

Ordinances or Regulations made hereunder and any documents referring to any of the provisions of the said Ordinance, or Statutes, University Ordinances or Regulations made thereunder shall, so far as may be, considered to refer to the corresponding provision of this Act or the Statutes, University Ordinances or Regulations made hereunder.

69. Upon the coming into force of this Act the existing Syndicate, Academic Council and all other Authority, Committees and bodies constituted under the repealed Ordinance shall continue to function until a new Syndicate, Academic Council and other Authorities, Committees and bodies are duly constituted under this Act, and all persons holding office under the repealed Ordinance shall continue to function till new appointments or nominations are made or elections are held according to this Act.

Interim arrangement

THE SCHEDULE

THE FIRST STATUTES OF THE UNIVERSITY

1. In these Statutes, unless there is anything repugnant in the subject or context,- Definitions

- (a) “Act” means the Chittagong University Act, 1973;
- (b) “Authorities”, “officers”, “Professors”, “Associate Professors”, “Assistant Professors”, “Lecturers” and “Registered Graduates” mean respectively, Authorities, officers, Professors, Associate Professors, Assistant Professors, Lecturers and Registered Graduates of the University;
- (c) “section” means a section of the Act.

2. (1) The Board of Advanced Studies shall consist of-

Board of Advanced Studies

- (a) the Vice-Chancellor-*Ex-officio* Chairman;
- (b) all Professors and Deans of Faculties;
- (c) two other University teachers to be co-opted by the Board.

(2) The Registrar shall be the Secretary of the Board of Advanced Studies.

(3) The co-opted members of the Board of Advanced Studies shall hold office for a period of two years.

Function of the
Board of
Advanced
Studies

3. (1) The functions of the Board of Advanced Studies shall be-

- (a) to advise the Vice-Chancellor, Syndicate and Academic Council on all academic matters connected with post-graduate teaching at the University;
- (b) to make recommendations to the competent Authority regarding approval of various academic projects, award of all grants and Fellowships;
- (c) to review the research work being done in various teaching departments and for the award of Ph. D. Degree to satisfy itself that suitable staff and equipment are available and that a high standard is maintained.

(2) No department shall be allowed to undertake Ph. D. work in a particular subject unless the Board of Advanced Studies is satisfied that necessary facilities including effective supervision are available.

Faculties

4. (1) Each Faculty shall consist of-

- (a) the Dean-*Chairman*;
- (b) the Professors in the Faculty;
- (c) the Chairman of Departments comprised in the Faculty;
- (d) such teachers of subjects assigned to the Faculty as may be appointed to the Faculty by the Academic Council;
- (e) such teachers of subjects not assigned to the Faculty but having, in the opinion of the Academic Council, an important bearing on these subjects as may be appointed to the Faculty by the Academic Council; and

- (f) such other persons as may be appointed to the Faculty by the Academic Council on account of their possessing expert knowledge in the subject or subjects assigned to the Faculty.

(2) Subject to the provisions of this Act, each Faculty shall have the powers-

- (a) to constitute committees of Courses and Studies;
- (b) to recommend to the Academic Council the names of examiners in subjects assigned to the Faculty;
- (c) to recommend to the Academic Council conditions for award of degrees, diplomas and other distinctions;
- (d) to deal with such other matters as may be referred to it by the Academic Council.

5. (1) The Section Board for recommending the appointment of Professors and Associate Professors shall consist of- Selection Boards

- (a) the Vice-Chancellor-*Chairman*;
- (b) three experts of whom one shall be an external expert to be nominated by the Chancellor;
- (c) two nominees of the Syndicate; and
- (d) two members nominated by the Chancellor.

(2) The Selection Board for recommending the appointments of Assistant Professors, Lecturers and persons to other research and teaching posts shall consist of-

- (a) the Vice-Chancellor-*Chairman*;
- (b) two experts to be nominated by the Syndicate for a period of one year; and
- (c) the Chairman of the Department concerned, if he is not below the rank of an Associate Professor.

(3) The Selection Board may recommend a grant of higher initial salary in the case of a particularly deserving candidate for consideration of the Syndicate. The Syndicate may, on the recommendations of the Selection Board, offer an eminently qualified person a Professorship in the University on such terms and conditions as it may determine.

