图书检索系统(移动端)
校园乐学通

操作手册

Tsinglan School Mobile Library Catalogue
Xiaoyuanlexuetong

Instruction manual

一： "声阅校园乐学通服务平台" 简介

1, Introduction of the Tsinglan School Mobile Library Catalogue.

　　声阅校园乐学通服务平台（简称：乐学通）是校园阅读空间构建的基础平台之一。通过"乐学通"平台，师生在校或在家均可以实时获取校园的各种阅读学习的资源等信息，并进行浏览、学习。

　　The Tsinglan School Mobile Library Catalogue is a digital program for searching the library's collection on the phone. Through this platform teachers and students can get real-time access to the library's catalog remotely at school or home.

二： "乐学通" 搜索及登陆

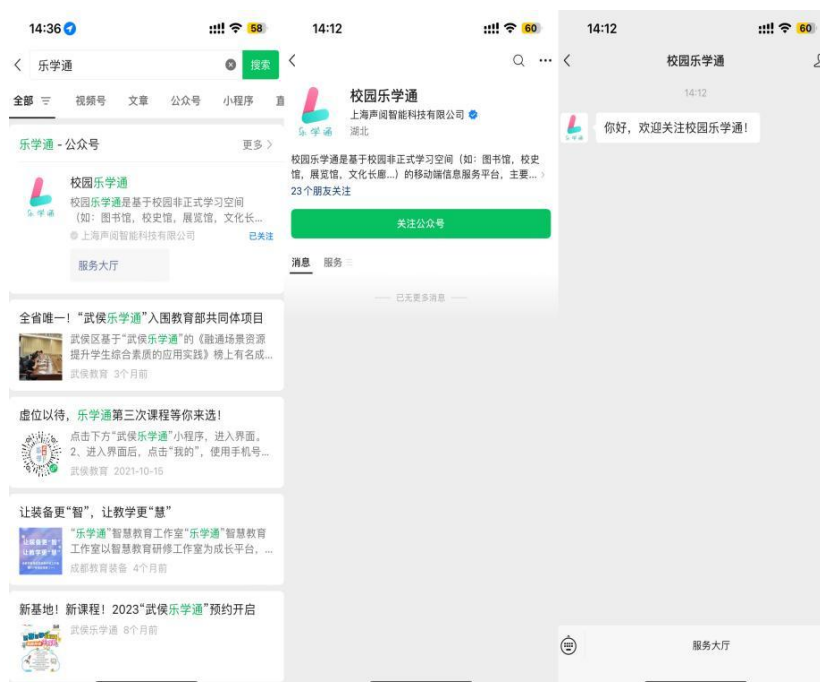2, Tsinglan School Mobile Library Catalogue login

　　（一）公众号关注

　　用户登陆微信后，在微信界面最上方的搜索栏内输入"校园乐学通"进行搜索，在搜索结果中点击"校园乐学通"并关注公众号，进入校园乐学通页面，操作流程如图 1-1 所示。

(2.1) Follow the Public Account in WeChat

Users can search "校园乐学通 （XIAOYUANLEXUETONG ）" in the search bar at the top of the WeChat interface, click "校园乐学通" in the search results, and follow the public account to enter the Tsinglan School

Mobile Library Catalogue. The operation process is shown in 1–1.

1-1

（二）用户身份认证

进入公众号界面后，点击"服务大厅"进行身份认证，依次填入单位名称（清澜山学校 TSINGLAN SCHOOL）、账号和密码（账号密码都是工号/学号，仅需输入数字，无需前缀）。

检查无误后，点击"登录"，登录成功后自动跳转至乐学通"首页"如图2-2所示。

(2.2) User login

After entering the public account interface, click the "服务大厅" button at the bottom of the screen, and fill in the "单位名称" prompt with "清澜山学校（TSINGLAN SCHOOL）", and the prompts "账号" account and "密码" password with the student or teacher ID in both.（Only the number）

Then, click "Login". After successful login, it will automatically jump to the catalogue's Home page, as shown in 2–2.

