

# APA 7

## Guide

- ▼ [APA 7 examples](#)
- ▼ [How to create in-text citations](#)
- ▼ [How to format a reference list](#)
- ▼ [Official manual and style blog](#)
- ▼ [How to print or save guide](#)
- ▼ [Help and advice](#)

### Study Skills



This guide will assist you in understanding how to reference for your assignment. It contains examples to help you format your in-text citations and reference list.

The American Psychological Association 7th edition (APA 7) is an author-date style, meaning in-text citations (author, year) are used to acknowledge the author(s) of ideas and quotes you have included in the body of your assignment. The details of these citations are then included in a reference list, organised alphabetically, at the end of your assignment.

# APA 7 EXAMPLES

## In-text

## Format

(Author, Year)

Author (Year) stated...

## Paraphrase

Australia's higher education sector is known for providing students with training that is relevant to their future profession (Bohm, 2000).

## Quote

Bohm and Chaudhri (2010) claim that Australia has a "reputation for delivering industry-focused education and training" (p.171).

## Quick author summary

Authors	Reference list	Parenthetical in-text citation	Narrative in-text citation
1	Fetherston, T. (2007). <i>Title...</i>	(Fetherston, 2007)	Fetherston (2007)
2	Crossman, J., & Mills, C. (2011). <i>Title...</i>	(Crossman & Mills, 2011)	Crossman and Mills (2011)
3+	Carter, R., Brown, S., Murphy, C., Harris, M., & Griffiths, R. (2009). <i>Title...</i>	(Carter et al., 2020)  (Carter, Brown, Murphy, et al., 2020)  (Carter, Brown, Murphy, Harris, et al., 2020)	Carter et al. (2020) states...  Carter, Brown, Murphy, et al. (2020) state...  Carter, Brown, Murphy, Harris, et al. (2020) state....

## Notes on et al.

- For a work with three or more authors, include the name of only the first author plus "et al." in every citation, including the first citation, unless doing so would create ambiguity.
- To avoid ambiguity in citations with similar authors, include as many authors as necessary before abbreviating the remaining authors with et al.

# AUTHOR, EDITOR, TRANSLATOR

---

One author ▾

### In-text

- The term "Author" refers to the author's last name.

### Format

#### Paraphrase

Author (Year) paraphrased idea sentence.

....paraphrased idea sentence (Author, Year).

#### Quote

Author (Year) "direct quote from source" (p. xx)

"Direct quote from source" (Author, Year, p. xx)

### Examples

#### Paraphrase

Rational-emotive therapy developed as a cognitive, positivist therapy (Ellis, 2004).

#### Quote

Ellis (2004) claims that rational-emotive therapy is "highly cognitive, largely positivist, and very active-directive" (p. 69).

### Reference list

- The term "Author, A. A." refers to the author's last name and initials. The author Albert Ellis becomes: Ellis, A.

## **Format**

### **Book - print**

Author, A. A. (Year). *Book title: Subtitle* (Edition). Publisher.

### **Book - chapter**

Chapter Author, A. A. (Year). Title of chapter. In A. A. Editor & B. B. Editor (Eds.), *Book title:*

*Subtitle* (Edition, pp. xx-xx). Publisher. <https://xxxx>

### **Journal article**

Author, A. A. (Year). Title of article. *Title of Journal,*

*Volume(issue)*, Pages. <https://doi.org/xxxx>

## **Examples**

### **Book - print**

Watson, J. (2012). *Human caring science: A theory of nursing* (2nd ed.). Jones & Bartlett Learning.

### **Book - chapter**

Ellis, A. (2004). Reflections on rational-emotive therapy. In M. J. Mahoney (Ed.), *Cognitive and constructive psychotherapies: Theory, research, and practice* (pp. 69–73). Springer.  
<http://portal.igpublish.com/iglibrary/obj/SPCB0000565>

### **Journal article**

Mantie, R. (2013). A comparison of "popular music pedagogy" discourses. *Journal of Research in Music Education*, 61(3), 334–352. <https://doi.org/10.1177/0022429413497235>

Two authors ▾

### **In-text**

- The term "Author" refers to the author's last name.
- Add authors in the order listed on the source being cited.

## **Format**

### **Paraphrase**

FirstAuthor and SecondAuthor (Year) paraphrased idea sentence.

....paraphrased idea sentence (FirstAuthor & SecondAuthor, Year).

### **Quote**

FirstAuthor and SecondAuthor (Year) "direct quote from source" (p. xx)

"Direct quote from source" (FirstAuthor & SecondAuthor, Year, p. xx)

## **Examples**

### **Paraphrase**

Australia's higher education sector is known for providing students with training that is relevant to their future profession (Bohm & Chaudhri, 2000).

### **Quote**

Australia has a "reputation for delivering industry-focused education and training" (Bohm & Chaudhri, 2000, p. 171).

## **Reference list**

- The term "Author, A. A." refers to the author's last name and initials. The author Anthony Bohm becomes: Bohm, A.

## **Format**

### **Book - print**

Author, A. A., & Author, B. B. (Year). *Book title: Subtitle* (Edition). Publisher.

### **Book - chapter**

ChapterAuthor, A. A., & ChapterAuthor, B. B. (Year). Title of chapter. In A. A. Editor & B. B.

Editor (Eds.), *Book title: Subtitle* (Edition, pp. xx-xx). Publisher. <https://xxxx>

### **Journal article**

Author, A. A., & Author, B. B. (Year). Title of article. *Title of Journal*,

*Volume(issue)*, Pages. <https://doi.org/xxxx>

## **Examples**

### **Book - print**

Bohm, A., & Chaudhri, D. P. (2000). *Securing Australia's future: An analysis of the international education markets in India*. IDP Education Australia.

### **Book - chapter**

Haaga, D. A. F., & Davison, G. C. (2004). An appraisal of rational-emotive therapy. In M. J. Mahoney (Ed.), *Cognitive and constructive psychotherapies: Theory, research, and practice* (pp. 69–73). Springer. <http://portal.igpublish.com/iglibrary/obj/SPCB0000565>

### **Journal article**

Draper, P., & Harrison, S. (2018). Beyond a doctorate of musical arts: Experiences of its impacts on professional life. *British Journal of Music Education*, 35(3), 271–284.  
<https://doi.org/10.1017/S0265051718000128>

Three to twenty authors ✓

### **In-text**

- The term "Author" refers to the author's last name.
- Add authors in the order listed on the source being cited.
- For a work with three or more authors, include only the first author plus "et al." in every citation, including the first citation.
- To avoid ambiguity in citations with similar authors, include as many authors as necessary before abbreviating the remaining authors with et al.

### **Format**

#### **Paraphrase**

FirstAuthor et al. (Year) paraphrased idea sentence.

....paraphrased idea sentence (FirstAuthor et al., Year).

#### **Quote**

FirstAuthor et al. (Year) "direct quote from source" (p. xx)

"Direct quote from source" (FirstAuthor et al., Year, p. xx)

## Examples

### Paraphrase

Australia's higher education sector is known for providing students with training that is relevant to their future profession (Mahoney et al, 2004).

### Quote

According to Mahoney et al. (2004) psychology in the 20th century was "a period of sweeping conceptual changes and methodological developments" (p. 103).

## Reference list

- The term "Author, A. A." refers to the author's last name and initials. The author Anthony Bohm becomes: Bohm, A.
- Provide last names and initials for up to and including 20 authors.
- When there are 2 to 20 authors, use an ampersand before the final author's name. For example Author, A. A., Author, B. B., & Author, C. C.

## Format

### Book - electronic

Author, A. A., Author, B. B., & Author, C. C. (Year). *Book title: Subtitle* (Edition). Publisher.

<https://xxxx>

### Book - chapter

ChapterAuthor, A. A., ChapterAuthor, B. B., & ChapterAuthor, C. C. (Year). Title of chapter. In A. A. Editor & B. B. Editor (Eds.), *Book title: Subtitle* (Edition, pp. xx-xx). Publisher.

<https://xxxx>

### Journal article

Author, A. A., Author, B. B., Author, C. C., Author, D. D., Author, E. E., & Author, F. F. (Year).

Title of article. *Title of Journal*, Volume(issue), Pages. <https://doi.org/xxxx>

## **Examples**

### **Book - electronic**

Greig, A., Taylor, J., & MacKay, T. (2013). *Doing research with children: A practical guide* (3rd ed.). Sage. <https://dx-doi-org.libraryproxy.griffith.edu.au/10.4135/9781526402219>

### **Book - chapter**

Mahoney, M. J., Miller, H. M., & Arciero, G. (2004). Constructive metatheory and the nature of mental representation. In M. J. Mahoney (Ed.), *Cognitive and constructive psychotherapies: Theory, research, and practice* (pp. 103-120). Springer.

<http://portal.igpublish.com/iglibrary/obj/SPCB0000565>

### **Journal article**

Bartleet, B.-L., Bennett, D., Bridgstock, R. S., Draper, P., Harrison, S., & Schippers, H. (2012). Preparing for portfolio careers in Australian music: Setting a research agenda. *Australian Journal of Music Education*, 1, 32-41. <https://eric.ed.gov/?id=EJ1000243>

Twenty-one or more authors ▾

### **In-text**

- The term "Author" refers to the author's last name.
- Add authors in the order listed on the source being cited.
- For a work with three or more authors, include only the first author plus "et al." in every citation, including the first citation.
- To avoid ambiguity in citations with similar authors, include as many authors as necessary before abbreviating the remaining authors with et al.

### **Format**

#### **Paraphrase**

FirstAuthor et al. (Year) paraphrased idea sentence.

....paraphrased idea sentence (FirstAuthor et al., Year).

## **Quote**

FirstAuthor et al. (Year) "direct quote from source" (p. xx)

"Direct quote from source" (FirstAuthor et al., Year, p. xx)

## **Examples**

### **Paraphrase**

Students when preparing for exams enjoy listening to indie pop bands (Wiskunde et al., 2019).

### **Quote**

Wiskunde et al. (2019) state that "indie pop music is preferred by many university students" (p. 1935).

## **Reference list**

- The term "Author, A. A." refers to the author's last name and initials. The author Anthony Bohm becomes: Bohm, A.
- When there are 21 or more authors, include the first 19 authors' names, insert an ellipsis ... (but no ampersand) and then add the final author's name.

## **Format**

### **Journal article**

Author, A. A., Author, B. B., Author, C. C., Author, D. D., Author, E. E., Author, F. F., Author, G.

