

Minutes for SEIS 610 Software Engineering

Call to Order

Second meeting of group project was held on 10/28/2017 at O'Shaughnessy Science Hall. It began at 1:30 pm and finished at 4:00 pm.

Attendees

Eric Teng, Will Wong (Team Lead) and Yu Chen

Agenda Items

1. Reviewing each member's task progress – ahead or behind? Still on the correct track/direction?
2. Discussing each member's task writing draft – completing all parts need to be writing up? Items need to be added, deleted or edited?
3. Gaining better understanding of our developing App via each members' completed task

Action Items

1. Completing every tasks' midterm review – submitting via GitHub no later than 5pm CST on Monday, 10/30/2017.
2. Holding another quick meeting on Monday night, 10/30/2017 to make a final review for midterm review report. Make sure all team members agree what looks like in the final publishing report. Exact meeting time – TBD.