

Minutes for SEIS 610 Software Engineering

Call to Order

Fourth meeting of group project was held on 11/19/2017 in O'Shaughnessy – Frey Library Center. It began at 3pm and finished at 4:30pm.

Attendees

Eric Teng, Will Wong (Team Lead) and Yu Chen

Agenda Items

1. Reviewing Flow Chart, Logo and UI. Discussing any parts need to be added, deleted or revised.
2. Revisiting presentation requirement.
3. Discussing PowerPoint idea & content.

Action Items

1. Completing DFD and UI.
2. Power Point formatting & Key points.
3. PPT draft due on 11/22 – meeting online at 8pm: discussing PPT and assigning presentation tasks.
4. Meeting on 11/24 for first practice of presentation. Location: 2800 Rustic Pl, Little Canada, MN, 55117. Time TBD.
5. Meeting on 11/26 for final practice of presentation. Exact time and location – TBD.