

Wojciech Mocek

Curriculum Vitae

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Professional Summary

Dedicated and highly adaptable **mathematics educator** with over 32 years of experience across secondary schools, universities, and private tutoring in Poland and internationally (USA, Spain). Proven ability to step into diverse classroom environments and maintain continuity of instruction while building positive relationships with students. Strong classroom management skills developed through teaching groups of 20–40 students at university level and working with individuals across ages 12–25+. Experienced in differentiated instruction, curriculum adaptation, and creating engaging learning environments that support all ability levels.

Committed to maintaining the highest standards of **child safeguarding**, professionalism, and student welfare. Brings excellent communication skills in both Polish and English, technological proficiency, reliability, and the flexibility essential for effective substitute teaching.

Available for on-call assignments. Well-positioned to serve ISK reliably, located 1.5 hours from Kraków with excellent transportation access.

Teaching Experience

1993 – **Mathematics Teacher & Private Tutor, Freelance Educator, Poland**

- Present
 - Providing individualized mathematics instruction at all levels: secondary school through university
 - Preparing students for national exams (Matura), international standardized tests (SAT, AP Calculus), and mathematics olympiads
 - Adapting teaching methods to diverse learning styles, abilities, and age groups (ages 12–25+)
 - Building analytical thinking, mathematical intuition, and academic confidence through engaging lessons
 - Maintaining consistent professional standards, punctuality, and strong rapport with students and families
 - Teaching both in Polish and English, accommodating international students

2007 – 2008 **Visiting Instructor, Georgia Institute of Technology, Atlanta, USA**

- Taught undergraduate mathematics courses to diverse student populations
 - Developed lesson plans and assessed student progress in American academic environment
 - Adapted teaching style to meet expectations of US higher education system

2004 – 2005 **Teaching Assistant, Emory University, Atlanta, USA**

- Led tutorial sessions and provided individual support to mathematics students
 - Graded assignments and maintained accurate academic records
 - Collaborated with faculty to ensure student success

2005 – 2006 **University Teacher & Researcher, Silesian University of Technology / University of Silesia, Poland**

- Delivered lectures and tutorials in mathematics to undergraduate students
 - Conducted academic research and supervised students on mathematical projects
 - Managed classroom dynamics with groups of 20–40 students

2003 – 2005 **Research Assistant, Medical University of South Carolina (MUSC), Charleston, USA**

- Conducted mathematical research on delayed differential equations and biological modeling
 - Built computational models using MATLAB to support medical research
 - Collaborated with international research team in professional academic environment

2002 – 2003 **Research Visitor, Universitat Autònoma de Barcelona, Barcelona, Spain**

- Participated in advanced mathematical research projects
 - Worked in international, multilingual academic setting

Additional Professional Experience

- 2021 – 2025 **Senior Support Agent, Wordbee, Remote**
- Delivered training, clear communication, and problem-solving support to international clients
 - Strengthened interpersonal, instructional, and conflict-resolution skills directly applicable to school environments
 - Demonstrated flexibility and reliability in remote work setting
- 2011 – Present **CAT Tools Engineer & Localization Consultant, Argo Translation; PureFluent; Craft Translations; Self-Employed, Remote**
- Provided technical training and user support on language technology platforms
 - Managed workflows and assisted teams—experience reinforcing organization, clarity, and responsibility in educational settings

Education

- 1999 **Master of Science in Mathematics, University of Silesia, Katowice, Poland**
- 1994 **Bachelor of Science in Mathematics, Silesian University of Technology, Gliwice, Poland**

Certifications

- Memsource Certified Trainer
- SDL Trados Certified
- Wordbee Expert

Languages

- Polish Native
- English Excellent proficiency (C2 / near-native)

Additional Information

- Work Polish citizen, fully eligible to work in Poland and EU
- Eligibility
- Background Clear criminal background check available upon request
- Check
- Safeguarding Committed to child protection and maintaining safe, respectful learning environments
- Availability Flexible schedule for on-call substitute assignments; reliable transportation from Rybnik
- Technology Proficient with Google Classroom, Microsoft Teams, Zoom, interactive whiteboards, and online learning platforms
- Adaptability Experienced in quickly understanding and following established lesson plans and school procedures
- International Comfortable working in multicultural, international school environments
- Experience