

TUFTS UNIVERSITY

Petition for Liberal Arts Students to Take an Extra Course

Engineering students who wish to take an additional course should begin the process by meeting with their Dean.

Student: Return the completed form to Undergraduate Education in Dowling Hall. Be sure to get all necessary signatures.

THIS PETITION MAY NOT BE SUBMITTED UNTIL THE FIRST DAY OF CLASSES.

NAME _____

ID _____ PHONE _____

MAJOR _____ Circle one: FR SO JR SR

CAMPUS/LOCAL ADDRESS _____

Please read and sign: I am aware that the university requires eight semesters of full-time study.
(See the *Tufts Bulletin* for full text of the policy.)

Student's signature Date

If your petition is approved, the extra credits will be added after the semester begins. Be sure to provide the appropriate information on page 2 of this petition so the course(s) can be added.

List below all the classes that you would like to take in _____
Semester Year

Department	Course Number	Course Title	Credit Value
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
			Total _____

Briefly state your reason for wanting to take the extra credit(s):

Advisor's Statement: _____

Signature of advisor

Date

Approved _____ Not approved _____

If your petition is approved, the following will serve as your add form, so please provide accurate information. You must have the signature of the instructor in order for the course to be added.

List the extra course(s) you would like to take that exceed the credit maximum (5.5 for liberal arts students; 6.5 for engineering students):

Call Number	Department	Course Number & Section	Credit Value

Course Title _____

Signature of instructor	Name of instructor (please print)
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[illegible]

Course Title _____

Signature of instructor	Name of instructor (please print)
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Signature of academic dean Date

Approved _____ Not approved _____

1st: Student File

2nd: Undergrad Records Team

3rd: Mail to student

Updated: 8-2015