

Job Offer Letter



4AMW

Position: Assistant Supervisor

Company: Deer + Almond

Address: 85 Princess St, Winnipeg, MB R3B 1K4, Canada

Phone: +1 204-504-8562

Date: September 06, 2025

To:

Mr. ABDULLAH AL MAMUN

Passport No: A01751291

Present Address: SONAIMURI-3827, NOAKHALI

Subject: Job Offer for the Position of Assistant Supervisor

Dear Mr. ABDULLAH AL MAMUN,

We are pleased to inform you that, after reviewing your application, **Deer + Almond** has decided to offer you employment in the position of **Assistant Supervisor**.

Your terms and conditions of employment are outlined below:

1. Position & Department:

You are hereby appointed as **Assistant Supervisor** in the **Operations and Service Department**.

2. Joining Date:

You are required to join the company on **01/11/2025**.

3. Working Hours:

Your official duty hours will be **8 hours per day (5 days a week)**. Overtime may be required, subject to company policy and in accordance with **Canadian Labour Law**.

4. Salary & Benefits:

- **Monthly Salary:** CAD 2,960
- **Food Allowance:** Complimentary meals will be provided during duty hours.
- **Accommodation:** Provided by the company (if applicable).
- **Other Benefits:** As per company policy and Canadian labour regulations.

5. Probationary Period:

The first **6 months** of your employment will be considered a probationary period. Upon successful completion and satisfactory performance review, your employment will be confirmed.

6. Duties & Responsibilities:

As an **Assistant Supervisor**, your key responsibilities will include (but are not limited to):

- Supervising and monitoring the restaurant's daily operations.
- Overseeing the performance of waiters, kitchen staff, and other employees.
- Maintaining customer service standards and resolving complaints.
- Planning shifts and assigning responsibilities to staff.
- Managing stock, inventory, and quality control.
- Preparing and submitting daily reports to management.
- Ensuring compliance with company policies, discipline, and standards.

7. Termination & Notice:

Either party may terminate this contract by giving **one month's written notice** or salary in lieu of notice.

We are confident that your leadership, skills, and dedication will play a significant role in the success and reputation of **Deer + Almond**.

Please sign and return a copy of this letter as confirmation of your acceptance of this job offer.

For Deer + Almond



HR Manager

Candidate's Acceptance

I, **ABDULLAH AL MAMUN**, accept the above job offer and agree to abide by the rules and regulations of **Deer + Almond**.

Signature: _____

Date: _____