图 2-1

图 2-2

三：常用功能操作介绍

3, Common functions operations instructions

1. 图书检索

(3.1) Book search

图书检索功能允许用户查看馆藏书籍及其详细信息，并可根据具体条件进行精确检索。

The book search function allows users to view the collection and books' details, and search for specific books.

a. 查看馆藏书籍及其详细信息

a. View the collections and their details

在乐学通功能区找到"图书检索"菜单按钮并点击，进入到图书检索页面后滑动可查看所有馆藏书籍，如图 3-1 所示。

Find the "图书检索" button and click on it, after entering the interface users can slide to view the collection, as shown in 3-1.
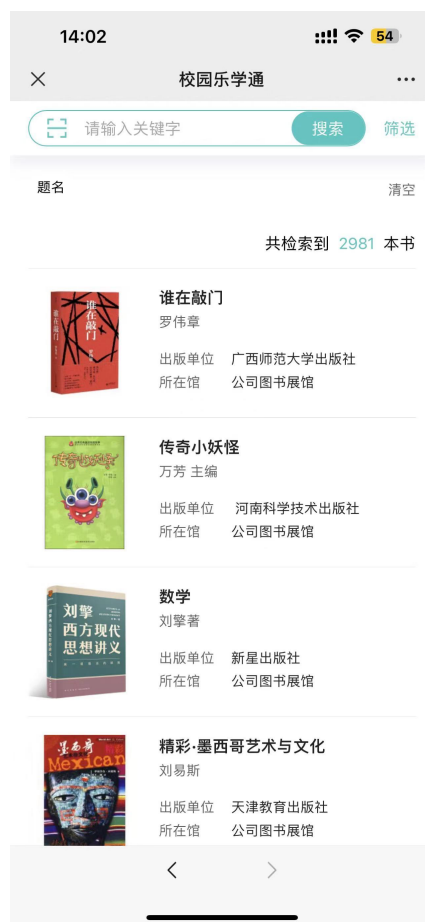
图 3-1

点击图书可查看该图书详细信息如馆藏信息（条码号、索书号、书架号、入库时间）和书籍信息（ISBN、出版单位、出版日期、索书号等等）。在浏览的过程中还能将自己感兴趣的图书"加入收藏"方便下次查看(加入收藏的书籍在"我的收藏"中展示)，操作流程如图 3-2 所示。

To view the book details, such as barcode, call number, shelf number, ISBN, author, publisher, and so on, click on the book. You can also add books you are interested in to your favorites list by clicking on"加入收藏", as shown in 3-2.
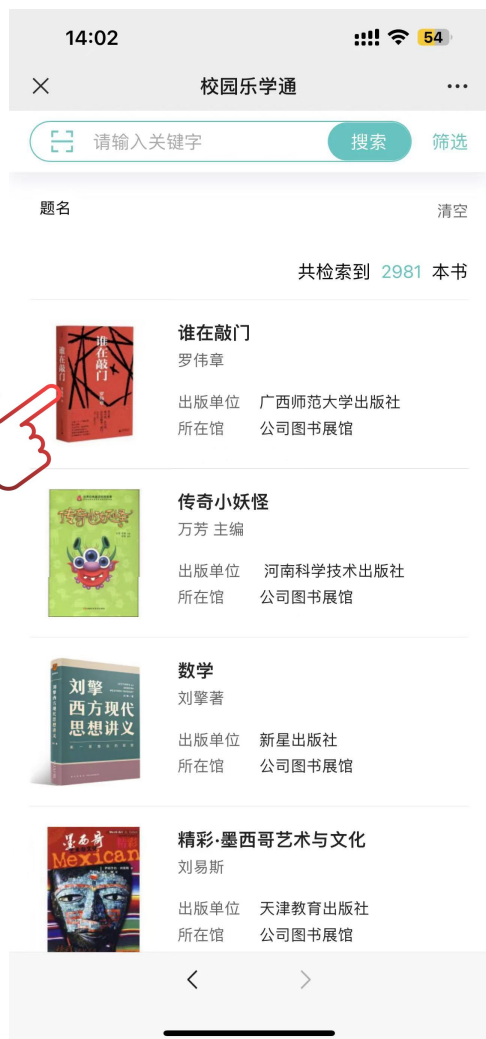
图 3-2

