SOUTH AFRICAN POLICE SERVICE



Application for a permit to collect ammunition

INSTRUCTIONS: APPLICATION FOR A PERMIT TO COLLECT AMMUNITION

GENERAL INSTRUCTIONS

- An application for a permit to collect ammunition must be completed in black ink that cannot be erased.
- The application must be stamped with the date stamp of the police station where it is received.
- The police station where the application is captured must complete Section A.
- The police station where the application is received must complete Section B.
- The Central Firearms Register (CFR) must complete Section C.
- The applicant must complete Sections D and E.
- If an interpreter was used, he/she must complete Section F.
- A parent or guardian of an applicant who is below 18 years of age must complete Section G.
- If a nominee/authorized person was used, he/she must complete Section H.
- The Designated Firearms Officer/Station Commissioner must complete Section I.
- A person is guilty of an offence in terms of the Firearms Control Act, 2000 (Act No 60 of 2000) if he/she provides information which he/she knows is false on this application form.

SECTION A: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS CAPTURED

1. Application reference number

The reference number that the system generates for the application after it has been captured must be recorded in paragraph A 1.

SECTION B: FOR OFFICIAL USE BY THE POLICE STATION WHERE THE APPLICATION IS RECEIVED

1. Province

The name of the province where the police station is situated (for example, Gauteng) must be recorded in paragraph B 1.

2. Area

The name of the area where the police station is situated (for example, Pretoria) must be recorded in paragraph B 2.

3. Police station

The name of the police station where the application was received (for example, Brooklyn) must be recorded in paragraph B 3

4. Component code

The component code of the police station where the application was received (for example, 47) must be recorded in paragraph ${\sf R}\,4$

5. Firearm applications register reference number

The annual serial number in the firearm applications register allocated to the application (for example,135/2002) must be recorded in paragraph B 5.

SECTION C: FOR OFFICIAL USE BY THE CENTRAL FIREARMS REGISTER (CFR)

1. Outstanding/Additional information required

When the police official at the CFR requests outstanding or additional information from the police station or applicant, the required information must be recorded in paragraph C 1.

2. Persal number

The SAPS Persal number of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 2.

3. Date

The date on which the police official at the CFR requested the outstanding or additional information must be recorded in paragraph C 3.

4. Signature of police official

The signature of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 4.

5. Name in block letters

The initials and surname (in block letters) of the police official at the CFR who requested the outstanding or additional information must be recorded in paragraph C 5.

6. Application for a permit approved (Indicate with an X)

If the application for a permit is approved, the officer at the CFR who approved the application must mark paragraph C 6 with an X.

7. Persal number

The SAPS Persal number of the officer at the CFR who approved the application must be recorded in paragraph C 7.

8. Date

The date on which the application was approved by the officer at the CFR must be recorded in paragraph C 8.

9. Signature of CFR officer

The signature of the officer at the CFR who approved the application must be recorded in paragraph C 9.

10. Officer code

The officer code is a code allocated to each officer at the CFR who considers the applications for permits. The code of the officer at the CFR who approved the application must be recorded in paragraph C 10.

11. Name in block letters

The initials and surname (in block letters) of the officer at the CFR who approved the application must be recorded in paragraph C 11.

12. Application for a permit refused (Indicate with an X)

If the application for a permit is refused, the officer at the CFR who refused the application must mark paragraph C 12 with an X.

13. Reason(s) for refusal

If an application is refused, the officer at the CFR who refused the application must record the reason(s) for refusal in paragraph C 13.

14. Persal number

The SAPS Persal number of the officer at the CFR who refused the application must be recorded in paragraph C 14.

15. Date

The date on which the application is refused by the officer at the CFR must be recorded in paragraph C 15.

16. Signature of CFR officer

The signature of the officer at the CFR who refused the application must be recorded in paragraph C 16.

17. Officer code

The officer code is a code allocated to each officer at the CFR who considers applications for permits. The code of the officer at the CFR who refused the application must be recorded in paragraph C 17.

18. Name in block letters

The initials and surname (in block letters) of the officer at the CFR who refused the application must be recorded in paragraph C 18.

