



University of Pittsburgh

Giving a Presentation

How to give a good presentation

How to give a good peer review feedback

School of Computing and Information

Department of Computer Science





Presentation Logistics

- Next 10 weeks: CS 1900 internship presentations
- Final week: CS 1950 research presentations
- Complete the **Doodle poll** that will open at 8:00 PM
- **All talks** must be submitted to courseweb by **Thursday midnight** the day before your presentation
 - Preferred format: PDF
 - Alternative format: Powerpoint, Keynote
 - Please put a cover page with title, name, and organization (So that reviewer knows who you are and where you worked)
 - Please number your slides!



On the day of your presentation ...

- 15 minutes of presentation / 5 minutes of q&a
 - Keep track of your presentation time
- Please DO NOT be late to class!
 - Presenters please come 5 minutes early to set up
- Designated front row for presenters
 - Presenters will sit in the order of their presentations
- Slides will be stored in order on in-class computer
 - At end of talk, please close your slides and open next slides



Peer Review What To Do

- Take care to write summary of talk
 - Shows your peer that you actually paid attention
- Be honest with your scoring
 - It is not going to impact your friend's grade
- Support your overall merit score with data
 - Your subcategory scores should support your overall score
 - Your comments should give further justification
- Be constructive
 - Positive comments are just as valuable as negative ones
 - Remember, the goal is to help your peer



Peer Review What *Not* To Do

- Don't judge presenter on the work done
 - Judge presenter on how the work was presented

- A peer review is not about ...
 - Humiliating your peer
 - Demonstrating your vast sea of knowledge
 - Complaining about how much time was wasted listening
 - Using wording that triggers an emotional response



Peer Review Requirements

- To be considered complete:
 - Review must contain summary of talk
 - Review must contain scores for all categories
 - Review must contain comments that support the score
(Preferably both positive and negative feedback)
- Otherwise, your review will be marked as incomplete (0) even if you submitted