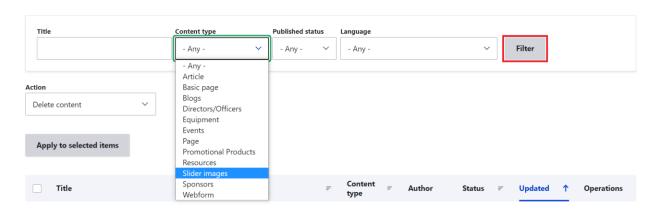
How to modify Existing Slider Image:

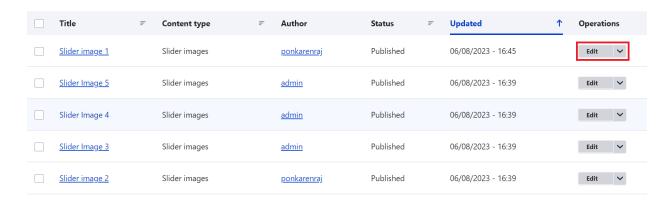
Step1: Click The Content Option in header section



- Step 2: After clicking content below page will open
- Step 3: In content type section you would choose Slider Images in Drop Down list
- Step 4: After choosing Slider Image from Drop down list, you want to click Filter button

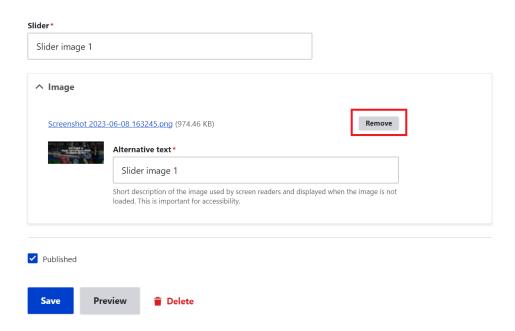


- Step 5: After clicking filter button the list of available slider image is shown like below image
- Step 6: Choose which slider you want to edit and click Edit button in the right corner

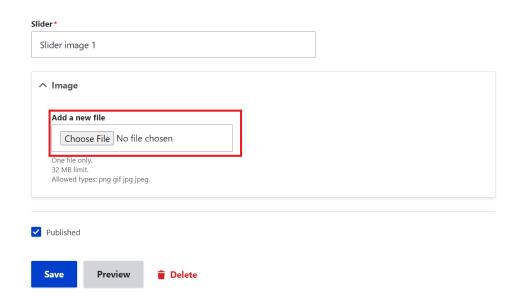


Step 7: After clicking Edit button, the below page will show, if you want modify slider name change name in **Slider** section

Step 8: If you want change Slider Image click Removebutton



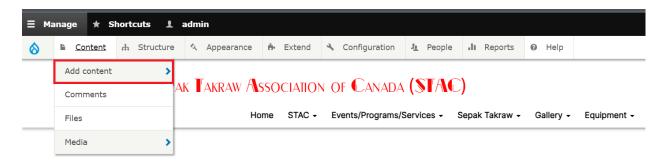
Step 9: If you want to add a new pictures, click **Choose file** button, after that it will redirected to your PC and choose pictures that you want to add



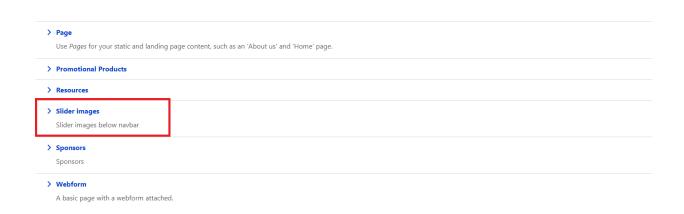
Step 10: After choosing Pictures click save button

How to AddNew Slider Image:

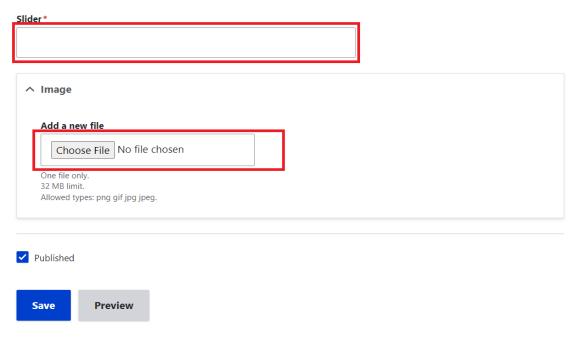
Step1: Click The Content in dropdown list click Add content Option in header section



Step 2: After clicking Add content below page will be open



- Step 3: As above image you want to click Slider image option
- Step 4: After choosing Slider image option below Page will be open
- Step 5: Enter Slider name in slider option and after click **choose file**button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add



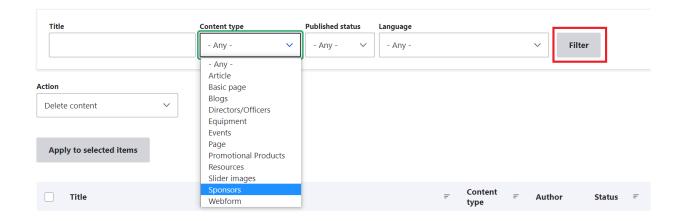
Step 6: After choosing Picture click **Save** button

