

Destination LSU - Staff/Student Assignments			
Friday, February 26, 2021			
Staff Attire: Professional attire			
Student Attire: Call Center uniform			
DESTINATION LSU			
SETUP			
Assignments	Staff	Time	Details
Touchbase Meeting	ALL PROFESSIONAL STAFF	7:00 - 7:15 AM	Geaux Center
Event Materials	Christina Black	Thursday	Gather all materials - parking & directional signage, senior college yard signage, table cloths, fair sign stands, coolers, etc.
	Gabe Sigl		We cannot pack the van until after Scholars Week flower delivery to the Stadium.
Welcome Bins	Sharae Vicknair		Put together welcome room bins - school excuses, agendas, PPE, signage, etc.
Oversee Signage	Shanice Holmes		Oversee directional/ welcome sign setup
Facility Services Contact Info	FYI		Here is Facility Service's phone number in case any of your rooms are not unlocked or if you run into any other building issues: <b>225-578-3186</b>
GETTING TO DESTINATION LSU			
Assignments	Staff	Time	Details
Golf Cart Pick Up Grab the keys from Geaux Center and pick up the golf cart from the Student Union Garage	Brea Rougeau Frankie Marullo	7:15 - 7:30 AM	Pick up ALL golf carts from bottom floor of Parking Garage and bring them to the Student Union.
HUB 1 - CLASSROOMS/ QUAD			
Hub 1 Parking/ Guiding to Welcome Location Parking Lot: <u>Union Square Garage</u>  Welcome Locations in Order: 1. Faculty Club (75) 2. 130 Nicholson (75) 3. Lockett 2 (75) 4. 130 Howe Russell (75) 5. Coates 143 (72) 6. Dodson (75)	Drew Granucci	7:30 - 9:00 AM	Hub captain. Check-in staff/ student workers and review plan. Count guests as they arrive and send them to the correct welcome location.
	John Trotter	7:30 - 9:00 AM	Stationed at Tower Drive. Be in contact with Drew about when to send the next group where.
	Olivia Cart Sion Farley-Thompson Joshua Thomas Andrea Martinez Eva Counts Tyler Hunt Erin Bailey Kennedy Martin Olivia Hudson	7:30 - 9:00 AM	Stationed at Tower Drive. Receive guests that Drew is sending to you and have them congregate until you receive direction to walk the group to the appropriate welcome location.
	Maddie Maddox	7:30 - 9:00 AM	Stationed in front of the Faculty Club, welcoming guests and checking them in on State
	Jose Aviles	9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Drew Granucci	9:35 - 9:45 AM	Go over the day's agenda and dismiss the group one half at a time.
	Andrea Martinez	9:00 - 10:00 AM	Assist guests with directions to their next location
	Emmett Brown	7:30 - 8:00 AM	Bring your table cloth and runner. Set up Dodson for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of Dodson welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
		9:45 - 10:00 AM	Outside of Dodson assisting guests with directions to their next locations.
Lockett 2 Welcome Co-presenters Administrator: President Student: Hannah Barrios	Ashley Goodwin	7:30 - 8:00 AM	Bring your table cloth and runner. Set up Lockett 2 for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of Lockett 2 welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
		9:45 - 10:00 AM	Outside of Lockett assisting guests with directions to their next locations.
	Emmett Brown	9:00 - 10:00 AM	Bring your table cloth and runner. Set up 143 Coates for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
Coates 143 Welcome Co-presenters Administrator: Dereck Rovaris Student: Bryan Barnes	Christina Black	9:30 - 10:00 AM	Outside of Coates welcoming and checking in guests.
		8:00 - 9:00 AM	Give welcome presentation with co-presenters.
		9:00 - 9:45 AM	Outside of 143 Coates assisting guests with directions to their next locations.
		9:45 - 10:00 AM	Bring your table cloth and runner. Set up 130 Howe Russell for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
	Erin Bailey	9:00 - 10:00 AM	Outside of 130 Howe Russell welcoming and checking in guests.
Howe Russell 130 Welcome ***Your room is not available until 8:30 AM*** Co-presenter Student: Marina Cole	Ashton Vaughn	7:30 - 8:00 AM	On Tower Drive assisting Drew as needed until your room becomes available.
