

CERTIFICATE OF SERVICE

Proof of Notice Service for Court Proceedings

Reference: POS-EVICT-CLI-SEC8-20260207

I, Alex Landlord, being the landlord/agent of the property known as:

2 Low Road London SW1A2BB

do hereby certify that the notice described below was served upon the tenant(s) in the manner indicated.

NOTICE DETAILS

Notice Type:	Section 8 Notice (Form 3)
Tenant Name(s):	Tina Tenant
Service Address:	2 Low Road London SW1A2BB
Date of Service:	7 February 2026
Time of Service:	
Notice Expiry Date:	1 May 2026

METHOD OF SERVICE

- ☐ **Hand Delivery**
Delivered by hand through the letterbox or directly to the tenant
- ☒ **First Class Post**
Sent via Royal Mail First Class post (deemed served 2 working days after posting)
- ☐ **Recorded/Signed Delivery**
Sent via Royal Mail Recorded or Signed For delivery
- ☐ **Other Method**
Please specify: _____

SUPPORTING EVIDENCE

Witness Present: Yes / No (circle)

Witness Name:

Photo Taken: Yes / No (circle)

Proof of Postage Ref:

Tracking Number:

DECLARATION & SIGNATURE

I declare that the information provided in this certificate is true and accurate to the best of my knowledge. I understand that this document may be used as evidence in court proceedings.

Landlord/Agent

Signature

Print Name

Date

Witness (if applicable)

Signature

Print Name

Address

Important: This certificate should be completed at the time of service and kept with your records. You may be required to produce this document as evidence in court proceedings.

Under the Housing Act 1988, proper service of notice is essential for valid possession proceedings. False statements in this certificate may constitute contempt of court.