How to modify Existing Sponsor Image:

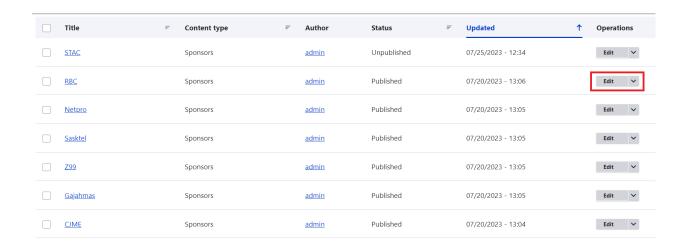
Step1: Click The Content Option in header section



- Step 2: After clicking content below page will open
- Step 3: In content type section you would choose Sponsors in Drop Down list
- Step 4: After choosing sponsors from Drop down list, you want to click Filter button



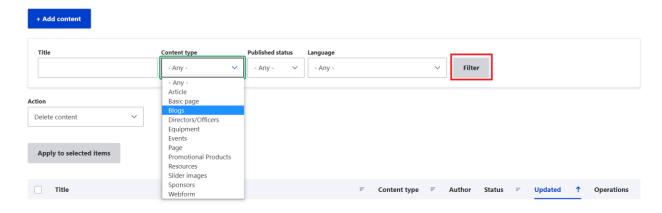
- Step 6: After clicking filter button the list of available sponsors is shown like below image
- Step 7: Choose which sponsor you want to edit and click Edit button in the right corner



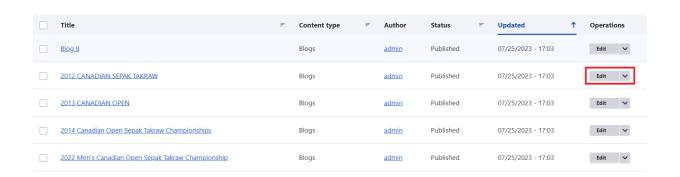
Step 1: Click The Content Option in header section



- Step 2: After clicking content below page will open
- Step 3: In content type section you would choose blogs in Drop Down list
- Step 4: After choosing blogs from Drop down list, you want to click **Filter** button

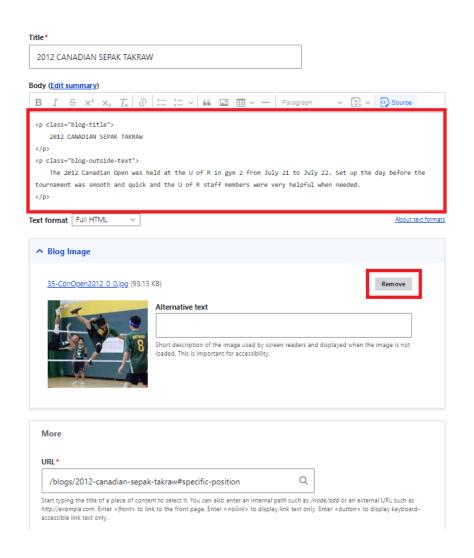


- Step 5: After clicking filter button the list of available blogs is shown like below image
- Step 6: Choose which blog you want to edit and click Edit button in the right corner



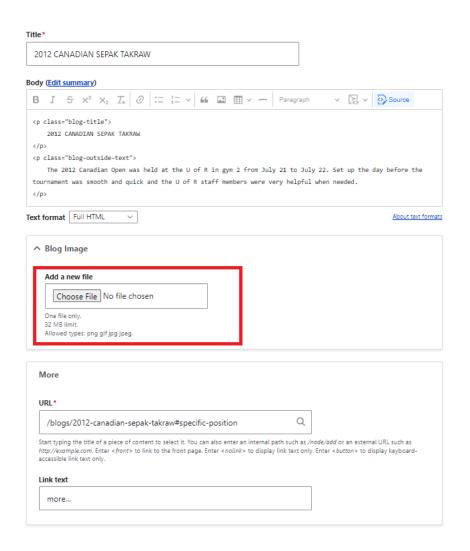
- Step 7: After clicking Edit button, the below page will show, if you want modify blog title change title in title section
- Step 8: If you want to change existing blogs.in **Body** section in right corner click **source** button
- Step 9: After clicking Source, in Body section you want to change contents in the paragraph tags only.

(Note: Don't remove any class in body section, Incase if you remove class CSS properties won't work.)