G., Author, H. H., Author, I. I., Author, J. J., Author, K. K., Author, L. L., Author, M. M., Author,

N. N., Author, O. O., Author, P. P., Author, Q. Q., Author, R. R., Author, S. S., ... Author, Z.

Z. (Year). Title of article. *Title of Journal*, Volume(issue), Pages. <https://doi.org/xxxx>

## **Examples**

### **Journal article**

Wiskunde, B., Arslan, M., Fischer, P., Nowak, L., Van den Berg, O., Coetzee, L., Juárez, U.,

Riyaziyyat, E., Wang, C., Zhang, I., Li, P., Yang, R., Kumar, B., Xu, A., Martinez, R.,

McIntosh, V., Ibáñez, L. M., Mäkinen, G., Virtanen, E., . . . Kovács, A. (2019). Indie pop

rocks mathematics: Twenty One Pilots, Nicolas Bourbaki, and the empty set. *Journal of*

*Improbable Mathematics*, 27(1), 1935–1968. <https://doi.org/10.0000/3mp7y-537>

Corporate/government authors ▾

### **In-text**

- The term "Author" refers to the name of the corporation, organisation, group or government agency or department.
- Spell out full Corporate name for first citation. Subsequent citations can use abbreviated name. For example: (Australian Bureau of Statistics [ABS], 2019).

### **Format**

#### **Paraphrase**

CorporateAuthor (Year) paraphrased idea sentence.

....paraphrased idea sentence (CorporateAuthor., Year).

#### **Quote**

CorporateAuthor (Year) "direct quote from source" (p. xx).

"Direct quote from source" (CorporateAuthor Year, p. xx)

## **Examples**

### **Paraphrase**

Up to 22% of Australian children are in informal care (Australian Bureau of Statistics [ABS], 2019).

### **Subsequent citation**

Up to 22% of Australian children are in informal care (ABS, 2019).

---

### **Quote**

The ABS (2019) state "data on the use of care back to 1996 shows little change in the use of care" (para. 3).

## **Reference list**

- Spell out the full name of a corporate author in the reference list entry, followed by a full stop. For example Griffith University.
- Do not include the any corporate author abbreviation in the reference list.

## **Format**

### **Book - print**

CorporateAuthor. (Year). *Book title: Subtitle* (Edition). Publisher.

### **Government publication**

GovernmentAuthor. (Year). *Title of document: Subtitle* (Report number). Publisher.

<https://xxxx>

### **Industry report**

CorporateAuthor. (Year). *Title of report: Subtitle* (Report number). Publisher. <https://xxxx>

## **Examples**

### **Book - print**

The Institute of Chartered Accountants in Australia. (2009). *Financial reporting handbook*

*2009: Incorporating all the standards as at 1 January 2009*. Wiley.

## Government publication

Australian Bureau of Statistics. (2019, July). *Childhood education and care, Australia* (No. 4402.0). <http://www.abs.gov.au>

## Industry report

Euromonitor International. (2019). *Tobacco in Greece*.

<https://www.euromonitor.com/greece>

Editors ▾

## Format

Editor, A. A. (Ed.). (Year). *Book title: Subtitle* (Edition). Publisher.

Editor, A. A., & Editor, B. B. (Eds.). (Year). *Book title: Subtitle* (Edition). Publisher. <https://xxxx>

## Examples

Fetherston, T. (Ed.). (2007). *Becoming an effective teacher*. Thomson Learning.

Friedman, S. L., & Wachs, T. D. (Eds.). (1999). *Measuring environment across the life span: Emerging methods and concepts*. American Psychological Association.

Griffith, J. P., Posner, J., & Barker, G. R. (Eds.). (2013). *The textbook of pharmaceutical medicine* (7th ed.). Wiley-Blackwell. <http://libraryproxy.griffith.edu.au/login?url=https://ebookcentral.proquest.com/lib/griffith/detail.action?docID=1158633>

Kryger, M. H., Roth, T., & Dement, W. C. (Eds.). (2005). *Principles and practice of sleep medicine* (4th ed.). Elsevier/Saunders.

Translators ▾

## **Format**

Author, A. A. (Year). *Book title: Subtitle* (T. Translator, Trans.). Publisher. (Original work published Year)

Author, A. A. (Year). *Book title: Subtitle* (T. Translator, Trans.; Edition). Publisher. <https://xxxx> (Original work published Year)

## **Example**

Ylinen, J. (2008). *Stretching therapy: For sport and manual therapies* (J. Nurmenniemi,

Trans.). Churchill Livingstone. (Original work published 2002)

Rosenkranz, K. (2015). *Aesthetics of ugliness: A critical edition* (A. Pop & Widrich, M, Eds.;

Trans.). Bloomsbury Academic. <https://search.ebscohost.com/> (Original work published 1853)

Piaget, J., & Inhelder, B. (1969). *The psychology of the child*. (H. Weaver, Trans.; 2nd ed.).

Basic Books. (Original work published 1966)

## **Republished work**

Shakespeare, W. (2005). *Much ado about nothing* (B. A. Mowat & P. Werstine, Eds.).

Washington Square Press. (Original work published 1623)

## **Notes**

- When citing a translated or a republished work in-text use the following format.

## **Format**

Author (Original publication year / translation year)

(Author, Original publication year / translation year)

## Examples

(Ylinen, 2002/2008)

Rosenkranz (1853/2015)

(Shakespeare, 1623/1995)

No author ✓

## Rule

- A work is treated as having no author when its author is unknown or cannot be reasonably be determined.
- In this situation move the title of the work to the author position

## Format

### In-text

#### Book with no author

(*Title*, Year)

#### Article with no author

("Title", Year)

## Example

### In-text

#### Book with no author

(*Higher Education in Australia: The Facts*, 2004)

In *Higher Education in Australia: The Facts* (2004) it is stated that.....

#### Article with no author

("Understanding Sensory Memory", 2018)

In "Understanding Sensory Memory" (2018) it is stated that...

## Notes

- If the title of the work is italicized in the reference, also italicize the title in the in-text citation.
- If the title of the work is not italicized in the reference, use double quotation marks around the title in the in-text citation.
- Capitalize these titles in the text using title case. For example: Interpersonal Skills
- When the author of the work is indicated as "Anonymous", then use Anonymous in place of the author in the in-text citation. For example: (Anonymous, 2017)

## Format

### Reference list

*Title*. (Year). Publisher.

Article title. (Year). *Title of source*, Volume(issue), Pages. <https://xxxx>

Title of entry. (Year). *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

### Examples

*Higher education in Australia: The facts*. (2004). Business/Higher Education Round Table.

Lipitor. (2020). *MIMS Online*. Retrieved February 8, 2020, from

<https://www.mimsonline.com.au/productname/lipitor/ID=3258745>

Abbreviations ▾

Abbreviation	Element	Abbreviation	Element
ed.	Edition	p. (pp.)	Page: p. 15; pp. 15-20
Rev. ed.	Revised edition	para. (paras.)	Paragraph(s)
2nd ed.	Second edition	Vol. (Vols.)	Volume (as in Vol. 4; Vols. 1-4)
3rd Aust. ed.	Third Australian edition	No.	Number
Ed. (Eds.)	Editor (Editors)	Pt.	Part
Trans.	Translator(s)	Tech. Rep.	Technical report
Narr. (Narrs.)	Narrator(s)	Suppl.	Supplement

*Note:* Abbreviations in references. Adapted from the Publication Manual of the American Psychological Association (7th ed.), 2020, p. 306. Copyright 2020 by the American Psychological Association.

# QUOTE, CITE, MISSING DETAILS

---

Quoting from sources ▾

## In-text

- Use the following formats to create direct quotes from sources.

## Example

### Short quote less than 40 words

Ellis (2004) claims that rational-emotive therapy is "highly cognitive, largely positivist, and very active-directive" (p.69).

Rational-emotive therapy is "highly cognitive, largely positivist, and very active-directive" (Ellis, 2004, p.69).

## Notes

- Enclose quoted text with quotation marks " ".

## Example

### Block quote 40 words or more

Ellis (2004) states:

As the first of today's cognitive-behavioural therapies, RET in 1955 was highly cognitive, largely positivist, and very active-directive. Its ABC theory of human disturbance held that people experience undesirable activating events, that they have rational and irrational beliefs about these stimuli, and that they create appropriate emotional and behavioral consequences with their rational beliefs or they create inappropriate and dysfunctional consequences with their irrational beliefs. (p. 69)

## **Notes**

- Indent all lines of the block quote
- Do not enclose block quote with quotation marks
- Add page number after final full stop

See section 8.27 of the APA 7 manual for further information

Citing parts of a source – page number, paragraph, time stamp, section ▾

## **Rule**

- To cite a specific part of a source, provide an author–date citation for the work plus information about the specific part.
- Indicate the specific part when directly quoting from a source.
- There are many possible parts to cite including: pages, paragraphs, sections, tables, figures, supplemental materials, footnotes, chapters; forewords, time stamps of video and audio book; slide numbers in powerpoints.

## **Format**

### **In-text**

#### **Page numbers**

Author (Year, p. xx)

(*Title*, Year, p. xx)

#### **Paragraphs**

Author (Year, para. xx)

("Title", Year, para. xx)

#### **Note**

- To obtain paragraph number count from the top of the source.

#### **Time stamp**

Author (Year, hh:mm:ss)

("Title", Year, hh:mm:ss)

#### **Note**

- hh:mm:ss refers to hours:minutes:seconds.
- Use time stamp to indicate specific time point in a video or audio source

## **Section**

Author (Year, "Heading title" section)

("Title", Year, "Heading title" section)

## **Note**

- When citing webpages use the heading title of the section to show where in the source the direct quote was taken from.

## **Example**

### **In-text**

### **Page numbers**

Gillard (2020, p. 37)

(*Higher Education in Australia: The Facts*, 2004, p. 15)

### **Paragraphs**

Hogan (2015, para. 7)

(Australian Bureau of Statistics, 2012, para. 19)

### **Time stamp**

Griffith University (2020, 01:45:10)

("Top 10 music videos of 2017", 2020, 23:13)

## **Section**

Griffith University (2020, "In-text citations" section)

(Downing, 2020, "For fitness junkies" section)

Sources citing other sources ▾

## **Format**

...(Primary author, year, as cited in Secondary author, year)...

## **Example**

### **In-text**

The study (Sleajndro & Reid, 2002, as cited in Cowie, 2019) found that the....

