

國立中央大學學生應修課程抵免與免修申請表

Application Form for the Transfer and Waiver of Courses

申請日期 Application Date： 年 月 日 (mm/dd/yy)

學號 Student ID Number		姓名 Name			系所 Department/Institute			電話 Phone					
抵修學程 Transferred Program	<input type="checkbox"/> 本系 Home Department/Institute <input type="checkbox"/> 第二專長 Second Specialty <input type="checkbox"/> 雙主修 Double Major <input type="checkbox"/> 學分學程 Credit Programs <input type="checkbox"/> 輔系 Department/Institute that Offers a Minor						抵修學程名稱 Title of the Transferred Program						
	已修課號 Course Number	已修科目名稱 Course That You Have Taken	修習學年 Academic Year	學期 Semester	學分 Number of Credits	免修或抵修 Waiver or Transfer				欲抵免課號 Course Number of the Course that You Intend to Transfer or Waive	欲抵免科目名稱 Title of the Course that You Intend to Transfer or Waive	承認 學分 Number of Credits Admitted	審核及簽章 Validation and Signature
						<input type="checkbox"/> 免修 Waiver <input type="checkbox"/> 抵修 Transfer							
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學系/學程初審 Primary Review of the Department/Institute/Program						教務處複審 Secondary Review of the Office of Academic Affairs							
免修：__學分 The number of waived credits 抵修：__學分 The number of transferred credits 指定替代科目：__學分 The number of credits of designated replacement courses						免修：__學分 The number of waived credits 抵修：__學分 The number of transferred credits 指定替代科目：__學分 The number of credits of designated replacement courses							
系所經辦 Department/Institute		系主任/所長 Director		註冊組經辦 Division of Registrar		註冊組組長 Chief of the Division of Registrar		教務長(或授權人) Dean of Academic Affairs (or Deputy)					

簽核順序：

學系/學程經辦→學系/學程主任/所長→註冊組經辦→註冊組組長→教務長（或授權人）

Procedures: Department/Program → Director of the Department/Program/Institute → Division of Registrar → Chief of the Division of Registrar → Dean of Academic Affairs (or Deputy)

- 免修：指該科目已列入本系（必修或必選）畢業學分數，在不變更加修學程規定最低應修學分數原則下，准予免修，惟免修後，因此而不足最低應修學分者，應指定替代科目以補足所差學分。

Waiver: If the credit or credits of a course provided by any other department/institute have been included in “the total number of credits required for graduation (credits of compulsory or required courses)” that was stipulated by the applicant’s home department/institute, the applicant is allowed to waive that course under the circumstances that the minimum number of credits required by the department/institute that provided that course is not altered. After the course is waived, if the number of credits accumulated by the applicant is less than the minimum number of credits required by the other department/institute, one or more than one designated replacement courses should be designated to the applicant for him or her to take in order to meet the required number of credits.

- 抵修：指該科目未列入本系畢業學分數，得經加修學程審查同意後，採認其學分（但超過加修學程所屬的學系或中心規定最低應修學分數，經本系同意後仍得採認為本系一般選修畢業學分）。

Transfer: If the credit or credits of a course provided by any other department/institute and taken by an applicant are not included in “the total number of credits required for graduation” stipulated by the applicant’s home department/institute, the credit or credits of that course can be admitted by the department/institute that provided the course if the department/institute that provided the course approves the admitting of the credit or credits. (However, after the course is transferred, if the number of credits accumulated by the applicant is higher than the minimum number of credits required by the other department/institute that provided the course, the credit or credits of that course will be included in the “regular elective credits required for graduation” stipulated by the applicant’s home department/institute after the applicant’s department/institute agrees to the admitting of the credit or credits of that course.)

- 指定替代科目:不勾選免修或抵修，請於審核意見欄填寫註明為指定替代科目。
Designated replacement course: If the boxes of “Waiver” and “Transfer” are not ticked, please state any designated replacement course in the box of “Validation and Signature.”