Step 10: If you want to change blog image, In Blog image section click remove button in the right corner

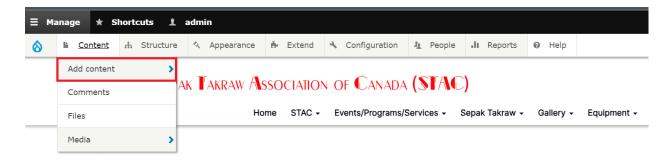
Step 11: Add new pictures by using choose file option in Blog image section



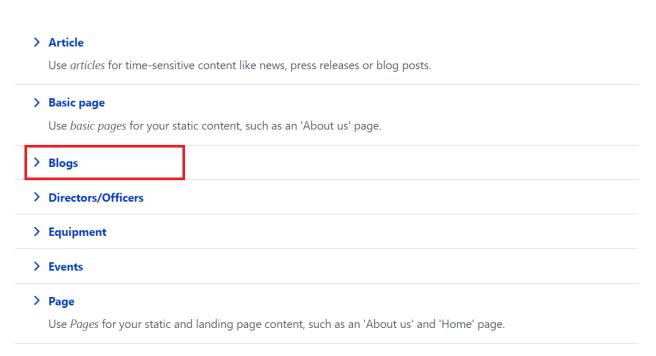
Step 12: After changes click **save** button in below of the page.

How to Add Blogs:

Step 1: Click The Content in dropdown list click Add content Option in header section



Step 2: After clicking Add content below page will be open



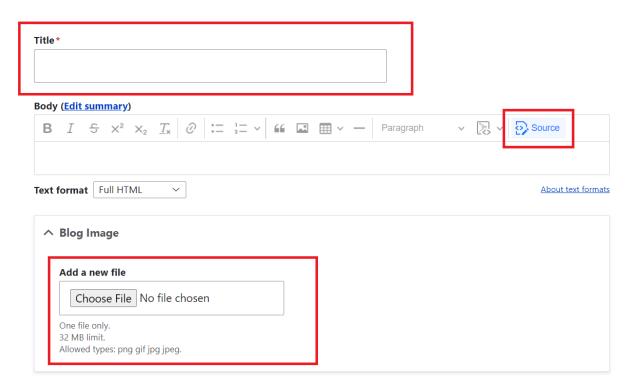
Step 3: As above image you want to click blogs option

Step 4: After choosing blogs option below Page will be open

Step 5: Enter blog name in title section and after click source in body option enter the blogs that you want to add in paragraph tag

(Note: If you are adding new blogs please existing blogs once and refer html classes and tags.)

Step 6: To add a new blog image, click **choose file** in blog image section after click choose file button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add

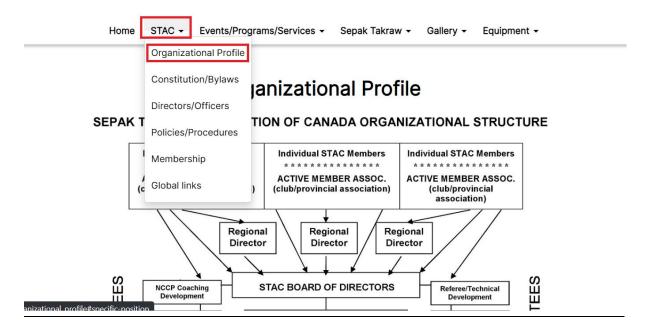


Step 7:After changes click save button in below of the page.

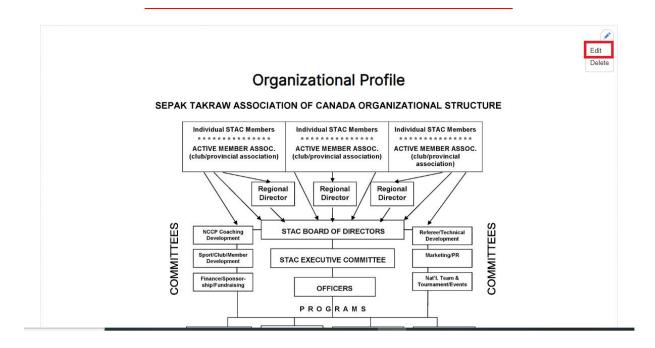
How to edit basic pages:

Step 1: Click The STAC menu option in header section

Step 2: click Organizational profile in Drop down list

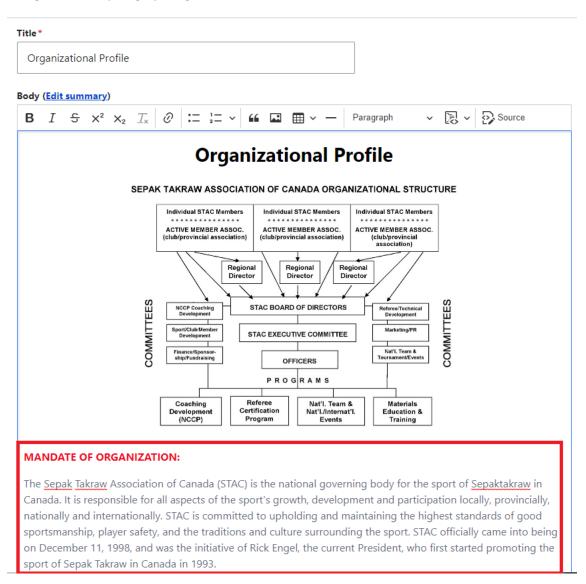


Step3: Drag a mouse pointer to right corner of the block, click pencil icon and click Edit button



- Step 2: After clicking Edit below page will be open
- Step 3: As above image you want to click Slider image option

Step 4:Enter title name in title section and after that in body section enter the blogs that you want to change or add in paragraph tag



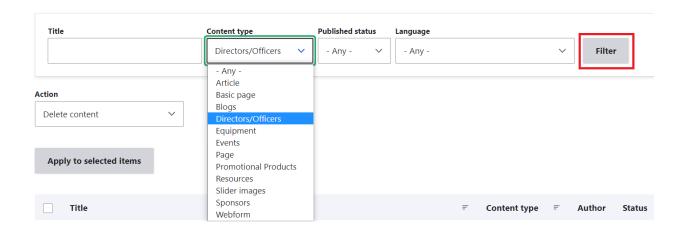
Step 5: After changes click save button in below of the page.