## **Reference list**

### Note

- In the reference list only refer to the source where you found the information, not the original source.
- If the year of the publication of the primary source is known, also include it in the text.
- If year of the primary source publication is unknown omit from the in-text citation, for example: (as cited in Cowie, 2019).

Multiple works by the same author published in the same year ▾

### Rule

- To differentiate references with the same author and year, place a lowercase letter after the year in both the in-text citation and the reference list entry.

### Example

#### In-text

Ramsden (1998a, 1998b) lists several reasons for what makes a university effective.

#### Reference list

Ramsden, P. (1998a). *Learning to lead in higher education*. Routledge.

Ramsden, P. (1998b). *What makes a university effective?* Griffith University.

### Notes

- In the reference list order multiple works by the same author published in the same year alphabetically by title, disregarding the words "A", "An", and "The".

Multiple references in one citation ▾

### Rule

- List the citations in alphabetical order and separate with semicolons.

## **Example**

### **In-text**

Many agree that Australia has some of the best beaches in the world (Brown, 2006; Scott, 1976; Turner, 2019).

Australian beaches are the best in the world (Jones, 2012, 2016, 2018; Scott, 1976; Turner, 2019).

## **Notes**

- For two or more works by the same authors when citing in-text arrange them by year of publication. For example (Jones, 2012, 2016, 2018).

No author ▾

## **Rule**

- A work is treated as having no author when its author is unknown or cannot be reasonably be determined.
- In this situation move the title of the work to the author position

## **Format**

### **In-text**

#### **Book with no author**

(*Title*, Year)

#### **Article with no author**

("*Title*", Year)

## **Example**

### **In-text**

#### **Book with no author**

(*Higher Education in Australia: The Facts*, 2004)

In *Higher Education in Australia: The Facts* (2004) it is stated that.....

#### **Article with no author**

("*Understanding Sensory Memory*", 2018)

In "*Understanding Sensory Memory*" (2018) it is stated that

## Notes

- If the title of the work is italicized in the reference, also italicize the title in the in-text citation.
- If the title of the work is not italicized in the reference, use double quotation marks around the title in the in-text citation.
- Capitalize these titles in the text using title case. For example: Interpersonal Skills
- When the author of the work is indicated as "Anonymous", then use Anonymous in place of the author in the in-text citation. For example: (Anonymous, 2017)

## Format

### Reference list

Title. (Year). Publisher.

Article title. (Year). *Title of source*, Volume(issue), Pages. <https://xxxx>

Title of entry. (Year). *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

## Examples

*Higher education in Australia: The facts*. (2004). Business/Higher Education Round Table.

Lipitor. (2020). *MIMS Online*. Retrieved February 8, 2020, from

<https://www.mimsonline.com.au/productname/lipitor/ID=3258745>

No date ▼

## Rule

- For works without a date or year of publication use the abbreviation n.d.

## Example

### In-text

(Royal Institute of British Architects, n.d.)

Royal Institute of British Architects (n.d.)

## Reference list

Royal Institute of British Architects. (n.d.). *Shaping the future: Careers in architecture*.

<http://www.careersinarchitecture.net/>

No title ✓

## Rule

- For works without a title, include a description of the work in square brackets instead.

## Examples

### Reference list

Shakespeare, W. (2010). [Playscript for a 3 act play with 4 characters]. [Unpublished

manuscript].

# BOOK, CHAPTER, ENCYCLOPEDIA

---

Book – electronic ▾

## Format

### With DOI

Author, A. A. (Year). *Book title: Subtitle* (Edition). Publisher. <https://doi.org/xxxx>.

### With URL

Author, A. A. (Year). *Book title: Subtitle* (Edition). Publisher. <https://xxxx>

## Examples

Fader, J. J. (2013). *Incarceration and transitions to adulthood among urban youth*. Rutgers University Press.

Gunderman, R. B. (2011). *Achieving excellence in medical education* (2nd ed.). Springer.

<https://doi-org/10.1007/978-0-85729-307-7>

Mitleton-Kelly, E., Paraskevas, A., & Day, C. (Eds.). (2018). *Handbook of research methods in complexity science: Theory and applications*. Edward Elgar Publishing.

<https://doi.org/10.4337/9781785364426>

Quinnan. T. (1997). *Adult students "at-risk": Culture bias in higher education* (2nd ed.). Bergin & Garvey. <http://www.netlibrary.com>

## Notes

- Omit the URL element if the URL is from a library provided service i.e. if the URL contains the words 'libraryproxy' or similar. For example: <https://ebookcentral-proquest-com.libraryproxy.griffith.edu.au/xxxxxxxxxx>
- Present DOIs and URLs as hyperlinks, for example: <http://> or <https://>
- Use this format for DOI hyperlink: <https://doi.org/xxxx>
- Use the IRI if no DOI available

Book – print ▾

## Format

Author, A. A. (Year). *Book title: Subtitle* (Edition). Publisher.

## Example

Watson, J. (2012). *Human caring science: A theory of nursing* (2nd ed.). Jones & Bartlett Learning.

## Notes

- Publisher location not required

Book chapter ▾

## Format

### Electronic

Chapter Author, A. A. (Year). Title of chapter. In A. A. Editor & B. B. Editor (Eds.), *Book title: Subtitle* (Edition, pp. xx-xx). Publisher. <https://xxxx>

### Print

Chapter Author, A. A. (Year). Title of chapter. In A. A. Editor (Ed.), *Book title: Subtitle* (Edition, pp. xx-xx). Publisher.

## Examples

Kaur, V., Kare, P. K., & Madaan, H. (2018). Quality control in a clinical laboratory. In P. K. Kare & R. Shrestha (Eds.), *Advances in biochemistry & applications in medicine Vol. 4* (pp. 1-9). Open Access eBooks. <https://www.openaccessebooks.com/biochemistry-applications-in-medicine-volume-4.html>

Sherren, K. (2006). Pillars of society: The historical context for sustainability and higher education in Australia. In W. Filho & D. Carpenter (Eds.), *Sustainability in the Australasian university context* (pp. 11-32). Peter Lang.

## Notes

- Omit the URL element if the URL is from a library provided service i.e. if the URL contains the words 'libraryproxy' or similar. For example: <https://ebookcentral-proquest-com.libraryproxy.griffith.edu.au/xxxxxxxx>
- Present DOIs and URLs as hyperlinks, for example: <http://> or <https://>
- Use this format for DOI hyperlink: <https://doi.org/xxxx>
- Use the URL if no DOI available
- Use (Ed.) for a single editor or (Eds.) for multiple editors

Book with editor ▾

## Format

Editor, A. A. (Ed.). (Year). *Book title: Subtitle*. Publisher.

## Examples

Fetherston, T. (Ed.). (2007). *Becoming an effective teacher*. Thomson Learning.

Friedman, S. L., & Wachs, T. D. (Eds.). (1999). *Measuring environment across the life span: Emerging methods and concepts*. American Psychological Association.

Mitleton-Kelly, E., Paraskevas, A., & Day, C. (Eds.). (2018). *Handbook of research methods in complexity science: Theory and applications*. Edward Elgar Publishing.

<https://doi.org/10.4337/9781785364426>

## Notes

- Omit the URL element if the URL is from a library provided service i.e. if the URL contains the words 'libraryproxy' or similar. For example: <https://ebookcentral-proquest-com.libraryproxy.griffith.edu.au/xxxxxxxx>
- Present DOIs and URLs as hyperlinks, for example: http:// or https://
- Use this format for DOI hyperlink: <https://doi.org/xxxx>
- Use the URL if no DOI available

Book review ▾

## Format

Reviewer, A. A. (Year of review). Title of review [Review of the book *Title of book*, by A. A. Author]. *Journal Title*, Volume(issue), Pages. <https://xxxx>

## Example

Brooks, T. A. (2002). The social life of information [Review of the book *The social life of information*, by J. S. Brown, & P. Duguid]. *The Journal of Academic Librarianship*, 28(5), 340. [https://doi.org/10.1016/S0099-1333\(02\)00334-8](https://doi.org/10.1016/S0099-1333(02)00334-8)

## Notes

- Identify the type of medium being reviewed in brackets (book, motion picture, television program, etc.).
- If the reviewed item is a book, include the author names after the title of the book, separated by comma.
- If the reviewed item is a film, DVD, or other media, include the year of release after the title of work, separated by a comma.

Encyclopedia ✓

## Format

### Whole work

Author, A. A. (Ed. or Eds.). (Year). *Encyclopedia title* (Edition). Publisher. <https://xxxx>

### Entry

Entry Author, A. A. (Year). Title of entry. In A. A. Editor & B. B. Editor (Eds.), *Book title: Subtitle* (Edition). Publisher. <https://xxxx>

### No author

Title of entry. (Year). In A. A. Editor & B. B. Editor (Eds.), *Book title: Subtitle* (Edition).  
Publisher. <https://xxxx>

## Examples

Wherry, F. F., & Schor, J. B. (Eds.). (2015). *The Sage encyclopedia of economics and society*.

Sage Publications. <https://ebookcentral.proquest.com>

Hanink, P. A. (2015). B movies. In F. F. Wherry & J. B. Schor (Eds.), *The Sage encyclopedia of economics and society*. Sage Publications. <https://ebookcentral.proquest.com>

Bass trumpet. (2003). In *Grove music online*. Oxford University Press.

<https://doi.org/10.1093/gmo/9781561592630.article.J457200>

## Notes

- When an online reference work is continually updated (and not archived), use (n.d.) as the year of publication and include a retrieval date, for example: Retrieved December 18, 2019, from <https://xxxx>
- Omit the URL element if the URL is from a library provided service i.e. if the URL contains the words 'libraryproxy' or similar. For example: <https://ebookcentral-proquest-com.libraryproxy.griffith.edu.au/xxxxxxxxxx>
- Present DOIs and URLs as hyperlinks, for example: <http://> or <https://>
- Use this format for DOI hyperlink: <https://doi.org/xxxx>
- Use the URL if no DOI available

Dictionary ▾

## Format

### Whole work

Author, A. A. (n.d.). *Dictionary title*. Retrieved Month Day, Year, from <https://xxxx>

### Entry

Entry Author, A. A. (Year). Title of entry. In A. A. Editor, & B. B. Editor (Eds.), *Book title*:

*Subtitle* (Edition). Publisher. Retrieved Month Day, Year, from <https://xxxx>

## Examples

Darvill, T. (2009). *The concise Oxford dictionary of archaeology* (2nd ed.). Oxford University Press. <https://doi.org/10.1093/acref/9780199534043.001.0001>

Darvill, T. (2009). Abacus. In T. Davill (Ed.), *The concise Oxford dictionary of archaeology*

(2nd ed.). Oxford University Press.

