Instructions for Preparing the Excel Spreadsheet

1. Data Formatting

- Ensure that all data in the spreadsheet adheres to the specified formats and values.

2. Example File

- Download and review the example file provided to understand the required structure and format for the data. This file serves as a template to help you fill in your data correctly.

3. File Upload

- You need to upload an Excel file (.xlsx) for the bulk import process.

Detailed Column Instructions

Provider ID

- Provider ID must exist otherwise it causes an issue.

Category ID

- Category ID must exist otherwise it causes an issue.

Tags

- Tags must be comma-separated if multiple. Example: Tag1, Tag2

Duration to perform task

- This must be in minutes. Example: 6

Price Type

- Values allowed: `included` or `excluded`. Any other values will cause a server error.

Tax ID

- This must be exist

Is Cancelable

- Use the values 1 for Yes or 0 for No.

Cancelable before

- If `Is Cancelable` is 1 (Yes), then enter the cancelable time in minutes. Leave empty if not cancelable. Example: 30

Pay Later Allowed

- Use the values 1 for Yes or 0 for No.

At Store

- Use the values 1 for Yes or 0 for No.

At Doorstep

- Use the values 1 for Yes or 0 for No.

Status

- Use the values 1 for Active or 0 for Deactive.

Approve Service

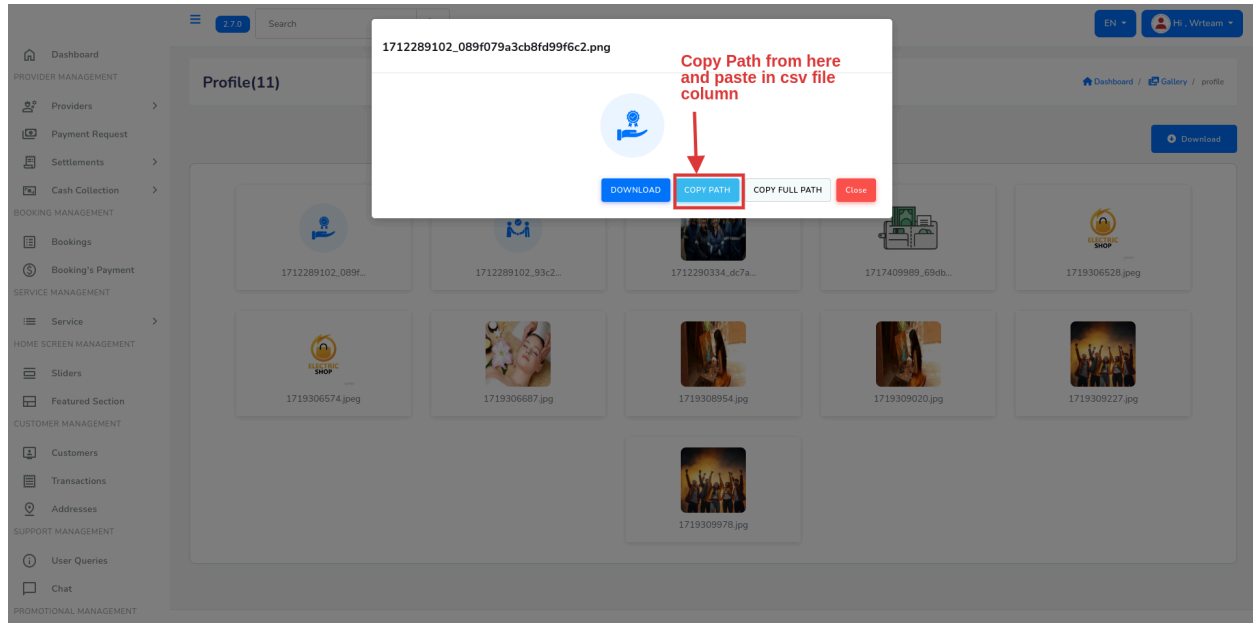- Use the values 1 for Yes or 0 for No.

Faqs

- Format FAQs using the following pattern:

  faq[question][1] ="Question 1"
  faq[answer][1]="Answer 1"
  faq[question][2] ="Question 2"
  faq[answer][2]="Answer 2"

  Replace "Question 1", "Answer 1", etc., with your actual questions and answers.

Image

- If want to upload then go to gallery and copy path then paste in column

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Other Images

- Format Other Image using the following pattern:

    Other Image[1] ="/public/backend/assets/test/test.png"
    Other Image[2] =""/public/backend/assets/test/test.png"

    Replace "/public/backend/assets/profile/test.png", etc., with your actual path

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Files

- Format Other Image using the following pattern:

    Files[1] ="/public/backend/assets/test/test.doc"
    Files[2] =""/public/backend/assets/test/test.doc"
    Replace "/public/backend/assets/test/test.doc", etc., with your actual path

Example of a Well-Formatted Spreadsheet

Column Headers: Ensure the first row contains the correct headers matching the template.

Data Rows: Each subsequent row should represent one provider's data, filled according to the above guidelines.

Important Notes

- Review and validate your data thoroughly before uploading to avoid errors during the import process.
- Ensure all mandatory fields are filled and follow the specified formats strictly.

By following these instructions, you should be able to prepare an Excel spreadsheet that meets the requirements for the bulk import process.