b. 检索图书

b. Search books

图书检索具体分为两种方式一是直接在搜索栏输入图书关键字找到对应书籍如图 3-3 所示。

There are 2 ways to for search books, the first is to look up keywords in the search bar directly to find any related books as shown in 3-3.

图 3-3

二是选择筛选条件；为方便用户更精准地进行检索，点击"筛选"如图 3-3 所示，出现如图 3-4 所示的页面，确定筛选条件（检索类型、所在馆、国图分类）后，点击"确认"即可进行图书检索。

The second option is to search using specific details of the required book, such as author, title, ISBN number, or genre. Click "筛选", as shown in Figure 3-3, and the page shown in Figure 3-4 will appear. After determining the filtering conditions, click "确认" to search books.

图 3-4

c. 图书定位

c. Book locating

点击搜索栏中的"扫一扫"如图 3-5 所示，将想要查询的图书条码（学校自制条码，一般粘贴在扉页）放入取景框中进行识别，识别成功后即可知道该图书的状态和具体位置，如图 3-7 所示。

Click the Scan icon in the search bar, as shown in Figure 3–5, and put the barcode of the book you want to search (you should use the bar code issued by the school, which is usually stuck on the title page and back cover) into the viewfinder frame for scanning. After successful identification users can know the specific location of the book, as shown in Figure 3–7.
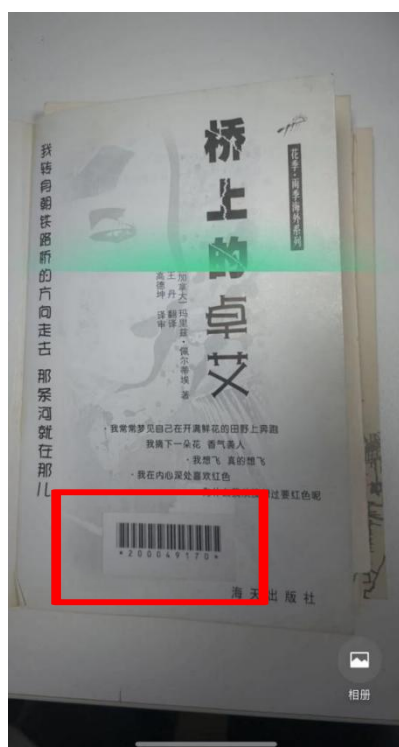
图 3-5

图 3-6

图 3-7

2. 我的在借

2. Borrowing books

当前在借及续借

Borrowing and renewing books

　　用户在乐学通功能区找到"我的在借"菜单按钮并点击进入页面，用户可以查看到可借资源数量和当前在借资源信息。当前页面也可进行图书续借，选择想要续借的图书点击"续借→"即可，操作流程如图 6-1 所示。

