

To the Mayor of Minato City

Notification on Change of Address

Date of Notification

YearMonthDay

Date of Moving in/out

YearMonthDay

☐move in ☐move in (INC) ☐move in from overseas (date of entry·return: year month day)

☐move in by Item46 of Article30 ☐Eligibility of MTL Resident ☐move out ☐move out (INC) ☐move out of Japan ☐move

※Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.

New address

Old address

附図確認

Name of new Householder

Agent address [Not required if same household at new address]

Notifier classification

Telephone number

☐Householder ☐Household members ☐Agent

Tel

Name of Notifier

We have confirmed that there are no errors in the following content and attached documents. ※If there are errors in the printed items, please correct them with double lines.

受 付 番 号

受 取 者

本人確認書類

1号書類
☐個人番号カード等
☐運転免許証
☐旅券
☐在留カード等
☐身分証明書

2号書類
☐健康保険証
☐年金手帳等
☐その他 ()
☐委任状

☐学校
☐児童手当
☐署名用電子証明書
☐住民票・印鑑登録
☐本籍地確認
☐その他 ()
☐証明書発行履歴

No.	"katakana" to indicate pronunciation Name of person who moves in/out	Date of Birth Year /Month /Day	Sex M. F.	Relation-ship Householder	Individual Number Card Return/() Change of Resistered	National Health Type of National Pension	Late Elderly Yes No	Long-term Care Insurance Yes No	Child Allowance Yes No	力 申 有 無	在 力 有 無	優 先 英 漢 通
1						Yes No	Yes No	Yes No	Yes No	有 無	有 無	英 漢 通
2						Yes No	Yes No	Yes No	Yes No	有 無	有 無	英 漢 通
3						Yes No	Yes No	Yes No	Yes No	有 無	有 無	英 漢 通
4						Yes No	Yes No	Yes No	Yes No	有 無	有 無	英 漢 通
5						Yes No	Yes No	Yes No	Yes No	有 無	有 無	英 漢 通

個人番号カード運用状況

有⇒運用中・一時停止

無⇒廃止等

確認時間

確認者

個人番号カード運用状況

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確認時間

確認者

世帯主特定日

年 月 日

受付

入力

審査

最終確認

備考欄

※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.

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未届転入/住所設定の場合（住所設定の異動日は届出日） ※特段の事情がある場合は疎明資料があれば遡りも可

未届地		未届地への確認
未届期間		
聞き取り内容		

No.	住民票コード	個人番号
1		
2		
3		
4		
5		

Minato — 住民異動届 — Residence Registration (Moving In/Out/Within)

Deadline: Must be submitted within 14 days of moving in | Cost: Free | Penalty: Fine of up to ¥50,000 for failure to register

WHAT TO BRING

>> First Time from Abroad

- | | |
|--|--------------|
| * Passport (all household members) | パスポート |
| * Residence Card (received at airport) | 在留カード |
| Marriage Certificate + Japanese translation (If registering with spouse) | 婚姻証明書 + 日本語訳 |
| Birth Certificate + Japanese translation (If registering children) | 出生証明書 + 日本語訳 |

>> From Another Municipality

- | | |
|---|-----------|
| * Residence Cards (all household members) | 在留カード |
| * Moving-Out Certificate (from previous ward) | 転出証明書 |
| My Number Card (all who have one) | マイナンバーカード |
| National Health Insurance Card (If enrolled) | 国民健康保険証 |

>> Moving Within Same Municipality

- | | |
|---|-----------|
| * Residence Cards (all household members) | 在留カード |
| My Number Card | マイナンバーカード |

COMMON MISTAKES

- X Writing name in romaji instead of katakana
 - > Most forms want katakana (カタカナ). Ask staff for help converting your name.
- X Using arrival date instead of move-in date
 - > 異動日 is when you moved into your apartment, not when your flight landed.
- X Leaving head of household (世帯主) blank
 - > If you live alone, you ARE the head of household. Write your own name.
- X Forgetting Japanese translations of certificates
 - > Marriage/birth certificates need a Japanese translation with the translator's name stated. A friend can do it — no certified translator required.