		8:30 - 9:00 AM	Bring your table cloth and runner. Set up 130 Howe Russell for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:30 - 9:00 AM	Outside of Howe Russell welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
		9:45 - 10:00 AM	Outside of 130 Howe Russell assisting guests with directions to their next locations.
	Kennedy Martin	9:00 - 10:00 AM	On Tower Drive assisting Drew as needed until your room becomes available.
130 Nicholson Hall ***Your room is not available until 8:30 AM*** Co-presenter Student: Caroline Lowery	Athena Merida	7:30 - 8:00 AM	Bring your table cloth and runner. Set up 130 Nicholson for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:30 - 9:00 AM	Outside of Nicholson (Union Side) welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
		9:45 - 10:00 AM	Assist guests with directions to their next location
	Olivia Hudson	9:00 - 10:00 AM	Assist guests with directions to their next location

HUB 2 - STUDENT UNION			
<b>Hub 1 Parking/ Guiding to Welcome Location</b> Parking Lot: <u>Ag Lot</u>  Welcome Locations in Order: 1. Union Theater (70) 2. Magnolia Room (75) 3. Atchafalaya Room (50)	Gabe Sigl	7:30 - 9:00 AM	Hub captain. Check-in staff/ student workers and review plan. Count guests as they arrive and send them to the correct welcome location.
	Jaidyn Weaver	7:30 - 9:00 AM	Stationed with Gabe. Assisting as needed.
	Chynna McClinton		Stationed at corner of the Ag Lot directing people to the BACK of the Union.
	Mignon Nelson		Stationed at the corner of <b>Stadium Drive?</b> And Highland, welcoming guests, checking them in, and directing them to the back of the Union
	Akua Lewis	7:30 - 9:00 AM	Stationed in Memorial Forest welcoming guests, checking them in on your personal device, and directing them to the back of the Student Union.
	Nikki Henry Kamryn Porter Katherine Melancon		Stationed throughout the student union, welcoming guests and directing them to the correct welcome location. Take direction from Gabe.
<b>Union Theater</b> <u>Co-presenters</u> Administrator: Jacob Brumfield Student: Corey Ingersoll	Phil Verpil	7:30 - 8:00 AM	Bring your table cloth and runner. Set up Union Theater for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of the Union Theater welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
		9:45 AM	Dismiss your group in two halves for an orderly dismissal. Send BOTH groups out the back of the Union Theater and let them know they will end up outside. Kamryn will be there to help direct.
	Kamryn Porter	9:00 - 10:00 AM	Stand on Quad side of Union Theater when Phil is dismissing , direct guests out BACK of Theater into Free Speech Alley.
<b>Magnolia Room</b> <u>Co-presenter</u> Student: Gabrielle DeBruler	Chad Vignes	7:30 - 8:00 AM	Bring your table cloth and runner. Set up Magnolia Room for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of the Magnolia Room, near steps, welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenter.
		9:45 AM	Dismiss group down the steps into the lobby of the Union
	Jaidyn Weaver	9:00 - 10:00 AM	Assist guests with directions to their next location. Direct down front steps into Union lobby.
<b>Atchafalaya Room</b> <u>Co-presenter</u> Student: Nikki Henry	Ian Shirt	7:30 - 8:00 AM	Bring your table cloth and runner. Set up Atchafalaya Room for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of the Atchafalaya Room welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenter.
		9:45 AM	Dismiss group down the steps right next to Atch Room - out the back of the Union.
	Nikki Henry	9:00 - 9:45 AM	Give student welcome
	Ian Shirt	9:45 - 10:00 AM	Assist guests with directions to their next location. Direct down back stairwell out the back of the Union (near barbershop)
HUB 3 - TIGER STADIUM			
<b>Hub 3 Parking/ Guiding to Welcome Location</b> Parking Lot: <u>South Stadium Lot</u>  Welcome Locations in Order: 1. Lawton Room (50) 2. South Club (75) 3. West Club LEFT (75) 4. West Club RIGHT (75) 5. South Club Suite (75)	Olivia Cassin	7:30 - 9:00 AM	Hub captain. Check-in staff/ student workers and review plan. Count guests as they arrive and send them to the correct welcome location.
	Brea Rougeau		Stationed at South Stadium. Be in contact with Olivia about when to send the next group where.
