

# COURT BUNDLE INDEX

Claim for Possession of Residential Property

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Case Number:	<i>[To be assigned by court]</i>
Claimant:	Tariq Mohammed
Defendant:	Sonia Shezadi
Property:	16 Waterloo Road Pudsey LS28 7PW
Hearing Date:	<i>[To be notified by court]</i>
Bundle Prepared:	20 January 2026

Tab	Document	Description	Pages
<b>A. COURT FORMS</b>			
<input type="checkbox"/>	<b>A1</b>	Form N5	Claim for Possession of Property
<input type="checkbox"/>	<b>A2</b>	Form N119	Particulars of Claim for Possession
<b>B. NOTICES</b>			
<input type="checkbox"/>	<b>B1</b>	Section 8 Notice	Notice Seeking Possession (Form 3)
<input type="checkbox"/>	<b>B2</b>	Proof of Service	Certificate of Service for Section 8 Notice
<b>C. WITNESS EVIDENCE</b>			
<input type="checkbox"/>	<b>C1</b>	Witness Statement	Witness Statement of Tariq Mohammed
<b>D. ARREARS DOCUMENTATION</b>			
<input type="checkbox"/>	<b>D1</b>	Schedule of Arrears	Period-by-period breakdown of rent due and payments
<input type="checkbox"/>	<b>D2</b>	Bank Statements	Evidence of payment history (if available)
<b>E. TENANCY DOCUMENTATION</b>			
<input type="checkbox"/>	<b>E1</b>	Tenancy Agreement	Original signed tenancy agreement
<input type="checkbox"/>	<b>E2</b>	Deposit Certificate	Tenancy deposit protection certificate
<b>F. CORRESPONDENCE (if applicable)</b>			
<input type="checkbox"/>	<b>F1</b>	Pre-action Letters	Letters sent to tenant regarding arrears
<input type="checkbox"/>	<b>F2</b>	Tenant Responses	Any responses received from tenant

### Bundle Preparation Notes

- Number all pages consecutively throughout the bundle
- Include this index at the front of the bundle
- Prepare THREE copies: one for the court, one for the defendant, one for yourself
- Bring the originals of all documents to the hearing
- If you add or remove documents, update this index accordingly
- File the bundle with the court at least 14 days before the hearing (check local court rules)

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**Prepared by:** Tariq Mohammed

**Date:** 20 January 2026

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