SECTION D: PARTICULARS OF APPLICANT

1. NATURAL PERSON'S DETAILS

Type of identification (Indicate with an X)

2.1 SA ID/Passport/Non-SA citizen with permanent residence*

The applicant's type of identification must be indicated with an X in paragraph D 2.1.

* In case of a non-SA citizen proof of permanent residence must be submitted

3. Identity number

The applicant's identity number must be recorded in paragraph D 3.

4. Passport number

The applicant's passport number must be recorded in paragraph D4.

5. Surname

The applicant's surname must be recorded in paragraph D 5.

6. Initials

The applicant's initials must be recorded in paragraph D 6.

7. Full names

The applicant's full names must be recorded in paragraph D 7.

8. Residential address

The physical address where the applicant resides must be recorded in paragraph D 8.

9. Postal code

The postal code of the residential address of the applicant must be recorded in paragraph D 9.

10. Postal address

The applicant's postal address must be recorded in paragraph D 10

11. Postal code

The postal code of the applicant's postal address must be recorded in paragraph D 11.

12. Description of type of residence (eg shack, flat, caravan, cottage, house, hostel)

The type of residence of the applicant must be recorded in paragraph D 12.

13. Trade or profession

The applicant's trade or profession (for example, motor mechanic) must be recorded in paragraph D 13.

14. If self-employed, specify

If the applicant is self-employed, (for example, hairdresser-work from home) it must be specified in paragraph D 14.

15. Name of employer/company

The name of the applicant's employer or company (for example, The Auto Shop) must be recorded in paragraph D 15.

16. Business address

The business address where the applicant conducts business (for example, 123 West Street, Sandton) must be recorded in paragraph D 16.

17. Postal code

The postal code of the applicant's business address must be recorded in paragraph D 17.

18 Telephone numbers

- **18.1 Home:** The applicant's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph D 18.1.
- **18.2 Work:** The applicant's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 18.2.

18.3 Cellphone number

The applicant's cellphone number (if applicable) must be recorded in paragraph D 18.3.

19. Fax

The applicant's fax number, including the area dialling code must be recorded in paragraph D 19.

20. E-mail address

The applicant's e-mail address (if applicable) must be recorded in paragraph D 20.

21. MARITAL STATUS (Indicate with an X)

21.1 The applicable marital status must be indicated with an X in paragraph D 21.1, for example:



22. PARTICULARS OF APPLICANT'S SPOUSE/PARTNER

22.1 Type of identification (Indicate with an X)

22.1.1 SA ID/Passport

The type of identification of the applicant's spouse/partner must be indicated with an X in paragraph D 22.1.1.

22.2 Identity number of spouse/partner

The identity number of the applicant's spouse/partner must be recorded in paragraph D 22.2.

22.3 Passport number of spouse/partner

The passport number (if applicable) of the applicant's spouse/partner must be recorded in paragraph D 22.3.

23. JURISTIC PERSON'S DETAILS

24. OTHER BODIES (eg body corporate, close corporation

or company)

25. Registered company name

The registered company name of the applicant must be recorded in paragraph D 25.

26. Trading as name

The trading as name of the applicant must be recorded in paragraph D 26.

27. FAR number

The registration number of the company must be recorded in paragraph D 27.

28. Postal address

The postal address of the company must be recorded in paragraph D 28.

29. Postal code

The postal code of the company's postal address must be recorded in paragraph D 29.

30. Business address

The physical address of the company must be recorded in paragraph D 30.

31. Postal code

The postal code of the company's business address must be recorded in paragraph D 31.

32. Business telephone number

32.1 Work: The company's work telephone number, including the dialling code, (for example, (011) 577 5913) must be recorded in paragraph D 32.1.

32.2 Fax

The fax number, including the dialling code, (for example, (012) 667 1923) of the company must be recorded in paragraph D 32.2.

33. E-mail address

The e-mail address (if applicable) of the company must be recorded in paragraph D 33.

34. RESPONSIBLE PERSON'S DETAILS

35. Responsible person (Name and surname)

The name and surname of the responsible person must be recorded in paragraph D 35.

Type of identification (Indicate with an X) SA ID/Passport

The responsible person's type of identification must be indicated with an X in paragraph D 36.

