



GRADUATE COMPUTER SCIENCE PROGRAM INTERNSHIP STATUS REPORT

At the end of each quarter of the internship, the student must submit a written report of what they actually did for the internship and complete this form with their supervisor.

SECTION 1. COMPLETED BY THE STUDENT

Name: _____ **PSU ID#**

--	--	--	--	--	--	--	--	--

Email: _____ **Phone:** _____ **Term:** _____

Organization Name: _____

Address of Work Site: _____

Supervisor Name: _____

Supervisor Email: _____ **Supervisor Phone:** _____

Description of Actual Internship Duties:

- For each week of the internship, the student must keep a written report of what they actually did during their internship.
- At the end of the term, the student will compile their weekly summaries into one document, complete this form, and submit it to their internship supervisor.

By signing below, I acknowledge that my written internship report and the information provided above are true and accurate.

Student Signature: _____ **Date:** _____

SECTION 2. COMPLETED BY THE INTERNSHIP SUPERVISOR

What were the student's average hours per week: _____

The attached written report of the internship accurately reflects the student's duties during the internship period, and the student's work during the internship met our expectations. Yes No

The student's written report and this form must be submitted to the Department of Computer Science no later than the last day of finals week of the term. Email the documents to the CS Graduate Advisor (gccs@pdx.edu) with the following subject line: Student's Name, CS Internship Status Report. If this step is not completed by the deadline for the term, the student may be prevented from receiving a grade or credit for the internship.

Supervisor Signature: _____ **Date:** _____