Could not embed original form: No module named 'pypdf'

Meguro — ■■■■■ — Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

WHAT TO BRING

>> First Time from Abroad

* Passport (all household members) — ■■■■■
* Residence Card (received at airport) — ■■■■■
  Marriage Certificate + Japanese translation (If registering with spouse) — ■■■■■ + ■■■■
  Birth Certificate + Japanese translation (If registering children) — ■■■■■ + ■■■■

>> From Another Municipality

* Residence Cards (all household members) — ■■■■■
* Moving-Out Certificate (from previous ward) — ■■■■■
  My Number Card (all who have one) — ■■■■■■■■■
  National Health Insurance Card (If enrolled) — ■■■■■■■

>> Moving Within Same Municipality

* Residence Cards (all household members) — ■■■■■
  My Number Card — ■■■■■■■■■

COMMON MISTAKES

X Writing name in romaji instead of katakana
-> Most forms want katakana (■■■■). Ask staff for help converting your name.

X Using arrival date instead of move-in date
-> ■■■ is when you moved into your apartment, not when your flight landed.

X Leaving head of household (■■■) blank
-> If you live alone, you ARE the head of household. Write your own name.

X Forgetting Japanese translations of certificates
-> Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it — no certified translator required.

AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) — same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (■■■) immediately — ¥300, needed for bank/phone/lease

■■■■■■■■ — Header & Dates

1 ■■■■■■■■■ Moving Out Notification Form

Submit this form when moving out of the municipality to cancel your residence registration at your current address.

2 ■■■ Example of how to fill in

Sample form showing how to complete each field. Study this before filling your own form.

3 ■■■■■■ To the Mayor of Meguro Ward

N/A (this is a pre-printed header indicating the form's recipient)

4 ■■■■ ■ ■ ■ Date of filing

■■■■■■■■■ Moving Out Notification Form

Submit this form when moving out of the municipality to cancel your residence registration at your current address.

■■■■■ — Who Is Filing

1 ■■■■■■■■ Address

2 ■■■■■■■■■■■■■■■■■■■■■ Full name / Signature

3 ■■■■■■■■■■■■■■■ New address / Date of move / change / Address

4 ■ ■■■■■■■■■■■■■ Report [To:] Meguro Ward, Kami-Meguro 2-19-15

This is the municipal office address where the form is submitted - you don't need to fill this in.

5 ■■■■■ Meguro Taro

This is an example name showing the format (surname first, then given name) - replace with your actual name in katakana or the accepted spelling.

6 ■■■■■■■■■■ Apartment/Mansion Name

Write the name of your apartment building or condominium if applicable; leave blank if living in a house

7 ■■■■■■■■■■ Phone number

8 ■■ ■■ ■■■ Year Month Day

Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form

9 ■■■■■■■■■■■■■■ (123) 1234 - 1234

This is the format example for entering your phone number - include area code in parentheses followed by the main number with a dash.

■■ — Addresses

1 ■■ ■■ ■■■ Year Month Day

Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form

2 ■■■■■■■■■■■■■■■■ (123) 1234 - 1234

This is the format example for entering your phone number - include area code in parentheses followed by the main number with a dash.

3 ■■■■■■■■201 Meguro Ward Mansion 201

Write building name followed by room/unit number

4 ■■■■■■■■■■■■■ Moving out

5 ●●●×××■■■■■ Sample placeholder text

This appears to be placeholder or sample text - replace with actual information

6 ■■■■■■■■■ Postal Code 001-0000

Enter your 7-digit Japanese postal code in the format ###-#### (replace the example numbers with your actual postal code)

7 ■■■■■■■■■■■■■■■ (Furigana) Meguro Taro

This shows an example of how to write phonetic readings above kanji names - you'd write your own name's pronunciation in hiragana here.

8 ■■■■■■■■■■■■■■■■■■■ Address: 1-18-14 Setagaya, Setagaya-ku

This shows the format for writing your address - write the ward/city name first, then district/town name, followed by the block and building numbers

9 ■■■ Head of household

Write the name of the person who is registered as the head of the household you're joining or leaving

10 ■■ ■■■ Meguro Taro

This appears to be an example name showing the format (surname first, then given name) - replace with your actual name in Japanese characters.

11 ■■■■■■■■■■■■■■■■■■■■■■■ Apartment/Mansion Name: Setagaya-ku Mansion 101

Write the name of your apartment building or complex, followed by your room/unit number

12 ■■■■■■■■■ ■153-8573

This is a pre-printed postal code for the municipal office - no action needed from you.

■■■ — Person Table (Part 1/2)

1 ■■■■■■■■■ ■153-8573

This is a pre-printed postal code for the municipal office - no action needed from you.

2 ■■■■■■■■■■■■■■■ (Furigana) Meguro Taro

This shows an example of how to write phonetic readings above kanji names - you'd write your own name's pronunciation in hiragana here.