Committees of
Courses and
Studies

6. (1) The Committee of Courses and Studies for post-graduate, honours and diploma courses shall consist of-

- (a) the Chairman of the Department-*Chairman*;
- (b) teachers of the Department not exceeding ten to be nominated by the Chairman;
- (c) two College teachers of the subject to be nominated by the Chairman;
- (d) one teacher of the subject from any other University.

(2) The tenure of this Committee shall be for one year.

(3) The Committee of Courses and Studies for Degree (Pass) Course and Certificate Courses shall consist of-

- (a) the Chairman of the Department-*Chairman*;
- (b) six teachers of the Department to be nominated by the Chairman of the Department;
- (c) six teachers from the affiliated and constituent Colleges to be appointed by the Chairman of the Department.

(4) The tenure of this Committee shall be for one year.

(5) Subject to the provisions of this Act, each Committee of Courses and Studies shall have the powers-

- (a) to frame syllabuses for various courses of studies in the subject;
- (b) to draw up panels of paper-setters and examiners for various examinations in the Subject; and

- (c) to deal with such academic matters as may be referred to it by the Faculty or the Academic Council.

7. The Chairman of a department shall be appointed by the Vice-Chancellor for a period of three years from among the teachers, not below the rank of an Assistant Professor, of the department by rotation in order of seniority.

Chairman of Department

Explanation.-For the purpose of this Statute seniority means seniority in rank and status and not seniority in age or length of service only and when two persons are of equal rank and status the seniority between them shall be determined with reference to the length of service in the same rank and status; and the rotation shall begin with the seniormost teacher of the highest category for the time being available.

8. (1) The Provost of a Hall shall be appointed by the Vice-Chancellor and shall hold office for such periods and on such terms and conditions as the Vice-Chancellor may determine.

Halls

(2) The Halls of the University shall be-

- (i) Alaol Hall;
- (ii) A. F. Rahman Hall;
- (iii) Shah Jalal Hall; and
- (iv) such other Halls as may be declared as such by the Statutes.

9. The Wardens and Superintending Staff of approved and licensed Hostels shall be appointed by the Authority maintaining such Hostels, from among the teachers of the University, subject to the approval of the Vice-Chancellor.

Hostels

10. A proposal for the conferment of an honorary degree shall be made by the Syndicate to the Chancellor for his approval.

Honorary Degrees

11. (1) All graduates of the University of three years' standing and upwards shall, on payment of a registration fee of Taka ten, be entitled to have their names enrolled in the register of Registered Graduates.

Registered Graduates

(2) A person applying under paragraph (1) shall be enrolled as a Registered Graduate on payment of the registration fee with effect from the date of payment and shall continue to be so enrolled until his name is removed from the register of Registered Graduates under the provision of paragraph (5).

(3) A person enrolled as a Registered Graduate shall be entitled to enjoy the privileges of a Registered Graduate from year to year until his death on payment of an annual fee of Taka fifteen only:

Provided that when a Registered Graduate has paid the annual fee for ten continuous years including the first year of registration, he shall be entitled to be enrolled thereafter as a Registered Graduate, until his death or resignation without payment of any further fee:

Provided further that a Registered Graduate may, at any time after being registered as aforesaid, compound for the annual payment of fees by paying the sum of Taka one hundred only, and from the date of such payment shall continue to enjoy the privileges of a Registered Graduate, until his death or resignation without payment of any further fees:

Provided further that a Registered Graduate whose name has been struck off the roll of Registered Graduates due to non-payment of arrears, may be registered as life member on payment of Taka one hundred at a time.

(4) A Registered Graduate who is liable to pay the annual fee may pay such fee at any time during the session, but if he fails to pay the fee due for any academic year by a date prescribed by University Ordinances he shall not be entitled to exercise any rights or enjoy any privileges of a Registered Graduate during the Academic year in question.

(5) If a Registered Graduate who is liable to pay the annual fee fails to pay the fee during any academic year his name shall be removed from the register of Registered Graduates, provided that he shall be re-admitted in any subsequent academic year as a Registered Graduate if he pays all arrears of fees up to the year of re-admission.

