

Online Exhibition Registration Manual

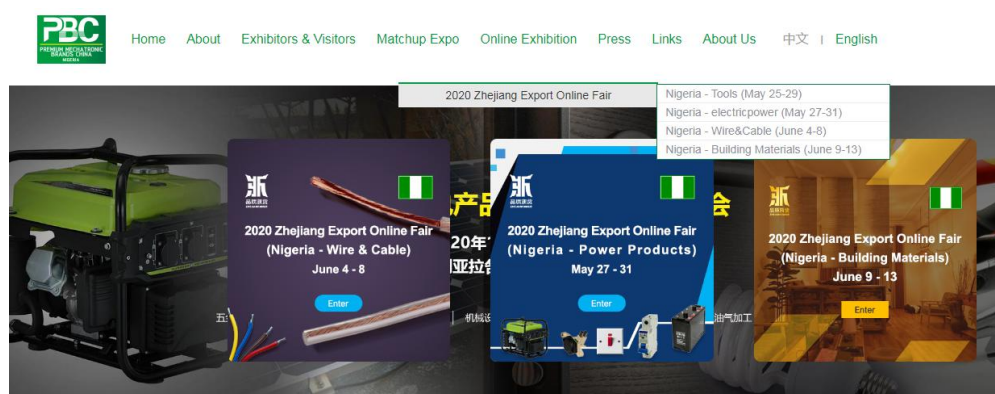
After register via www.westafricatech.com, with the technical support of the "Matchup Expo", an online B2B match-making system, which is integrated successfully with "ZOOM", an online conference system, you can do online Match-Making, make reservations for Online Meeting Rooms and Virtual "Face-to-Face" Business Talking with selected new Chinese suppliers at once!

Now Let's Register For Our Online Exhibition!

First, Register On B2B Online Match-Making System

Step 1: Browse the website www.westafricatech.com, get to the home page.

Step 2: Click **Online Exhibition** icon on the top, choose **2020 Zhejiang Export Online Fair (Nigeria - Building Materials)**, or enter the banner that reads **2020 Zhejiang Export Online Fair (Nigeria - Building Materials)**.

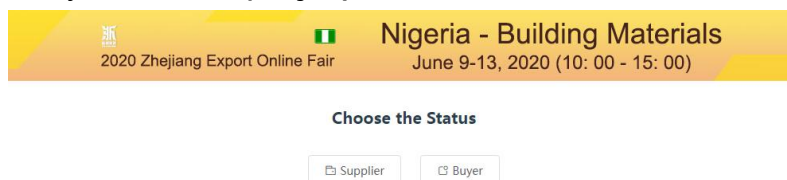


Step 3: Enter to visit or click "3D Showcase" to view the 3D photos of suppliers' Hot Products and introduction, but you have to register and log in first.

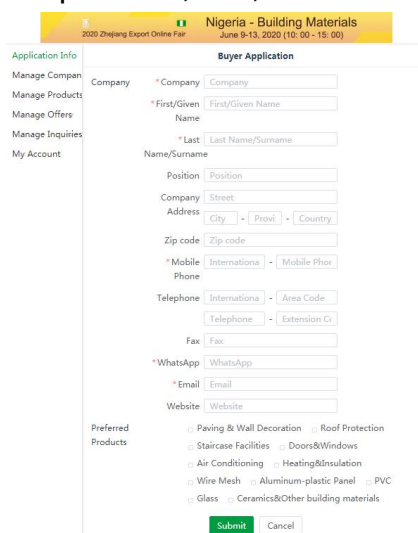


Step 4: **Sign Up** for the first time with your **e-mail** and **Submit**. Then log-in.

Step 5: Choose your **Status (Buyer)**.



Step 6: Fill in the **Buyer Application** with true information including your mobile, e-mail, WhatsApp, preferred products, etc., then **Submit**.



Attention: Your **E-mail** is essential and un-missable, otherwise the online match-making and virtual "Face to Face" discussion can not come true.

Step 7: You will receive an email after the registration is verified. Click the **link** in the email to log into the system to make online reservation.

Distinguished [redacted],

Thank you for registering as a member of "2020 Zhejiang Export Online Fair (Nigeria-Building Materials)" on Jun. 9-13. Please note that your account is as follows:

Account Name :	[redacted]
Password :	[redacted]

Now you can enjoy the services of online reservation through following link:

nigeria-buildingmaterial-doczj.matchuexpo.com

P.S. You might also make online reservation and check all your reservations on our website (www.westafricatech.com) after you log in.

Welcome to make more online business talking reservations with the registered suppliers.

