

UDISE+ CHECKLIST FOR SCHOOLS

Please download the School Profile Data under UDISE+ menu and complete the checklist below.

After completing the checklist, submit the declaration form.

(In the UDISE+ forms, Current academic year means 2019-20, previous academic year means 2018-19)

| S. No. | Checklist Item | Checked |
|--------|---|---------|
| 1 | School Category, Management, lowest class & highest class of the school are correct. In case of discrepancy, please contact District Coordinator. | |
| 2 | Respondent & Head of School contact numbers provided are correct. | |
| 3 | If School is minority managed school, correct minority details are entered | |
| 4 | All the mediums of instructions taught in the school are updated correctly. | |
| 5 | Languages taught does not include any languages that are not taught in the school | |
| 6 | Board of Affiliation for Secondary and Hr Secondary updated correctly. "Not Applicable" entered for Primary and Middle Schools. | |
| 7 | Total number of children admitted in class 1 should be equal to total number of students with preschool experience | |
| 8 | Working hours for children and teachers are < 12 hours | |
| 9 | For schools other than primary schools, School days and working hour details are entered for all stages of the school - Middle, High and Higher Secondary that are functional in the school | |
| 10 | For Private Schools, number of RTE enrolled children are provided correctly as per the norms. | |
| 11 | School Textbook details - all dropdown boxes are filled. If not applicable , choose "Not Applicable". It should not be left blank | |
| 12 | All the inspections and visits carried out by officers during the current academic are recorded with correct date. | |
| 13 | If SMC is constituted, details of number of members are entered correctly. Maximum strength of SMC = 20 members. Total Strength should not be zero or blank | |
| 14 | SMC constituted year is provided correctly. | |
| 15 | If SMDC is constituted, details of number of members are entered correctly.Total Strength should not be zero or blank | |
| 16 | If SBC, AC are constituted, the year of constitution is provided correctly. | |
| 17 | PTA details are entered correctly. | |
| 18 | Land area in acres is entered correctly. Minimum value should be 2500 sq ft. | |
| 19 | Area of playground should be less than total area | |
| 20 | Area of land available for expansion should be less than or equal to total area of playground | |

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| 21 | Length of boundary wall should be less than perimeter of boundary | |
| 22 | Number of building blocks in the school is provided correctly | |
| 23 | All building block types are classified correctly | |
| 24 | All building blocks should have minimum 1 in No. of floors (ground floor). Zero should not be entered in the number of floors. | |
| 25 | Sum of Class room in Good condition, Class room needing Minor Repair and Class room needing Major Repair should be equal to Sum of Class room used for Instructional Purpose and Class room not for Instructional Purpose | |
| 26 | Room details are entered for all the blocks. No blocks should have zero rooms | |
| 27 | Sum of Classrooms used for Instructional Purpose by Each Stage/Level Should be Equal to Sum of Class Room used for Instructional Purpose by Block wise | |
| 28 | Number of toilet and urinals for staff are entered correctly | |
| 29 | Number of toilets in use and not in use are provided correctly. Reason for not in use is also updated correctly if there are any toilets not in use. Number of functional and non-functional Toilets are entered correctly for boys and girls, and CWSN toilets. | |
| 30 | Land available for construction of toilets should be less than land available for expansion of school entered before. | |
| 31 | Number of functional and non-functional incinerators are updated correctly. | |
| 32 | Source of drinking water is provided correctly. If there are multiple sources, select the most widely used source In school. | |
| 33 | Number of students provided incentives is updated correctly (Govt & Govt Aided) | |
| 34 | Grants & Expenditures received by school is updated correctly (Govt & Govt Aided) | |
| 35 | All teacher profiles are updated with correct details for appointed subject, date of birth, date of joining etc. | |
| 36 | All student details are updated with correct details for date of birth, class, medium of instruction, CWSN (if applicable), Vocational studies(if applicable). | |
| 37 | All students admitted under RTE are tagged correctly (for Private Schools) | |
| 38 | All teacher training details are entered correctly and completely. | |