



INVOICE 3-2-1

PROJECT Website development
CLIENT John Doe
ADDRESS 796 Silver Harbour, TX 79273, US
EMAIL john@example.com
DATE August 17, 2015
DUE DATE September 17, 2015

SERVICE	DESCRIPTION	PRICE	QTY	TOTAL
Design	Creating a recognizable design solution based on the company's existing visual identity	\$40.00	26	\$1,040.00
Development	Developing a Content Management System-based Website	\$40.00	80	\$3,200.00
SEO	Optimize the site for search engines (SEO)	\$40.00	20	\$800.00
Training	Initial training sessions for staff responsible for uploading web content	\$40.00	4	\$160.00
SUBTOTAL				\$5,200.00
TAX 25%				\$1,300.00
GRAND TOTAL				\$6,500.00

NOTICE:
A finance charge of 1.5% will be made on unpaid balances after 30 days.