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Edogawa — ████ — Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

WHAT TO BRING

>> First Time from Abroad

- | | |
|--|----------------|
| * Passport (all household members) | ██████ |
| * Residence Card (received at airport) | ██████ |
| Marriage Certificate + Japanese translation (If registering with spouse) | ██████ + █████ |
| Birth Certificate + Japanese translation (If registering children) | ██████ + █████ |

>> From Another Municipality

- | | |
|---|------------|
| * Residence Cards (all household members) | ██████ |
| * Moving-Out Certificate (from previous ward) | ██████ |
| My Number Card (all who have one) | ██████████ |
| National Health Insurance Card (If enrolled) | ██████████ |

>> Moving Within Same Municipality

- | | |
|---|------------|
| * Residence Cards (all household members) | ██████ |
| My Number Card | ██████████ |

COMMON MISTAKES

X Writing name in romaji instead of katakana

-> Most forms want katakana (██████). Ask staff for help converting your name.

X Using arrival date instead of move-in date

-> ████ is when you moved into your apartment, not when your flight landed.

X Leaving head of household (█████) blank

-> If you live alone, you ARE the head of household. Write your own name.

X Forgetting Japanese translations of certificates

-> Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it — no certified translator required.

AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) — same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (████) immediately — ¥300, needed for bank/phone/lease

█ — Header & Dates

- 1 █ Letter of proxy / Power of attorney
- 2 R07.02 R07.02
- 3 █ ()
Resident Registration Change Notification (Combined National Health Insurance■Pension■Long-term Care Notification Form)
- 4 █ ()
Applicant - License/Passport/My Number Card A/Residence Card B/Residence Status/ID/Manager/Insurance/Pension/Medical/Other ()
Check boxes for identity documents you're bringing and write any additional documents in the parentheses space
- 5 █ To the Mayor of Edogawa Ward
- 6 █ Confirmation Number■Validity Period ()
Enter the confirmation number and expiration date from your residence card or other relevant immigration document.
- 7 █ Full name
- 8 █ Phone number
Japanese mobile number preferred. Some forms accept overseas numbers.
- 9 █ Moving in (from another municipality or abroad)
- 10 █ 30-46 █ Moving in (from another municipality or abroad)
- 11 █ Moving in (from another municipality or abroad)
- 12 █ Date came to the window: Reiwa ___ year ___ month ___ day
Fill in today's date when you submit the form at the municipal office counter
- 13 █ Type of Change/Category of Moving
Select the appropriate box indicating your type of residence change (moving in, moving out, address change within city, etc.)

 — Who Is Filing (Part 1/2)

- 1 30-47 ■ Household separation ■ 30-47 notification
Check this box if you're separating from your current household to form a new one at the same address

2 Moving within the same municipality

3 () Principal Person ()
Write your own name here as the main applicant for the residence registration change

4 Moving out

5 Change of household (head of household change, merge, split) / Relationship to head of household

6 () Proxy/Representative ()
Leave blank if filling out the form yourself; otherwise write the name of the person submitting the form on your behalf

7 Former All Part
Check "All" if your entire household is moving, or "Part" if only some household members are moving from the previous address.

8 Moving in (from another municipality or abroad)

9 () (Date of moving) *Changes cannot be made after submission
Enter the exact date you moved (or will move) to your new address - this date cannot be changed once you submit the form

10 1. The person themselves 2. Family member in the same household 3. Other
Select who is submitting this form - choose "1" if you're filing for yourself, "2" if a family member is filing for you, or "3" if someone else (like a representative) is filing.

11 Relationship to the person moving
Select your relationship to the person whose residence is being registered/changed (e.g., self, spouse, child, parent, etc.)

12 Moving out

13 Please fill out information for person #3
This section is for a third person being registered - fill in their details if applicable to your situation

14 With the person / Person and
This indicates a relationship field - write your relationship to the person being registered (e.g., "spouse," "child," "parent," etc.)

15 New All Part
Check "All" if registering your complete household, or "Part" if only registering some family members at this address.

█ — Who Is Filing (Part 2/2)

1 █ Address

Write in kanji if possible. Ward office staff can help you look up the correct kanji for your address.

2 █ Letter of proxy / Power of attorney

3 █ Relationship to

Write your relationship to the person listed above (e.g., "spouse," "child," "parent," etc.)

4 █ (██████████) Address

5 █ From now on / Going forward

— Addresses (Part 1/2)

— Addresses (Part 2/2)

1 █/██████████ Nationality/Region and Residence Status Information

Fill in your nationality/country and immigration status details (visa type, period of stay, etc.)

2 ██████ My Number (Individual Number)

3 ████ Meiji, Taisho, Showa, Heisei, Reiwa

These are Japanese era names - circle the era corresponding to your birth year
(Reiwa: 2019-present, Heisei: 1989-2019, Showa: 1926-1989, etc.)