	Amelia Vidrine Aidan Bowers Gwyneth Alexander John Savoy Rebecca Bordelon Crystal Smith Nikki Girau	7:30 - 9:00 AM	Stationed at South Stadium. Take directions from Olivia - receive people and have them congregate until you receive direction to walk the group to the appropriate welcome location.
	Lucy Barnes	7:30 - 9:00 AM	Stationed outside of the Lawton Room, welcoming guests and directing them into the Gate/ Lawton Room
	Danny Barrow	9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Lucy Barnes	9:30 - 9:45 AM	Give student welcome
	Olivia Cassin	9:45 - 10:00 AM	Assist guests with directions to their next location
		9:40 - 9:55 AM	Go over the day's agenda and dismiss the group one half at a time.
<b>Lawton Room Welcome</b> <u>Co-presenters</u> Administrator: Provost Student: Lucy Barnes	Karina Rafati	7:30 - 8:00 AM	Bring your table cloth and runner. Set up South Club for welcome: pull up your presentation/ play slide show, TEST SOUND, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	In South Club near elevators welcoming and checking in guests. Directing them to seats.
		9:00 - 9:45 AM	Give welcome presentation with co-presenter.
	Aidan Bowers	9:00 - 10:00 AM	Stationed inside of Gate 20 - helping guests with directions as they are leaving.
	Rebecca Bordelon		In South Club - assisting Karina as needed. Stand at elevators and talk to people to distract from lines that may
<b>South Club Welcome</b> <u>Co-presenters</u> Student: Jack Griswold	Karina Rafati	9:45 - 10:00 AM	In South Club assisting guests with directions to their next locations/ orderly elevator dismissal. Dismiss half of the

West Club Welcome LEFT <u>Co-presenters</u> Student: Julius Pallotta	Christian DeJesus	7:30 - 8:00 AM	Bring your table cloth and runner. Set up West Club for welcome: pull up your presentation/ play slide show, TEST SOUND (make sure Merrill can't hear yours), and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	In West Club near elevators welcoming and checking in guests. Send all guests to LEFT side first. Tell them to fill in chairs FROM THE FRONT.
		9:00 - 9:45 AM	Give welcome presentation with co-presenter.
	John Savoy	9:00 - 10:00 AM	In West Club - assisting Christian as needed. Stand by elevators and tell people to click ground level. Talk to distract from lines that may form.
	Christian DeJesus	9:45 - 10:00 AM	In West Club assisting guests with directions to their next locations/ orderly elevator dismissal. Dismiss your group first. Text Merrill once they have all cleared.
West Club Welcome RIGHT <u>Co-presenter</u> Student: Sam Staggs	Merrill Bouyer	7:30 - 8:00 AM	Bring your table cloth and runner. Set up West Club for welcome: pull up your presentation/ play slide show, TEST SOUND (make sure Christian can't hear yours), and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	In West Club near elevators welcoming and checking in guests AFTER Christian's side is full. Coordinate w Christian & Olivia via text. Have guests fill in FROM FRONT of chairs.
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Gwyneth Alexander	9:00 - 10:00 AM	In West Club - assisting Merrill as needed. Stand by elevators and tell people to click ground level. Talk to distract from lines that may form.
	Merrill Bouyer	9:45 - 10:00 AM	In West Club assisting guests with directions to their next locations. Do NOT dismiss your group until Christian has texted you to say his entire group is gone. Let people hang out and take pics in stadium.
South Stadium Suite 201 <u>Co-presenter</u> Student: Colin Raby	Allie Vito	8:00 - 9:00 AM	In South Stadium Suite near elevators welcoming guests, directing them to seats, and instructing them to fill in FROM THE FRONT
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Arielle Gradney	9:00 - 10:00 AM	Stationed in South Stadium Suite (Gate 21) - assisting Allie as needed. Help run elevators - talk to guests to distract from lines.
	Allie Vito	9:45 - 10:00 AM	In South Stadium Suite, assisting guests with directions to their next locations. Dismiss 1/3 of the group at a time. The rest can hang and take pics so there isn't an elevator backup.
<b>HUB 4 - PFT</b>			
Hub 4 Parking/ Guiding to Welcome Location Parking Lot: <u>Touchtown Village Lot</u>  Welcome Locations in Order: 1. ECE Auditorium (54) 2. 1100 PFT (62) 3. BEC Auditorium (75)	Shanice Manning	7:30 - 9:00 AM	Hub captain. Check-in staff/ student workers and review plan. Count guests as they arrive and send them to the correct welcome location. You will take keep the last group with you and take them to the BEC Auditorium for your presentation.