37. Identity number of responsible person

The responsible person's identity number must be recorded in paragraph D 37.

38. Passport number of responsible person

The responsible person's passport number must be recorded in paragraph D 38.

39. Cellphone number

The responsible person's cellphone number (if applicable) must be recorded in paragraph D 39.

40. Physical address

The physical address where the responsible person resides must be recorded in paragraph D 40.

41. Postal code

The postal code of the responsible person's physical address must be recorded in paragraph D 41.

42. Postal address

The responsible person's postal address must be recorded in paragraph D 42.

43. Postal code

The postal code of the responsible person's postal address must be recorded in paragraph D 43.

44. OTHER DETAILS (Indicate with an X)

45. The applicable answer must be indicated with an X. If you answer yes, please supply the following information:

46. Reason(s) for application to collect ammunition

Submit the reason(s) for application to collect ammunition in paragraph D 46.

47. If more than 200 rounds of ammunition of any particular calibre is required, it must be motivated in paragraph D 47.

48. COMPLETE IN CASE OF PRIVATE COLLECTOR (Indicate with an X)

49. The applicable answer must be indicated with an X in paragraph D 49. If you answer yes, please supply the following information:

50. Name of accredited association

The name of the accredited association where the applicant is a member must be recorded in paragraph D 50.

51. FAR number of accredited association

The registration number of the specific accredited association must be recorded in paragraph D 51.

52. Membership number

The applicant's membership number must be recorded in paragraph D 52.

53. Date joined

The date on which the applicant joined the accredited association must be recorded in paragraph D 53.

54. Expiry date

The expiry date of the applicant's membership must be recorded in paragraph D 54.

55. Description of the place where the ammunition will be displayed

A description of the place where the ammunition will be displayed must be recorded in paragraph D 55.

56. Manner in which the ammunition will be displayed

The manner in which the ammunition will be displayed must be recorded in paragraph D 56.

57. COMPLETE IN CASE OF A PUBLIC COLLECTOR

58. WHERE WILL THE AMMUNITION BE DISPLAYED?

58.1 Name of the accredited museum

The name of the accredited museum must be recorded in paragraph D 58.1.

58.2 Accreditation number of museum

The accreditation number of the museum must be recorded in paragraph D 58.2.

58.3 Date issued

The date on which the museum was accredited must be recorded in paragraph D 58.3.

58.4 Manner in which the ammunition will be displayed

The manner in which the ammunition will be displayed must be recorded in paragraph D 58.4.

59. OTHER INFORMATION (Indicate with an X)

60. Have you ever been convicted of an offence, committed inside or outside the borders of the RSA?

Indicate your answer with an X in paragraph D 60. If you answer yes, please supply the following information:

60.1 Police station (1)

The name of the police station where the case was registered (for example, Sunnyside) must be recorded in paragraph D 60 1

60.2 CAS/Case number

The CAS/Case number of the offence (for example, 79/10/2002) must be recorded in paragraph D 60.2.

60.3 Charge

A description of the offence (for example, assault) must be provided in paragraph D 60.3.

60.4 Outcome

The outcome of the case (for example, R200 or 12 months' imprisonment) must be provided in paragraph D 60.4.

60.5 Police station (2)

The name of the police station where the case was registered (for example, Pretoria North) must be recorded in paragraph D 60.5.

60.6 CAS/Case number

The CAS/Case number of the offence (for example, 101/05/1976) must be recorded in paragraph D 60.6.

60.7 Charge

A description of the offence (for example, reckless and negligent driving) must be provided in paragraph D 60.7.

60.8 Outcome

The outcome of the case (for example, paid R1000 admission of guilt fine) must be provided in paragraph D 60.8.

61. Are there any cases pending against you?

Indicate your answer with an X in paragraph D 61. If you answer yes, please supply the following information:

61.1 Police station (1)

The name of the police station (for example, Hillbrow) where the case was registered must be recorded in paragraph D 61.1.

61.2 CAS/Case number

The CAS/Case number(s) of the pending case(s) (for example, 60/01/2003) must be recorded in paragraph D 61.2.

61.3 Offence

A description of the offence(s) (for example, possession of dagga) in the pending case(s) must be provided in paragraph D 61.3

61.4 Police station (2)

The name of the police station (for example, Brooklyn) where the case was registered must be recorded in paragraph D 61.4.

