**FIRST NAME LAST NAME (use caps, underlined)**

<URL of your webpage; very important>

<e-mail address>

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|  | | | | | | |  | |
| **Office Contact Information** | | | | | | | **Home Contact Information** <optional**>** | |
| 1126 E. 59th Street – Saieh Hall for Economics | | | | | | | <Your home address> | |
| Chicago, IL 60637 | | | | | | | <City, State Zip> | |
| Office and/or cell phone number: | | | | | | | Home phone number: (home) | |
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|  | | | | | | | | |
| **Placement Directors:** Professor Ufuk Akcigit, [uakcigit@uchicago.edu](mailto:uakcigit@uchicago.edu), (773) 702 0433  Professor Alessandra Voena, [avoena@uchicago.edu](mailto:avoena@uchicago.edu), (773) 702 9127  **Graduate Student Coordinator:** Robert Herbst, [fherbst@uchicago.edu](mailto:fherbst@uchicago.edu), (773) 834 1972  **Personal Information:** <date of birth, sex, citizenship> all *optional* but can be put here. | | | | | | | | |
|  | | | | | | | | |
| **Education** | | | | | | | | |
|  | | The University of Chicago, <starting year> to present (unless you have your Ph.D.) | | | | | | |
|  | | Ph.D. Candidate in Economics  Thesis Title: “<*Your Thesis Title: How I Spent the Last Three Years of My Life>*” | | | | | | |
|  | | Expected Completion Date: <Something reasonable and honest (e.g., June 2014)>  <Degree>, <Field>, <University/College>, <honors>, <year> | | | | | | |
|  | |  | | | | | | |
|  | | References: | | | | | | |
|  | | Professor <X> (Primary Advisor) | | | | | | Professor <Y> (Co-Advisor) |
|  | | <University of Chicago> | | | | | | <Univ. of Chicago Booth School of Business> |
|  | | <phone, e-mail of X> | | | | | | <phone, e-mail of Y> |
|  | |  | | | | | |  |
|  | | Professor <Z; note: you do need a 3rd name> | | | | | | Professor <K; note: you don’t need 4 names> |
|  | | <Univ. of Chicago> | | | | | | <short address of K> |
|  | | <phone, e-mail of Z> | | | | | | <phone, e-mail of K> |
|  | | | | | | | | |
| **Teaching and Research Fields**: | | | | | | | | |
|  | | Primary fields: <field(s)> (note: these must be major, recognized fields in economics) | | | | | | |
|  | |  | | | | | | |
|  | | Secondary fields: <field(s)> (ditto)  <you can, instead, list Research fields and Teaching fields instead of Primary and Secondary; or you can just list Fields> | | | | | | |
|  | |  | | | | | | |
| **Teaching Experience:** | | | | | | | | |
|  | | Quarter, year | | Course, Institution, Teaching Assistant for Professor So And So | | | | |
|  | | Quarter, year | | Course, Institution, College Lecturer | | | | |
|  | |  | | | | | | |
| **Research Experience and Other Employment:** | | | | | | | | |
|  | | time period | | <Institution>, <your title there> | | | | |
|  | |  | |  | | | | |
|  | | time period | | <Institution>, <your title there> | | | | |
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| (Note: You can have a section for **Professional Activities**, e.g., seminars, discussant, referee) | | | | | | | | |
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| **Honors, Scholarships, and Fellowships:** <in general, *do not* list pre-grad school honors such as college fellowships and honors> | | | | | | | | |
|  | | <time period> | | | <honor, scholarship, fellowship> | | | |
|  | | <time period> | | | <honor, scholarship, fellowship> | | | |
|  | | <time period> | | | <honor, scholarship, fellowship> | | | |
| **Professional Activities:** | | | | | | | | |
|  | | Referee: | | | | | | |
|  | | <Journal names> | | | | | | |
|  | |  | | |  | | | |
|  | | Conference and Seminar Presentations: | | | | | | |
|  | | <time period> | | | <honor, scholarship, fellowship> | | | |
| **Language and Computer Skills:** (Totally Optional) | | | | | | | | |
|  | | Computer Skills: | | | | | | |
|  | | <programming languages here> | | | | | | |
|  | |  | | |  | | | |
|  | | Languages: | | | | | | |
|  | | English (Fluent), <other languages, if any, here> | | | | | | |
|  | | | | | | | | |
| **Publications:** | | | | | | | | |
| <use this heading if you have any publications> | | | | | | | | |
| <list using formal citation style, abstract is optional> | | | | | | | | |
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| **Research Papers:** <This is where you list your abstracts. If you have just the Job Market Paper, then you can list it as Job Market Paper. If you have more, then you could list Job Market Paper separately from the rest. Make certain that the JMP is obvious.> | | | | | | | | |
| “<*Paper Title*>” (Job Market Paper) | | | | | | | | |
| <Abstract of research paper or job market paper. Should be about 150 to 250 words> | | | | | | | | |
| you can change the size of the font to 10 point, but *no less*, if you need more space for the abstracts. | | | | | | | | |
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|  | | | | | | | | |
| “<*Paper Title*>” | | | | | | | | |
| <Abstract of research paper. Should be about 150 to 250 words> | | | | | | | | |
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| **Work in Progress:** | | | | | | | | |
| “<*Paper Title*>” | | | | | | | | |
| <Abstract of research paper. Should be about 150 to 250 words> | | | | | | | | |
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