CITS5206 Capstone Project - Group 12

Minutes of the meeting #4

Date and Time: 23 August 2024 – 12:00pm

Place: CSSE Meeting Room

Participants:

- Rachel
- Kent Yip
- Phoebus Lee
- Shuyu Ding
- Aji Wuryanto
- Linfeng Zheng
- Subbulakshmi Seenivasan

Minutes by: Phoebus Lee

Agenda:

Discussion of the risk analysis, STRIDE risk log, and project risk log.

Discussion of the comments of the client on Deliverable 1.

Discussion:

Discussed the risk analysis, STRIDE risk log, and project risk Log with the client.

Client approves of the risk analysis and security analysis done by the team.

For project risk log, specifically for "Knowledge Base Stability", some proposed mitigation plans are frequent iterations and multiple releases, more version control of the knowledge base and another mitigation plan is protocol to discuss and recording of the problems and changelogs.

Another one for project risk log, for "Inadequate QA", some proposed are mitigation plans are frequent iterations and multiple releases, prioritisation of changes/fixes

Dev ops process of the system, weekly processing of the latest version of the system with the latest version of the knowledge base that is provided by the client. The client will be invited to the GitHub repository and upload their latest version of knowledge base as she seems fit.

Hyperlinks embedded in excel output generated by Python are too difficult to generate. Hyperlinks in Latex documents might be a bit less complicated.

Low Priority:

Possibility of inputting some framework code from the Latex file, e.g. the header of the Latex document

Currently, the team is using Python to generate the Latex document, client is asking if it is possible to make a template for customisability.

Final Product:

Output 1: Three types of formats, excel file for academic staff, summary file for ACS, ACS format for tables.

Output 2: User can modify the Latex document, modular input to decrease the times a user must edit multiple documents and instead just change 1 part of the system to update everything. A centralised stylesheet of sort.