

Weston Rose

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EDUCATION

The UT Austin Coding Boot Camp, Austin, TX Dec. 2019 – Present
Six-month certificate program. Expected completion date is May 30, 2020.

Sam Houston State University, Huntsville, TX Jan. 2008 – Aug. 2010
Master of Art in English, emphasis in linguistics

Thesis Title: Problems with the origins and current usage of adjectival comparison in English

Committee: Helena Halmari, Ph.D. (adviser); Robert Adams, Ph.D.; Enrique Mallen, Ph.D.

Honors: College of Humanities and Social Sciences – Outstanding Graduate Student (2010), College of Humanities and Social Sciences – Special Graduate Student Scholarship (2008, 2009, 2010), American Democracy Essay Contest – 3rd Place (2010)

Sam Houston State University, Huntsville, TX Aug. 2005 – Dec. 2007
Bachelor of Arts in English – Summa Cum Laude

Honors: Sigma Tau Delta, English Honor Society – President; President's List and Dean's List each semester; Excellence in Writing Award (2007); English Department – Genieve Sandhop and J. Gibbs Scholarships (2007); Homecoming – Theme Idea Winner (2006); Transfer Student Scholarship (2005)

Coding Languages, Frameworks, & Skills

- JavaScript
- HTML5
- CSS
- jQuery
- Responsive Design
- Bootstrap & Bulma
- React.js
- MongoDB
- PHP frameworks (Laravel)
- MySQL
- Heroku
- Security and Session Storage
- User Authentication

WORK EXPERIENCE

The University of Texas System, Austin, TX Jun. 2016 – *present*

Office of Academic Affairs

Program & Communications Coordinator

Manage all aspects of document creation for reports, white papers, one pagers, and presentations (i.e., generating content, editing, and design/layout). Created and implemented an office-wide communications plan. Designed templates for reports, white papers, and one pagers. Develop, edit, and maintain web content for OAA. Interpret Google Analytics data to determine traffic to webpages and optimize the OAA web presence for users. Collaborate with and assist Research & Policy Analysts, Project Managers, Assistant & Associate Vice Chancellors, and the Executive Vice Chancellor by providing strategic thinking and feedback. Design and edit logos, graphics, and photos in Adobe Illustrator and InDesign for print and digital use. Coordinate events, including conferences and awards ceremonies (Regents' Outstanding Teaching Awards; Texas Veterans Higher Education Symposium; Academy of Distinguished Teachers Business Meetings and Induction Ceremonies; UT System Student Success Summit); event coordination includes multiple aspects of project management such as operating within a budget and maximizing cost-effectiveness, selecting and working with external vendors, creating project timelines and meeting deadlines, producing deliverables, managing the selection process of winners and coordinating with external reviewers, and coordinating promotion and notification of award winners, non-winners, and event details to stakeholders across the eight UT academic institutions.

Hays CISD, Kyle, TX

Jan. 2016 – May 2016

Guest Teacher

Invited to substitute teach a wide variety of classes at the elementary, middle school, and high school levels, including single-day and long-term assignments. Managed classroom behavior, taught classes following lesson plans, oversaw lunchroom and bus duty, and took attendance. My work as a substitute teacher was part of obtaining my alternative certification to become a public school teacher. I completed all of my coursework and obtained the necessary field hours to make me eligible for hire in English Language Arts 7-12 grade, should I choose to apply.

