

COURT BUNDLE INDEX

Claim for Possession of Residential Property

Case Number:	[To be assigned by court]
Claimant:	Alex Landlord
Defendant:	Tina Tenant
Property:	2 Low Road London SW1A2BB
Hearing Date:	[To be notified by court]
Bundle Prepared:	7 February 2026

Tab	Document	Description	Pages
A. COURT FORMS			
<input type="checkbox"/>	A1	Form N5	Claim for Possession of Property
<input type="checkbox"/>	A2	Form N119	Particulars of Claim for Possession
B. NOTICES			
<input type="checkbox"/>	B1	Section 8 Notice	Notice Seeking Possession (Form 3)
<input type="checkbox"/>	B2	Proof of Service	Certificate of Service for Section 8 Notice
C. WITNESS EVIDENCE			
<input type="checkbox"/>	C1	Witness Statement	Witness Statement of Alex Landlord
D. ARREARS DOCUMENTATION			
<input type="checkbox"/>	D1	Schedule of Arrears	Period-by-period breakdown of rent due and payments
<input type="checkbox"/>	D2	Bank Statements	Evidence of payment history (if available)
E. TENANCY DOCUMENTATION			
<input type="checkbox"/>	E1	Tenancy Agreement	Original signed tenancy agreement
<input type="checkbox"/>	E2	Deposit Certificate	Tenancy deposit protection certificate
F. CORRESPONDENCE (if applicable)			
<input type="checkbox"/>	F1	Pre-action Letters	Letters sent to tenant regarding arrears
<input type="checkbox"/>	F2	Tenant Responses	Any responses received from tenant

Bundle Preparation Notes

- Number all pages consecutively throughout the bundle
- Include this index at the front of the bundle
- Prepare THREE copies: one for the court, one for the defendant, one for yourself
- Bring the originals of all documents to the hearing
- If you add or remove documents, update this index accordingly
- File the bundle with the court at least 14 days before the hearing (check local court rules)

Prepared by: Alex Landlord

Date: 7 February 2026

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