61.5 CAS/Case number

The CAS/Case number(s) of pending case(s) (for example, 200/06/2002) must be recorded in paragraph D 61.5.

61.6 Offence

A description of the offence(s) (for example, assault) in the pending case(s) must be provided in paragraph D 61.6.

62. Have any of your firearm(s) ever been lost/stolen?

Indicate your answer with an X in paragraph D 62. If you answer yes, please supply the following information:

62.1 Police station (1)

The name of the police station (for example, Sunnyside) where the loss/theft of the firearm was reported must be recorded in paragraph D 62.1.

62.2 CAS/Case number

The CAS/Case number (for example,151/10/2002) of the case that was opened when the firearm was reported lost/stolen must be recorded in paragraph D 62.2.

62.3 Circumstances

The circumstances of loss/theft of the firearm (for example, robbery) must be recorded in paragraph D 62.3.

62.4 Details of firearm

The details of the lost/stolen firearm (for example, 9mm parabellum, pistol, serial no 1234, CZ) must be recorded in paragraph D 62.4.

62.5 Police station (2)

The name of the police station (for example, Pretoria-Central) where the loss/theft of the firearm was reported must be recorded in paragraph D 62.5.

62.6 CAS/Case number

The CAS/Case number (for example, 95/02/1999) of the case that was opened when the firearm was reported lost/stolen must be recorded in paragraph D 62.6.

62.7 Circumstances

The circumstances of the loss/theft of the firearm (for example, theft of briefcase) must be recorded in paragraph D 62.7.

62.8 Details of firearm

The details of the lost/stolen firearm (for example, 9mm parabellum, pistol, serial no A4671, Astra) must be recorded in paragraph D 62.8.

63. Was a case of negligence opened and investigated regarding the stolen/lost firearm?

Indicate your answer with an X in paragraph D 63. If you answer yes, please supply the following information:

63.1 Police station (1)

The name of the police station (for example, Pretoria-Central) where the case was registered must be recorded in paragraph D 63.1.

63.2 CAS/Case number

The CAS/Case number of the case/investigation (for example, 44/03/1999) must be recorded in paragraph D 63.2.

63.3 Charge

A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph D 63.3.

63.4 Outcome

The outcome of the case (for example, R1200 or 12 months imprisonment) must be recorded in paragraph D 63.4.

63.5 Police station (2)

The name of the police station (for example, Sunnyside) where the case was registered must be recorded in paragraph D 63.5.

63.6 CAS/Case number

The CAS/Case number of the case/investigation (for example, 180/10/2002) must be recorded in paragraph D 63.6.

63.7 Charge

A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph D 63.7.

63.8 Outcome

The outcome of the case (for example, not guilty) must be recorded in paragraph D 63.8.

64. Have you ever been declared unfit to possess a firearm?

Indicate your answer with an X in paragraph D 64. If you answer yes, please supply the following information:

64.1 Police station (1)

The name of the police station (for example, Pretoria-Central) where the case was registered must be recorded in paragraph D 64.1.

64.2 CAS/Case number

The CAS/Case number of the case/investigation (for example, 44/03/1999) must be recorded in paragraph D 64.2.

64.3 Charge

A description of the offence/investigation (for example, negligent loss of firearm) must be recorded in paragraph D 64.3.

64.4 Date from

The date (for example, 1999-03-12) on which you were declared unfit to possess a firearm must be recorded in paragraph D 64.4.

64.5 Period

The period of unfitness (for example, declared unfit for an indefinite period by the court) must be recorded in paragraph D 64.5.

64.6 Police station (2)

The name of the police station (for example, Sunnyside) where the case was registered must be recorded in paragraph D 64.6.

64.7 CAS/Case number

The CAS/Case number of the case/investigation (for example, 4/2003) must be recorded in paragraph D 64.7.

64.8 Charge

A description of the investigation/offence [for example, domestic violence (final protection order)] must be recorded in paragraph D 64.8.

64.9 Date from

The date (for example, 2003-03-12) on which you where declared unfit to possess a firearm must be recorded in paragraph D 64.9.