　　Users can check their currently borrowed books by clicking on"我的在借"on the front page, and view which books are currently checked out, as well as the number of available books to borrow. Users can also renew books on this page, select the book that you want to renew, and click "续借". The operation process is shown in Figure 6–1.
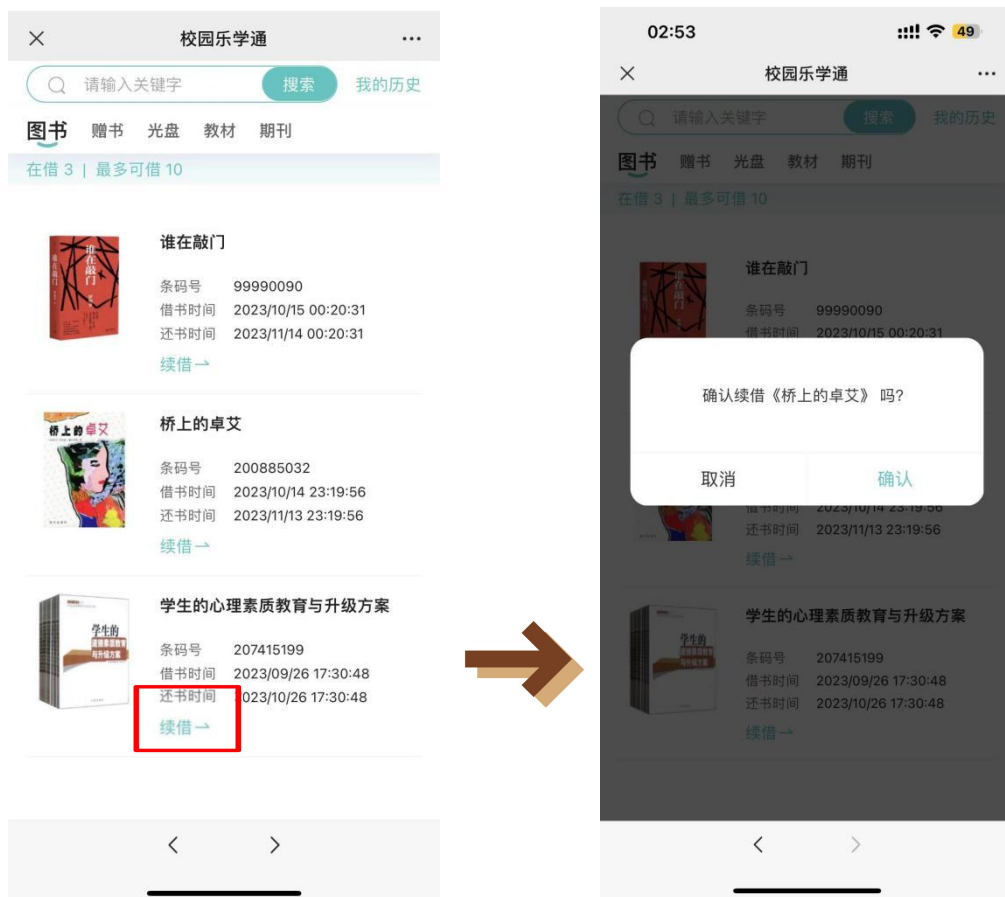
图 6-1

3. 我的收藏

3. My Favorites List

用户在乐学通功能区找到"我的收藏"菜单按钮并点击进入页面，查看已收藏的书籍列表，如图 7-1 所示。

Users can find the "我的收藏" button on the catalogue's main page. Clicking this will bring up the list of books that have been previously favorited in the catalogue, as shown in Figure 7–1

图 7-1

4. 校园书评

4.Book review

用户在乐学通功能区找到"校园书评"菜单按钮并点击进入页面，可滑动浏

览其他用户的精彩书评，如图 8-1 所示。

Users can find the "校园书评" button in the Catalogue's main page and click to enter the book review section. You can scroll to read other users' wonderful book reviews, as shown in Figure 8-1