How to modify existing directors list:

Step 1: Click The Content Option in header section



- Step 2: After clicking content below page will open
- Step 3: In content type section you would choose **Directors/Officers** in Drop Down list



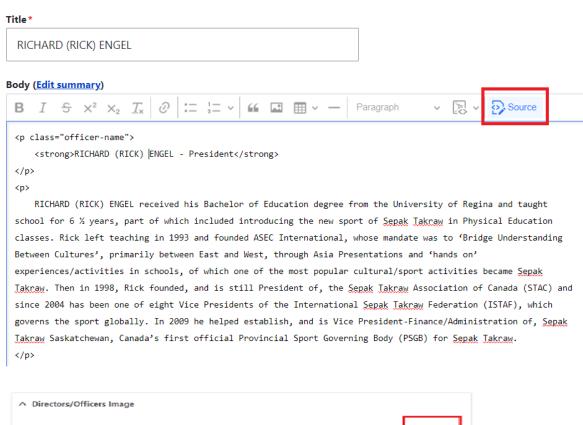
- Step 4: After choosing Directors/Officers from Drop down list, you want to click Filter button
- Step 5: After clicking **filter** button the list of available directors is shown like below image
- Step 6: Choose which director you want to edit and click **Edit** button in the right corner

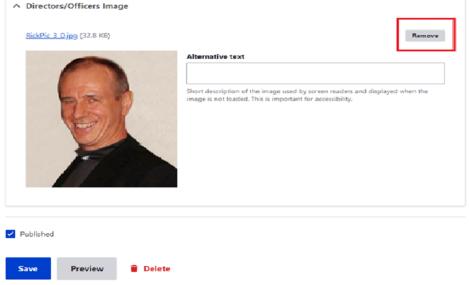


Step 7: After clicking **Edit** button, the below page will show, if you want modify title name change name in title section

Step 8:Enter title name in title section and after that in body section enter the blogs that you want to change or add in paragraph tag

Step 9:If you want to add a new pictures, click **Choose file** button, after that it will redirected to your PC and choose pictures that you want to add

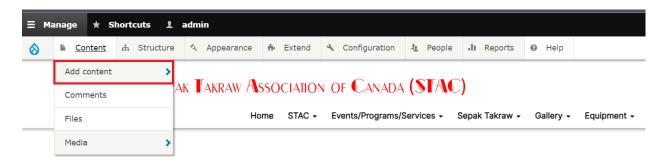




Step 10: After choosing Pictures click save button

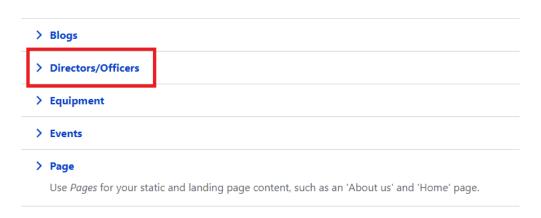
How to Add Directors:

Step 1: Click The Content Option in header section



Step 2: After clicking content below page will open

Step 3: Click Directors/officers

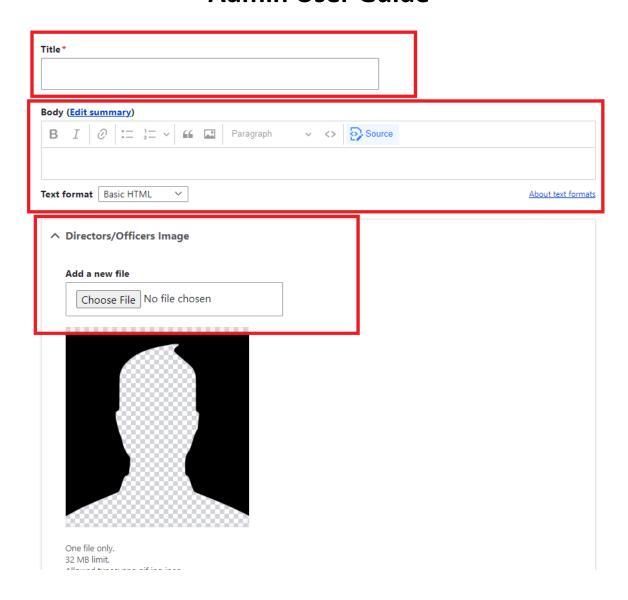


Step 4: After clicking content below page will open

Step 5:Enter title name in title section, and after that in body section enter the blogs that you want to change or add in paragraph tag

(Note: If you are adding new blogs please validate existing blogs once and refer html classes and tags.)