<https://doi.org/10.1093/acref/9780199534043.001.0001/>

## Notes

- When an online reference work is continually updated (and not archived), use (n.d.) as the year of publication and include a retrieval date, for example: Retrieved December 18,

2019, from <https://xxxx>

- Omit the publisher element if it is the same as the author.

## JOURNAL, NEWSPAPER ARTICLE

---

Journal article – electronic ▾

### Format

#### With DOI

Author, A. A. (Year). Title of article. *Title of Journal*,

*Volume*(issue), Pages. <https://doi.org/xxxx>

#### With URL

Author, A. A. (Year). Title of article. *Title of Journal*, *Volume*(issue), Pages. <https://xxxx>

### Examples

Mantie, R. (2013). A comparison of "popular music pedagogy" discourses. *Journal of Research in Music Education*, 61(3), 334–352. <https://doi.org/10.1177/0022429413497235>

Skenderian, J. J., Siegel, J. T., Crano, W. D., Lac, A., & Alvaro, E. E. (2008). Expectancy change and adolescents' intentions to use marijuana. *Psychology of Addictive Behaviors*, 22(3), 563–569. <https://doi.org/10.1037/a0013020>

Vessenes, P. M. (2001). Delegation of authority. *Journal of Financial Planning*, 14(8), 42–45.  
<https://www.onefpa.org/journal/Pages/default.aspx>

### Notes

- Present DOIs and URLs as hyperlinks, for example: <http://> or <https://>
- Use this format for DOI hyperlink: <https://doi.org/xxxx>
- Use the URL if no DOI available

Journal article – advance online publication and in press ▾

## **Format**

### **Advance**

Author, A. A. (Year). Title of article. *Title of Journal*. Advance online publication.

<https://doi.org/xxxx>

### **In press**

Author, A. A. (in press). Title of article. *Title of Journal*.

## **Examples**

Fox, G., & Manley, M. (2009). Hardness methods for testing maize kernels. *Journal of Agricultural and Food Chemistry*. Advance online publication.

<https://doi.org/10.1021/jf900623w>

Fox, G., & Manley, M. (in press). Hardness methods for testing maize kernels. *Journal of Agricultural and Food Chemistry*.

## **Notes**

- Advance online publications generally refer to peer-reviewed works before they have gone to print. It may not have had a final edit or be formatted for final production. If there is no DOI and the article was retrieved electronically, give the URL of the journal home page.
- In press publications generally refer to peer-reviewed works that have been accepted for publication in a future issue of a journal.

Journal article – print ▾

## **Format**

Author, A. A. (Year). Title of article. *Title of Journal, Volume(issue)*, Pages.

## **Example**

Day, R. (2006). Two principles of perception revealed by geometrical illusions. *Australian*

## Newspaper article ▾

### Format

#### Electronic

Author, A. A. (Year, Month Day). Title of article. *Newspaper Title*. <https://xxxx>

#### Print

Author, A. A. (Year, Month Day). Title of article. *Newspaper Title*, Page.

#### No author

Article title. (Year, Month Day). *Newspaper title*, Page.

### Examples

Apples for best teachers. (2007, October 26). *The Sydney Morning Herald*, p. 14.

Sykes, J. (2018, January 4). The good the bad and the incomprehensible. *Sydney Morning Herald*. <http://www.smh.com.au/>

### Notes

- Print newspaper articles require page numbers. If an article continues across discontinuous pages list them all, separated by a comma (e.g. pp. 21, 26, 28-29).
- If no author of article is available use the title.
- Omit the URL element if the URL is from a library provided service i.e. if the URL contains the words 'libraryproxy' or similar. For example: <https://ebookcentral-proquest-com.libraryproxy.griffith.edu.au/xxxxxxxx>

## News webpage ▾

### Format

Author, A. A. (Year, Month Day). *News webpage title*. Publisher. <https://xxxx>

### **Example**

Scott, S. (2019, December 19). *Australia is again set to swelter, so how does extreme heat affect your health?* ABC News. <https://www.abc.net.au/news/2019-12-19/heatwave-health-effects-medical-dangers-of-high-temperature/11811910>

### **Notes**

- Use this format for news website such as ABC News, CNN, HuffPost, Reuters.

# REPORT, GOVERNMENT, THESIS

---

Government publication ▾

## Format

Organisation OR Author, A. A. (Year). *Title of document: Subtitle* (Report number). Publisher.

<https://xxxx>

## Example

Australian Bureau of Statistics. (2019, July). *Childhood education and care, Australia* (No.

4402.0). <http://www.abs.gov.au>

Queensland Government. (2020). Land Act 1994: Temporary closing of roads notice (No. 1).

*Queensland Government Gazette: Natural Resources, Mines and Energy*, 383(26), 103.

<https://www.publications.qld.gov.au/dataset/6e572ca6-bbeb-4a8d-9041->

<https://www.publications.qld.gov.au/resource/3961f6f6-d956-4664-bb42->

[https://www.health.qld.gov.au/\\_data/assets/pdf\\_file/0019/439012/hunter-review-report.pdf](https://www.health.qld.gov.au/_data/assets/pdf_file/0019/439012/hunter-review-report.pdf)

Queensland Health. (2015). *The Hunter Review: Review of the Department of Health's*

*structure, governance arrangements and high level organisational capability.*

[https://www.health.qld.gov.au/\\_data/assets/pdf\\_file/0019/439012/hunter-review-report.pdf](https://www.health.qld.gov.au/_data/assets/pdf_file/0019/439012/hunter-review-report.pdf)

## Notes

- Omit the publisher element if it is the same as the author.

Report ▾

## **Format**

Organisation OR Author, A. A. (Year). *Title of report: Subtitle* (Report number) OR

[Description]. Publisher. <https://xxxx>

## **Examples**

Australian Bureau of Statistics. (2019, July). *Childhood education and care, Australia* (No.

4402.0). <http://www.abs.gov.au>

Euromonitor (2020, September 8). *Tobacco in Greece* [Country report]. Passport.

<https://go.euromonitor.com/passport.html>

Johnson, S. (2019). *House construction - Australia market research report* (IBIS World

industry report OD5214). IBIS World. [<https://trends.market-research-reports/construction/building/house-construction.html>](https://www.ibisworld.com.au/industry-</a></p></div><div data-bbox=)

## **Notes**

- Adjust date format to (YYYY, Month Day) if report content is likely to be updated.
- Use the corporate author when no individual author is available, for example: Morningstar, Economist Intelligence Unit, Griffith University.
- Omit the publisher element if it is the same as the author.

Conference paper ▾

## **Format**

Presenter, A. A., & Presenter, B. B. (Year, Month Day). *Title of contribution: Subtitle* [Type of contribution]. Conference name, Location of conference. <https://xxxx>

## Examples

Chasman, J., & Kaplan, R. F. (2006, June 15–17). *The effects of occupation on preserved cognitive functioning in dementia* [Poster presentation]. Excellence in clinical practice, 4th Annual Conference of the American Academy of Clinical Neuropsychology, Philadelphia, USA.

Draper, P., & Harrison, S. (2013, July 1–3). *Artistic research training in music: Perspectives on pedagogy, higher degrees and professional practice* [Paper presentation]. EDULEARN13: 5th international conference on education and new learning technologies, Barcelona, Spain. [https://research-repository.griffith.edu.au/bitstream/handle/10072/59583/87114\\_1.pdf](https://research-repository.griffith.edu.au/bitstream/handle/10072/59583/87114_1.pdf)

## Notes

- Use the [types of contributions] to describe the conference presentation such as paper presentations, poster presentations, keynote address, symposium.

Thesis or dissertation – from a database ✓

## Format

Author, A. A. (Year). *Title of thesis: Subtitle* (Publication number in database) [Doctoral dissertation or master's thesis, Name of institution awarding the Degree]. Database Name.

## Example

Donnelly, J. A. (2016). *The relationship between physical fitness and school performance in middle school girls* (Publication No. 10003548) [Doctoral dissertation, Walden

University]. ProQuest Digital Dissertations and Theses Global.

## Notes

- The thesis publication number is listed in the ProQuest Digital Dissertations and Theses Global database under the heading: Dissertation/thesis number

Thesis or dissertation – from a university or institutional repository ▾

## Format

Author, A. A. (Year). *Title of thesis: Subtitle* [Doctoral dissertation or master's thesis, Name of institution awarding the Degree]. Publisher. <https://xxxx>

## Example

Allard, T. (2005). *Closed circuit television in prison* [Doctoral dissertation, Griffith University].  
Griffith Research Online. <http://hdl.handle.net/10072/366645>

# VIDEO, AUDIO, MUSIC, SCRIPTS

---

Video stream – database ▾

## Format

Author, A. A. (Contribution). (Year). *Title of the video: Subtitle* [Format]. Production company.

<https://xxxx>

## Example

Barger, E., Jr. (Producer). (2013). *First steps: Trips for young children* [Streaming video]. Chip Taylor Communications. <https://video.alexanderstreet.com/watch/trips-for-young-children>

## Notes

- Credit people involved such as the director, producer and executive producer in place of the author.

Video stream – YouTube or Vimeo ▾

## Format

Author, A. A. (Year, Month Day). *Title of the video: Subtitle* [Format]. Platform name.

<https://xxxx>

Uploader, A. A. [@username]. (Year, Month Day). *Title of the video: Subtitle* [Format].

Platform name. <https://xxxx>

## **Example**

Griffith University (Producer). (2016, December 13). *Griffith University Gold Coast campus tour* [Video]. Youtube. [https://www.youtube.com/watch?v=\\_jBf-tSeiYk](https://www.youtube.com/watch?v=_jBf-tSeiYk)

Severin, A. (2016, September 13). *Medical animation: Peritoneal dialysis* [Video]. Vimeo.  
<https://vimeo.com/182605222>

## **Notes**

- The person or group who uploaded the video is credited as the author for retrievability, even if they did not create the work.
- Note the contributions of others who appear in the video in the text of your assignment.

Video physical – DVD or Blu-ray ▾

## **Format**

Writer, A. A. (Writer), Director, D. D. (Director), & Producer, P. P. (Producer). (Year). *Title: Subtitle* [Format]. Production company.

## **Example**

Smith, S. (Producer). (2007). *English language teaching* [Film; educational DVD]. Sunburst Media.

