD

〇〇区から転入します

〇〇-ku kara tennyu shimasu  
I'm moving in from 〇〇 Ward

### ASKING FOR ENGLISH FORM

英語の用紙はありますか？

Eigo no yōshi wa arimasu ka?  
Do you have an English version of the form?

### ASKING FOR HELP FILLING OUT

記入方法を教えていただけますか？

Kinyū hōhō wo oshiete itadakemasu ka?  
Could you help me fill this out?

### REQUESTING RESIDENCE CERTIFICATE

住民票もお願いしたいのですが

Jūminhyō mo onegai shitai no desu ga  
I'd also like a Certificate of Residence, please

### ASKING ABOUT MY NUMBER

マイナンバーはいつ届きますか？

Mainanbā wa itsu todokimasu ka?  
When will my My Number arrive?