	Sebastian Canales	7:30 - 9:00 AM	Stationed outside of PFT across from Touchdown Village. Be in contact with Shanice about when to send the next group where.
	Ethan Kennedy Clara Jimenez Adrina White		Stationed outside of PFT. Take directions from Shanice - receive people and have them congregate until you receive direction to walk the group to the appropriate welcome
	Tyrin Johnson	7:30 - 8:00 AM	Bring your table cloth and runner. Set up ECE Auditorium for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of ECE welcoming and checking in guests.
Energy, Coast, & Environment Welcome <u>Co-presenters</u> Student: Anna Jones		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Adrina White	9:00 - 9:45 AM	In ECE Auditorium - assisting Tyrin as needed. Help guests with directions.
	Tyrin Johnson	9:45 - 10:00 AM	Outside of ECE Auditorium assisting guests with directions to their next locations.
	Felix Koslowski	7:30 - 8:00 AM	Bring your table cloth and runner. Set up 1100 PFT for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of 1100 PFT welcoming and checking in guests.
1100 Patrick F Taylor Hall Welcome <u>Co-presenters</u> Administrator: Jesse Downs Student: Sarah Glass		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Ashlyn Anderson	9:30 - 10:00 AM	Stationed in 1100 PFT - assisting Felix as necessary. Help guests with directions when you dismiss.
	Felix Koslowski	9:45 - 10:00 AM	Outside of 1100 PFT Auditorium assisting guests with directions to their next locations.
	Shanice Manning	7:30 - 8:00 AM	Bring your table cloth and runner. Set up BEC Auditorium for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of PFT welcoming and checking in guests. Have your student workers escort remaining arrivals to BEC. Once all 75 are here (or close), go to BEC for presentation.
BEC Auditorium Welcome <u>Co-presenters</u> Student: Camille Wetekamm		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Clara Jimenez	9:30 - 10:00 AM	Stationed in BEC Auditorium - assisting Shanice as necessary. Help guests with directions when you dismiss.
	Shanice Manning	9:45 - 10:00 AM	Outside of BEC Auditorium assisting guests with directions to their next locations.
	Sebastian Canales	9:00 - 9:45 AM	Stationed outside of PFT catching late arrivals. Send them to BEC Auditorium.

LOD COOK - SCHOLARS WEEK			
Scholars Week - Lod Cook Welcome Lod Cook Lobby	Shanice Holmes	7:30 - 9:00 AM	Stationed in Lod Cook Lobby directing Scholars Weekend guests to the Alumni Center (Ballroom) for Welcome presentation. Make sure guests have checked out of their rooms.
	Natalie Shepherd	7:30 - 10:30 AM	Stationed at Lod Cook assisting Shanice as needed
Lod Cook Welcome Alumni Center, Noland Ballroom  Co-presenter: Stone Cox	Shanice Holmes	7:00 - 7:30 AM	Bring your table cloth and runner. Set up Noland Ballroom for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		9:00 - 9:30 AM	Give welcome presentation
		9:30 - 10:30 AM	Make sure scholars in first rounds of interview load the shuttle to French House
Lod Cook Check-Out/ Troubleshooting	Shanice Holmes	10:30 AM - 3:00 PM	Stationed at Lod Cook to assist Scholars Weekend guests as needed. - Let guests know which shuttle is running to/ from French House - Coordinate travel departure from Lod Cook if necessary
TRANSFER - SHAVER THEATRE			
Transfer - Shaver Theatre Welcome Parking Lot: Pleasant Hall  Co-presenters Administrator: Alyssa Jacobs Student: Moises Chirinos	Jessica Vargas	7:30 - 8:00 AM	Bring your table cloth and runner. Set up Shaver Theatre for welcome: pull up your presentation/ play slide show, test sound, and set up welcome table with agendas/ PPE.
		8:00 - 9:00 AM	Outside of MDA Building welcoming and checking in guests.
		9:00 - 9:45 AM	Give welcome presentation with co-presenters.