Step 6: To add a new Directors/officers image, click **choose file** in **Director/officer** image section after click **choose file** button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add



Step 10: After choosing Pictures click save button

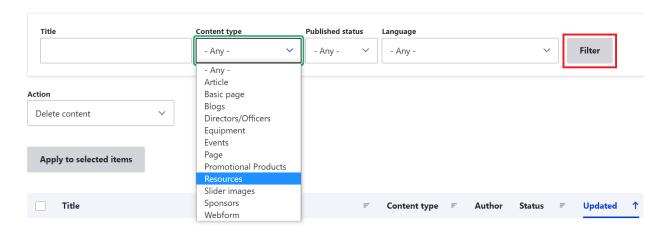
How to Modify ExistingResources:

Step 1: Click The Content Option in header section



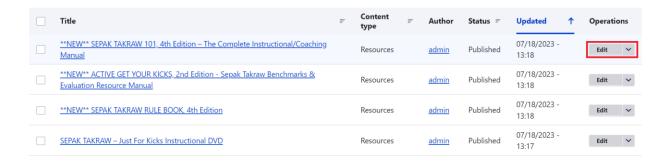
Step 2: After clicking Add content below page will be open

Step 3: select resources from drop down list



Step 3: After clicking filter button the list of available resources is shown like below image

Step 4: Choose which resource you want to edit and click Edit button in the right corner



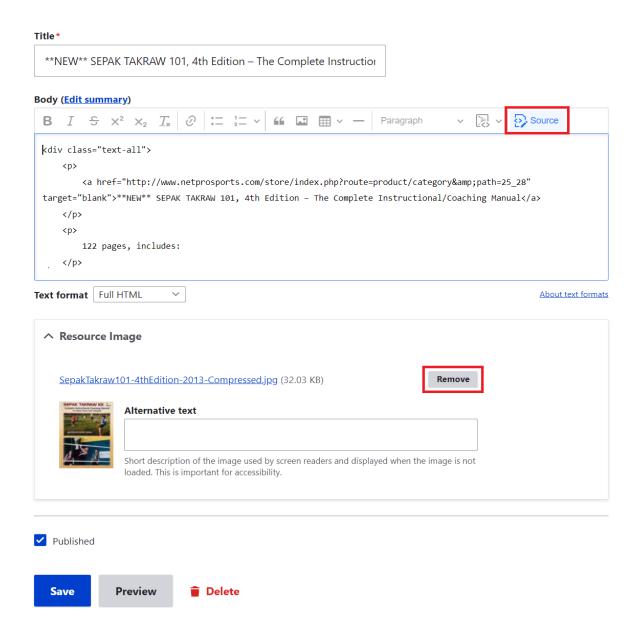
Step 5: After clicking Edit button, the below page will show

Step 6:Enter title name in title section, and after that in body section enter the directors blogs that you want to change or add in paragraph tag

(Note: If you are adding new blogs please validate existing directors once and refer html classes and tags.)

Step 6: To add a resource image, click remove button in the right corner.

Step 7: After that click **choose file** in resource image section after click **choose file** button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add

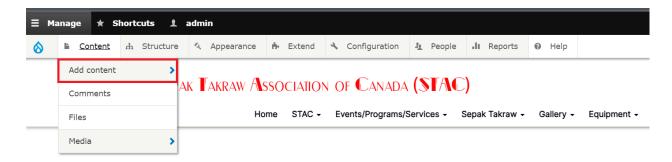




Step 10: After choosing Pictures click save button

How to Add NewResources:

Step 1: Click The Content Option in header section



Step 2: After clicking Add content below page will be open

Step 3: In content type section you would choose Slide

> Page

Use Pages for your static and landing page content, such as an 'About us' and 'Home' page.

> Promotional Products

> Resources

> Slider images

Slider images below navbar

> Sponsors

Sponsors

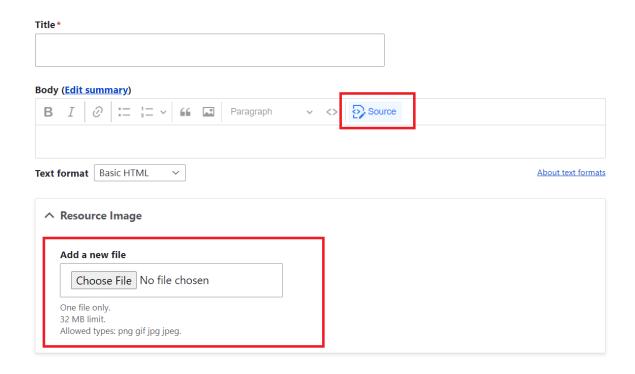
Step 4: As above image you want to click Resources option

Step 5: After choosing Resources option below Page will be open

Step 6:Enter title name in title section, and after that in body section enter the blogs that you want to change or add in paragraph tag

(Note: If you are adding new blogs please validate existing directors once and refer html classes and tags.)