4 █(3.█)██████ Small property (3. Move-in) Property ownership■Residence■No property

N/A - this appears to be fragmented or corrupted form text that doesn't represent actual fillable fields

■■■ — Person Table (Part 1/4)

— Person Table (Part 2/4)

- 1 [REDACTED] Self/Personal Special
N/A - This appears to be a partial or unclear form field label that may be cut off or contain a typo

2 [REDACTED] Year Month Day Female
This appears to be part of a date field with gender marker - fill in birth date and check if this indicates female gender selection.

3 [REDACTED] (1.[REDACTED]) [REDACTED] None (1. Residence) • Continue • Change •
N/A - this appears to be form layout text showing checkbox options

4 [REDACTED] Head of household collection/levy
N/A if it's just instructions/layout text

5 [REDACTED] Health insurance card

6 [REDACTED] Middle/Special Protection Birth Death
N/A - this appears to be column headers or category labels for administrative use rather than fields you would fill out

7 [REDACTED] Return/Abolition
Check this section if you need to return your residence card or cancel your registration when moving abroad or changing status

8 [REDACTED] Supporting Documents Attached
Check this box or section when you're submitting required documents like passport, visa, or other proof along with your residence registration form.

9 [REDACTED] Later date / At a later time
This likely refers to documentation or procedures to be completed after the initial registration, so note any follow-up requirements mentioned.

10 [REDACTED] / [REDACTED] Nationality/Region Status Period Expiration Date
Fill in your nationality, visa status type, visa period, and residence card expiration date

11 [REDACTED] Meiji, Taisho, Showa, Heisei, Reiwa
These are Japanese era names - circle the era corresponding to your birth year (Reiwa: 2019-present, Heisei: 1989-2019, Showa: 1926-1989, etc.)

12 [REDACTED] (3.[REDACTED]) [REDACTED] Small property (3. Move-in) Property ownership■Residence■No property
N/A - this appears to be fragmented or corrupted form text that doesn't represent actual fillable fields

13 [REDACTED] Confirmation■Knowledge■One
N/A (appears to be form layout/formatting text rather than fillable fields)

14 ([REDACTED]) (blank field for filling in information)

15 [REDACTED] Year Month Day Female
This appears to be part of a date field with gender marker - fill in birth date and check if this indicates female gender selection.

— Person Table (Part 3/4)

— Person Table (Part 4/4)

- 1 (1.1) None (1. Residence) • Continue • Change •
N/A - this appears to be form layout text showing checkbox options

2 [REDACTED] Health insurance card

3 [REDACTED] Middle/Special Protection Birth Death
N/A - this appears to be column headers or category labels for administrative use rather than fields you would fill out

4 [REDACTED] Return/Abolition
Check this section if you need to return your residence card or cancel your registration when moving abroad or changing status

5 [REDACTED] Collected / Not collected
N/A - this is for office use only to track document processing status

6 [REDACTED] Later date / At a later time
This likely refers to documentation or procedures to be completed after the initial registration, so note any follow-up requirements mentioned.

7 [REDACTED] Issued / Not Issued
Check the appropriate box to indicate whether you have been issued the requested document or certificate.

8 [REDACTED] / [REDACTED] Nationality/Region Status Period Expiration Date
Fill in your nationality, visa status type, visa period, and residence card expiration date

9 [REDACTED] New household head
Enter the name of the person who will be the new head of household after the move/change

10 [REDACTED] Mailing Address (1 · 2 · 3 · 4) Former Household Head
Select the appropriate number (1-4) for where documents should be sent regarding the former household head

11 [REDACTED] National Health Insurance Input, Pension Input, Long-term Care Input, National Health Insurance Review

12 [REDACTED] Seal (inkan / hanko)

— ID & Documents (Part 1/2)

■■■■■ — ID & Documents (Part 2/2)

1

■■ Reference map/diagram

This section typically shows a map or diagram of your address area - no action needed from you, it's for office reference only

COUNTER PHRASES

Point and show these to ward office staff

FINDING THE COUNTER



Sumimasen, j■min t■roku no madoguchi wa doko desu ka?

Excuse me, where is the resident registration counter?

STATING YOUR PURPOSE



Tennyu todoke wo dashitai no desu ga

I'd like to submit a moving-in notification

FIRST TIME FROM ABROAD



Kaigai kara hajimete tennyu shimasu

I'm registering for the first time from abroad

FROM ANOTHER WARD



■■-ku kara tennyu shimasu

I'm moving in from ■■ Ward

ASKING FOR ENGLISH FORM



Eigo no y■shi wa arimasu ka?

Do you have an English version of the form?

ASKING FOR HELP FILLING OUT



Kiny■ h■h■ wo oshiete itadakemasu ka?

Could you help me fill this out?

REQUESTING RESIDENCE CERTIFICATE



J■minhy■ mo onegai shitai no desu ga

I'd also like a Certificate of Residence, please

ASKING ABOUT MY NUMBER



Mainanb■ wa itsu todokimasu ka?

When will my My Number arrive?