

## **CITS5206 Capstone Project - Group 12**

### **Minutes of the meeting #5**

**Date and Time:** 13 September 2024 – 8:15am

**Place:** CSSE Meeting Room

#### **Participants:**

- Rachel
- Kent Yip
- Phoebus Lee
- Shuyu Ding
- Aji Wuryanto
- Linfeng Zheng
- Subbulakshmi Seenivasan

**Minutes by:** Phoebus Lee

#### Agenda:

Check with the client regarding the missing data

Show the progress of each workstream so far

#### Discussion:

Criterion B

Excel

Use version 8 for SFIA instead of version 6

HTML

Encountering issue on Criterion B where there are double justifications, suggestion is to create a new column to have a text identifier to make it easier to identify which have the duplicates instead of identifying it with the long text in the justifications column

Criterion C

Excel

Criterion C – first table is high level, column 1 essential CBOK, column 2 column code

3 types of output – summary (high-level view), Submission, unit coordinator view  
(submission view with additional details)

Latex

Code has to be modular, instead of listing it by per Criterion, list it by course