Step 7: To add a resource image, After that click **choose file** in resource image section after click **choose file** button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add



Step 8: After choosing Pictures click save button

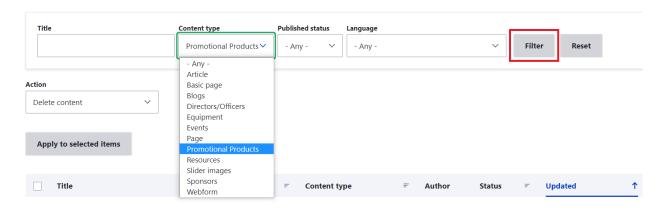
How to modifyPromotional products:

Step 1: Click The Content Option in header section



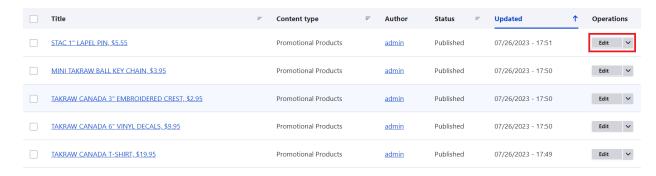
Step 2: After clicking Add content below page will be open

Step 3: Select Promotional products from drop down list



Step 4: After clicking filter button the list of available resources is shown like below image

Step 5: Choose which product you want to edit and click Edit button in the right corner



Step 6:Enter title name in title section, and after that in body section click **source** enter the product that you want to change or add in paragraph tag

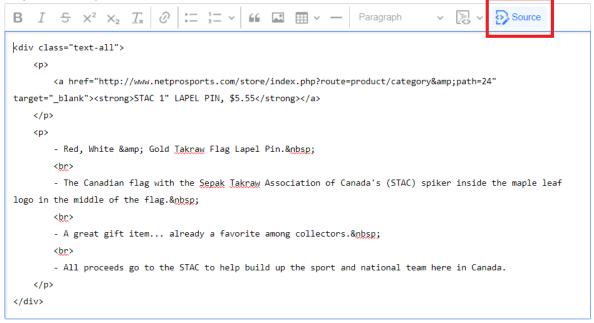
(Note: If you are adding new blogs please validate existing directors once and refer html classes and tags.)

Step 7: To add a promotional product image, click **remove** button in right corner, then **choose file** in promotional product image section after click **choose file** button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add

Title *

STAC 1" LAPEL PIN, \$5.55

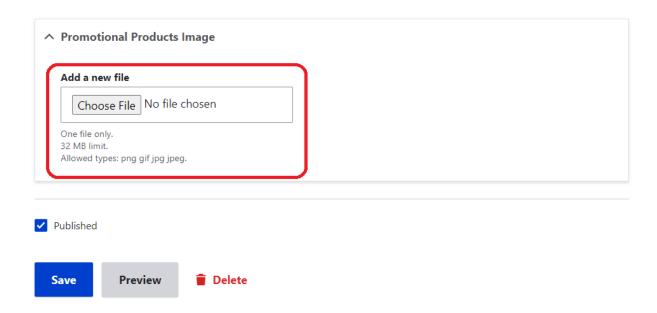
Body (Edit summary)



Text format Full HTML

About text formats

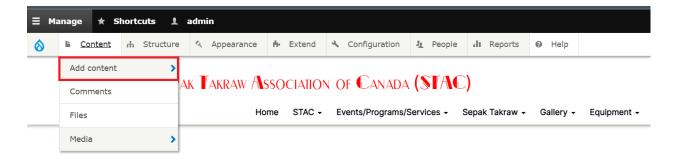




Step 8: After choosing Pictures click save button

How to Add NewPromotional products:

Step 1: Click The Content Option in header section



Step 2: After clicking Add content below page will be open

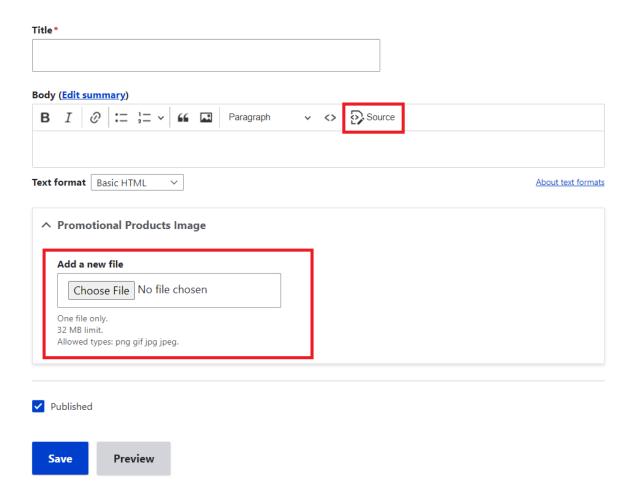
Step 3: Select **Promotional products** from list

>	> Events	
>	> Page Use Pages for your static and landing page co	ontent, such as an 'About us' and 'Home' page.
>	> Promotional Products	
>	> Resources	
>	> Slider images Slider images below navbar	
>	> Sponsors Sponsors	

Step 6:Enter title name in title section, and after that in body section click **source** enter the product that you want to change or add in paragraph tag

(Note: If you are adding new blogs please validate existing directors once and refer html classes and tags.)