AFTER YOU SUBMIT

1. Your new address is printed on the back of your Residence Card (10-30 min wait)
2. My Number notification card mailed to your address (2-3 weeks, first-time only)
3. Enrolled in National Health Insurance (if not employer-provided) — same counter or nearby
4. Enrolled in National Pension (ages 20-59)
5. Can request Certificate of Residence (住民票) immediately — ¥300, needed for bank/phone/lease

タイトル・ 届出日 — Header & Dates (Part 1/2)

To the Mayor of Minato City

Notification on Change of Address

Date of Notification	Date of Moving in/out	We have confirmed that there are no errors in the following	受付番号
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- To the Mayor of Minato City** To the Mayor of Minato City

This is pre-printed text addressing the form to the Mayor of Minato City - no action needed from you.
- Notification on Change of Address** Notification on Change of Address

This is the form title indicating it's for address change notification - no action needed from you.
- 受付番号** Reception Number

Leave this blank - the city office will fill in this reception number when you submit the form.
- Date of Notification** Date of Notification

Write today's date (the date you're submitting this notification) in Japanese format: year/month/day.
- Date of Moving in/out** Date of Moving in/out

Write the actual date you moved to your new address or will move out, which may be different from the notification date.
- We have confirmed that there are no errors in the following** We have confirmed that there are no errors in the following

This is explanatory text - you don't need to write anything here, but it indicates you should verify all information below is accurate.

State of New York
Department of Motor Vehicles
Certification as Change of Address

Form DMV-100 (Rev. 10/1/2010)

1. Name (Last, First, Middle Initial)
 JAMES E. SMITH

2. Address (Street, City, State, Zip)
 1234 5th Ave, New York, NY 10001

3. Date of Birth
 01/01/1950

4. Sex
 M

5. Driver's License Number
 1A1B2C3D4E5F6G7H

6. Reason for Change
☒ Move ☐ Name Change ☐ Other

7. Signature
 JAMES E. SMITH

8. Date
 10/1/2010

9. Registrar's Signature
 [Signature]

10. Registrar's Name
 J. SMITH

11. Registrar's Title
 Registrar

12. Registrar's Office
 New York City Office

13. Registrar's Phone
 (212) 123-4567

14. Registrar's Fax
 (212) 123-4568

15. Registrar's Email
 jsmith@dmv.ny.gov

16. Registrar's Website
 www.dmv.ny.gov

17. Registrar's Social Security Number
 [Redacted]

18. Registrar's Date of Birth
 [Redacted]

19. Registrar's Sex
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20. Registrar's Driver's License Number
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21

タイトル・ 届出日 — Header & Dates (Part 2/2)

1

未届转入/住所設定の場合

(住所設定の異動日は届出日)

※特段の事情がある場合は疎明資料があれば遡りも可

+

日

月

年

2

未届地への確認

- 1

未届转入/住所設定の場合

(住所設定の異動日は届出日)

※特段の事情がある場合は疎明資料があれば遡りも可

Date of filing / Date of move / change / Address

Today's date. Use Japanese calendar or Western calendar. The date you actually moved into your new address — NOT your arrival date in Japan if different.
- 2

未届地への確認

Confirmation to unregistered address

This refers to verifying details about a previous address where you weren't officially registered - provide accurate information about any informal living arrangements.

住所設定の異動日		
未届转入		
未届地への確認		
氏名	住所設定の異動日	届出日
1		
2		
3		
4		

届出人情報 — Who Is Filing (Part 1/3)

NOTIFICATION ON CHANGE OF ADDRESS

1

Date of Notification

YearMonthDay

2

Date of Moving in/out

YearMonthDay

3

☐move in ☐move in (INC) ☐move in from overseas (date of entry·return: year month day)
☐move in by Item46 of Article30 ☐Eligibility of MTL Resident ☐move out ☐move out (INC) ☐move out of Japan ☐move out of Japan

4

We have confirmed that there are no errors in the following content and attached documents. ※If there are errors in the printed items, please correct them with double lines.

