



NAPIER
CITY COUNCIL
Te Kaunihera o Ahuriri



24 April 2021

To Whom It May Concern

Letter of Recommendation – Willow Noome

Willow was employed as an Administration Assistant at the Napier City Council over the 2020/21 summer break prior to heading away to commence her tertiary studies.

During her time with NCC she undertook a variety of tasks including:

- surveying the community on the various parks and reserves (Yardstick);
- data analysis for FOLKL Safer Routes to School feedback;
- organising and conducting the 2021 Napier Youth Council interviews;
- graphic designer for Napier Youth Council social media;
- electronic filing, scanning, cleaning/organising storage, letter deliveries and more.

Prior to her role as an Administration Assistance with NCC Willow was a prominent member of the Napier Youth Council. She was the communications officer in charge of all the social media which included making & editing videos, creating posters, organising competitions, responding to DM's and organising Youth Week. During her time in this role she grew the Napier Youth Council Instagram following by nearly 300 people.

In the time I have known Willow both as a Youth Council representative and an employee of NCC I was impressed by her enthusiasm and conscientious nature. She is a friendly, confident young woman and I have no doubt she will succeed at whatever she puts her mind to.

I wish her all the very best for her future study and endeavors.

Ngā mihi,

Kirsten Wise
MAYOR OF NAPIER

Te Kahika o te Kaunihera o Ahuirii