## **Notes**

- The format or other descriptive information may be included in square brackets, for example: [Film], [Film; three disc special ed. on Blu-ray], [Film; educational DVD]
- For additional information on when to credit directors, writers and producers see section 10.12 Audiovisual Works in the manual

Audio stream or podcast ▾

## **Format**

### **Podcast**

Author, A. A. (Role/Contribution). (Year, Month Day). *Title of work: Subtitle* [Format].

<https://xxxx>

### **Episode**

Author, A. A. (Role/Contribution). (Year, Month Day). Episode title (Episode number)

[Format]. In *Podcast series title*. <https://xxxx>

## **Examples**

Yeo, A. (Presenter/Producer). (2019, October 9). *Good game: How games play us*. [Audio podcast]. ABC. <https://www.abc.net.au/radio/programs/good-game-how-games-play-us/>

Yeo, A. (Presenter/Producer). (2019, October 9). Can a videogame get you high? (No. 1) [Audio podcast episode]. In A. Allbury (Executive Producer), *Good game: How games play us*. ABC. <https://www.abc.net.au/radio/programs/good-game-how-games-play-us/>

## **Notes**

- List the host/presenter of the podcast as author and other people such as the executive producer
- Specify the type of podcast, for example: [Audio podcast], [Video podcast]
- Provide the episode number, but omit if not available
- If the URL of the podcast is unknown, for example if accessed via an app, omit the URL

Audio physical – LP, CD, Tape ▾

## **Format**

### **Album**

Author, A. A. (Year). *Title of album* [Album recorded by xxxx]. Label.

## Track

Author, A. A. (Year). Title of work [Recorded by xxxx]. On *Title of album* [Album; Format].

Label. (Original work published Year).

## Examples

Beethoven, L. van. (2012). Symphony No. 3 in E-flat major [Recorded by Staatskapelle Dresden]. On *Beethoven: Complete symphonies*. Brilliant Classics. (Original work published 1804)

Page, S. (2010). Hanukkah blessings [Recorded by Barenaked Ladies]. On *Barenaked for the holidays* [Album; CD]. Raisin Records.

U2. (2000). *All that you can't leave behind* [Album; CD]. Island.

## Notes

- The format or other descriptive information may be included in square brackets, for example: [Album], [Album; CD], [Album; extended edition LP]
- Include a URL in the reference if that location is the only means of retrieving the work, for example: SoundCloud or artist's website
- For additional information see section 10.13 Audio Works in the manual

## In-text

When citing a track from an album include the track number in the in-text citation, for example:

Lyrics from the song "From little things big things grow" (Kelly, 1997, track 10) were used in recent television advertisements.

Music scores ▾

## Format

ComposerLastName, A. A. (Year). *Title of work* [Format]. Publisher.

Author, A. A. (Composer), & Author, B. B. (Lyricist). (Year). *Title of work* [Format]. Publisher.

<https://xxxx> (Original work published Year)

## Examples

Bernstein, L. (1988). *Facsimile: Choreographic essay for orchestra* [Miniature score]. Boosey & Hawkes.

Britten, B. (Composer), Piper, M. (Librettist), & Matthews, C. (Piano reduction). (1975).

*Death in Venice: An opera in two acts, Op.88* [Vocal score]. Faber Music.

Gershwin, G. (Composer), & Campbell-Watson, F. (Ed.). (1987). *Concerto in F for piano and orchestra* [Miniature score]. E. Eulenburg. (Original work published 1942)

Lerch, L. (Compiler). (2001). Stepsister's lament from Grease in *The teen's musical theatre collection: Young women's edition* [Piano vocal score]. Hal Leonard.

Monteverdi, C. (Composer), Busenello, F. (Librettist), Leppard, R. (Arranger), & Kenny, C. (Arranger). (1977). *L'incoronazione di Poppea* (The coronation of Poppea): *Opera in two acts and a prologue* [Score]. (G. Dunn & K. R. Marz, Trans.). Faber.

Tchaikovsky, P. (ca. 1920). *Serenade for string orchestra, Op. 48* [Score]. Breitkopf & Hartel.

[http://imslp.org/wiki/Serenade\\_for\\_String\\_Ochestra,\\_Op.48\\_\(Tchaikovsky,\\_Pyotr\)](http://imslp.org/wiki/Serenade_for_String_Ochestra,_Op.48_(Tchaikovsky,_Pyotr)).  
(Original work published 1880)

## Notes

- When you cite a republished work present the in-text citation with both the original published date and republished date: For example: Gershwin (1942/1978) uses various

melodic components in his work.....

## Music scores – unpublished ▾

### Format

Author, A. A. (Year). *Title of work: Subtitle* [Format] [Unpublished manuscript].

### Example

Tidrow, T. (2014). [*Piece pour Coline*] [Music score] [Unpublished manuscript].

### Notes

- If there is uncertainty regarding the title of the unpublished score, then place the working title inside square brackets.

## Music encyclopedias and dictionaries ▾

### Format

#### Has author

Author, A. A. (Year). Title of entry. In *Title of work: Subtitle*. Publisher. <https://xxxx>

#### No author

Entry title. (Year). In *Title of work: Subtitle*. Publisher. <https://xxxx>

### Examples

Bass trumpet. (2003). In *Grove music online*. Oxford University Press.

<https://doi.org/10.1093/gmo/9781561592630.article.J457200>

Kelly, B. L. (2001). Ravel, (Joseph) Maurice. In *Grove music online*. Oxford University Press.

<https://doi.org/10.1093/gmo/9781561592630.article.52145>

Kwakwa, P. A. (1997). Dance in communal life. In R. M. Stone (Ed.), *Garland encyclopedia of world music volume 1: Africa* (pp. 301–308). Routledge. Music Online: The Garland Encyclopedia of World Music database.

## **Notes**

- If there is no author available use the title.

Playscripts ▾

## **Format**

### **Electronic**

Author, A. A. (Year). *Title of work: Subtitle* [Playscript] (Edition). Publisher. <https://xxxx>

### **Print**

Author, A. A. (Year). *Title of work: Subtitle* [Playscript] (Edition). Publisher.

## **Examples**

Lawler, R. (2012). *Summer of the seventeenth doll* [Playscript] (Rev ed.). Currency Press.

<https://ebookcentral-proquest-com>

Lawler, R. (1978). *Summer of the seventeenth doll* [Playscript]. Currency Press.

Shakespeare, W., & Synder, S. (Ed.). (2008.). *All's well that ends well* [Playscript]. Oxford University Press.

Shakespeare, W. (n.d.). *The tragedy of Macbeth* [Playscript]. Project Gutenberg.

<https://search.ebscohost.com>

# DATA, STATISTICS, STANDARD

---

## Dataset ▾

### Format

Author, A. A. (Year). *Title of dataset* (Version Number) [Format]. Publisher. <https://xxxx>

### Examples

Queensland Health. (2017). *Consumer perceptions of care survey outcomes* [Dataset].

<https://www.data.qld.gov.au/dataset/your-experience-of-service-queensland-health-mental-health-services/resource>

Passport. (2017). *Company shares: Chocolate confectionery* (2014–2019) [Data file].

Euromonitor. <http://www.portal.euromonitor.com/portal/statisticsevolution/index>

### Notes

- Usually statistical data may not have a proper title, in that case describe the dataset inside square brackets.
- Use URL of the database rather than database name.
- Omit the publisher element if it is the same as the author.

## Statistics ▾

### Format

Author, A. A. (Year). *Title of document: Subtitle* (Report No.). Publisher. <https://xxxx>

### Example

Australian Bureau of Statistics. (2016). *Research and experimental development, higher education organisations, Australia, 2016* (Catalogue No. 8111.0).

<https://www.abs.gov.au/ausstats/abs@.nsf/mf/8111.0>

## Notes

- Omit the publisher element if it is the same as the author.
- Year is the publication year or the most recent revision
- If a catalogue number is given, include it after the title, in parentheses, for example:  
(Catalogue No. 1304.2)

Standard ▾

## Format

Standards Organization. (Year). *Title of standard* (Standard number). Publisher. <https://xxxx>

## Examples

Standards Australia, & Standards New Zealand. (2018). *Bridge design: Scope and general*

*principles* (AS 5100.1:2018). <https://www.saiglobal.com/>

Standards Australia. (2013). *Gas installations. Part 1, general installations* (AS/NZS

5601.1:2013). <https://www.saiglobal.com/>

## Notes

- Omit the publisher element if it is the same as the author.

Patent ▾

## Format

Inventor, A. A. (Year the patent issued). *Title of patent: Subtitle* (Patent number). Publisher.

<https://xxxx>

## **Examples**

Hall, R. (2018). *Mobile fuel delivery system* (Australian Patent No. AU 2019904531). IP

Australia. <http://pericles.ipaustralia.gov.au/ols/auspat/applicationDetails.do?ApplicationNo=2018100960>

Botura, G. C., & Slane, C. (2017). *Water storage system* (European Patent No. E03B11/00).

European Patent Office. <https://www.epo.org/>

## **Notes**

- Author is the name of the inventor to whom the patent was issued.
- Year is the year the patent was issued not filed.

# WEBSITE, SOCIAL MEDIA, SOFTWARE

---

Web page ▾

## Format

Author, A. A. (Year). *Title of work*. Site name. Retrieved Month Day, Year from <https://xxxx>

## Examples

Center for Bioethics. (2009). *Ethics and pharmaceutical marketing*. Retrieved January 23,

2020 from <http://www.ahc.umn.edu/bioethics/research/pharm/home.html>

SI News. (2019). *Shaping the future of architecture*. Study International.

<https://www.studyinternational.com/news/shaping-the-future-of-architecture/>

## Notes

- If a website does not have an obvious author, use the name of the website company as the author.
- If author and site name are the same, omit the site name from the source element.
- If no date is available, use n.d.
- If the webpage content is designed to change over time add a retrieval date.

Web document ▾

## Format

Author, A. A. (Year). *Title of document*. Publisher. <https://xxxx>

## Examples

Radloff, A., & Coates, H. (2010). *Doing more for learning: Enhancing engagement and outcomes: Australasian survey of student engagement [Australasian student engagement report]*. Australian Council for Educational Research.

[https://www.acer.org/files/AUSSE\\_Australasian-Student-Engagement-Report-ASER-2009.pdf](https://www.acer.org/files/AUSSE_Australasian-Student-Engagement-Report-ASER-2009.pdf)

Translink. (2019). *Gold Coast line* [Timetable]. Queensland Government.

