

Eleanor Palmer

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EDUCATION

Wake Forest University, Winston-Salem, NC, May 2014
Master of Arts in Psychology

St. Edward's University, Austin, TX, May 2012
Bachelor of Arts in Psychology, *Magna Cum Laude*

WORK EXPERIENCE

Administrative Assistant, Second Harvest Food Bank, Winston-Salem, NC, 2015 - 2016

- Operated switchboard, answered phone calls and checked in partner agencies. Performed data entry and completed financial ledgers. Ordered and tracked office supplies.

Freelance Web Developer, Self-Employed, Winston-Salem, NC, March 2015 – Present

- Build and design websites for clients, primarily using Wordpress. Edit graphics with Photoshop, modify CSS files, create website backups, and troubleshoot web services.

Research Assistant, Wake Forest University, Winston-Salem, NC, Aug. 2012 – May 2014

- Performed literature reviews and determined research methodology for independent research projects. Coded experiments using Inquisit and MediaLab software.
- Completed IRB paperwork and proofread project documents.
- Administered consent forms and experiments to participants.
- Analyzed data in SPSS. Presented findings to graduate department.

Teaching Assistant, Wake Forest University, Winston-Salem, NC, Oct. 2013 – May 2014

- Graded quizzes, tutored students, proctored exams, and assisted professors with research as needed.

Research Assistant, St. Edward's University, Austin, TX, Jan. – Dec. 2011

- Designed studies and conducted literature reviews for two independent research projects.
- Recruited participants through e-mail and public outreach.
- Administered paper and online (Qualtrics) assessments to participants.
- Collected and analyzed data in SPSS.
- Wrote up research reports and presented findings at conferences.

SKILLS

Research Methodology, Survey Design, Statistical Analysis (T-tests, Regression, ANOVA), SPSS, Qualtrics, Microsoft Office (Word, Excel, PowerPoint), Wordpress, HTML, CSS, Javascript