	Moises Chirinos	7:30 - 9:00 AM	Between Pleasant Hall Lot and MDA Building, welcoming guests and sending them to Shaver Theatre
		9:00 - 9:45 AM	Give student welcome
	Jessica Vargas	9:45 - 10:00 AM	Assist guests with directions to their next location
SENIOR COLLEGE CAPTAINS			
Art & Design College Captain Location: 103 Design  ***Room only available from 11:30 AM - 12:30 PM*** Capacity: 38  Tabling in Design Atrium from 12:30 - 1:30 PM	Shannon Lamar	11:00 - 12:30 PM	Stationed outside of 103 Design, checking in guests for their ADSN Academic Panel. Keep track of how many guests are inside and do not allow more than 38 in the room. Be mindful of your capacity if non-registered guests show up. Assist senior college reps as needed. Assist guests with directions to Design Building after presentation.
		12:30 - 1:30 PM	Stationed outside of Design Building, welcoming guests to tabling and ensuring that no more than 75 enter.
Agriculture College Captain Presentation Time: 10:00 - 11:00 AM Location: 130 Nicholson Capacity: 75  Ag program in 150 Woodin Hall from 11:00 AM - 1:00 PM	Ashley Goodwin	9:45 - 11:00 AM	Stationed outside of 130 Nicholson, checking in guests for their Agriculture Academic Panel. Keep track of how many guests are inside and do not allow more than 75 in the room. Be mindful of your capacity if non-registered guests show up. Assist senior college reps as needed. Assist guests with directions after presentation.
		11:00 AM - 1:00 PM	Stationed outside of 150 Woodin Hall, welcoming guests to program and ensuring that capacity is not exceeded.
Business College Captain Presentation Times: 10:00 - 11:00   11:30 - 12:30   1:00 - 2:00 Location: BEC Auditorium Capacity: 75  Business will have tabling in the Rotunda from 11:00 AM - 1:00 PM. This can help if you run into capacity issues at Auditorium.	Shanice Manning	9:45 AM - 2:15 PM	Stationed outside of BEC Auditorium, checking in guests for their Business Academic Panel. Keep track of how many guests are inside and do not allow more than 75 inside. Be mindful of your capacity if non-registered guests show up. Assist senior college reps as needed. Assist guests with directions after presentation.
		11:00 AM - 12:15 PM	Stationed in ECE Building lobby, checking in guests for their Coast Academic Panel. Keep track of how many guests are inside and do not allow more than 54 in the room. Be mindful of your capacity if non-registered guests show up. Assist senior college reps as needed. Assist guests with directions after presentation.
Engineering College Captain Presentation Times: 10:00 - 11:00   11:30 - 12:30   1:00 - 2:00 Location: 1100 PFT Capacity: 62  Engineering Fair in Cambre Atrium following each presentation	Felix Koslowski	9:45 AM - 2:15 PM	Stationed outside of PFT (Union Side), checking in guests for their Engineering Academic Panel. Keep track of how many guests are inside and do not allow more than 62 in the room. Be mindful of your capacity if non-registered guests show up. Assist senior college reps as needed. Assist guests with directions after presentation.
		11:00 AM - 2:15 PM	Stationed outside of 130 Nicholson, checking in guests for their HSE Academic Panel. Keep track of how many guests are inside and do not allow more than 75 in the room. Be mindful of your capacity if non-registered guests show up. Assist senior college reps as needed. Assist guests with directions after presentation.

