



# Alternate Pass/Fail Grading Form

## 1. Student Information

Name

Date

Longwood ID (L#)

## 2. Courses To Use Alternate Pass/Fail Grading

Course ID / CRN






Course Subject & Number






## 3. Courses to Withdraw From

Course ID / CRN




Course Subject & Number




Credit Hours




### Student's Responsibilities

- Consult with your academic advisor and, if relevant, financial aid staff and athletics academic support staff before submitting this form. Your academic advisor must approve this form.
- Students are responsible for the accuracy of course and CRN numbers.

I receive financial aid and affirm that I understand if/how this decision will impact my aid.

I am a student athlete and affirm that I understand if/how this decision will impact my athletic aid, if applicable, and/or other standing as an athlete.

## 4. Approvals by Student and Academic Advisor

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Advisor's Signature

### IMPORTANT NOTICE

- No refunds will be given for a withdrawal.

## 5. Submission

Advisors will submit the final approved form to:

[registrar@longwood.edu](mailto:registrar@longwood.edu)

### Registrar's Office Use Only

Processed by

Date