<https://jp.translink.com.au/plan-your-journey/timetables/train/t/gold-coast-line>

## Notes

- Omit the publisher element if it is the same as the author.
- For unusual items, include the format in square brackets after the document title.

Blog post ▾

## Format

Author, A. A. (Year, Month Day). Title of post. *Site name*. <https://xxxx>

## Example

Abram, S. (2019, December 14). This library is showing the way for reading spaces in the digital age. *Stephen's Lighthouse*. <https://stephenslighthouse.com/2019/12/14/this-library-is-showing-the-way-for-reading-spaces-in-the-digital-age/>

## Notes

- Do not italicise title of posts

## **Format**

### **Facebook**

#### **Post**

Author, A. A. (Year, Month Day). *Title of entry* [Format]. Platform. <https://xxxx>

#### **Profile**

Author, A. A. (Year, Month Day). *Title of entry* [Format]. Platform. Retrieved Month Day,

Year, from <https://xxxx>

## **Examples**

### **Facebook**

#### **Post**

Griffith University Library. (2019, August 6). *New to Griffith* [Status update]. Facebook.

<https://www.facebook.com/griffithunilibrary>

#### **Profile**

Griffith University Library. (n.d.). *Home* [Facebook page]. Facebook. Retrieved August 6,

2019, from <https://www.facebook.com/griffithunilibrary>

## **Format**

### **Twitter / Instagram**

#### **Post**

Author, A. A. [@username]. (Year, Month Day). *Title of entry* [Format]. Platform. <https://xxxx>

#### **Profile**

Author, A. A. [@username]. (n.d.). *Title of entry* [Format]. Platform. Retrieved Month Day,

Year, from <https://xxxx>

## **Examples**

### **Twitter**

#### **Post**

Griffith University Library [@GriffithLibrary]. (2019, August 6). *First trimester student [Tweet]*. Twitter. <https://twitter.com/griffithlibrary>

---

#### **Profile**

Griffith University Library [@GriffithLibrary]. (n.d.). *Tweets* [Twitter profile]. Twitter.

Retrieved December 18, 2019, from <https://twitter.com/GriffithLibrary>

### **Instagram**

#### **Post**

Griffith University Library [@griffithlibrary]. (2019, April 16). *Express your selfie* [Instagram photograph]. Instagram. <https://www.instagram.com/griffithlibrary/>

---

#### **Profile**

Griffith University Library [@griffithlibrary]. (n.d.). *Photographs* [Instagram profile]. Instagram.

Retrieved December 18, 2019, from <https://www.instagram.com/griffithlibrary/>

Computer software ▾

### **Format**

Author, A. A. (Year). *Title of software* (Version Number) [Format or Description]. Publisher.

<https://xxxx>

## **Examples**

Schlaining, B., & Jinks, E. (2019). *Mbari-media-management/vars-annotation: Vars-*

*annotation 0.3.0* (Version 0.3.0) [Computer software]. Zenodo.

<https://doi.org/10.5281/zenodo.3361742>

Rovio Entertainment Corporation. (2019). *Angry Birds Transformers* (Version 1.49.4)

[Mobile app]. Google Play Store. [https://play.google.com/store/apps/details?id=com.rovio.angrybirdstransformers&hl=en\\_US](https://play.google.com/store/apps/details?id=com.rovio.angrybirdstransformers&hl=en_US)

## **CLINICAL, MEDICAL, LEGAL**

---

## Cochrane database systematic review ▾

### Format

Author, A. A. (Year). Title of systematic review. *Name of Database*. <http://doi.org/xxxx>

### Examples

Kairn, T., & Crowe, S. B. (2017). Clinical application of data mining: Evaluation and comparison of radiotherapy treatment plans for breast cancer. *Cochrane Library*.  
<http://doi.org/10.1007/s13246-016-0494-2>

### Notes

- Present DOIs and URLs as hyperlinks, for example: http:// or https://
- Use this format for DOI hyperlink: https://doi.org/xxxx
- Use the URL if no DOI available

## UpToDate ▾

### Format

Author, A. A., Author, B. B. & Author, C. C. (Year). Title of entry. *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

Title of entry. (Year). *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

### Examples

Morey, M. C. (2019). Physical activity and exercise in older adults. *UpToDate*. Retrieved August 22, 2019, from <https://www.uptodate.com/contents/physical-activity-and-exercise-in-older-adults>

Amiloride: Drug information. (2020). *UpToDate*. Retrieved May 14, 2020,  
from <https://www.uptodate.com/contents/sorbitol-drug-information>

## Notes

### In-text

- Where the work has no author, use the full title or a shorten version in the in-text citation.
- Add double quotation marks around the title.

“Amiloride” (2020)

(“Amiloride”, 2020)

### Reference list

- Use the year of last update in the date element.
- Include a retrieval date because the content is designed to change over time and versions of the page are not archived.
- Note the title of the article is not italicised, only the title of the database or source.
- Remove the university proxy information from the URL.

MIMS Online ▾

## Format

Title of entry. (Year). *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

## Examples

Lipitor. (2020). *MIMS Online*. Retrieved February 8, 2020, from

<https://www.mimsonline.com.au/productname/lipitor/ID=3258745>

## Notes

### In-text

- Where the work has no author, use the full title or a shorten version in the in-text citation.
- Add double quotation marks around the title.

“Lipitor” (2020)

(“Lipitor”, 2020)

## Reference list

- Use the year of last update in the date element.
- Include a retrieval date because the content is designed to change over time and versions of the page are not archived.
- Note the title of the article is not italicised, only the title of the database or source.
- Remove the university proxy information from the URL.

Australian Medicines Handbook ▾

## Format

Title of entry. (Year). *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

## Examples

Acarbose. (2020). *Australian Medicines Handbook*. Retrieved May 11, 2020 from

<https://amhonline-amh-net/chapters/endocrine-drugs/drugs-diabetes/other-drugs-diabetes/acarbose>

## Notes

### In-text

- Where the work has no author, use the full title or a shorten version in the in-text citation.
- Add double quotation marks around the title.

“Acarbose” (2020)

(“Acarbose”, 2020)

## Reference list

- Use the year of last update in the date element.
- Include a retrieval date because the content is designed to change over time and versions of the page are not archived.
- Note the title of the article is not italicised, only the title of the database or source.
- Remove the university proxy information from the URL.

BMJ Best Practice ▾

## **Format**

Author, A. A., Author, B. B. & Author, C. C. (Year). Title of entry. *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

Title of entry. (Year). *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

## **Examples**

Yusef, F. W. (2018). Unstable angina. *BMJ Best Practice*. Retrieved May 11, 2020 from <https://bestpractice-bmj-com.topics/en-gb/149?q=Angina,%20unstable>

Acne. (2020). *BMJ Best Practice*. Retrieved May 14, 2020 from <https://bestpractice-bmj-com/patient-leaflets/en-gb/pdf/1566599461151/Acne.pdf>

## **Notes**

### **In-text**

- Where the work has no author, use the full title or a shorten version in the in-text citation.
- Add double quotation marks around the title.

“Acne” (2020)  
 (“Acne”, 2020)

### **Reference list**

- Use the year of last update in the date element.
- Include a retrieval date because the content is designed to change over time and versions of the page are not archived.
- Note the title of the article is not italicised, only the title of the database or source.
- Remove the university proxy information from the URL.

DynaMed Plus ▾

## **Format**

Title of entry. (Year). *Title of source*. Retrieved Month Day, Year, from <https://xxxx>

## **Examples**

Physical activity for Type 2 Diabetes. (2020). *DynaMed*. Retrieved May 11, 2020,

<https://www-dynamed-com/management/physical-activity-for-type-2-diabetes/>

## **Notes**

### **In-text**

- Where the work has no author, use the full title or a shorten version in the in-text citation.
- Add double quotation marks around the title.

“Physical activity” (2020)

(“Physical activity”, 2020)

### **Reference list**

- DynaMed articles may have a named topic editor. For DynaMed Plus use the title in place of the author.
- Use the year of last update in the date element.
- Include a retrieval date because the content is designed to change over time and versions of the page are not archived.
- Note the title of the article is not italicised, only the title of the database or source.
- Remove the university proxy information from the URL.

## Rule

- The APA 7 manual covers US legal sources and refers users to The Bluebook: A uniform system of citation (2015, 20th ed.) for legal sources from other jurisdictions.
- Consult The Bluebook for further details about referencing Australian legal sources.

## Format

*Title of the Act Year (Jurisdiction abbreviation) s Subdivision number-if applicable (Country abbreviation if not evident from context). https://xxxx*

## Examples

*Aboriginal Land Rights Act 1983 No 42 (NSW) s 36AA (Austl.).*

<https://www.legislation.nsw.gov.au/#/view/act/1983/42/part2/div2/sec36aa>

*Lands Acquisition Act 1989 (Cth) pt V div 2 (Austl.).*

<https://www.legislation.gov.au/Details/C2016C00827>

*Land Title Act 1994 (Qld) s 19 (Austl.). [http://www6.austlii.edu.au/cgi-bin/viewdoc/au/legis/qld/consol\\_act/lta1994109/s18a.html](http://www6.austlii.edu.au/cgi-bin/viewdoc/au/legis/qld/consol_act/lta1994109/s18a.html)*

*Victims of Crime Assistance and Other Legislation Amendment Act 2017 (Qld) (Austl.).*

<https://www.legislation.qld.gov.au/view/html/asmade/act-2017-008>

## Notes

- When an act does not have a short title, the long title should be used.
- Capitalise the names of Acts when referring to them in-text and in reference list.
- If referring to the Act as a whole, or citing multiple sections in text, do not give section numbers in the reference list.
- Where multiple abbreviations and numbers are needed, no comma should be used between them, for example: pt III div 2

- Subdivisions of acts and corresponding abbreviations include the following:

chapter(s) - ch, chs

section(s) - s, ss

schedule(s) - sch, schs

part(s) - pt, pts

division(s) - div, divs

subdivision(s) - sub-div, sub-divs

paragraph(s) - para, paras

### In-text

#### Example

According to part 4 of the Victims of Crime Assistance and Other Legislation Amendment Act 2017 (Qld)...

... as outlined in the Victims of Crime Assistance Act 2017.

Bill ▾

### Rule

- The APA 7 manual covers US legal sources and refers users to The Bluebook: A uniform system of citation (2015, 20th ed.) for legal sources from other jurisdictions.
- Consult The Bluebook for further details about referencing Australian legal sources.