<p><b>Humanities &amp; Social Sciences College Captain</b>  <b>Presentation Times:</b> 10:00 - 11:00   11:30 - 12:30   1:00 - 2:00  <b>Location:</b> Union Theater  <b>Capacity:</b> 75 (including staff/ presenters)</p> <p>They will also have tables outside of the Theater from 11:00 - 4:00</p>	Merrill Bouyer	9:45 AM - 2:30 PM	<p>Stationed outside of Union Theater, checking in guests for their HSS Academic Panel. Keep track of how many guests are inside and do not allow more than 75 in the room.  **75 includes the staff/ presenters there. Speak with Union worker and have them notify you when they get close to capacity**</p> <p>Be mindful of your capacity if non-registered guests show up.</p> <p>Assist senior college reps as needed.</p> <p>Assist guests with directions after presentation.</p> <p>Put HSS slide up on screen in the Union Theater.</p>		
<p><b>Mass Communication College Captain</b>  <b>Presentation Time:</b> 10:00 - 11:00 AM  <b>Location:</b> 9 Lockett Hall  <b>Capacity:</b> 43</p> <p>Tabling in Holliday Forum from 11:00 AM - 12:00 PM</p>	Ian Shirt	9:45 - 11:00 AM	<p>Stationed at Lockett Hall, greeting MCOM guests, checking them in on Slate, and directing them to Room 9. Make sure you scope Lockett out when you get there to figure out where this room is!! Keep track of how many guests are inside and do not allow more than 43 in the room.</p> <p>Be mindful of your capacity if non-registered guests show up.</p> <p>Assist senior college reps as needed.</p> <p>Assist guests with directions after presentation.</p>		
		11:00 AM - 12:15 PM	<p>Go to Holliday Forum - greet guests and ensure that Holliday Forum capacity (I think 35 but check with Chelsea when you get there) is not exceeded.</p>		
<p><b>Music &amp; Dramatic Arts College Captain</b>  <b>Presentation Time:</b> 10:00 - 11:00 AM  <b>Location:</b> Shaver Theatre  <b>Capacity:</b> 50</p>	Jessica Vargas	9:45 - 11:15 AM	<p>Stationed outside of MDA Building, greeting MDA guests, checking them in on Slate, and directing them to Shaver Theatre. Keep track of how many guests are inside and do not allow more than 50 in the room.</p> <p>Be mindful of your capacity if non-registered guests show up.</p> <p>Assist senior college reps as needed.</p> <p>Assist guests with directions after presentation.</p>		
<p><b>Pre-Allied Health/ Pre-Nursing (UCAC) College Captain</b>  <b>Presentation Times:</b> 10:00 - 11:00   11:30 - 12:30   1:00 - 2:00  <b>Location:</b> 130 Howe Russell  <b>Capacity:</b> 75</p>	Mary Armstrong	9:45 AM - 2:15 PM	<p>Stationed outside of 130 Howe Russell, checking in guests for their UCAC Academic Panel. Keep track of how many guests are inside and do not allow more than 75 inside.</p> <p>Be mindful of your capacity if non-registered guests show up.</p> <p>Assist senior college reps as needed.</p> <p>Assist guests with directions after presentation.</p>		
<p><b>Science College Captain</b>  <b>Presentation Times:</b> 10:00 - 11:00   11:30 - 12:30   1:00 - 2:00  <b>Location:</b> Magnolia Room  <b>Capacity:</b> 75</p>	Chad Vignes	9:45 AM - 2:15 PM	<p>Stationed outside of Magnolia Room, checking in guests for their Science Academic Panel. Keep track of how many guests are inside and do not allow more than 75 inside.</p> <p>Be mindful of your capacity if non-registered guests show up.</p> <p>Assist senior college reps as needed.</p> <p>Assist guests with directions after presentation.</p>		
<p><b>Undecided College Captain</b>  <b>Presentation Times:</b> 11:30 - 12:30   1:00 - 2:00  ***Room is not available until 11:30 so have guests wait outside until it's time***  <b>Location:</b> Dodson Auditorium  <b>Capacity:</b> 75</p>	Athena Merida	11:15 AM - 2:15 PM	<p>Stationed outside of Dodson Auditorium, checking in guests for their UCFY Academic Panel. Keep track of how many guests are inside and do not allow more than 75 inside.</p> <p>Be mindful of your capacity if non-registered guests show up.</p> <p>Assist senior college reps as needed.</p> <p>Assist guests with directions after presentation.</p>		
<b>FUTURE TIGER INFORMATION FAIR</b>					
Check-in with Christina Black, Captain, when you arrive. Check-out with her when your shift is over.					
<p><b>Future Tiger Information Fair Set Up</b>  Fair Location: Quad  Rain Plan: Quad Arches</p> <p>Seniors Colleges and Student Services will be manning tables to speak with students and their families.</p>	Shannon Lamar	7:00 - 9:00 AM	Check in Student Workers and Professional Staff for their shifts. Every table should have a purple liner and sign indicating who will be represented at the table. NO MUSIC ALLOWED.		
		9:00 - 9:45 AM	Drive van from Quad to Stadium South -		
		9:45 AM - 3:00 PM	Fair Captain - ensure that things are running smoothly. Troubleshoot.		
		8:30 - 9:30 AM	Set up for the Info Fair. Assignments will be given by Shannon/ Christina.		