图 8-1

也可点击页面右下方的"写书评"，选择要评价的书籍进行分享，操作流程如图 8-2 所示。

Users can also click "写书评" at the bottom right of the page to write a book review and share it, as shown in Figure 8–2.
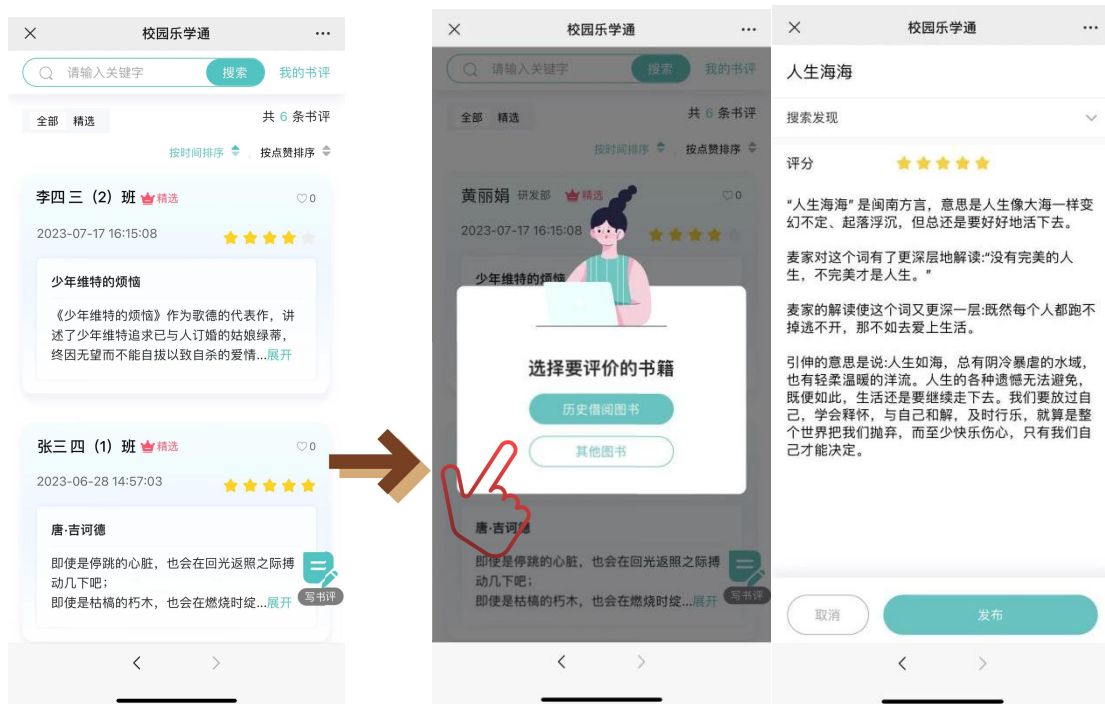
图 8-2

5. 阅读报告

5.Reader's report

物品兑换　物品管理　漂流书柜　阅读报告　书架清点

　　用户在乐学通功能区找到"阅读报告"菜单按钮并点击进入页面，滑动查看自己的个人阅读报告，也长按可保存图片到相册，如图 9-1 所示。

　　Users can find the "阅读报告" menu button in the Catalogue's main page, and click to view the reading report. Swipe up to view your personal reading report, or long-press to save a picture to your album, as shown in Figure 9-1