Step 7: To add a promotional product image, click **choose file** button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add



Step 8: After choosing Pictures click save button

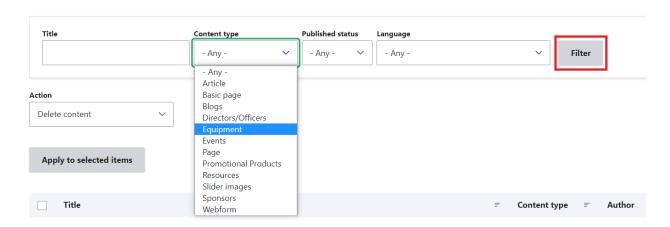
How to ModifyEquipment:

Step 1: Click The Content Option in header section

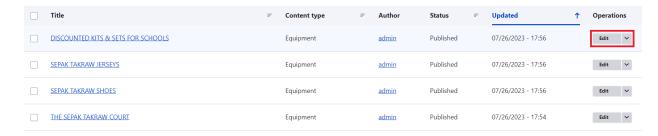


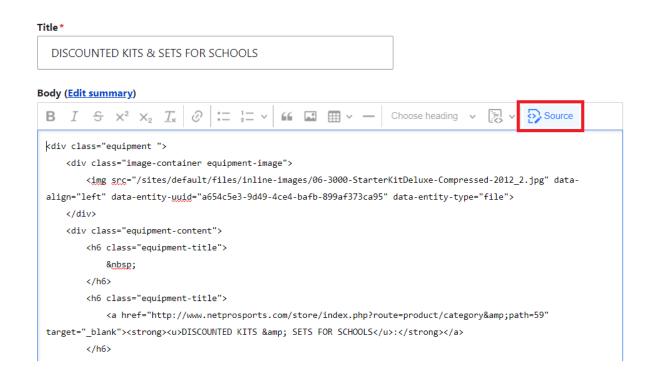
Step 2: After clicking content below page will be open

Step 3: Select Equipment from drop down list



- Step 4: After clicking filter button the list of available resources is shown like below image
- Step 5: Choose which product you want to edit and click Edit button in the right corner





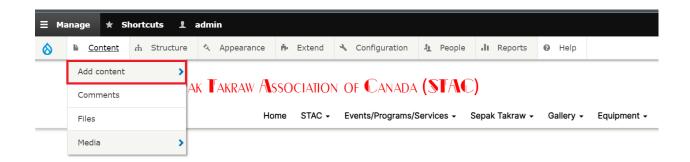
Step 6:Enter title name in title section, and after that in body section click **source** enter the blogs that you want to change or add in paragraph tag

(Note: If you are adding new blogs please validate existing directors once and refer html classes and tags.)

Step 7: After choosing Pictures click save button

How to Add Equipment:

Step 1: Click The Content Option in header section



- Step 2: After clicking content below page will be open
- Step 3: Select **Equipment** from drop down list

Blogs	
Directors/Offi	cers
Equipment	
Events	
Page Use Pages for y	our static and landing page content, such as an 'About us' and 'Home' page.
Title *	
Body (Edit summar	<i>(</i>)
	\times_2 $\mathcal{I}_{\mathbf{x}}$ \otimes $=$ $\frac{1}{2}$ \times
B <i>I</i>	× ₂ $T_{\mathbf{x}}$ \bigcirc := ½= v 66 \square \square v − Paragraph v \square v Source
B I S ×2	× ₂ $T_{\mathbf{x}}$ \bigcirc := ½= v 66 \square \square v − Paragraph v \square v Source
B <i>I</i>	× ₂ $T_{\mathbf{x}}$ \bigcirc := ½= v 66 \square \square v − Paragraph v \square v Source
B I S ×2	X ₂ T _x Ø := ½= ∨ 66 ■ ■ ∨ − Paragraph ∨ Source ML ∨ About text
B I S X2	X ₂ T _x Ø := ½= ∨ 66 ■ ■ ∨ − Paragraph ∨ Source ML ∨ About text
Text format Full H	X ₂ T _x Ø := ½ v M

Step 4:Enter title name in title section, and after that in body section click **source** enter the blogs that you want to change or add in paragraph tag

(Note: If you are adding new blogs please validate existing directors once and refer html classes and tags.)

Step 5: To add a image, click **choose file** button to add a new pictures, after that it will redirected to your PC and choose pictures that you want to add

Step 7: After choosing Pictures click save button

How to add custom block library:

Step 1: Click The **Structure** Option in header section



Step 2: After clicking structure below page will be open

Step 3: Select Block Layout from drop down list

> Block layout

Configure what block content appears in your site's sidebars and other regions.

> Comment types

Manage form and displays settings of comments.

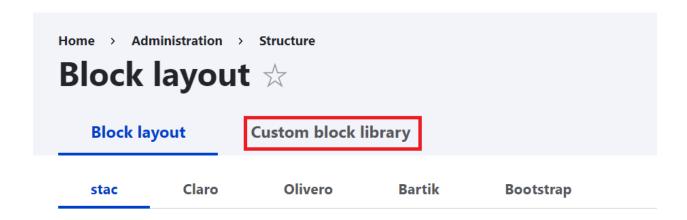
> Contact forms

Create and manage contact forms.