5

Name of Notifier

6

☐Notifier ☐Householder ☐Household members

7

受取者

8

本人確認書類

- 1 受付番号 Reception Number
- 2 Date of Notification Date of Notification
- 3 Date of Moving in/out Date of Moving in/out
- 4 We have confirmed that there are no errors in the following We have confirmed that there are no errors in the following
- 5 Year Year
Write the year using the Japanese calendar system (e.g., Reiwa 6 for 2024) or Western calendar as indicated on the form
- 6 Month Month
Enter the month as a 2-digit number (01-12) for the date you moved or changed residence status.
- 7 Day Day
Enter the day portion of the date (1-31) when completing date fields on the form.
- 8 Year Year
Write the year using the Japanese calendar system (e.g., Reiwa 6 for 2024) or Western calendar as indicated on the form
- 9 Month Month
Enter the month as a 2-digit number (01-12) for the date you moved or changed residence status.
- 10 Day Day
Enter the day portion of the date (1-31) when completing date fields on the form.
- 11 printed items, please correct them with double lines. For printed items, please correct them with double lines.
If you need to correct any pre-printed information on the form, draw two parallel lines through the incorrect text rather than scribbling it out.
- 12 受取者 Recipient
Write the name of the person who will receive the residence certificate or documents related to this registration change.
- 13 Name of Notifier Name of Notifier
Write the full name of the person submitting this form (usually yourself unless someone is filing on your behalf)
- 14 ※Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.
Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.
If you have a My Number Card, you may be exempt from certain moving-in notification procedures - check with municipal staff to confirm which steps you can skip.
- 15 Ncloatsifsiiefrication□□HAoguesnetholder □Household members Household head □ Household members
Check "Household head" if you're the primary resident, or "Household members" if you're registering as a dependent family member



届出人情報 — Who Is Filing (Part 2/3)

New address		Name of new House-		Notifier classification	<input type="checkbox"/> Householder <input type="checkbox"/> Agent	<input type="checkbox"/> Household members <input type="checkbox"/> Agent	本人確認書類
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- 1 附図確認** Attached Map Confirmation

Check this box if you've confirmed the attached residential map/diagram showing your new address location
- 2 Nnaewm eH ooufse-** New House Number

Enter the house number of your new address (the number assigned to your building/residence)
- 3 本人確認書類** Personal identification documents

Bring valid ID like passport, residence card, or driver's license to verify your identity

[illegible]

届出人情報 — Who Is Filing (Part 3/3)

未届地		未届地への確認
未届期間		
聞き取り内容		

- 1

未届地への確認

Confirmation to unregistered address

This refers to verifying details about a previous address where you weren't officially registered - provide accurate information about any informal living arrangements.
- 2

聞き取り内容

Interview/Inquiry Details

This section is typically filled out by the municipal office staff based on their verbal confirmation with you, not something you fill out yourself.

市町村役所
〒100-0001
東京都千代田区千代田
1-1-1

提出日
2026.02.10

氏名	住所	電話番号
1		
2		
3		
4		

住所 — Addresses (Part 1/3)

☐ Move in by Item 46 of Article 30 ☐ Eligibility of MTL Resident ☐ Move out ☐ Move out (INC) ☐ Move out of Japan ☐ Move out of Japan (INC)

※Person who has an Individual Number Card will be applicable of exception of the Moving in Notification requirement.

