## Job Title: ERS Program Coordinator

| Section              | Description   |
|----------------------|---|
| School/Department    | ·   |
| Name                 | VP-Office (ERS Department)  |
| Contact Name         | Sudhan Guru   |
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| Job Title            | ERS Program Coordinator   |
| Department           | ERS   |
| Reporting To (Title) | Project Officer-ERS   |
| Number of            |   |
| Positions            | 1   |
| Job Summary          | The ERS Program Coordinator is tasked with developing programs and initiatives to engage students in ethical and sustainable practices both on and off campus. This role includes coordinating outreach activities in nearby villages to promote the university's goals and providing support and guidance to student organizations focused on ethics, responsibility, and sustainability. The coordinator organizes events, workshops, and campaigns to raise awareness among students and serves as a liaison between students and university administration on issues related to ethics and sustainability. This position offers a fantastic opportunity to work under the ERS Project Officer, playing a key role in fostering a culture of ethical behaviour and sustainability within the student body and the broader community. If selected, you will have the chance to drive impactful initiatives and contribute to meaningful change. |
| Key                  | <ul> <li>Develop programs and initiatives to engage students in ethical and sustainable practices both inside and outside campus.</li> <li>Coordinate outreach activities in the nearby villages and promote the university's goals.</li> <li>Provide support and guidance to student organizations focused on ethics, responsibility, and sustainability.</li> <li>Organize events, workshops, and campaigns to raise awareness among students.</li> <li>Serve as a liaison between students and university administration on issues related to ethics and sustainability.</li> </ul>  |
| Responsibilities     |   |
| Qualifications       | UG (2-year and above Students) PG (1 and 2 years)   |
| Education            | Any Department  |
| Experience           | Involved in Campus club activities  |
| Skills               | Good Communication skill (At all levels), MS office   |
| Certifications       | Sustainability related certification will be a add on.  |

| Preferred Start |        |
|-----------------|--------|
| Date            | August |