Sam Houston State University (SHSU), Huntsville, TX

The Office of Graduate Studies/Academic Affairs

Media & Communications Specialist

Aug. 2013 – Jan. 2016

Edited, wrote, and designed *Distinguished Review: The Graduate Studies Magazine*, a yearly university research publication focused on highlighting the research and career achievements of current and former SHSU graduate students. Interviewed all subjects, wrote the majority of the articles using AP style, edited contributing writers' work and designed the layout using Adobe InDesign and Photoshop. Published magazine in print as well as online, using Issuu.com. Public Relations representative for my office. Position included a host of technical writing duties. Performed knowledge website maintenance within a content management system, wrote biographies of Commencement speakers for the University's Commencement Booklet, and edited doctoral candidates' dissertations using APA style. Additionally, helped to prepare candidates' journal-ready dissertation chapters for scholarly publication according to each journal's specific guidelines. Wrote press releases and managed social media accounts. Primary contact for campus committee information; drafted and mailed official appointment letters for President and Provost. Also, coordinated awards (Outstanding Teaching Assistant Awards; Graduate Research Exchange Awards; Graduate Advisor Award; & Thesis, Dissertation, & Capstone Project Awards) given by the Office of Graduate Studies, including promoting, programming, and sitting on selection committees. Frequently gave student engagement presentations on topics ranging from science writing to constructing one's thesis or dissertation. Hired and supervised student assistants, including a Digital Media graduate assistant and one technical writing intern. Collaborated on a series of educational videos for the use of a homegrown template for theses and dissertations; this video series was aimed at graduate students, and I was tapped as the onscreen talent because I helped to develop the template and gave numerous workshops on the topic.

Student Advising & Mentoring (SAM) Center

Academic Advisor

Jan. 2013 – Aug. 2013

Met with undergraduate students one-on-one for academic mentoring, class scheduling, recruitment of prospective students, and academic success planning. Traveled to a satellite campus twice a week to advise prospective and current students. Worked with a variety of students, including first generation students, online students, transfer students, non-traditional students, international students, ESL students, and those from multicultural backgrounds. Taught seminars on the Analytical Writing and Verbal Reasoning sections of the GRE to prospective graduate students.

Department of English

Lecturer

Aug. 2010 – May 2013

Taught a variety of undergraduate courses, including Composition I & II, Developmental English, and Introduction to Collegiate Studies. Responsible for creating educational materials, such as assignments, tests, essay prompts, PowerPoint presentations, and grading rubrics. Posted content online to Blackboard, a content management system. Further responsible for all grading and evaluation of student performance. Wrote letters of recommendation for students. Participated in departmental grading for SHSU freshmen for SACs accreditation evaluation. Average class size: 25 students. Typical course load per semester: 4-6 courses.

Graduate Assistant

Jan. 2008 – Aug. 2010

Trained and mentored by tenured and tenure-track faculty members while beginning to teach Developmental English and Composition I classes. Average class size: 25 students. Typical course load per semester: 1-2 courses.

Student Assistant

Aug. 2006 – Jan. 2008

Provided office management support for the department. Academically advised students interested in and pursuing a major or minor in English, Creative Writing, and Technical Writing. Handled confidential materials on students, staff, and faculty.

ADDITIONAL INFORMATION

Computer Skills: Knowledge website maintenance of a content management system. Proficient with both PCs and Macs. Drupal (web content management). Google Analytics. Google Docs. CVENT (event management software). SurveyMonkey. Adobe Creative Cloud: InDesign (Advanced), Photoshop (Intermediate), Illustrator (Intermediate), Premiere (Basic), Dreamweaver CS6 (Basic), Captivate (Basic); Microsoft Office Suite & Microsoft 365: Word (Advanced), Outlook (Advanced), PowerPoint (Advanced), OneDrive (Advanced), Excel (Intermediate); Knowledge of Banner and Degree Works.

Language Skills: Native English fluency, Intermediate Spanish

Certificates: Certificate of Completion: Crisis Communication: The Five Dimensions (UT Austin Center for Professional Development); Certificate of Completion: The Power of Strategic Communications (UT Austin Center for Professional Development); Certificate of Completion: Using the Media to Tell Your Story (UT Austin Center for Professional Development); Certificate of Leader Development (UT System); Certificate of Completion: Essential Tools and Techniques in Data Analytics (UT Austin Center for Professional Development); Alternative Certification in English Language Arts, 7-12 Grade (Texas Teachers).

Conferences Attended: University Research Magazine Association (URMA) Annual Conference (Corvallis, OR; July, 2014), U.S. Electronic Thesis and Dissertation Association (Orlando, FL; September, 2014), Texas Electronic Thesis & Dissertation Association Regional Conference (Waco, TX; February, 2015), University Research Magazine Association (URMA) Annual Conference (Atlanta, GA; July, 2015).