1 New address	2 Name of new Householder		3 Residence Classification <input type="checkbox"/> Householder <input type="checkbox"/> Household members <input type="checkbox"/> Agent
	4 Telephone number		5 Tel
6 Old address	7 Agent address [Not required if same household at new address]		
	8 		

9
"katakana" to indicate pronunciation

10 No.	11 Name of person who moves in/out	12 Date of Birth	13 Sex	14 Relationship	15 Individual Number Card	16 National Health Insurance Type of National Pension	17 Late Elderly Basic Pension Number	18 Long-term Care Insurance Basic Pension Number	19 Child Allowance	20 力申 在力 優先
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21
本人確認書類
1号書類
☐ 個人番号カード等
☐ 運転免許証
☐ 旅券
☐ 在留カード等
☐ 身分証明書

- 1 **※Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.**
Person who has an Individual Number Card will be applicable of exception of the Moving In Notification requirement.
If you have a My Number Card, you may be exempt from certain moving-in notification procedures - check with municipal staff to confirm which steps you can skip.
 - 2 **Ncloatsifsiiiefication□□HAoguesnetholder □Household members** Household head □ Household members
Check "Household head" if you're the primary resident, or "Household members" if you're registering as a dependent family member
 - 3 **附图確認** Attached Map Confirmation
Check this box if you've confirmed the attached residential map/diagram showing your new address location
 - 4 **Nnaewm eH ooufse-** New House Number
Enter the house number of your new address (the number assigned to your building/residence)
 - 5 **本人確認書類** Personal identification documents
Bring valid ID like passport, residence card, or driver's license to verify your identity
 - 6 **New address** New address
 - 7 **holder** holder
 - 8 **Telephone numberTel** Telephone number
Enter your current phone number where you can be reached for any questions about your registration.
 - 9 **□個人番号カード等** My Number (Individual Number)
12-digit number. Leave blank on first registration — it will be mailed to you after.
 - 10 **Agent address 【Not required if same household at new address】**
Agent address 【Not required if same household at new address】
 - 11 **Old address** Old address
Write your previous address in full detail including prefecture, city, ward/district, and apartment/building information if applicable.
 - 12 **□□在身留分力証一明ド書等** Residence card etc.
Check this box if submitting a residence card or similar ID document
 - 13 **Relsahtiipon-Nlunmdbievri dCuaarldNTaytipoen alo fH eNalatthionLaalt eP EelndseriloyLonBlgna-sstuierrcamn cPCeaernesicohnil d**
Relationship to Head of Household - Number - Card Type - National Health Insurance - Personal Number - Long-term Care Insurance - Child Allowance
 - 14 **Nam“ek aotafk anpae” r stoo nin dwichaote mproovnuensci aitino/nout** Unable to translate - text appears corrupted or illegible
 - 15 **No.** No.

U.S. Customs and Border Protection

Notification on Change of Address

File # of Notification: 123456789 Date of Filing: 01/01/2010

Resident of the United States: ☒ **Yes** ☐ **No**

Name: John A. Smith Date of Birth: 01/01/1980 Social Security Number: 123-45-6789

Current Address: 123 Main St, San Francisco, CA 94102

Previous Address: 456 Elm St, San Francisco, CA 94102

Reason for Change: Move

Signature: John A. Smith Date: 01/01/2010

Official Use Only

Form 3476-0109

住所 — Addresses (Part 2/3)

No.	"katakana" to indicate pronunciation	Date of Birth	Sex	Relation-ship	Individual Number Card	National Health	Late Elderly	Long-term Care Insurance	Child Allowance	力申 在力 優先	英漢通	<input type="checkbox"/> 在留カード等 <input type="checkbox"/> 身分証明書
	Name of person who moves in/out					Type of National Pension	Basic Pension	on Number	有有無			
1		Year /Month /Day	M. F.	Householder	Return/() Change of Registered	Yes No	Yes No	Yes No	Yes No	有有無	英漢通	2号書類 <input type="checkbox"/> 健康保険証 <input type="checkbox"/> 年金手帳等
						First grade/Voluntary						

