

Section	Description
Department Name	Wellness Centre
Contact Name	Dharshini Peddapalli (she/her)
Email Address	wellness.centre@woxsen.edu.in.
Phone Number	7075962113
Job Title	Content Writer
Department	Wellness Centre
Reporting To (Title)	Head of Wellness Centre
Number of Positions	2
Job Summary	Content Writer shall create short form and long form mental health and wellness content aligning with the Wellness Centre's voice, one which strongly advocates for trauma-informed, evidence-based, affirmative, and empowering mental health care. They will collaborate with design team to ensure Centre's marketing efforts are communicated effectively.
Key Responsibilities	<ul style="list-style-type: none"> * Create mental health content for posters, social media posts, articles, and newsletters. * Take feedback at different stages of creating content * Proofread content before it is posted * Incorporate feedback to finalize content * Get approvals for posting in a timely fashion
Qualifications	Analytical thinking, written communication, cross functional collaboration
Education	Preference to students from journalism, psychology backgrounds
Experience	Writing experience would be a plus
Skills	Communication, content writing, MS word/Google Doc
Preferred Start Date	Immediate joining
Additional Details	Short assignment will be given to shortlisted candidates as part of the recruitment process