(6) Application for enrolment and for re-admission as a Registered Graduate shall be made in forms prescribed by the University Ordinances.

(7) Notwithstanding anything contained in the Statutes, the rights and privileges of a Registered Graduates shall terminate when the name of a Registered Graduate is removed under section 58 with effect from the date of the order of the Chancellor removing his name.

(8) All disputes relating to compliance with the provisions of the Act, Statutes and University Ordinances regarding registration of graduates shall be decided by a Tribunal consisting of the Vice-Chancellor, one member of the Syndicate nominated by the Syndicate and one member of the Academic Council nominated by the Academic Council, and the decision of the Tribunal shall be final. Each party shall bear its own expenses including expenses incurred or compensation claimed by its nominee. The parties may be represented by the lawyers or other authorised agents before the Tribunal. The procedure of the Tribunal shall be determined by the Tribunal itself.

(9) Registered Graduates shall be entitled to receive the Annual reports of the University and shall be entitled to use University Library in such manner as may be prescribed by the University Ordinances.

12. (1) The qualifications of recognised teachers of the University shall be such as may be determined by the University Ordinances.

Recognition of
teachers

(2) All applications for the recognition of teacher of University shall be made in such manner as may be laid down by the Regulations made by the Syndicate in that behalf.

(3) The period of recognition of a teacher as professor or Associate professor shall be determined by the University Ordinances made in that behalf. A person, in the service of a college, recognised as a teacher of the University otherwise than as Professor shall continue to be recognised so long as he is in the service of the college.

(4) The Syndicate may, on a reference from the Vice-Chancellor, withdraw recognition from a teacher.

Affiliation

13. (1) A college applying for affiliation to the University shall make an application in the prescribed form to the Registrar so as to reach him not later than 15th October preceding the Academic year from which the affiliation sought is to take effect and shall satisfy the Syndicate,-

- (a) that the college is to be under the management of a Governing Body;
- (b) that the strength and qualifications of the teaching staff and conditions governing their tenures of office are such as to make due provision for the courses of instruction, teaching or training to be undertaken by the college and that adequate provision has been made for guidance and counselling of the students and for tutorials;
- (c) that the buildings in which the college is to be located are suitable and that provision is made in conformity with the Statutes and University Ordinances for the residence in the college Hostel or in lodgings approved by the college of students not residing with parents or guardians and for the supervision and physical and general welfare of students including facilities for sports, games and athletics and that, facilities would also be provided on the campus where teachers and students could meet informally;
- (d) that due provision has been made or will be made for a Library large enough which will remain open long enough to act as a work room where students are able to study privately during off periods and outside college hours;
- (e) where affiliation is sought in any branch of experimental science that arrangements have been or will be made for imparting instruction in that branch of science in a properly equipped laboratory or museum;
- (f) that due provision will, so far as circumstances may permit, be made for residence of the Principal and some members of the teaching staff in or near the college or the place provided for the residence of the Students;

- (g) that the financial resources of the college are such as to make due provision for its continued maintenance and efficient working. The management shall satisfy the University that it can meet a part of the maintenance cost of the college from its own resources; and
- (h) that the affiliation of the college having regard to the provision made for students by other colleges in the same neighbourhood, will not be injurious to the interest of education or discipline.

(2) The application shall further contain an assurance that after the college is affiliated, transfer or management and all changes in the teaching staff shall forthwith be reported to the Syndicate.

(3) On receipt of the application under paragraph (1) the Syndicate shall,-

- (a) direct a local inquiry to be made by a competent person or persons authorise by the Syndicate in this behalf in respect of matters referred to in paragraph (1) and such other matters as may be deemed necessary and relevant;
- (b) make such further inquiry as may necessary; and
- (c) decide the question on the recommendation of the Academic Council whether the application should be granted or refused either in whole or in part.

(4) The Syndicate shall prescribe the minimum number of teachers required and the scope of teaching in each affiliated college.

(5) Every teacher in an affiliated college, other than Government college, shall be employed under a written contract stating the conditions of the service and the salary to be paid to him. A copy of this contract shall be lodged with the University.

14. (1) Every college affiliated to the University shall furnish such reports, returns and other information as the Syndicate may require to enable it to judge the efficiency of the college.

