

## **CITS5206 Capstone Project - Group 12**

### **Minutes of the meeting #8 (Handover to the client)**

**Date and Time:** 14 October 2024 – 3:30pm

**Place:** CSSE Meeting Room

#### **Participants:**

- Rachel
- Kent Yip
- Phoebus Lee
- Aji Wuryanto
- Linfeng Zheng
- Subbulakshmi Seenivasan
- Shuyu Ding

**Minutes by:** Phoebus Lee

#### **Agenda:**

Handover to the client the whole system.

#### **Discussion:**

- The client has been given the how-to document to run the application. She will run it by the earliest, on the 16<sup>th</sup> of October.
- Comments were provided by the client regarding the deliverable 3 document which will be addressed by the team since the comments were straightforward.
- Sanity check has to be performed on the data input provided by the client last 11<sup>th</sup> of October.
- For the future work, the team can brainstorm more creative ideas that are possible to be implemented. Use sub-heading format instead of just dumping all the ideas for future work.
- The scope of the project was managed pretty well as per the client.
- The GitHub is public without client data so the client can still access it.
- Modify deliverable 3 document to include the new columns that were added with the SFIA version 8.