		9:45 AM - 3:00 PM	Manning the Admissions/ Deposit Table		
	Emmett Brown Karina Rafati Tyrin Johnson Shanice Manning	12:15 - 3:00 PM			
		2:15 - 3:30 PM			
		10:00 - 11:30 AM			
		11:30 AM - 2:00 PM			
		10:00 - 11:30 AM			
<b>CAMPUS TOURS</b>					
Check-in with Brea, Nick, Frankie, Gabe when you arrive. Check-out with Gabe when your shift is complete.					
<p><b>Campus Tours</b>  Leaving from Quad</p>	Brea Rougeau John Trotter Frankie Marullo Gabe Sigl Lucy Barnes Olivia Cart Adrina White Deja Gordon Tia Price-Privott Amber Bridges Erin Bailey Veronica Nankervis-Werner Madison Voorhies Danielle Broo	10:00 - 11:30 AM	Tour Captain. Release campus tours and manage the tour guides.		
		11:30 AM - 2:00 PM	Tour Guide.		
		10:00 AM - 1:30 PM			
		10:00 AM - 3:00 PM			
		11:00 - 3:00 PM			
		12:30 - 3:00 PM			
		1:30 - 3:00 PM			
		2:00 - 3:00 PM			

LSU BOUND BASH			
Check-In with Christina Black, End of the Day Celebration Captain, when you arrive. Check-out with her when your shift is over.			
LSU Bound Bash Location: The Quad Rain Location: Quad Arches	Christina Black	12:00 - 1:00 PM	Check in Student Workers and Professional Staff for their shifts. Set up for celebration based on the layout provided.
	Katherine Melancon	12:00 - 1:00 PM	Set up for End of Day Celebration. Assignments will be given by Christina.
	Winston Riengxay		
	Katherine Melancon	1:00 - 3:00 PM	Man Admitted Student Shirts Table
	Winston Riengxay		
	Ashley Goodwin	1:00 - 3:00 PM	Man LSU Bound Signs Table
	Adrina White	1:00 - 3:00 PM	Mingle at LSU Bound Bash
	Tour Guides	1:00 - 3:00 PM	
	Emmett Brown		
	Karina Rafati		
Fair/ Bash Cleanup	Ashley Goodwin		
	Tyrin Johnson	3:00 - 4:00 PM	Clean up the Fair/ Bound Bash. Instructions will come from Christina
	Adrina White		
	Tia Price-Privott		
	Amber Bridges		
	Winston Riengxay		
	Katherine Melancon		
	Danielle Brou		
	Erin Bailey		
	Madison Voorhies		
PRESENTATIONS & TOURS			
Ogden Honors College Location: French House Presentation Times: 10:00, 11:00 AM, 1:00 PM, & 2:00 PM Capacity: 40	Allie Vito	9:45 AM - 3:15 PM	Stationed outside of the French House, welcoming guests to Honors. Keep track of how many guests are inside and do not allow more than 40 people into the French House. Assist Honors as needed. Assist guests with directions after presentations.
	Mignon Nelson	9:45 AM - 12:00 PM	Stationed outside of the French House, assisting Allie as needed. Hold Tiger Team sign and direct guests.
	Sydney Sadberry	12:00 - 2:00 PM	
	Ethan Kennedy	2:00 - 3:30 PM	
Diversity & Excellence Showcase Location: Outside of Barnes & Noble Program Time: 10:00 AM - 3:00 PM Capacity: 150	Christian DeJesus	9:45 AM - 3:00 PM	Assignments will come from Christian Set up music, tables, Decide on LSU table, and step & repeat
	Daria Coleman		
	Andrea Martinez		
	Stephanie Kay		
	Tyler Hunt		
Transfer Presentation Location: Pleasant Hall Presentation Time: 1:00 PM	Regan Williams		
	Jessica Vargas	12:00 - 2:30 PM	This presentation is paired with the regular transfer tour.
Next Steps to Becoming a Tiger Presenters: Catherine David & Becca Hebert Program Times: 10:00 AM, 1:00 PM, & 2:00 PM Location: Atchafalaya Room Capacity: 50	Phil Verpil	9:45 AM - 3:00 PM	Stationed outside of the Atchafalaya Room. Welcoming guests and keeping track of capacity. If presentation fills, encourage people to come back for the next offering.  Moderate the panel.