- 1 Sex Sex
Select male (男) or female (女) as it appears on your residence card or passport.
- 2 Date of Birth Date of Birth
- 3 Yes No有有英 Yes No (with partial/unclear characters)
- 4 Year /Month /Day Year / Month / Day
- 5 M. Male
Check this box if you are male
- 6 Return/()Yes No Return/()Yes No
- 7 Yes No Yes No
- 8 Yes No Yes No
- 9 Householder Householder
Enter the name of the head of household (typically the primary resident who manages the household affairs)
- 10 ☐健康保険証 Health insurance card
Japanese health insurance card. Can serve as secondary ID at some banks.
- 11 F. F.
- 12 First grade/Voluntary First grade/Voluntary
N/A if it's just instructions/layout text
- 13 Resistered Registered
N/A if it's just instructions/layout text



住所 — Addresses (Part 3/3)

<div> <div>1</div> 聞き取り内容 </div>		
No.	<div>2</div> 住民票コード	<div>3</div> 個人番号

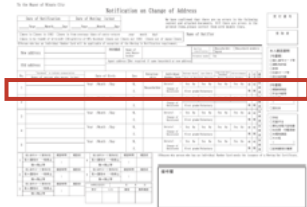
- 1 聞き取り内容** Interview/Inquiry Details
This section is typically filled out by the municipal office staff based on their verbal confirmation with you, not something you fill out yourself.
 - 2 住民票コード** Resident Registry Code
11-digit code assigned to each resident. Different from My Number. Usually not needed by applicants.
 - 3 個人番号** My Number (Individual Number)
12-digit number. Leave blank on first registration — it will be mailed to you after.

[illegible]

異動者 — Person Table (Part 1/5)

Name of person who moves in/out			Sex	Ship	Number Card	Type of National Pension	Basic Pension Number		Language			2号書類
1	Year /Month /Day	M. F.	Householder	Return/()	Yes No	Yes No	Yes No	Yes No	有 有	英 漢	通 英	<input type="checkbox"/> 健康保険証 <input type="checkbox"/> 年金手帳等 <input type="checkbox"/> その他
2	Year /Month /Day	M. F.		Return/()	Yes No	Yes No	Yes No	Yes No	有 有	英 漢	通 英	

- 1 Yes No有有英 Yes No (with partial/unclear characters)
- 2 Year /Month /Day Year / Month / Day
- 3 M. Male
Check this box if you are male
- 4 Return/()Yes No Return/()Yes No
- 5 Yes No Yes No
- 6 Yes No Yes No
- 7 Householder Householder
Enter the name of the head of household (typically the primary resident who manages the household affairs)
- 8 ☐健康保険証 Health insurance card
Japanese health insurance card. Can serve as secondary ID at some banks.
- 9 F. F.
- 10 First grade/Voluntary First grade/Voluntary
N/A if it's just instructions/layout text
- 11 Resistered Registered
N/A if it's just instructions/layout text
- 12 Yes No有有英 Yes No (with partial/unclear characters)
- 13 M. Male
Check this box if you are male
- 14 Year /Month /Day Year / Month / Day
- 15 Return/()Yes No Return/()Yes No



異動者 — Person Table (Part 2/5)

2		Year /Month /Day	M. F.	Return/() Change of Registered	Yes No Yes No Yes No Yes No	有 無	有 無	英 漢 通	<input type="checkbox"/> 年金手帳等 <input type="checkbox"/> その他 () <input type="checkbox"/> 委任状
		Year /Month /Day	M. F.	Return/() Change of Registered	Yes No Yes No Yes No Yes No	有 無	有 無	英 漢 通	<input type="checkbox"/> 学校 <input type="checkbox"/> 児童手当

1 Yes No Yes No

2 Yes No Yes No

2 () (blank field for writing)

F. F.

	First grade/Voluntary	First grade/Voluntary
5	N/A if it's just instructions/layout text	

6 Registered Registered
N/A if it's just instructions/layout text

7 □委任状 Letter of proxy / Power of attorney
Required if someone else is filing on your behalf.