3 ■■■■■■■■■■■■■■■■■■■ Residence: 2-19-15 Kami-Meguro, Meguro-ku

This shows the address format - write your district/ward, then area name, then building numbers in order

4 ■■■ Head of household

Write the name of the person who is registered as the head of the household you're joining or leaving

5 ■■■ ■■ Meguro Taro

This is an example name showing the format: write family name first, then given name, with a space between them.

6 ■■■■■■■■■■■■■■■■■■■■■■■■■ Apartment/Mansion Name: Meguro-ku Mansion 201

Write the name of your apartment building or complex, followed by your room/unit number

7 ■ ■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■■ Full name / Moving out

8 ■■■■■■■ Full name / Moving out

9 ■■■■■■■ Full name / Moving out

10 ■■■■ Date of birth

Format: ■(year) ■(month) ■(day). Use Japanese calendar (■■/■■) or Western year.

11 ■■■■ Date of birth

Format: ■(year) ■(month) ■(day). Use Japanese calendar (■■/■■) or Western year.

12 ■■■■■■■■■■■■■■■■ (Please fill in without abbreviation)

Write out names and addresses in full - don't use shortened versions or abbreviations

13 ■■■■■■■■■■■■■■■■ (Please fill in without abbreviation)

Write out names and addresses in full - don't use shortened versions or abbreviations

14 ■■■■■■■■■■■■■■■ (Furigana) Meguro Taro

This shows an example of how to write phonetic readings above kanji names - you'd write your own name's pronunciation in hiragana here.

15 ■■■■■■ (phonetic reading)

Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters

■■■ — Person Table (Part 2/2)

1 ■■■■■■■■■■■■■■■   Full name / To do/perform

2 ■■45■ 1■ 1■■   January 1, 1970

This is a sample date showing the format: Era Year Month Day. Use Japanese era years (Showa, Heisei, Reiwa) as preferred on official forms

3 ■■■■■■■   Year   Month   Day

Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.

4 ■■■ ■■   Meguro Taro

This is an example name showing the format: write family name first, then given name, with a space between them.

5 ■■■■■■■■■■■■   Date of birth

6 ■■■■■■■■■■■■■■   (Furigana) Meguro Hanako

7 ■■■■■■   (phonetic reading)

Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters

8 ■■50■ 3■ 1■■   March 1, 1975

This appears to be a pre-filled date. The '5' at the end may be a form code or reference number.

9 ■■■■■■■   Year   Month   Day

Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.

10 ■■ ■■■   Meguro Hanako

11 ■■■■■■■■■■■■   Check before placing in envelope

This is a reminder to review your completed form before sealing it in the envelope for submission

12 ■■■■■■■■■■■■■■   (Furigana) Meguro Hanata

13 ■■■■■■   (phonetic reading)

Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters

■■■■■■ — ID & Documents

1 ■■■■■■ Please do (this)/Please complete (this)

2 ■■12■ 3■ 1■■ March 1, 2000

This appears to be a pre-printed date field - you would write the actual date of your move or registration change, not this example date.

3 ■■■■■■■ Year Month Day

Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.

4 ■■ ■■■ Meguro Hanata

This appears to be a sample name - replace with your actual surname and given name in kanji/katakana as registered

5 ■■■■■■■■■■■■■■■ ■■■■■■■■■■■■■■■■■■■ ■■■■■■■■■■■■■■■■■■■

Postage stamp / To do/perform / Person who

COUNTER PHRASES
Point and show these to ward office staff

FINDING THE COUNTER

■■■■■■■■■■■■■■■■■■■■■■■

Sumimasen, j■min t■roku no madoguchi wa doko desu ka?
Excuse me, where is the resident registration counter?

STATING YOUR PURPOSE

■■■■■■■■■■■■■■

Tennyu todoke wo dashitai no desu ga
I'd like to submit a moving-in notification

FIRST TIME FROM ABROAD

■■■■■■■■■■■■■■

Kaigai kara hajimete tennyu shimasu
I'm registering for the first time from abroad

FROM ANOTHER WARD

■■■■■■■■■■■

■■-ku kara tennyu shimasu
I'm moving in from ■■ Ward

ASKING FOR ENGLISH FORM

■■■■■■■■■■■■■■

Eigo no y■shi wa arimasu ka?
Do you have an English version of the form?

ASKING FOR HELP FILLING OUT

■■■■■■■■■■■■■■■■■■■

Kiny■ h■h■ wo oshiete itadakemasu ka?
Could you help me fill this out?

REQUESTING RESIDENCE CERTIFICATE

■■■■■■■■■■■■■■■■

J■minhy■ mo onegai shitai no desu ga
I'd also like a Certificate of Residence, please

ASKING ABOUT MY NUMBER

■■■■■■■■■■■■■■■■■■■

Mainanb■ wa itsu todokimasu ka?
When will my My Number arrive?