

# Checklist of supporting Documents

Please use the checklist below to indicate what documents you have enclosed with this application and what documents will be supplied separately. Note: not all of the documentary requirements will be relevant to you. Check the information in this form, and the [requirements of your Faculty if you are unsure](#). Provide your documents in the order listed below. Avoid the use of staples and bindings where possible. Do not insert page separators or adhesive tabs. Please provide copies of any original documents that you need to keep as no part of your application will be returned to you. The University reserves the right to reject highly incomplete applications.

**\*:** information all applicants must supply

**\*\*:** information international applicants must supply

**\*\*\*:** information to be supplied only if unable to provide names of academic referees

**All other fields:** not mandatory, but check conditions (that are in brackets)

	Enclosed	To be sent separately	Not applicable
Birth certificate, certificate of citizenship or passport (not required for currently enrolled University of Melbourne students)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Official document that indicates a legal change of name	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of Australian permanent residency	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
A curriculum vitae (CV/resume) in the format shown on page 15 *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transcripts for every tertiary program of study undertaken along with an explanation of the grading system *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Information about my position in my graduating class list	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Testamur, award certificate or statement of completion of prior tertiary study (only if completion of degree is not stated on transcript)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Statement of previous or current enrolment in an Australian graduate research degree *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Academic Referee Report(s) *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Employer Referee Report(s) ***	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extended research proposal *	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of support from your prospective supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of English language proficiency **	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
GRE/GMAT scores	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Masters Examiners' reports (only if you are a scholarship applicant and your transcripts have only pass/fail grades or grades rather than numerical marks).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extract from the university handbook or website stating the duration and structure of the Masters course undertaken	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Full bibliographic details of up to five publications (only if you have current publications and you are applying for a scholarship, or you are providing information for the MGSE to make a case, for example 'research equivalence')	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Photocopy of evidence for up to five creative works listed in my CV/resume (only if you are applying for a scholarship and this applies to you)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of the award of a medical fellowship or completion of the first three years of clinical fellowship training.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing sample	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Evidence of awarded sponsorships, scholarships or research grants (only if this applies to you and you are applying for a scholarship or providing information for the MGSE to make a case, for example 'research equivalence')	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter from sponsoring organisation (only if this applies to you and you are applying for a scholarship)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Request for special residency status (only if you have provided information for a case to waive residency requirements)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Folio of creative works	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>