COMSATS Institute of Information Technology Lahore

Semester Registration Card

REGISTRATION BRANCH

Course Registration/Add/Drop form for Spring 2013

03-02-2013

Reg. No: CIIT/FA09-BBA-081/LHR

Name: Muhammad Ali Raza

Program: BBA

Section: A   **GPA:** 0.55   **CGPA:** 1.81

Scholastic Status :   PB

Proposed Registration-SP13
(student will mark add/drop against each course and use additional lines below, if required. Batch advisor will endorse the request in last column by mentioning add or drop

Sr	Code	Course Title	CrHrs	To be Register with Batch / Section	Add/ Drop	Batch Advisor Remarks (if any)
1	MGT539	Islamic Finance	3			
2	MGT433	Financial Institutions	3			
3	MGT501	Strategic Management	3			

Report generated by ERMS

Sr	Code	Course Title	CrHrs	To be Register with Batch / Section	Add/ Drop	Batch Advisor Remarks (if any)

F and D Grade Course(s) of this student (please check complete result to avoid discrepancy)

Sr	Code	Course Title			CrHrs	Course(s) Status	Session of failed course(s)
1	ECO101	Macro Economics			3	D	SP10
2	MGT130	Accounting- I			3	D	SP10
3	HUM200	Business Communication Workshop			3	D	SP11
4	MGT200	Management Practices			3	D	FA11
5	MGT231	Cost Accounting			3	D	FA11
6	MGT232	Business Finance			3	D	FA11
7	MTH264	Statistical Inference			3	F	FA11
8	LAW300	Corporate Law			3	F	SP12
9	MGT300	Organizational Behavior			3	F	SP12
10	HUM220	Introduction to Psychology			3	F	FA12
11	LAW300	Corporate Law			3	F	FA12
12	MGT300	Organizational Behavior			3	F	FA12
13	MTH264	Statistical Inference			3	F	FA12

Student's signature   Signature of batch advisor   Signature of assistant   Signature of AR
                                          on behalf of HOD   registration branch   registration branch

Important Instructions:
1. Fill up the required add/drop of courses and make signature
2. Make two photocopies of this form (one for own record, 2nd for DCO office record)
3. Submit original copy with one photocopy at the DCO office with receiving and reference number on student copy
4. Keep the photocopy with receiving carefully and use the reference number for tracking your request
5. Minimum 12 credit hours courses are required to be registered by a student
6. Check the previous complete result carefully and MUST register the F grade course
7. Students on probation must register the D grades courses as well
8. Consult your batch advisor for academic advising (add/drop) as per the schedule on the notice boards