Thank you very much and best regards.

2020 Zhejiang Export Online Fair (Nigeria-Building Materials)
Organization Committee

Up to now, you have already registered on our B2B platform successfully!

Second, Make Reservations With Suppliers

Step 8: After log into the system you will see a list of automatically matched suppliers with their products through multimedia, briefings, pictures, videos and so on. Click **3D Showcase** to view the 3D photos of suppliers' Hot Products and introduction. Click **Make Reservation** icon to make reservations with your ideal suppliers directly.

3D Showcase



Sorry! No data were found...

Supplier List

Enter a keyword to search

abc

miapshu

Role:Exhibitor Booth:
Mobile phone:123 Contact Person:a b
Website: WeChat:123

Contact Make Reservation

Step 9: Choose a **Meeting Time Period** with a supplier and **submit**. Then both you and the supplier will receive an e-mail with details if the reservation is valid. Meanwhile, you will also receive reservation from your potential suppliers.

Make Reservation

Date	Available Reservation	Appointed Reservation
06/09/2020 >	10:00-10:20 (Nigerian Ti...	10:20-10:40 (Nigerian...
06/10/2020 >	10:40-11:00 (Nigerian Ti...	
06/11/2020 >	11:00-11:20 (Nigerian Ti...	
06/12/2020 >	11:20-11:40 (Nigerian Ti...	
06/13/2020 >	11:40-12:00 (Nigerian Ti...	
	12:00-12:20 (Nigerian Ti...	
	12:20-12:40 (Nigerian Ti...	
	12:40-13:00 (Nigerian Ti...	
	13:00-13:20 (Nigerian Ti...	
	13:20-13:40 (Nigerian Ti...	
	13:40-14:00 (Nigerian Ti...	

Submit

Step 10: After making reservation you can see all your reservations that have already made, or you can click the **User Center** icon on the top to check.

2020 Zhejiang Export Online Fair (Nigeria - Building Materials)

2020 Zhejiang Export Online Fair
Nigeria - Building Materials
June 9-13, 2020 (10: 00 - 15: 00)

Application Info
Manage Companies
Manage Products
Manage Offers
Manage Inquiries
My Account

Online Exhibition

Row	Exhibition	Company	Role	Action
1	2020 Zhejiang Export Online Fair (Nigeria - Building Materials) June9-13	1	Buyer	Edit Supplier List

My Invited Reservation

Row	Exhibition	Company	Date (nigeria time)	Action
1	2020 Zhejiang Export Online Fair (Nigeria - Building Materials) June9-13	abc	2020-06-09 10:00:00	Zoom Meeting

My Received Reservation

Row	Exhibition	Company	Date (nigeria time)	Action
No data				

Third, Have Virtual "Face to Face" Business Talking At Fixed Date

Step 11: Click the **Zoom Meeting link** on **My Reservation** page, or the **link** in the e-mail you received after your Reservation in Step 9, to arrive at your Online Conference Rooms, to start your business talking.

Distinguished _____

Welcome to "2020 Zhejiang Export Online Fair (Nigeria-Building Materials)" dated Jun. 9-13, with a daily 5 hours of online business talking (10:00-15:00, Nigerian Time).

We're happy to inform you that you have successfully received online business talking reservation from _____ The time of the online business talking is _____ at online conference room of _____

The agenda of the whole exhibition is as follows:

Date	Time	Arrangement	Conference Room Link	Conference Room ID
2020/6/9	10:00-11:00	Opening Ceremony	_____	_____
_____	_____	Online Business Talking with _____	_____	_____


P.S. If you can't enter conference room via *Conference Room Link*, please turn to *Conference Room ID* instead. You might also check all your reservations with detailed information on our website (www.westafricatech.com) after you log in.

Welcome to make more online business talking reservations with the registered suppliers.

Thank you very much and best regards.

2020 Zhejiang Export Online Fair (Nigeria-Building Materials) Organizer Committee

P.S. 1. Make sure to **download ZOOM** before the exhibition, as follows:
You can browse the official website to download ZOOM client with a computer (<http://www.zoomvip.cn/download.html>), or scan code with a mobile phone.

Download for PC	https://www.zoomvip.cn/download.html
Download for Android	http://www.zoomus.cn/client/latest/zoom.apk
Download for IOS	search ZOOM (ZOOM Cloud Meetings) in App Store
Code to download	

2. Please equip yourself with a laptop (**with Camera**) or a mobile phone (**with Camera**) and **Stable Internet!**

Now register with your fingertip
Start your Online Exhibition at home from here!