

Job Title: M & E Coordinator-ERS

Section	Description
School/Department Name	VP-Office (ERS Department)
Contact Name	Sudhan Guru
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Phone Number	9080610231
Job Profile Information	M & E Coordinator-ERS
Job Title	M & E Coordinator-ERS
Department	ERS
Reporting To (Title)	Project Officer-ERS
Number of Positions	1
Job Summary	<p>The Monitoring and Evaluation Program Coordinator plays a pivotal role in monitoring and evaluating data related to ERS (Ethics, Responsibility, and Sustainability) activities, conducting sustainability audits and assessments to identify areas for improvement, and tracking and reporting on sustainability metrics and progress towards Sustainable Development Goals. This role also supports the ERS Project Officer in organizing events and campaigns to raise awareness about sustainability among the university community. This position offers a fantastic opportunity for individuals passionate about sustainability to make a significant impact on the university's environmental and ethical practices. If selected, you will be at the forefront of driving meaningful change and promoting a culture of sustainability within the university.</p>
Key Responsibilities	<ul style="list-style-type: none">• Play a pivotal role in monitoring and evaluating data related to ERS activities.• Conduct sustainability audits and assessments to identify areas for improvement on campus.• Track and report on sustainability metrics and progress towards Sustainable Development goals.• Assist ERS project officer in Organize events and campaigns to raise awareness about sustainability among the university community
Qualifications	UG (2, 3, 4, 5-year Students) PG (1 and 2 years)
Education	Any Department
Experience	Not required
Skills	Good Communication skill (At all levels), MS office
Certifications	Sustainability related certification preferred and MS Excel Advanced certification
Preferred Start Date	August