图 9-1

6. 个人中心

6.Personal center

用户在个人中心页面可以进行关系绑定、修改密码等操作。进入乐学通首页后，点击页面左上方的姓名进入到个人中心页面，操作流程如图 10-1 所示。

On the Personal center page, users can connect accounts and change passwords. After entering the home page of the catalogue, click the name on the upper left of the page to enter the Personal profile settings, as shown in Figure 10-1
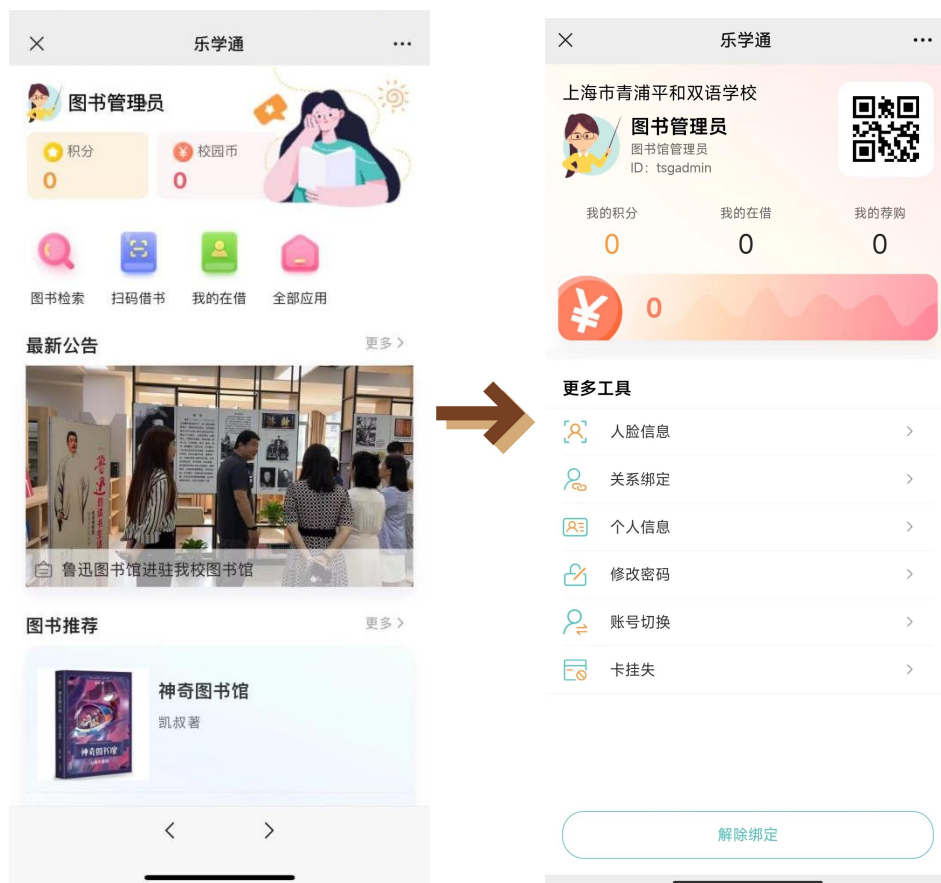
图 10-1

a. 关系绑定

家长登陆乐学通平台需通过学生账号进行关系绑定，点击添加绑定关系，填写相应信息即可完成家长账户注册，操作流程如图 10-2 所示。

关系绑定成功后，家长则可通过手机号（账号）进行乐学通平台登陆。

a. Relationship binding

For parents to log in to the Catalogue, they need to connect their phone number through the student account. Click "关系绑定", and fill in the corresponding information to complete the parent account registration. The operation process is shown in Figure 10-2.

After the phone number is successfully added, parents can use this to log in to the catalogue.
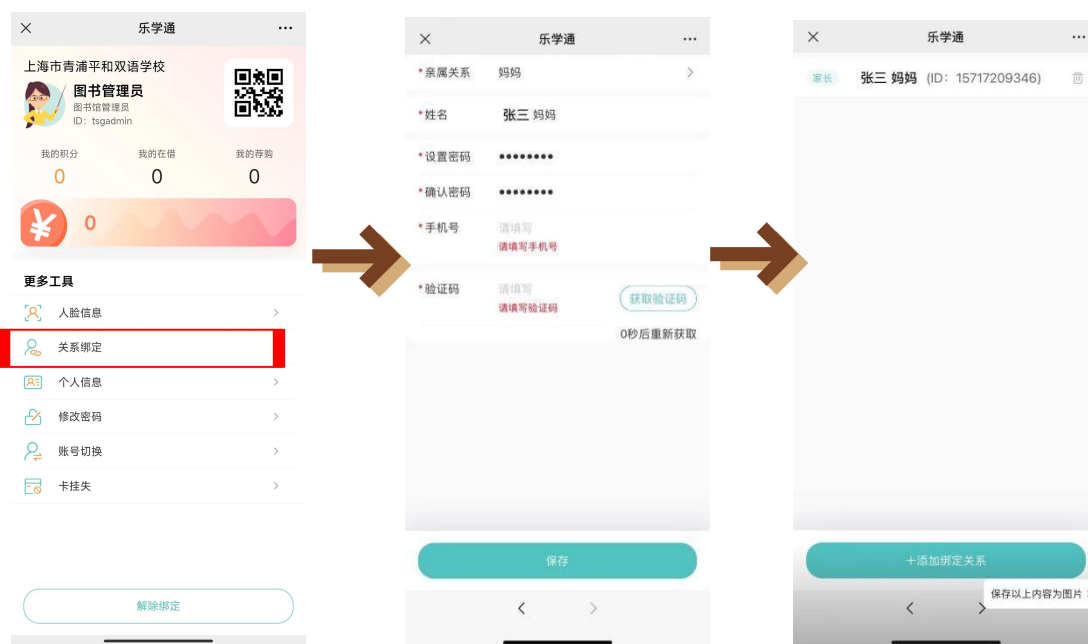
图 10-2

