

# AMADI EMMANUEL

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## PROFILE SUMMARY

I am a highly organized, resourceful and performance driven enthusiast with demonstrated ability to deliver optimal service and technical values in management and strategic processes. I Possess a keen desire for career progression with a proven record of personal development, I have the ability to grasp new concepts swiftly and adapt to different technical needs.

## COMPETENCES

- Computer literate
- Code Compliance
- Cross-Functional Collaboration
- Concrete Technology
- MS Office Packages
- Project Management
- Excellent Computer Skills
- Excellent use of Wordpress and Elementor
- Graphic design with Adobe Photoshop
- Canva
- Adobe premierePro

## ACHIEVEMENTS

- Project Manager for GRATEFUL HEART FOUNDATION project feed the nation 2021.  
I was able to coordinate the project in 5 different locations on Lagos and Ogun state as we feed twenty thousand (20,000) in total. With the help of out over 50 volunteers.
- Was the head of the DEAN of student's affairs representatives from 2021 - 2022.  
I made sure every student got the right information from the school management and likewise the management gets the right feedbacks from the students also, I organized events and activities for the student and make sure non crosses the line set by the management.
- I organized a boot camp for kids to lean music and creative games in 2019.  
The event helped kids to learn how to play music instrument like the keyboard, the Drums, the Violin, and the Saxophone, they also learnt a little about games like chees and scrabble.
- A member of the redeem champions brigand from 2013

## CAREER EXPERIENCE

**NIFTY ROW, Lagos State**

**January 2022 – TILL DATE**

**Graphic Designer**

Currently on this role

- I design all event and flyers and all content for the social media handle

**WDW LIMETED: ogudu, Lagos.**

**January 2017- March 2017**

**Website Designer**

- Design and manage client website using WordPress: total project word on was seven (7).

**GRATE LIGTH CHURCH LONDON.**

**November 2020 - August 2021**

**Website Designer**

- Design and manage church website and other bodies which are part of the church.

**3k2 Media**

**June 2014- February 2015**

**PR Officer**

- Understanding and Communicating with clients
- Building and maintaining good reputation with clients

## ACADEMIC QUALIFICATION

- REDEEMER COLLAGE OF TECHNOLOGY AND MANAGEMENT  
Computer Science [ND] 2022
- AMRY CHILDREN SENIOR HIGH SCHOOL. 2014
- BELLO MEMORIAL NUSERY AND PRIMARY SCHOOL. 2008  
West Africa senior school certificate exam [WASSCE]. 2014  
National examination council senior school certificate [NECO] 2016

## OTHER CERTIFICATIONS

- CITIZENSHIP & LEADERSHIP TRAINING CENTER  
Basic Leadership and character Development.
- SEDIN  
Certificate of competence  
Entrepreneurship Training.
- THE REDEEM INITIATIVE FOR SKILL AND  
EMPOWERMENT Website Design.
- PNEUMA PROJECT EXPERTS  
Certificate in Microsoft project 2010
- GRATEFUL HEART FOUNDATION  
4 Certificate of participation
- DAYSTAR SKILL ACQUISITION PROGRAM  
Video editing certification

## SOFT SKILLS

- Good Leadership Skills
- Good Negotiation Skills
- Strong Team Work
- Strategic Organization
- Advanced Problem-solving Skills
- Dedicated to achieving uncompromising quality of work
- Good Time Management
- Ability to work with little or no supervision
- Very Good Communication Skills.

**NB. Referees are based on request**

