

Giving Announcement



Source: Dokumen Kemdikbud
Picture 9.1

Tujuan Pembelajaran:

Setelah mempelajari Bab 9, siswa diharapkan mampu:

1. Menunjukkan kesungguhan belajar bahasa Inggris tentang teks pemberitahuan (*announcement*).
2. Menunjukkan perilaku jujur, percaya diri, dan tanggung jawab dalam melaksanakan komunikasi tentang teks pemberitahuan (*announcement*).
3. Mengidentifikasi fungsi sosial, struktur teks, dan unsur kebahasaan dari teks pemberitahuan (*announcement*).
4. Merespon makna teks pemberitahuan (*announcement*).
5. Menyusun teks tulis pemberitahuan (*announcement*).

A WARMER

Close your book. Listen to your teacher reading an announcement. Refer to these questions while listening.

- Who is the announcement for?
- What is the announcement about?
- Where do you think you will hear that kind of announcement?

B VOCABULARY BUILDER

Match the words with their Indonesian equivalents. Compare your work to your classmates'.

cancel (<i>verb</i>)	berdasar (pendaftar) yang dulu
a stadium (<i>noun</i>)	stadion
an approval (<i>noun</i>)	dipesan
proceed (<i>verb</i>)	banyak; luar biasa
in accordance with (<i>noun</i>)	biaya pendaftaran
unforeseen (<i>adjective</i>)	membatalkan
a first-come basis (<i>noun</i>)	persetujuan
tremendous (<i>adjective</i>)	tidak terduga
a registration fee (<i>noun</i>)	menindaklanjuti
reserved (<i>adjective</i>)	sesuai dengan

C PRONUNCIATION PRACTICE

Listen to your teacher reading these words. Repeat after him/her.

cancel	: / 'kæns ə l /
stadium	: / 'steɪdiəm /
approval	: / ə'pru:v ə l /

proceed : / prə'si:d /
 in accordance with : / ɪn ə'kɔ:d ə ns wɪθ /
 unforeseen : / ,ʌnfɔ:'si:n /
 a first-come basis : / ə fɜ:st kʌm 'beɪsɪs /
 tremendous : / trɪ'mendəs /
 registration fee : / ,redʒə'streɪf ə n fi: /
 reserved : / rɪ'zɜ:vəd /

D READING

Jigsaw

Task 1:

Read the text carefully. Your teacher will identify you as A or B. Students identified as A, read text 1; students as B, read text 2.

Text 1: An Announcement about Concert Cancellation

Cancellation of JYJ Concert in Singapore

by Faith & D Entertainment on Monday, March 28, 2011 at 5:19am

[+ Write a Note](#)

Dear Fans and Media

This is an official announcement to inform everyone that we have just been notified by CJes Entertainment, the artiste agency of JYJ that they have decided to cancel JYJ World Tour Concert in Singapore which is scheduled on 23 April 2011 at Singapore Indoor Stadium.

It is with utmost regret that we have to accept this cancellation notice from the artiste agency at this point in time. We have submitted the final plans for stage, seating and ticketing for the agency's approval so as to proceed with the official announcement on ticket sale. These plans are in accordance with the regulations required by the authorities in Singapore and the budget allocated for the concert. It is most unfortunate that the plans are not approved by CJes and their decision is to cancel the concert. We respect the agency's decision and, with great regret, we are unable to change their mind but to accept this unforeseen circumstance that is beyond our control.

We understand the disappointment as well as the inconvenience caused due to the cancellation and we sincerely apologize – especially to the fans of JYJ.

The Management
Faith & D Entertainment

(Taken from <http://www.dbsknights.net/2011/03/info-faith-d-entertainment-announces.html>)

Text 2: An Announcement about McMaster Mini-Med School.



ANNOUNCEMENT

McMaster Mini-Med School

We hope that you enjoyed becoming a McMaster Mini-med student in 2008 and welcome you to become a student in 2009. The new seven week term will begin Tuesday, March 3, 2009 with classes following on March 10, March 17, March 24, March 31, April 7, and April 14, 2009.

Registration will occur on a first-come basis. As the response for the previous years was tremendous, it is advised to register as soon as possible. After all the student spots are full, all others will be placed on a waiting list and will be contacted as spots become available.

With registration fees participants receive:

- A reserved spot in the McMaster Mini-Med School Class 2009
- An 'official' Mini-Med School tote bag
- An 'official' Mini-Med School Clipboard and Pen
- An 'official' Mini-Med School Stadium blanket
- An 'official' Mini-Med School travel book light
- A McMaster Mini-Med School Certificate of Attendance that will be presented on the last day of classes

For a list of speakers and further information including registration and fees, please go to the following website:

<http://www.medportal.ca/minimed/index.html>

Or register online by visiting

www.fhs.mcmaster.ca/conted

(Taken from [http://www.docstoc.com/docs/4661848/ANNOUNCEMENT McMaster-Mini-Med-School-McMaster-Mini-Med-School](http://www.docstoc.com/docs/4661848/ANNOUNCEMENT%20McMaster-Mini-Med-School-McMaster-Mini-Med-School))

Task 2:

After reading the text, in the chart below, identify the main ideas of the paragraphs, and then write the most important details in your own words.

Text 1

Paragraph	Main Idea	Details
1	The Faith & D Entertainment Management announces the cancellation of the concert.	<ul style="list-style-type: none">- The management has just been notified by CJes Entertainment, the artiste agency of JYJ.- CJes Entertainment has decided to cancel JYJ World Tour Concert in Singapore.- The concert is scheduled on 23 April 2011.- The concert is held at Singapore Indoor Stadium.
2		
3		

Text 2

Paragraph	Main Idea	Details
1	The McMaster Mini-Med School announces the commencement of the 2009 program.	<ul style="list-style-type: none">- The school welcomes the 2009 students.- The term lasts for seven weeks.- The term begins Tuesday, March 3, 2009.
2		
3		
4		

Task 3:

Work in pairs. If you have read Text 1, refer to Questions II; if you have read Text 2, refer to Questions I. Read the questions for your partner to answer.