Yes No有有英 Yes No (with partial/unclear characters)

9 M. Male
Check this box if you are male

Year /Month /Day Year / Month / Day

Return/()Yes No Return/()Yes No

Yes No Yes No

Yes No Yes No

F. F.

15 First grade/Voluntary First grade/Voluntary
N/A if it's just instructions/layout text

[illegible]

異動者 — Person Table (Part 3/5)

3			F.	Change of Resistered	First grade/Voluntary		無	無	漢	<input type="checkbox"/> 学校
4	Year /Month /Day	M.	Return/()	Yes No	Yes No	Yes No	有	有	英	<input type="checkbox"/> 児童手当
		F.	Change of Resistered	Yes No	Yes No	Yes No	無	無	漢	<input type="checkbox"/> 署名用電子証明書
	Year /Month /Day	M.	Return/()	Yes No	Yes No	Yes No	有	有	英	<input type="checkbox"/> 住民票・印鑑登録
										<input type="checkbox"/> 本籍地確認
										<input type="checkbox"/> その他 ()

- 1ResisteredRegistered
N/A if it's just instructions/layout text
- 2署名用電子証明書Signature
Sign your name. Foreigners can use a written signature instead of a seal (inkan).
- 3Yes No有有英Yes No (with partial/unclear characters)
- 4M. Male
Check this box if you are male
- 5Year /Month /DayYear / Month / Day
- 6Return/()Yes NoReturn/()Yes No
- 7Yes NoYes No
- 8Yes NoYes No
- 9F. F.
- 10本籍地確認Legal domicile verification
Checkbox for staff to verify your registered family domicile (本籍) - do not fill in yourself
- 11First grade/VoluntaryFirst grade/Voluntary
N/A if it's just instructions/layout text
- 12ResisteredRegistered
N/A if it's just instructions/layout text
- 13Yes No有有英Yes No (with partial/unclear characters)
- 14M. Male
Check this box if you are male
- 15Year /Month /DayYear / Month / Day



異動者 — Person Table (Part 4/5)

5		Year /Month /Day	M. T.	Return/() Change of Registered	Yes No Yes No	Yes No Yes No	Yes No Yes No	有 無	有 無	英 漢 通	□その他 () □証明書発行履歴
※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.											

- 1 Return/()Yes No Return/()Yes No
- 2 Yes No Yes No
- 3 Yes No Yes No
- 4 () (blank field for writing)
- 5 F. F.
- 6 First grade/Voluntary First grade/Voluntary
N/A if it's just instructions/layout text
- 7 □証明書発行履歴 Certificate issuance history
- 8 Registered Registered
N/A if it's just instructions/layout text
- 9 ※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.
Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate
If you have a My Number Card, you may still need a paper certificate for certain situations - explain your specific reason (e.g., required by new municipality, employer request, etc.)
- 10 確認時間 Confirmation Time
- 11 確認者 Confirming Officer
- 12 確認時間 Confirmation Time
- 13 確認者 Confirming Officer
- 14 個人番号カード運用状況 My Number (Individual Number)
12-digit number. Leave blank on first registration — it will be mailed to you after.
- 15 個人番号カード運用状況 My Number (Individual Number)
12-digit number. Leave blank on first registration — it will be mailed to you after.



異動者 — Person Table (Part 5/5)

1	個人番号カード運用状況	確認時間	確認者	個人番号カード運用状況	確認時間	確認者	※Reason why person who has an Individual Number Card needs the issuance of a Moving Out Certificate.
2	有⇒運用中・一時停止	:		有⇒運用中・一時停止	:		
3	無⇒廃止等			無⇒廃止等			
4	個人番号カード運用状況	確認時間	確認者	個人番号カード運用状況	確認時間	確認者	
5	有⇒運用中・一時停止	:		有⇒運用中・一時停止	:		備考欄
6	無⇒廃止等			無⇒廃止等			

