



- You can**
- handle incoming text messages with the flip closed
  - ignore or view or respond to your messages by using the external keys on the side of your phone
  - check personal email accounts like Hotmail, Gmail™ and Yahoo via the web, using your phone's HTML browser.

1. To read your message, select **View**.

**Tip:** To ignore the message, press the volume down key and select **Ignore**.

2. When you have read your message, press the Smart key to view options.

**Tip:** Your phone reverts to the previous screen if you do not make a selection within 10 seconds.

3. To reply to your message press **Quick Reply**, then select your reply.

4. To send your message, press the Smart key, then press **Send**.

5. To create a quick text reply for use on the external display, press **Messages > Templates > Text Templates**.

**Tip:** Your phone can read your messages or emails out loud! Press **Settings > Phone Settings > Talking Phone > Email Readout or Message Readout > On**.

6. Press **Options > Create template**.

**Note:** You can edit any template, but you can only delete templates you have created yourself.

7. Enter text and press **Save**.