### Format

Title of the Bill Year (Jurisdiction abbreviation) s Subdivision number - if applicable (Country

abbreviation if not evident from context). <https://xxxx>

## **Examples**

Marriage Act Amendment (Recognition of Foreign Marriages for Same-Sex Couples) Bill

2013 (Cth) (Austl.). <https://www.legislation.gov.au/Details/C2013B00115>

University Legislation Amendment Bill 2017 (Qld) ch 2 pt 3 (Austl.).

<https://www.legislation.qld.gov.au/view/html/bill.first/bill-2016-002#ch.2-pt.3>

Interactive Gambling Amendment (Lottery Betting) Bill 2018 (Cth) (Austl.). LawOne.

Disability Services Safeguards Bill 2018 (Vic) (Austl.).

## **Notes**

- Titles of bills are not italicized.
- Where multiple abbreviations and numbers are needed, no comma should be used between them, for example: pt III div 2
- Subdivisions of acts and corresponding abbreviations include the following:

chapter(s) - ch, chs

section(s) - s, ss

schedule(s) - sch, schs

part(s) - pt, pts

division(s) - div, divs

subdivision(s) - sub-div, sub-divs

paragraph(s) - para, paras

## **In-text**

### **Example**

The Disability Services Safeguards Bill 2018 (Vic) aims to address...

The Interactive Gambling Amendment (Lottery Betting) Bill 2018 (Cth) extends this to...

## Rule

- The APA 7 manual covers US legal sources and refers users to The Bluebook: A uniform system of citation (2015, 20th ed.) for legal sources from other jurisdictions.
- Consult The Bluebook for further details about referencing Australian legal sources.

## Format

*First Named Plaintiff v First Named Defendant* (Year) Volume Law Report Title Abbreviation

First page number, Pinpoint page number (if required) (Country abbreviation if not evident from context).

## Examples

*Mabo v Queensland* (1989) 166 CLR 186 (Austl.).

*Mabo v Queensland [No. 2]* (1992) 175 CLR 1, 5 (Austl.).

*Minister for Immigration v Khawar* (2002) 187 ALR 574 (Austl.).

*Minister for Immigration and Border Protection v Kumar* (2017) 260 CLR 367 (Austl.).

*DPP (Vic) v Stanojlovic and Another* (2017) 53 VR 90 (Austl.). Lexis Advance Pacific Research.

## Notes

- Only the name of the first plaintiff and first defendant should be cited.
- Where there are multiple proceedings between same parties include the decision number in square brackets.
- All case names are in italics
- The abbreviation "v" for "versus" is not followed by a full stop.
- Where the Attorney-General and Department of Public Prosecutions are listed parties cite as "A-G" and "DPP" followed by the relevant jurisdiction short abbreviations in parentheses, for example: *DPP (Vic)*
- The Crown is abbreviated as "R" except as a respondent, when it is cited as either "The Queen" or "The King".
- A pinpoint page number should be separated from the First page number by a comma for example: *Mabo v Queensland [No. 2]* (1992) 175 CLR 1, 5 (Austl.).

- Subdivisions of acts and corresponding abbreviations include the following:

chapter(s) - ch, chs

section(s) - s, ss

schedule(s) - sch, schs

part(s) - pt, pts

division(s) - div, divs

subdivision(s) - sub-div, sub-divs

paragraph(s) - para, paras

### **In-text**

### **Example**

According to the precedent set in *Mabo v Queensland* (1989), it is possible to claim...

...case such as *Minister for Immigration and Border Protection v Kumar* (2017).

# FIGURE, TABLE, LECTURE NOTES, OTHER

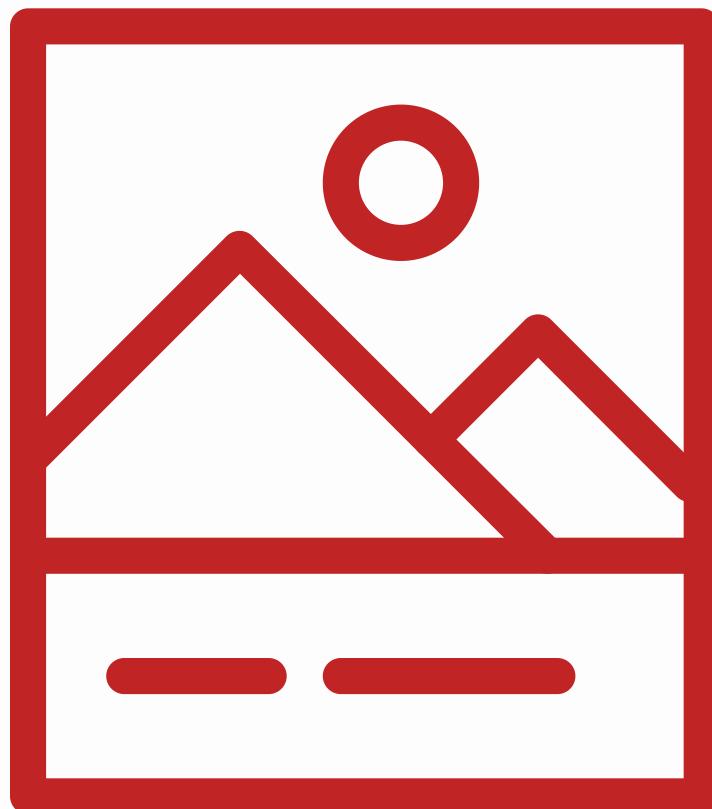
---

Figure ▾

## Format

Figure #

*Title of Diagram/Map/Chart/Plot/Photo/Image*



## From journal

*Note.* Any information needed to explain the figure/image. From [or Adapted from] "Title of Article," by A. Author and B. Author, Year, *Title of Journal*, Volume(issue), p. xx. (<https://xxx>). Copyright [Year] by Name of Copyright Holder. Reprinted [or Adapted] with permission.

## **From book**

*Note.* Any information needed to explain the figure/image. From [or Adapted from] *Title of Book* (Edition/Volume, p. xx), by A. Author and B. Author, Year, Publisher. (<https://xxxx>). In the public domain.

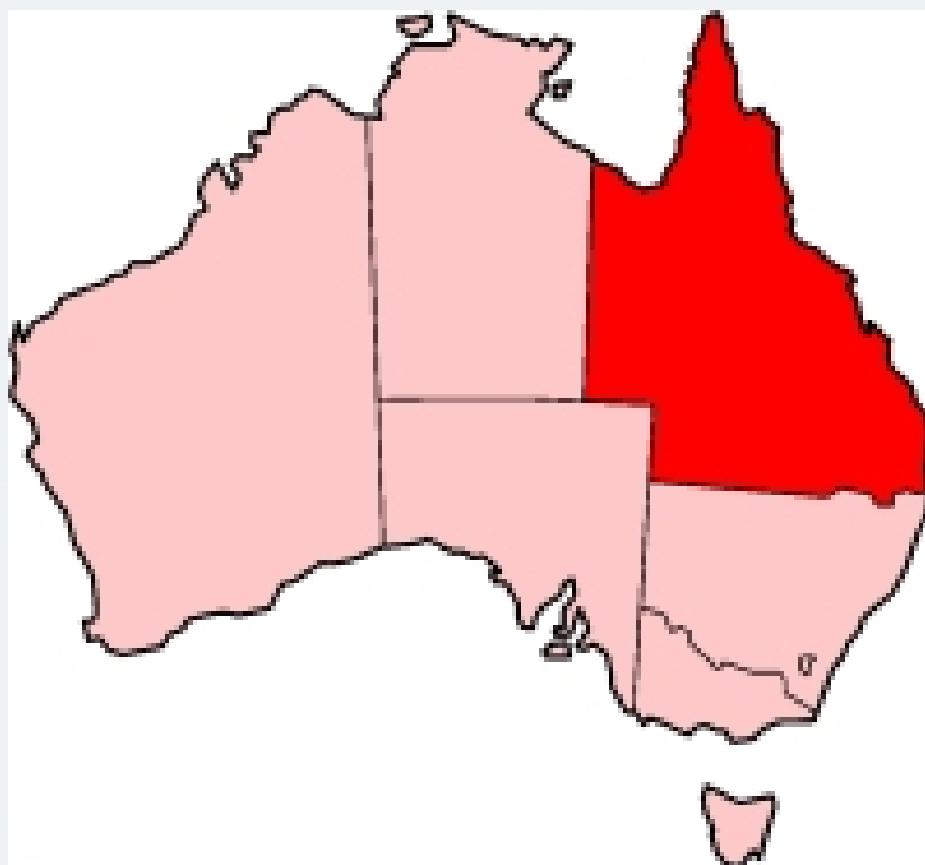
## **From website**

*Note.* Any information needed to explain the figure/image. From [or Adapted from] *Title of Web Document/Site/Image*, by A. A. Author/Organisation, Year (<https://xxxx>). Creative commons license abbreviation eg. CC BY-SA..

## **Example**

Figure 1

*Map of Australia*



*Note.* This map highlights where the state of Queensland is within Australia. From *Maps of Australia*, 2008, ([https://commons.wikimedia.org/wiki/Maps\\_of\\_Australia](https://commons.wikimedia.org/wiki/Maps_of_Australia)). In the public domain.

## Notes

- **Figure #** (bold) appears before the title. The figure number starts at 1 and increments for each figure used.
- *Figure Title* is italicized and uses headline case, for example: *Mean Regression Slopes in Experiment 1*
- *Note*. (italicized heading only) appears below the figure to describe content such as copyright attribution, abbreviations, definitions and symbols not included in the legend or defined anywhere else.
- Figures can be embedded in the text of your assignment or on a new page after the reference list.
- If figure is reproduced from another source include it in your reference list.
- Copyright attribution is required for a figure (reprinted or adapted) indicating its origin.
- Use headline case for copyright attribution of the source title, for example: From: "Retrieval Monitoring and Ansognosia in Alzheimer's Disease," by D. A. Gallo, & J. M. Chen, 2007, *Neuropsychology*, 21, p. 560.
- Copyright permission may also need to be obtained from the copyright holder to reproduce the figure.
- Consult the manual, chapter 7 tables and figures (p. 195) and section (7.22, p. 225) on preparing figures for more detailed instructions.

## In-text

- Refer to a figure in the text of your assignment in the following ways:

As shown in Figure 2.....

