

PURCHASE REQUEST AND COMMITMENT For use of this form, see DFAS-IN 37-1; the proponent agency is ASA(FM&C).				1. PURCHASE INSTRUMENT NO.		2. REQUISITION NO.		3. DATE		PAGE OF PAGES																															
4. TO:				5. THRU:				6. FROM:																																	
It is requested that the supplies and services enumerated below or on attached list be																																									
7. PURCHASED FOR						8. DELIVERED TO				9. NOT LATER THAN (Date)																															
The supplies and services listed below cannot be secured through normal supply channels or other Army supply sources in the immediate vicinity, and their procurement will not violate existing regulations pertaining to local purchases for stock, therefore, local procurement is necessary for the following reason: <i>(Check appropriate box and complete item.)</i>								10. NAME OF PERSON TO CALL FOR ADDITIONAL INFORMATION		11. TELEPHONE NUMBER																															
<input type="checkbox"/>		12. LOCAL PURCHASES AUTHORIZED AS THE NORMAL MEANS OF SUPPLY FOR THE FOREGOING BY				<input type="checkbox"/>		13. REQUISITIONING DISCLOSES NONAVAILABILITY OF ITEMS AND LOCAL PURCHASE IS AUTHORIZED BY																																	
EMERGENCY SITUATION PRECLUDES USE OF REQUISITION CHANNELS FOR SECURING ITEM								FUND CERTIFICATION																																	
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:5%;">14. ITEM</th> <th style="width:20%;">15. DESCRIPTION OF SUPPLY OR SERVICES</th> <th style="width:10%;">16. QUANTITY</th> <th style="width:5%;">17. UNIT</th> <th colspan="2" style="width:20%;">18. ESTIMATED</th> </tr> <tr> <th></th> <th></th> <th></th> <th></th> <th style="width:10%;">UNIT PRICE <i>a</i></th> <th style="width:10%;">TOTAL COST <i>b</i></th> </tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>								14. ITEM	15. DESCRIPTION OF SUPPLY OR SERVICES	16. QUANTITY	17. UNIT	18. ESTIMATED						UNIT PRICE <i>a</i>	TOTAL COST <i>b</i>																			The supplies and services listed on this request are properly chargeable to the following allotments, the available balances of which are sufficient to cover the cost thereof, and funds have been committed.			
								14. ITEM	15. DESCRIPTION OF SUPPLY OR SERVICES	16. QUANTITY	17. UNIT	18. ESTIMATED																													
												UNIT PRICE <i>a</i>	TOTAL COST <i>b</i>																												
19. ACCOUNTING CLASSIFICATION AND AMOUNT				20. TYPED NAME AND TITLE OF CERTIFYING OFFICER				21. SIGNATURE		22. DATE																															
23. DISCOUNT TERMS				24. PURCHASE ORDER NUMBER				25. THE FOREGOING ITEMS ARE REQUIRED NOT LATER THAN AS INDICATED ABOVE FOR THE FOLLOWING PURPOSE																																	
26. DELIVERY REQUIREMENTS				ARE MORE THAN 7 DAYS REQUIRED TO INSPECT AND ACCEPT THE REQUESTED GOODS OR SERVICES YES <input type="checkbox"/> NO <input type="checkbox"/> IF YES, NUMBER OF DAYS REQUIRED																																					
27. TYPED NAME AND GRADE OF INITIATING OFFICER		28. SIGNATURE				29. DATE		34. TYPED NAME AND GRADE OF APPROVING OFFICER OR DESIGNEE		35. SIGNATURE		36. DATE																													
30. TELEPHONE NUMBER																																									
31. TYPED NAME AND GRADE OF SUPPLY OFFICER		32. SIGNATURE				33. DATE																																			