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Meguro — ■■■■■ — Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

WHAT TO BRING

>> First Time from Abroad

- * Passport (all household members) ■■■■■
- * Residence Card (received at airport) ■■■■■
- Marriage Certificate + Japanese translation (If registering with spouse) ■■■■■ + ■■■■■
- Birth Certificate + Japanese translation (If registering children) ■■■■■ + ■■■■■

>> From Another Municipality

- * Residence Cards (all household members) ■■■■■
- * Moving-Out Certificate (from previous ward) ■■■■■
- My Number Card (all who have one) ■■■■■■■■■■
- National Health Insurance Card (If enrolled) ■■■■■■■■

>> Moving Within Same Municipality

- * Residence Cards (all household members) ■■■■■
- My Number Card ■■■■■■■■■■

COMMON MISTAKES

X Writing name in romaji instead of katakana

-> Most forms want katakana (■■■■■). Ask staff for help converting your name.

X Using arrival date instead of move-in date

-> ■■■■ is when you moved into your apartment, not when your flight landed.

X Leaving head of household (■■■■) blank

-> If you live alone, you ARE the head of household. Write your own name.

X Forgetting Japanese translations of certificates

-> Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it — no certified translator required.

AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) — same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (■■■■) immediately — ¥300, needed for bank/phone/lease

■■■■■ — Header & Dates

1 ■■■■■ Moving Out Notification Form

Submit this form when moving out of the municipality to cancel your residence registration at your current address.

2 ■■■■■ To the Mayor of Meguro Ward

N/A (this is a pre-printed header indicating the form's recipient)

3 ■■■■■ ■ ■ ■ Date of filing

 — Who Is Filing

- 1 [REDACTED] Address
 - 2 [REDACTED] Full name / Signature
 - 3 [REDACTED] New address / Date of move / change / Address
 - 4 [REDACTED] Apartment/Mansion Name
Write the name of your apartment building or condominium if applicable; leave blank if living in a house
 - 5 [REDACTED] Phone number
 - 6 [REDACTED] Year _____ Month _____ Day _____
Write the date in Japanese calendar format (e.g., Reiwa 6■ for 2024) or Western calendar - check which system the form requires
 - 7 [REDACTED] ([REDACTED]) [REDACTED] - [REDACTED] This appears to be a blank formatting template for phone number entry - fill in area code in parentheses, followed by the main number with a dash separator.

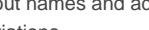
— Addresses

- 1     Year _____ Month _____ Day _____
Write the date in Japanese calendar format (e.g., Reiwa 6■ for 2024) or Western calendar - check which system the form requires

2      (  Moving out
This appears to be a blank formatting template for phone number entry - fill in area code in parentheses, followed by the main number with a dash separator.

3                        <img alt="Red square" data-bbox="353

— Person Table (Part 1/2)

- 1  (phonetic reading)
Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters
 - 2  Head of household
Write the name of the person who is registered as the head of the household you're joining or leaving
 - 3  Apartment/Mansion Name
Write the name of your apartment building or condominium if applicable; leave blank if living in a house
 - 4  Full name / Moving out
 - 5  Full name / Moving out
 - 6  Full name / Moving out
 - 7  Date of birth
Format:  (year)  (month)  (day). Use Japanese calendar (/) or Western year.
 - 8  Date of birth
Format:  (year)  (month)  (day). Use Japanese calendar (/) or Western year.
 - 9  (Please fill in without abbreviation)
Write out names and addresses in full - don't use shortened versions or abbreviations
 - 10  (Please fill in without abbreviation)
Write out names and addresses in full - don't use shortened versions or abbreviations
 - 11  (phonetic reading)
Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters
 - 12  (phonetic reading)
Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters
 - 13  Year Month Day 4
Write the date in Japanese format (year/month/day) - the "4" likely indicates this is the 4th date field on the form
 - 14  Year Month Day
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.
 - 15  (phonetic reading)
Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters

■■■ — Person Table (Part 2/2)**1** ■■■■■■ (phonetic reading)

Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters

2 ■ ■■■■■ ■■ Year ___ Month ___ Day ___

Write the date in Japanese format (year/month/day using Arabic numerals)

3 ■■■■■■ Year Month Day

Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.

4 ■■■■■■ (phonetic reading)

Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters

5 ■■■■■■ (phonetic reading)

Write the pronunciation of your name in hiragana or katakana above where you'll write your name in kanji/Roman letters

 — ID & Documents

- 1  Year Month Day 6
Fill in the date using Japanese era year (e.g., Reiwa 6) or Western calendar year, depending on form requirements
 - 2  Year Month Day
Write the date in Japanese format (year/month/day) using Arabic numerals, typically the date you're submitting the form.
 - 3  *Check items to enclose Copy of identity document of the person filing the notification Return envelope (with stamp attached, destination written, address)
Include a photocopy of your residence card or passport, and prepare a self-addressed stamped envelope for receiving documents back by mail.

COUNTER PHRASES

Point and show these to ward office staff

FINDING THE COUNTER



Sumimasen, j■min t■roku no madoguchi wa doko desu ka?

Excuse me, where is the resident registration counter?

STATING YOUR PURPOSE



Tennyu todoke wo dashitai no desu ga

I'd like to submit a moving-in notification

FIRST TIME FROM ABROAD



Kaigai kara hajimete tennyu shimasu

I'm registering for the first time from abroad

FROM ANOTHER WARD



■■-ku kara tennyu shimasu

I'm moving in from ■■ Ward

ASKING FOR ENGLISH FORM



Eigo no y■shi wa arimasu ka?

Do you have an English version of the form?

ASKING FOR HELP FILLING OUT



Kiny■ h■h■ wo oshiete itadakemasu ka?

Could you help me fill this out?

REQUESTING RESIDENCE CERTIFICATE



J■minhy■ mo onegai shitai no desu ga

I'd also like a Certificate of Residence, please

ASKING ABOUT MY NUMBER



Mainanb■ wa itsu todokimasu ka?

When will my My Number arrive?