	Madison Voorhies	8:00 AM - 10:00 AM	Stationed on the Trolley. Get off at Lod Cook and let guests know there is a shuttle running to Union for Eye of the Tiger
UREC Tours/ Lod Cook Shuttle The shuttle will run a route from Lod Cook to the Union in the morning. In the afternoon, it will also include the UREC	Olivia Hudson	10:00 AM - 1:00 PM	
	Nicole Mann	1:00 - 4:00 PM	
	Natalie Shepherd	10:30 AM - 12:30 PM	Stationed at the UREC ensuring that no groups larger than 10 enter the facility.
	Maddie Maddox	12:30 - 3:00 PM	
HEADQUARTERS			
Headquarters This will be the hub for all information, questions, extra materials,, water, etc. This team needs to have a good handle on the entire day, be able to answer questions, and trouble shoot.	Mary Armstrong	7:30 - 9:45 AM	Headquarters will be held in the Geaux Center of the Student Union. Monitor text messages, take deposits, hand out school excuses, troubleshoot, etc.
	Nick Gendron	11:00 AM - 12:00 PM	
	Brea Rougeau		
	Ian Shirt	12:00 - 3:30 PM	
STUDENT UNION COVERAGE			
Student Union Coverage Focus should be on front entrance, 2nd floor and along Free Speech Alley	Ashton Vaughn	9:45 - 11:00 AM	Report to front entrance, 2nd floor. If full in that area, we will disperse. Our main goal is to be there to help families with directions, find bathrooms, finding presentations, choosing a lunch option, handing out water, etc.  If this space is covered, report outside and assist along Union Street/ Tower Drive.
	Shannon Lamar	9:45 - 11:15 AM	
	Athena Merida		
	Olivia Cassin	11:15 AM - 2:00 PM	
	Drew Granucci		
	Shannon Lamar	1:30 - 3:30 PM	
	Felix Koslowski		
	Ashton Vaughn		
	Athena Merida	2:15 - 3:30 PM	
	Chad Vignes		
Tiger Team Hold a Tiger Team sign and greet guests/ answer any questions they may have. Be able to direct them to other activities.	Mary Armstrong		
	Clara Jimenez	10:00 AM - 12:00 PM	Stationed at Engineering Lane - assisting with directions to programs
	Ashlyn Anderson	12:00 - 2:00 PM	Check-in with SLT 15 minutes before your shift is set to
	Amelia Vidrine	2:00 - 3:30 PM	Stationed at Trolley Stop - Tower Drive - assisting with directions to programs
	Chynna McClinton	9:45 AM - 12:00 PM	Check-in with SLT 15 minutes before your shift is set to
	Arriele Gradney	12:00 - 2:00 PM	Stationed on corner near Howe Russell - assisting with directions to programs
	Gwyneth Alexander	2:00 - 3:30 PM	Check-in with SLT 15 minutes before your shift is set to
	Joshua Thomas	10:00 AM - 12:00 PM	Stationed on corner near Howe Russell - assisting with directions to programs
	Merissa Butler	12:00 - 2:00 PM	Check-in with SLT 15 minutes before your shift is set to
	John Savoy	2:00 - 3:30 PM	Stationed at Housing (Old President's House) - Check-in with SLT 15 minutes before your shift is set to begin.
CLOSING OUT DESTINATION LSU	Madison Voorhies	10:00 AM - 12:00 PM	Stationed at Mike the Tiger Check-in with SLT 15 minutes before your shift is set to begin.
	Danielle Brou	12:00 - 2:00 PM	
	Victoria Robert	2:00 - 3:30 PM	
	Lydia-Grace Deaton	9:45 AM - 12:00 PM	
	Rebecca Bordelon	12:00 - 2:00 PM	
	Hannah Porter	2:00 - 3:30 PM	
	Nikki Girau	9:45 AM - 12:00 PM	
	Crystal Smith	12:00 - 2:00 PM	
	Sarah Barton	2:00 - 3:30 PM	
		3:00 - 4:00 PM	
Signage Pick Up	Felix Koslowski		Pick up signs from around campus on golf carts. I will provide map.
	Christian DeJesus		
	John Savoy		
	Ethan Kennedy		
	Diya Vannor		
Final Clean Up	Sarah Barton		
	ALL ADMISSIONS STAFF	3:00 - 4:00 PM	Gather all materials from Student Union, LSU Bound Bash, etc. and return all items to Pleasant Hall basement.
	ALL STUDENT WORKERS		