# Iia Wolak

Phone: 850-591-0565 | Email: iia.wolak@gmail.com | Orlando, FL 32751 LinkedIn: /in/iiawolak/ | Portfolio: wolaki96.github.io/iiawolak/ | GitHub: /wolaki96

### **Technical Skills**

SQL, Power BI, JavaScript ES6+, CSS3, HTML5, NoSQL, GitHub, MongoDB, MySQL, Express, React, Node, Handlebars, jQuery, Bootstrap, Microsoft Excel, Microsoft Sharepoint

# **Projects**

B.Y.O.B | github.com/mmllively/Brews and Cruise | mmllively.github.io/Brews and Cruise/

- Summary: Site for finding a local brewery in your area.
  - Role: UI, Back End
- Tools: HTML, CSS, JavaScript, Bootstrap, GoogleFonts, Google Maps API Haunted Holidays | github.com/KSoto18/Haunted-Holidays | boiling-ridge-27905.herokuapp.com/
  - Summary: Site for locating and sharing haunted locations with others in a group forum
    - Role: Front End
    - Tools: HTML, CSS, JavaScript, React, Material UI

# **Experience**

#### **Endeavors 2023-2024**

Data Entry Specialist Orlando, FL

Designed spreadsheets, created graphs, and collected information for Florida population affected by

Hurricane Ian to help them achieve independence after federal disaster

Lead data collection and Sharepoint trainings of 50+ employees

Maintained and updated databases for 100,000+ clients

Created weekly reports from data analysis on program success

Completed monthly projects and delegated full control over office duties, projects, and databases

#### Lucky Goat Coffee Co. 2019-2022

Lead Barista Tallahassee, FL

Served customers of the Tallahassee community in a fast-paced local cafe.

Key Accomplishments:

Curated new recipes and menu items to serve to 300+ customers daily

Held a key to three cafe locations and safe codes to ensure safety and security

Promoted to lead barista after one year and lead a team of 1-5 baristas

Participated in community projects including local charities, churches, and school events.

Created supply orders and data reports for maintaining stock

## **Education**

Certificate, Full Stack Web Development – University of Central Florida Orlando, FL 2022 Bachelor of Arts, Linguistics – University of Florida Gainesville, FL 2018 TESL Certification - University of Florida Gainesville, FL 2018