



‘DEFENDANT’ TRAVEL INFORMATION SHEET

Retrieving your airline tickets: arrive at the airport **at least 1 ½ hours** before your flight and **show a photo ID (passport or driver’s license)** to the airline agent. Please have your **flight and airline confirmation numbers (see email below)** ready at check in. At this time, you will be issued boarding passes for your flight.

NOTE: We do not pay for checked baggage with the airline.

Upon arrival at LAX airport, exit through baggage claim and meet your driver at curbside (see below). ‘Lokie Car Service’ phone number is **310-383-6757**. Your fare will be pre-paid to the hotel, including tip. If you tip the driver, it is at your expense. You will be going to the following address:

**Sheraton Four Points
5990 Green Valley Circle
Culver City, CA 90230
310-641-7740 Phone
Breakfast included.**

**THERE IS NO “SMOKING” OF ANY
KIND AT THIS HOTEL, WHICH
INCLUDES: TOBACCO, E-CIGARETTES,
and CANNABIS.
(\$300.00 charge for smoking in room-for
which you will be responsible)**

‘Judy Justice’ will pay for room and tax only. **Please note that all other charges, including, but not limited to, phone, room service, in room movies, smoking in-room, and rental car parking, are at your expense. If you would like to use or partake in any of these amenities (phone, room service, in room movies, etc.), a credit card authorization must be left at the front desk upon check in. Also, the show, and/or hotel, will not be responsible for any lost or stolen items.**

****If you are departing Los Angeles on tape day, check out of your room, bring your luggage with you, and wait outside the lobby for Lokie Car Service (promptly) at time advised by your producer. If you are not departing Los Angeles on tape day, wait outside the lobby for Lokie Car Service (promptly) at the time advised by your producer. **The driver will not come inside looking for you in the lobby, nor up to your room.** The pre-paid fare for this trip will be going to:**

**The Culver Studios
9336 Washington Blvd.
Culver City, CA 90232**

****MASKS ARE AVAILABLE UPON REQUEST****

After your case, ‘Lokie Car Service’ will either take you to the airport or back to your hotel. If you have any problems, call your producer first. For travel emergencies ONLY, call Bill Moore on **310-202-4846** and leave a detailed message with a phone number to contact you.



The day before you arrive, you will get a text from your ‘Lokie Car Service’ driver. He will be tracking your original flight to know what time to pick you up at LAX Airport.

Arriving at the Airport in Los Angeles...

Upon landing at LAX Airport, immediately turn your phone on. Once in the airport terminal, follow the signs to baggage claim/ground transportation. Come down through baggage claim, pick up bags if necessary, and proceed outside. Once you exit baggage claim, proceed to the middle curb, note your pole letter and number you are standing by, and call your driver with this information.

VERY IMPORTANT: If, for any reason, your flight number changes coming into LAX airport, immediately call ‘Lokie Car Service’ at 310-383-6757 and let them know the new flight time and new flight number.

Below are examples of cars picking you up (make/model/color may vary):

