



WOKABI IAN MAINA

✉ ianwokabi809@gmail.com ☎ +254 708590112  <https://wokabi7.github.io/My-Portfolio/portfolio/>
 github.com/wokabi7.com

PROFESSIONAL SUMMARY

BUSINESS INFORMATION TECHNOLOGY TECHNICIAN

Dedicated and detail-oriented Business Information Technology Technician with a solid foundation in Business and programming principles. Eager to contribute strong technical and business skills and a passion for innovation to a dynamic development team. Adept at quickly learning new technologies and new business trends with collaborating effectively to solve complex problems. Committed to writing clean, efficient code and staying current with industry business trends. Seeking an opportunity to apply academic knowledge and hands-on experience to contribute to the success of a forward-thinking organization.

SKILLS

BUSINESS

Entrepreneurship:

I can apply my skills to drive innovation, develop new business strategies, and identify growth opportunities within the company.

Principles of Management:

I can use my study to effectively lead teams, streamline processes, and make data-driven decisions that enhance company operations.

Accounts:

Able to optimize financial processes, ensure accurate reporting, and support data-driven decision-making.

Business Management:

I apply my Business Management knowledge to streamline operations, improve decision-making, and integrate technology solutions within the company.

Principles of Marketing:

knowledge to analyze customer data, optimize digital marketing strategies, and enhance the company's online presence.

General Economics:

Able to determine the business opportunity time to restock and how much they need in order to achieve the estimated target by the company.

Business Application:

I can be able to optimize company processes, enhance decision-making with data-driven insights that align with business goals.

INFORMATION TECHNOLOGY (IT)

Programming Languages:

Proficient in HTML, CSS & JAVASCRIPT **Development:**

Proficient in front-end technologies (HTML, CSS).

Database Management:

Familiarity with relational databases MySQL.

Comprehensive understanding of database design principles.

Software Development Tools:

Familiarity with IDEs such as Visual Studio Code.

Problem-Solving:

Analytical thinking and critical problem-solving skills.

Efficient diagnosis and resolution of technical issues.

Adaptability:

Flexibility to adapt to new technologies and tools.

Eagerness to take on new challenges. **Attention**

to Detail:

Meticulous attention to detail in coding, testing, and documentation.

Thoroughness in troubleshooting and debugging.

EXPERIENCE

. I.C.T Attache

Consolota Hospital Mathari

May 2024 - July 2024,

- Ensured the secure handling and management of customer data in compliance with data protection regulations.
- Assisted in the implementation and maintenance of the hospital system (SYHOS).
- Configuration of networks and switches within the facility.
- Assists of employees in creation of database of duties.
- Setting up of a computer and enabling it the hospital system (SYHOS).
- Fixing of hardware components like mouse, keyboards, UPS and intercoms.

EDUCATION

Certificate of Diploma in Business Information Technology

KCA UNIVESTITY • 2024 • Credit

Kenya Certificate of Secondary Education (K.C.S.E) Anestar

Boys' Secondary School • 2022 • C-

Kenya Certificate of Primary Education

Samrose Academy • 2017 • 335

REFERENCES

- Paul Kanogu, I.C.T Officer Manager, Consolota Hospital Mathari. **Contact:**
paulkanogu@gmail.com - +254 720991680