64.10Period

The period of unfitness (for example, declared unfit for a period of five years by the South African Police Service) must be recorded in paragraph D 64.10.

65. Has a firearm that was in you possession been confiscated?

Indicate your answer with an X in paragraph D 65. If you answer yes, please supply the following information:

65.1 Police station (1)

The name of the police station that confiscated the firearm (for example, Sunnyside) must be recorded in paragraph D 65.1.

65.2 CAS/Case number

The CAS/Case number allocated to the confiscation (for example, 179/10/2002) must be recorded in paragraph D 65.2.

65.3 Circumstances

The circumstances surrounding the confiscation (for example, assault) must be recorded in paragraph D 65.3.

65.4 Outcome

The outcome of the case (for example, forfeited to the state by court) must be recorded in paragraph D 65.4.

65.5 Police station (2)

The name of the police station that confiscated the firearm (for example, Brits) must be recorded in paragraph D 65.5.

65.6 CAS/Case number

The CAS/Case number allocated to the confiscation (for example, 120/07/2001) must be recorded in paragraph D 65.6.

65.7 Circumstances

The circumstances surrounding the confiscation (for example, poaching) must be recorded in paragraph D 65.7.

65.8 Outcome

The outcome of the case (for example, forfeited to the state by court) must be recorded in paragraph D 65.8.

66. DECLARATION BY APPLICANT

I am aware that it is an offence in terms of section 120 (9)(f) of the Firearms Control Act, 2000 (Act No 60 of 2000), to make a false statement in this application.

SECTION E: SIGNATURE OF APPLICANT (Sign only if applicable)

1. Photo

A recent colour passport photo of the applicant must be pasted in paragraph E 1. The photo may not exceed the border. The requirements of the photo:

- The photo must be the size of a standard passport photograph
- The photo must be a full front view of the head and shoulders of the applicant
- The background of the photo must be plain
- The applicant may not be wearing a hat or sunglasses on the photograph
- The applicant's name and identification number must be written on the back of the photograph before it is affixed to the application form

2. Signature

The applicant must sign in paragraph E 2. The signature may not exceed the border in the presence of the police official.

3. Fingerprint

The index fingerprint of the applicant's right hand must be taken by the police official in paragraph E 3, in the presence of a witness and may not exceed the border. If the applicant does not have a right index fingerprint, the index fingerprint of the left hand must be taken.

4. Fingerprint designation

The designation of the fingerprint (for example, right index fingerprint) must be recorded in paragraph E 4.

5. Name of applicant in block letters

The initials and surname (in block letters) of the applicant who applies for the permit must be recorded in paragraph E 5.

6. Date

The date on which the applicant applies for the permit must be recorded in paragraph E 6.

7. Place

The city/town where the applicant applies for the permit must be recorded in paragraph E 7.

8. PARTICULARS OF POLICE OFFICIAL DEALING WITH APPLICATION

8.1 Name of police official in block letters

The initials and surname (in block letters) of the police official who deals with the application must be recorded in paragraph \to 8.1.

8.2 Persal number of police official

The SAPS Persal number of the police official who deals with the application must be recorded in paragraph E 8.2.

8.3 Rank of police official in block letters

The rank (in block letters) of the police official who deals with the application must be recorded in paragraph E 8.3.

8.4 Signature of police official

The signature of the police official who deals with the application must be recorded in paragraph E 8.4.

9. PARTICULARS OF WITNESS

9.1 Name of witness in block letters

The initials and surname (in block letters) of the police official who acts as the witness must be recorded in paragraph E 9.1.

9.2 Persal number of witness

The SAPS Persal number of the police official who acts as the witness must be recorded in paragraph E 9.2.

9.3 Rank of witness in block letters

The rank (in block letters) of the police official who acts as the witness must be recorded in paragraph E 9.3.

9.4 Signature of witness

The signature of the police official who acts as the witness must be recorded in paragraph E 9.4.

SECTION F: PARTICULARS OF INTERPRETER

(This section must be completed only if the applicant cannot read or write or does not understand the contents of this form.)

1. Name and surname of interpreter

The name and surname of the person who interprets the contents of the application form for the applicant must be recorded in paragraph F 1.

