

## **COMSATS Institute of Information Technology Lahore**

# **Semester Registration Card**

#### **REGISTRATION BRANCH**

Course Registration/Add/Drop form for Spring 2013

05-02-2013

CGPA:

2.28

2.27

Reg. No: CIIT/FA09-BCS-066/LHR

Scholastic Status : GS

Section:

GPA:

Name: Muhammad Faheem Saleem Program: BCS

Student Status : Worker

Proposed Registration-SP13

(student will mark add/drop against each course and use additional lines below, if required. Batch advisor will endorse the request in last column by mentioning add or drop

Sr	Code	Course Title	CrHrs	To be Register with Batch / Section	Add/ Drop	Batch Advisor Remarks (if any)
1	MGT350	Human Resources Management	3	FA09-BCS-B9-A		
2	HUM220	Introduction to Psychology	3	FA09-BCS-B9-A		

### F, D and W Grade Course(s) of this student (please check complete result to avoid discrepancy)

Sr	Code	Course Title	CrHrs	Course(s) Status	Session of failed course(s)
1	EEE231	Electronics - I	4	F	SP10
2	EEE241	Digital Logic Design	4	D	SP11
3	HUM103	Communication Skills	3	D	SP11
4	CSC392	Software Engineering-II	3	D	SP12

Student's signature Signature of batch advisor Signature of assistant Signature of AR on behalf of HOD registration branch registration branch

#### Important Instructions:

- 1. Fill up the required add/drop of courses and make signature
- 2. Make two photocopies of this form (one for own record, 2nd for DCO office record)
- 3. Submit original copy with one photocopy at the DCO office with receiving and reference number on student copy
- 4. Keep the photocopy with receiving carefully and use the reference number for tracking your request
- 5. Minimum 12 credit hours courses are required to be registered by a student
- 6. Check the previous complete result carefully and MUST register the F grade course
- 7. Students on probation must register the D grades courses as well
- 8. Consult your batch advisor for academic advising (add/drop) as per the schedule on the notice boards

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