Inspection and Reports

(2) The Syndicate shall cause each such college to be inspected, from time to time, by one or more competent persons authorised by the Syndicate in this behalf.

(3) The Syndicate may call upon any college so inspected to take, within a specified period, such action as may appear to the Syndicate to be necessary.

Teaching in the College and co-operation between colleges and the University

15. (1) A college shall provide instruction in such subjects and up to such standard as it may be authorised to do, from time to time, by the Syndicate on the advice of the Academic Council.

(2) A college may not, without the previous permission of the Syndicate to be granted after consultation with the Academic Council, suspend instruction in any subject which it is authorised to teach.

(3) The Syndicate may, after considering the advice of the Academic Council and in consultation with authorities of the college or colleges concerned, provide on a basis of co-operation, teaching among the colleges themselves and between colleges and the University.

(4) Lecture delivered by a teacher of the University for the benefit of students of the University may be thrown open to students of colleges with the prior approval of the Vice-Chancellor, and on the basis of application submitted by the students through the Principals of their respective colleges. Similarly, lectures delivered by a recognised teacher of the University for the benefit of students of his own college may be thrown open to students of any other colleges or of the University with the prior approval of the Vice-Chancellor:

Provided that such outside students shall not be granted permission by the Principal of the college at which lecture takes place to attend the lecture unless an application is submitted through Principals of their respective colleges for the purpose.

Appointment of Registrar

16. The Registrar shall be appointed by the Syndicate on the recommendation of a Selection Board consisting of-

(a) Vice-Cancellor-Chairman;

- (b) one member of the Academic Council to be elected by the Academic Council;
- (c) two members of the Syndicate to be elected by the Syndicate;
- (d) two persons to be nominated by the Chancellor;
- (e) one person to be appointed by the Government.

17. The Registrar shall-

Duties of the Registrar

- (a) be the custodian of the records, common seal and such other property of the University as the Syndicate shall commit to his charge;
- (b) conduct generally the official correspondence of the University;
- (c) act as secretary to the Senate, the Syndicate, the Academic Council, the Finance Committee and the Board of Advanced Studies;
- (d) attend all meetings of bodies mentioned in clause (c) and to record and maintain the minutes thereof ;
- (e) keep record of the work of Committees of Course and Studies;
- (f) prepare plans on the policies for development of the Academic side of the University for submission to the Planning and Development Committee;
- (g) keep detailed time-table of the Academic staff, including lectures, demonstrations, tutorials and laboratory work-research, personal study and contact with students through individual guidance and the supervision of extra-curricular activities;
- (h) prepare programme for summer courses for the staff and students as may be decided from time to time and work camps for students;
- (i) maintain such confidential reports as may be committed to his charge by the Vice-Chancellor; and
- (j) perform such other duties as may be prescribed, from time to time, by the Academic Council and the Syndicate or assigned to him by the Vice-Chancellor.

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| Appointment of whole-time Statutory officers other than Registrar | <p>18. Save as otherwise provided in this Act, there shall be separate selection Boards, for appointment of Statutory whole-time officers, consisting of-</p> <ul style="list-style-type: none">(a) Vice-Chancellor-<i>Chairman</i>;(b) two Deans of the Faculties within the University to be nominated by the Academic Council;(c) one non-salaried member of the Syndicate to be elected by the Syndicate; and(d) two experts to be nominated by the Syndicate. |
| Resident officers | <p>19. The followings shall be the Resident officers of the University:-</p> <ul style="list-style-type: none">(a) Registrar;(b) Head of the Engineering officers;(c) Medical officers; and(d) such other officers as may be designated as such by the Syndicate. |
| Duties of University teachers | <p>20. The duties of the University teachers shall be-</p> <ul style="list-style-type: none">(a) to teach the students by means of lectures, tutorials, discussion, seminars and demonstrations;(b) to conduct, guide and supervise research;(c) to maintain personal contact with the students, give them individual guidance and supervise their extra-curricular activities;(d) to assist the Authorities in preparing course and syllabuses, in conducting examination, in organising libraries, laboratories and other curricular and extra-curricular activities of the University and its departments, colleges and other institutions; and(e) to perform such other functions and discharge such other academic duties as may be assigned to them by the Vice-Chancellor. |