

COMSATS Institute of Information Technology
Registrar Office Principal Seat, Islamabad

No: CIIT-Reg/Notif-640/12/961

June 29, 2012

NOTIFICATION

It is hereby notified that the Academic Council in its 13th meeting held on June 04, 2012 constituted the following committee to resolve students' administrative and academic matters:

Convener:

1. Dr Haroon Rashid, Director External Campuses (Convener).

Members:

2. Prof Dr Izhar Hussain, Registrar, CIIT.
3. Dean of the respective Faculty.
4. Director of the respective Campus.

Member Secretary:

5. Nadeem Uddin Qureshi Additional Registrar, PS.

The Committee shall take decisions on behalf of the Academic Council on the following matters:

- I. Students' matters in which either the procedures are not followed properly or the issues are not covered under the existing rules & regulations of the CIIT.
- II. All other academic & administrative matters of the students which doesn't come under the purview of any authority of the CIIT.
- III. Any other case referred to the above committee.

This issues with approval of the Competent Authority.


Nadeem Uddin Qureshi
Additional Registrar

Distribution:

1. Director External Campuses, CIIT.
2. All Directors, CIIT Campuses.
3. All Deans of Faculties, CIIT.
4. Incharge CIIT Islamabad Campus.
5. All Incharges, Academic Sections, CIIT Campuses
6. All Chairpersons of the Departments, CIIT.
7. All HoDs, CIIT system.
8. Controller of Examinations, CIIT.
9. Internal distribution Academic Unit, Registrar Office.

CC:

1. PS to Rector
2. PA to Registrar