2. Identity/Passport number of interpreter

The identity/passport number of the interpreter must be recorded in paragraph F 2.

3. Residential address

The physical address of the interpreter must be recorded in paragraph F 3.

4. Postal code

The postal code of the interpreter's residential address must be recorded in paragraph F 4.

5. Postal address

The postal address of the interpreter must be recorded in paragraph F 5.

6. Postal code

The postal code of the interpreter's postal address must be recorded in paragraph F 6.

7. Telephone number

- **7.1 Home:** The interpreter's home telephone number, including the dialling code, (for example, (012) 667 1923) must be recorded in paragraph F 7.1.
- 7.2 Work: The interpreter's work telephone number, including the dialling code,(for example, (011) 577 5913) must be recorded in paragraph F 7.2.

8. Cellphone number

The interpreter's cellphone number (if applicable) must be recorded in paragraph F 8.

9. Fax

The interpreter's fax number, including the area dialling code, must be recorded in paragraph F 9.

10. E-mail address

The interpreter's e-mail address (if applicable) must be recorded in paragraph F 10.

11. Interpreted from (language)

The language from which the application form was interpreted and the language to which it was interpreted and which is understandable to the applicant (for example, English to Zulu) must be recorded in paragraph F 11.

12. Date

The date on which the interpreter assists the applicant must be recorded in paragraph F 12.

13. Signature of interpreter

The signature of the interpreter who assists the applicant because he/she cannot read or write or does not understand this form must be recorded in paragraph F 13.

14. Place

The place where the interpreter assists the applicant must be recorded in paragraph F 14.

15. Rank of police official in block letters (if applicable)

If the interpreter is a police official, his/her rank (in block letters) must be recorded in paragraph F 15.

16. Persal number of police official (if applicable)

If the interpreter is a police official, his/her SAPS Persal number must be recorded in paragraph F 16.

SECTION G: PARENTAL CONSENT IN CASE OF A MINOR

1. The applicable answer must be indicated with an X in paragraph G 1, for example:



2. Name and surname of parent/guardian

The name and surname of the applicant's parent/guardian who gives permission or denies permission for him/her to apply for a permit must be recorded in paragraph G 2.

3. Identity/Passport number of parent/guardian

The identity/passport number (if applicable) of the applicant's parent/guardian must be recorded in paragraph G 3.

4. Comments of parent/guardian

Any comments of the applicant's parent/guardian must be recorded in paragraph G 4.

5. Date

The date on which the applicant's parent/guardian gave or denied permission must be recorded in paragraph G 5.

6. Signature of parent/guardian

The signature of the applicant's parent/guardian must be recorded in paragraph G 6.

7. Place

The city/town where the applicant's parent/guardian gave or denied permission must be recorded in paragraph G 7.

SECTION H: FOR OFFICIAL USE BY THE DESIGNATED FIREARMS OFFICER/STATION COMMISSIONER

1. RECOMMENDATION REGARDING THE APPLICATION

The applicable recommendation must be indicated with an \boldsymbol{X} in paragraph H 1, for example:



2. Motivation regarding the application

A motivation regarding the application must be recorded in paragraph H 2. The motivation must be based on actual facts, and not mere hearsay.

3. Additional conditions

The additional conditions regarding the application must be recorded in paragraph H 3.

4. Name of Designated Firearms Officer/Station Commissioner in block letters

The initials and surname (in block letters) of the Designated Firearms Officer/Station Commissioner who made the recommendation must be recorded in paragraph H 4.

5. Date

The date on which the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph H 5.

6. Rank of Designated Firearms Officer/Station Commissioner in block letters

The rank (in block letters) of the Designated Firearms Officer/ Station Commissioner who made the recommendation must be recorded in paragraph H 6.

7. Place

The city/town where the Designated Firearms Officer/Station Commissioner made the recommendation must be recorded in paragraph H 7.

8. Signature of Designated Firearms Officer/Station Commissioner

The Designated Firearms Officer/Station Commissioner who made the recommendation must sign in paragraph H 8.

9 Persal number of the Designated Firearms Officer/Station Commissioner

The SAPS Persal number of the Designated Firearms Officer/ Station Commissioner who made the recommendation must be recorded in paragraph H 9.