# COMSATS Institute of Information Technology Lahore

## Semester Registration Card

**REGISTRATION BRANCH**

Course Registration/Add/Drop form for Spring 2013

**05-02-2013**

**Reg. No:** CIIT/FA11-BDE-013/LHR     **Section:** A    **GPA:** 2.70    **CGPA:** 3.10

**Name:** Muhammad Umar Tamoor     **Scholastic Status :** GS

**Program:** BDE     **Student Status :** Worker

**Proposed Registration-SP13**
**(student will mark add/drop against each course and use additional lines below, if required. Batch advisor will endorse the request in last column by mentioning add or drop**

| Sr | Code | Course Title | CrHrs | To be Register with Batch / Section | Add/ Drop | Batch Advisor Remarks (if any) |
|----|------|--------------|-------|-------------------------------------|-----------|-------------------------------|
| 1 | DES212 | Design and Presentation-2 | 9 | FA11-BDE-B3-A | | |
| 2 | DES222 | Design Technologies-2 | 6 | FA11-BDE-B3-A | | |
| 3 | DES272 | History of Design- 2 | 3 | FA11-BDE-B3-A | | |
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**F, D and W Grade Course(s) of this student (please check complete result to avoid discrepancy)**

| Sr | Code | Course Title | CrHrs | Course(s) Status | Session of failed course(s) |
|----|------|--------------|-------|------------------|------------------------------|
| 1 | | | | | |

Student's signature     Signature of batch advisor on behalf of HOD     Signature of assistant registration branch     Signature of AR registration branch

*Important Instructions:*
1. *Fill up the required add/drop of courses and make signature*
2. *Make two photocopies of this form (one for own record, 2nd for DCO office record)*
3. *Submit original copy with one photocopy at the DCO office with receiving and reference number on student copy*
4. *Keep the photocopy with receiving carefully and use the reference number for tracking your request*
5. *Minimum 12 credit hours courses are required to be registered by a student*
6. *Check the previous complete result carefully and MUST register the F grade course*
7. *Students on probation must register the D grades courses as well*
8. *Consult your batch advisor for academic advising (add/drop) as per the schedule on the notice boards*