> Content types

Create and manage fields, forms, and display settings for your content.

Step 4: After clicking structure below page will be open, then click Custom block library



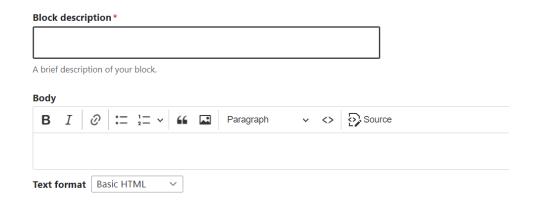
Step 5: After clicking structure below page will be open, Click Add custom block



Step 6:After clicking add custom blockbelow page will be open,

Step 7: Enter description in block description, and after that in body section click **source** enter the blogs that you want to change or add in paragraph tag

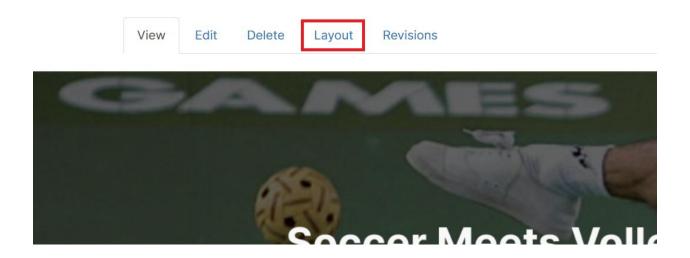
(Note: If you are adding new blogs please validate existing directors once and refer html classes and tags.)



Step 8: After completing, clicksave button

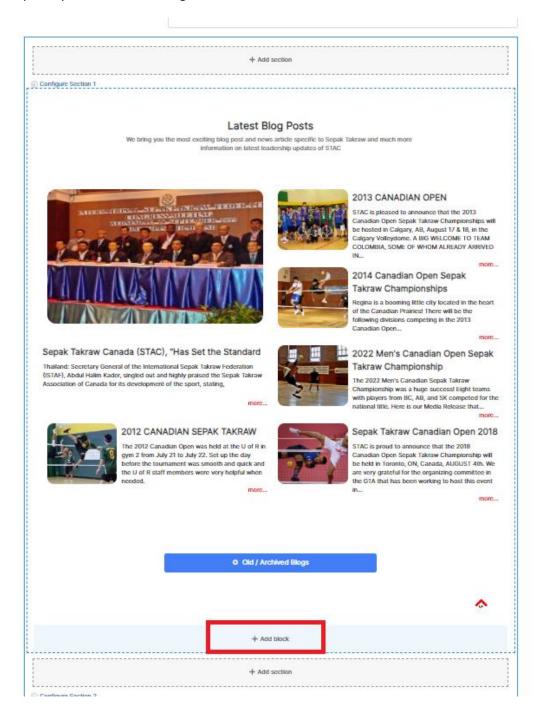
How to Modify Layout:

Step 1: In admin panel below header section you want to choose layout

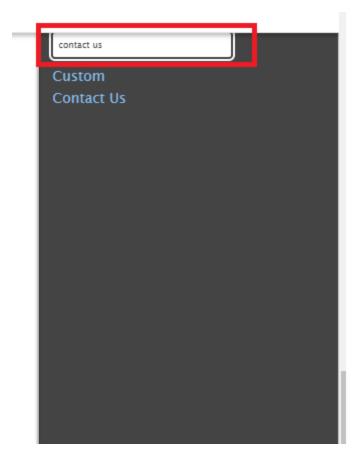


Step 2: After below page will be shown

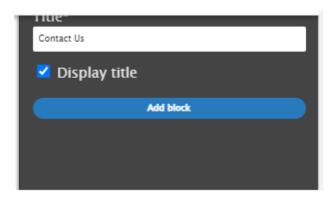
Step 3: If you want to add blogs click Add block in footer area



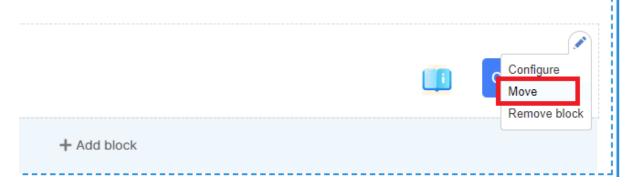
Step 4: After the below page will be shown, in search box search custom block name that you created



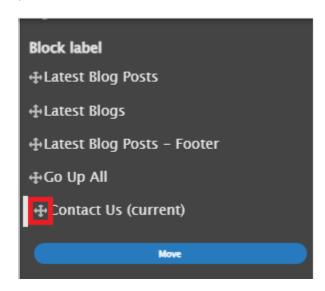
Step 5: if you want to display title in page you want to mark tick in the box and click **Add block** button

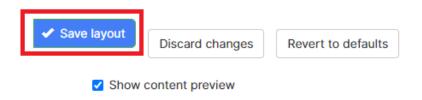


Step 6: If you want to move blogs click **pencil**icon in the right corner, click **move**from list



Step 7: After clicking move button below page will be shown, then drag which blocks you want in a particular order, click **Move**





Step 8: After that click save layout button