- 1 1有⇒運用中・一時停止 1 Yes ⇒ In use・ Temporarily suspended
- 2 4有⇒運用中・一時停止 4 Available ⇒ In use・ Temporarily suspended
- 3 無⇒廃止等 None⇒Abolished/etc.
Select this if your previous address had no house number or if the address system was abolished/changed
- 4 無⇒廃止等 None⇒Abolished/etc.
Select this if your previous address had no house number or if the address system was abolished/changed
- 5 確認時間 Confirmation Time
- 6 確認者 Confirming Officer
- 7 確認時間 Confirmation Time
- 8 確認者 Confirming Officer
- 9 個人番号カード運用状況 My Number (Individual Number)
12-digit number. Leave blank on first registration — it will be mailed to you after.
- 10 個人番号カード運用状況 My Number (Individual Number)
12-digit number. Leave blank on first registration — it will be mailed to you after.
- 11 備考欄 Remarks column
Leave blank unless you have special circumstances to note - municipal staff will fill this if needed
- 12 2有⇒運用中・一時停止 2 Available⇒In operation・ Temporarily suspended
- 13 5有⇒運用中・一時停止 5 Available ⇒ In Use・ Temporarily Suspended
- 14 無⇒廃止等 None⇒Abolished/etc.
Select this if your previous address had no house number or if the address system was abolished/changed
- 15 無⇒廃止等 None⇒Abolished/etc.
Select this if your previous address had no house number or if the address system was abolished/changed



本人確認書類 — ID & Documents

1

2

3

4

5

6

7

8

9

10

11

12

13

14

無⇒廃止等

個人番号カード運用状況

有⇒運用中・一時停止

無⇒廃止等

確認時間

確認者

世帯主住定日

年

月

日

受付

入力

審査

最終確認

1

2有⇒運用中・一時停止

2 Available⇒In operation · Temporarily suspended

2

5有⇒運用中・一時停止

5 Available ⇒ In Use · Temporarily Suspended

3

無⇒廃止等

None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

4

無⇒廃止等

None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

5

確認時間

Confirmation Time

6

確認者

Confirming Officer

7

個人番号カード運用状況

My Number (Individual Number)

12-digit number. Leave blank on first registration — it will be mailed to you after.

8

世帯主住定日

Head of Household Residence Established Date

Enter the date when the head of household first established residence at this address (format: year/month/day)

9

年

月

日

Year

Month

Day

Fill in the date using the Japanese calendar year (e.g., Reiwa 6 for 2024) or Western calendar year as accepted by your municipality

10

3有⇒運用中・一時停止

3 Available⇒In operation · Temporarily suspended

11

入力

Input

12

審査

Review/Examination

N/A (this is a section header for municipal office use during application processing)

13

最終確認

Final Confirmation

14

無⇒廃止等

None⇒Abolished/etc.

Select this if your previous address had no house number or if the address system was abolished/changed

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COUNTER PHRASES

Point and show these to ward office staff

FINDING THE COUNTER

すみません、住民登録の窓口はどこですか？

Sumimasen, jūmin tōroku no madoguchi wa doko desu ka?
Excuse me, where is the resident registration counter?

STATING YOUR PURPOSE

転入届を出したいのですが

Tennyu todoke wo dashitai no desu ga
I'd like to submit a moving-in notification

FIRST TIME FROM ABROAD

海外から初めて転入します

Kaigai kara hajimete tennyu shimasu
I'm registering for the first time from abroad

FROM ANOTHER WARD

〇〇区から転入します

〇〇-ku kara tennyu shimasu
I'm moving in from 〇〇 Ward

ASKING FOR ENGLISH FORM

英語の用紙はありますか？

Eigo no yōshi wa arimasu ka?
Do you have an English version of the form?

ASKING FOR HELP FILLING OUT

記入方法を教えていただけますか？

Kinyū hōhō wo oshiete itadakemasu ka?
Could you help me fill this out?

REQUESTING RESIDENCE CERTIFICATE

住民票もお願いしたいのですが

Jūminhyō mo onegai shitai no desu ga
I'd also like a Certificate of Residence, please

ASKING ABOUT MY NUMBER

マイナンバーはいつ届きますか？

Mainanbā wa itsu todokimasu ka?
When will my My Number arrive?