COMPREHENSION QUESTIONS I

Answer the following questions briefly.

1. Who wrote the announcement?
2. When was the announcement released?
3. Who is the announcement for?
4. What is the announcement about?
5. When and where will actually the concert be held?
6. What has the Faith & D Entertainment Management submitted to CJes Entertainment?
7. Has there been an announcement regarding ticket sale? Why do you think so?
8. What did Faith & D Entertainment write in the last paragraph?

COMPREHENSION QUESTIONS II

Answer the following questions briefly.

1. Who wrote the announcement?
2. Who is the announcement for?
3. What is the announcement about?
4. How long does the term last?
5. How does the registration occur? What does that mean?
7. What will the school do to the other applicants when all the student spots are full?
8. What do the participants receive?

Complete the following sentences using the words in the box.

proceed	unforeseen	a first-come basis
tremendous	registration fee	reserved
cancel	stadium	approval
in accordance with		

1. This annual international conference is usually attended by many participants from various countries; therefore, the committee applies the registration on _____.
2. This restaurant is full. We cannot get any seat as all the tables have been _____.
3. Before arranging the examination date for their final project, the students have to get their supervisors' _____.
4. This afternoon the football match between INDONESIA and VIETNAM is held at Gelora Bung Karno _____.
5. The seminar participants will get a special rate for the _____ if they can pay it one month before the due date.
6. The headmaster has to _____ some school programs due to the changes of funding policies by the newly-appointed mayor.
7. Even though her mid-semester project is due next month, Fahmida is planning to finish it today. She does this to minimize _____ circumstances.
8. The election committee works _____ the rules and regulations established by the government.
9. According to the announcement, passengers of Garuda Indonesia Flight Number GA 522 are to _____ to the waiting room.
10. The announcement about the trip to Borobudur Temple has received _____ response.

F TEXT STRUCTURE

THINK-PAIR-SHARE

Task 1:

Individually, complete the following chart to find out the structure of the announcement above, depending on which announcement you have read.

Parts of the Announcement	Purposes	Details
Opening		
Contents		
Closing		

Task 2:

Work in pairs (Students A and B) discussing and comparing the text structure you have identified, and then share this with the class.

G GRAMMAR REVIEW

Forming Nouns from Verbs

Task 1:

Study the following pairs of sentences to identify how the words printed in italics are related.

Examples:

- a. We need to *register* soon.
b. The *registration* is on a first-come basis.

2. a. CJes Entertainment has decided to *cancel* the concert.
b. The *cancellation* of the concert is announced by Faith & D Entertainment Management.
3. a. He is trying to *deny* the evidence that the police have presented.
b. His *denial* appears very ridiculous.
4. a. CJes did not approve the concert plans by Faith & D Entertainment Management.
b. It was unfortunate that the *approval* from the artiste agency was not granted.

Task 2:

Complete the sentences with the correct forms of the verbs in italics.

1. They are going to *reserve* a room in a local hotel. The _____ can be done through email.
2. The artiste agency has to *decide* on the concert cancellation. The agency's _____ has to be respected.
3. Dany was permitted by his father to *try* a new car. The _____ period lasted for a week.
4. The internet *connects* people around the world easily. This school has a very excellent internet _____.
5. The beginning part of a story *orients* readers with the setting. The quality of this _____ usually determines whether readers would continue reading or not.
6. Joe wanted to *bury* the dead body of his pet Bonnie at the backyard. He hoped that this _____ would bring good memories.
7. The students are planning to *organize* a trip to the beach. The _____ is supervised by the vice headmaster for student affairs.
8. Riza hopes that his supervisor would *approve* his proposal. The _____, however, is subject to the revision he is doing at the moment.
9. The teacher will *divide* the class into two. The _____ is based on the _____ attendance list.
10. The students are being trained to *communicate* effectively in public. Public _____ is one of essential skills in this global era.

Imagine that you are the captain of your class. You just had a meeting with OSIS. During the meeting, you took the following notes. Use your notes to make an announcement to your classmates.

- Trip to Borobudur Temple
- 3 days 4 nights (departing on 27 October)
- Contribution: IDR 150,000 including transportation, meals, and hotel
- Confirmation by 20 October to the organizing committee either by email to OSIS@SMA-IC.com or sms to 0850502134

Task 1:

The following announcement about regional games is not written properly. Edit the announcement so that it makes sense.

ANNOUNCEMENT

To All Members of Riza's Club

Please be informed that Riza Regional Games 2013 will be on May 5 – 12, 2013 at Malang City.

Please pay your 2nd smester contributions on or before April 30, 2013.

All checks will be payed to the order of Rizas Club with account # 02051527.

Thank you for your attention.
Managemen of Riza's Club

Task 2:

Use the following questions to help you re-write the above announcement.

1. Where is the announcement from?
2. Who is the announcement for?
3. What is the announcement about?
4. When will the games be?
5. Where will the games be?
6. When do the members have to pay the contributions?
7. What is the number of the account to pay checks?

The announcement from The Management of Riza's Club informs _____

J

REFLECTION

At the end of this unit, ask yourself the following questions to know how effective your learning process is.

1. Do you know how to announce a piece of information orally?
2. Do you know how to write an announcement?
3. Does an announcement have to contain information?

If your answer is 'no' to any one of these questions, see your teacher and discuss with him/her on how to make an announcement.