b. 修改密码

在个人中心页面找到"修改密码"点击进入后填写对应信息即可，操作流程如图 10-3 所示。

b. Changing the password

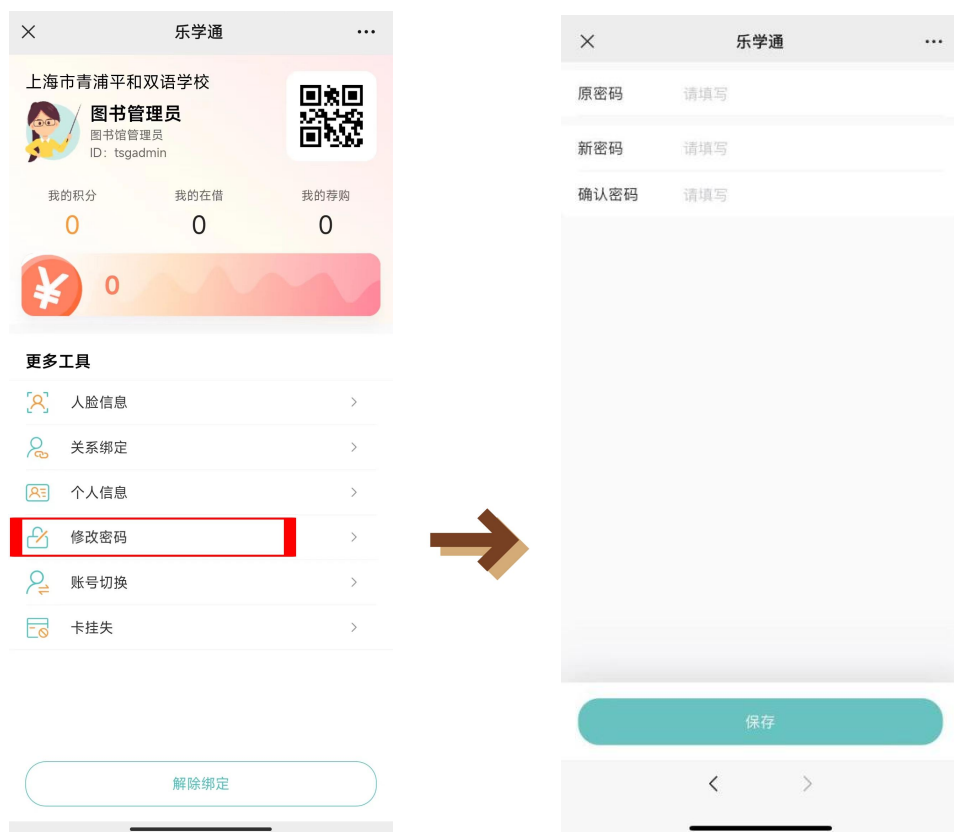Click "修改密码" on the Personal settings page and enter the corresponding information, as shown in Figure 10-3.

图 10-3