

Section	Description
School/Department Name	School of Business
Contact Name	Debdutta Choudhury
Email Address	debdutta.choudhury@woxsen.edu.in
Phone Number	
Job Profile Information	
Job Title	Designation: Teaching Assistant
Department	Marketing
Reporting To (Title)	Debdutta Choudhury
Number of Positions	1
Job Summary	To support faculty for delivering a course
Key Responsibilities	KRA: a. Help faculty to organise class. b. Create student groups for internal group assignments. c. Evaluation Support to faculty d. Marking attendance e. ERP data entry
Qualifications	MBA Year 2 students with at least 3 CGPA
Education	MBA Year 1 pass with o backlog and with 3 CGPA
Experience	NA
Skills	Good basic computer skills
Certifications	NA
Additional Information	NA
Preferred Start Date	25 <sup>th</sup> July, 2025
Additional Details	NA