

Service Hours Verification Form

Directions:

- All forms will be submitted to a **Google form** found on **Google Classroom**.
- **Keep** all completed service documents for your own record until you graduate.
- Please print **neatly** and have **all sections and signatures** completed to receive credit for your service.
- Contact number must be current so hours can be verified, if not, hours will not be counted.
- **ALL SIGNATURES MUST BE INK SIGNATURES.**
- **ALL HOURS MUST BE DOCUMENTED IN THE SERVICE HOURS TRACKING SECTION OF THIS FORM**
(no more than 8 hours a day will be accepted).



Student's Name (as it appears on your transcript): _____ Student ID#: _____ Graduation year: _____

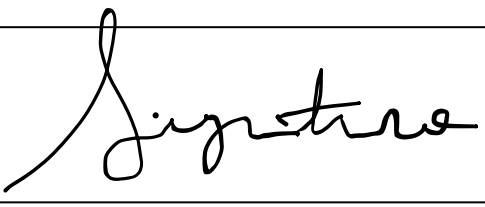
Category (check one): ☐ Educational ☐ Environmental ☐ Humanitarian ☐ Benchmark _____

Contribution (what tasks did you perform during service)

Impact (what difference did you make)

Service Hour Tracking

- Only hours with a supervisor's signature will be accepted. Signatures must be in INK.
- If you run out of space, start a new service verification learning form.

Date	Times	Hours Served	Signature of Supervisor
Example Saturday, 10/20/2022	Example 9:00 am - 12:00 pm	Example 3 hours	

Total hours* _____

Completed by Supervisor

Please do not verify and sign unless ALL the information is filled out above and hour tracking is completed.

Date(s) of Service: _____ Total Hours* (see above): _____

Organization Information

Name of NON-PROFIT Organization: _____

Address: _____

Email: _____ Website: _____ EIN #: _____

Supervisor Information

Name: _____ Signature: _____ Contact Number: (_____) _____