

WALTER LEIVA

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LinkedIn: [/leivawalter](#) | Portfolio: github.com/wleivax/portfolio | GitHub: [/wleivax](#)

Mortgage finance professional with extensive customer service experience, turned full stack web developer. Earned a certificate in Full Stack Web Development from the George Washington University Coding Boot Camp. Problem-solver who is passionate about learning and refining new skills and developing apps, with a focus on the front-end. Strengths in creativity, teamwork, and communication.

TECHNICAL SKILLS

Languages: JavaScript ES6+, CSS3, HTML5

Applications: GitHub, MongoDB, MySQL

Tools: Express, React, NodeJS, Handlebars, Query, Bootstrap

PROJECTS

Book / Cinema Library | [GitHub Repo](#) | [Book / Cinema Library Deployed App](#)

- Summary: Site that allows a user to search by an author's name and retrieve book titles written by that author as well as upcoming author events.
- Role: Front-end
- Tools: HTML, CSS, JavaScript, Materialize, JQuery, API

Weather Dashboard | [GitHub Repo](#) | [Weather Dashboard Deployed App](#)

- Summary: Weather site that provides current and future weather forecasts in cities.
- Role: Sole author
- Tools: HTML, CSS, JavaScript, jQuery, API

BugTesters | [GitHub Repo](#) | [BugTesters Deployed App](#)

- Summary: CRUD app that allows users to create and save a username login as well as create and delete blog style posts.
- Role: Back-end
- Tools: Express, NodeJS, JavaScript, Sequelize ORM, MySQL

EXPERIENCE

Secondary Marketing Associate
Guidance Residential, LLC

March 2020 - Present
Reston, VA

Performed financial reporting and administrative tasks to expedite the closing of home financing transactions.

Key Accomplishments:

- Managed monthly and weekly financial reporting and data reconciliation of a 12,000+ loans portfolio.
- Co-developed weekly report and processes to track loan population enrolled in the Covid-19 forbearance program.
- Streamlined business processes for timely and efficient reporting.

Construction Loan Assistant
George Mason Mortgage

November 2016 - June 2019
Fairfax, VA

Managed escrowed funds of a large portfolio of Construction and 203k Renovation loans.

Key Accomplishments:

- Co-developed and revamped the company wide 203k escrow account management system improving productivity and record keeping.
- Assured compliance with the U.S. Department of Housing and Urban Development's regulations in the disbursement of renovations funds for hundreds of properties.
- Liaised between clients, contractors and state approved inspectors to ensure timely completion of construction projects accomplishing a 95% success rate.

Business Development Representative
Cloudistics

June 2016 - November 2016
Reston, VA

Used prospecting strategies to identify potential new clients and expand the company's customer base in a fast-paced startup environment.

Key Accomplishments:

- Performed 150+ outgoing cold calls a day to potential clients for continuing or new business in the United States, Canada and Europe.
- Met and exceeded the quota of scheduling meetings with potential clients in need of in-house Cloud Servers.

Server / Bartender
Trattoria Villagio

June 2014- June 2020
Clifton, VA

Served customers from all areas of the world in a high-paced, high-energy family dining restaurant.

Key Accomplishments:

- Coordinated with front of house and back of house to ensure coordinated food and drink deliveries to accurate tables in a timely manner.
- Trained new servers and helped management develop training guides and onboarding procedures.

EDUCATION

Certificate, Full Stack Web Development – George Washington University Arlington, VA

Bachelor of Science, Finance – George Mason University Fairfax, VA

Associate of Science, Business Administration – NVCC Annandale, VA

OTHER SKILLS

Languages: Spanish - Proficient, Japanese - Conversational

Applications: Adobe Illustrator - Intermediate