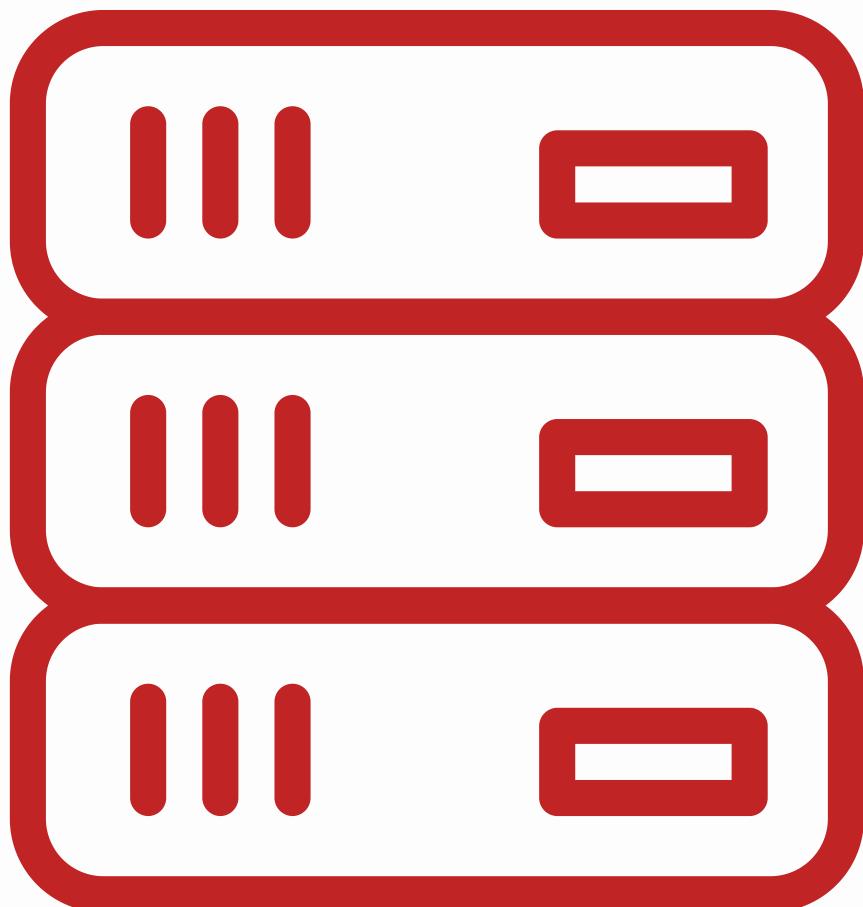
... the survey results (see Figure 4)....

Table ▼

## **Format**

Table #

*Title of Table*



*Note.* Brief description of the contents of the table. From "Title: Subtitle", by A. A. Author, & B. B. Author, Year, *Source Title*, Page (<https://xxxx>). Copyright Year by the Publisher name.

## Example

Table 1

*Error Rates of Older and Younger Groups*

<u>Level of difficulty</u>	<u>Mean error rate</u>		<u>Standard deviation</u>		<u>Sample size</u>	
	Younger	Older	Younger	Older	Younger	Older
Low	.05	.14	.08	.15	12	18
Moderate	.05	.17	.07	.15	15	12
High	.11	.26	.10	.21	16	14

Note. Error rates shown for surveyed groups. From "Generations" by L. G. Elias and C. C. Bent, 2002, *Journal of Geriatric Care*, 5(4), 22. Copyright 2020 by Generation Publishing.

## Notes

- **Table #** (bold) appears before the title. The table number starts at 1 and increments for each table used.
- *Table Title* is italicized and uses headline case for example: *Details of Experimental Procedure*
- *Note*. (italicized heading only) appears below the table to describe content such as abbreviations, definitions and symbols not included or defined anywhere else.
- Tables can be embedded in the text of your assignment or on a new page after the reference list.
- If table is reproduced from another source include it in your reference list.
- Copyright attribution is required for a table (reprinted or adapted) indicating its origin.
- Copyright permission may also need to be obtained from the copyright holder to reproduce the table.
- Consult the manual, chapter 7 tables and figures (p. 195) and section (7.8, p. 199) on preparing tables for more detailed instructions.
- This fictional example was adapted from Reingold, E. (2008). APA: Tables and figures. Retrieved from [http://psych.utoronto.ca/users/reingold/courses/resources/handouts\\_apa/TablesFigures](http://psych.utoronto.ca/users/reingold/courses/resources/handouts_apa/TablesFigures)

### In-text

- Refer to a table in the text of your assignment in the following ways:

As shown in Table 2.....

... the survey results (see Table 4)....

Image ✓

### Format

Author, A. A. (Year). *Title of image* [Format]. Name of site image was retrieved. <https://xxxx>

### Examples

Center for Disease Control. (2016). *Malaria lifecycle* [Image].

[https://www.cdc.gov/malaria/images/graphs/life\\_cycle/malaria\\_lifecycle.gif](https://www.cdc.gov/malaria/images/graphs/life_cycle/malaria_lifecycle.gif)

McCurry, S. (1985). *Afghan girl* [Photograph]. National Geographic.

<https://www.nationalgeographic.com/magazine/national-geographic-magazine-50-years-of-covers/#/ngm-1985-jun-714.jpg>

Weston Arnold, K. (2018). [Bike short fashion] [Photograph]. Vogue.

[https://assets.vogue.com/photos/59caa0b318ac15238b3290f0/master/w\\_1600%2Cc\\_limit/KIM\\_1101.jpg](https://assets.vogue.com/photos/59caa0b318ac15238b3290f0/master/w_1600%2Cc_limit/KIM_1101.jpg)

### Notes

- Use this format to cite (but not reproduce). To reproduce a photograph permission or copyright attribution may be necessary.
- When citing idea or concept from an image/diagram/map/chart/plot/photo use an in-text citation, for example: (Center for Disease Control, 2016).
- For an untitled photograph include a description in square brackets in place of a title.
- For including an image/diagram/map/chart/plot/photo in your writing see the "Figures" section for details.

## Format

Lecturer, A. A. (Year). *Title: Subtitle* [Format]. Publisher. <https://xxxx>

## Examples

Tiralongo, J. (2019). *3992NSC\_Y1 & Y2 Science capstone: Science capstone structure*

[Lecture recording]. Learning@Griffith.

[https://bblearn.griffith.edu.au/webapps/blackboard/content/3992NSC\\_Y1andY2lecturerecordings](https://bblearn.griffith.edu.au/webapps/blackboard/content/3992NSC_Y1andY2lecturerecordings)

Tiralongo, J. (2019). [Lecture recording on capstone structure]. Griffith Sciences, Griffith University. <https://bblearn.griffith.edu.au/>

## Notes

- Private letters, memos, emails, personal interviews, telephone conversations and the like are cited in-text only, providing name of source, method of communication, place, date and other pertinent information.
- Details can be provided in running text or in parentheses.
- They are not included in the reference list.

## In-text

### Examples

An email (A. Davis, personal communication, July 2, 2018) confirming that report has been submitted...

## Format

Author, A. A. (Year). *Title of manuscript*. [Unpublished manuscript, or Manuscript submitted for publication, or Manuscript in preparation]. University Name. <https://xxxx>

## Example

Parker, T. (2002). *Style notes for typescripts in the social sciences*. [Unpublished manuscript].

Australian National University.

## Notes

- Unpublished work includes work that is in progress, has been submitted for publication, or has been completed but not submitted for publication.
- This includes work that has not been formally published but it is available on institutional website.
- If the work is available in an electronic archive, give this information at the end.

Archive material ▾

## Format

Author, A. A. (Year, Month Day). *Title of material* [Description of material]. Name of

Collection (Call number, Box number, File name or number, etc.). Name of Repository,

Location.

## Example

Frank , T. (1997, February 14). *Letter to Bordie M. Kubota* [Letter]. Rockefeller Archive

Center (GEB series 1.3, Box 371, Folder 1287). Tarry town, NY.

## Notes

- Archived sources include letters, unpublished manuscripts, in-house institutional or corporate documents and other documents.
- This general format maybe modified for collections requiring more or less specific information to locate materials.
- Use square brackets to indicate information that does not appear on the document.
- For interviews and oral histories, list the interviewers as the authors, include the interviewer's name in the description.

## CAN'T FIND IT?

---

Consult the official manual and style blog for more information.

[Publication manual of the APA >](#)

[APA style blog >](#)

# IN-TEXT CITATIONS

---

Acknowledge authors using the following formats:

## Paraphrase:

Author (Year) expresses the idea....  
....paraphrased idea sentence (Author, Year)  
....paraphrased idea sentence (Author & Author, Year).

### Examples:

Fetherston (2007) expresses the idea...

Teachers help each student with their individual interpretation of understanding (Fetherston, 2007).

Australia's higher education sector is known for providing students with training that is relevant to their future profession (Bohm & Chaudhri, 2000).

## Quote

Author (Year) "text of direct quote" (Page).  
"text of direct quote" (Author & Author, Year, Page).

### Examples:

Fetherston (2007) claims that teachers "suggest ways of looking at the new material" (p. 61).

Australia has a "reputation for delivering industry-focused education and training" (Bohm & Chaudhri, 2010, p. 171).

## Notes:

- When acknowledging multiple authors in the text of a sentence precede the final name with the word "and"
- When acknowledging multiple authors in the parentheses and reference list precede the final name with an ampersand "&"

# REFERENCE LIST

---

Place the reference list on a new page at the end of your assignment and centre the heading of "References".

In your reference list:

- sort references alphabetically (A-Z) by surname of the first author of the work, if no author sort under the first significant word of the title
- use a hanging indent the second line and subsequent lines of a reference are indented tabbed space or 1.27cm
- double space references throughout the list
- write titles using sentence case - capitalise the first word of the title, the first word after a colon or dash, and proper names.
- italicise titles of books, journals, films, videos, and web sites but not book chapters and journal article titles.
- write journal titles and corporate authors' names out in full, no abbreviations

## References

*Aboriginal Land Rights Act 1983 No 42 (NSW) s 36AA (Austl.).*

<https://www.legislation.nsw.gov.au/#/view/act/1983/42/part2/div2/sec36aa>

Australian Bureau of Statistics. (2016). *Research and experimental development, higher education organisations, Australia, 2016* (Catalogue No. 8111.0). <https://www.abs.gov.au/ausstats/abs@.nsf/mf/8111.0>

Bartleet, B.-L., Bennett, D., Bridgstock, R. S., Draper, P., Harrison, S., & Schippers, H. (2012). Preparing for portfolio careers in Australian music: Setting a research agenda. *Australian Journal of Music Education*, 1, 32-41. <https://eric.ed.gov/?id=EJ1000243>

Britten, B. (Composer), Piper, M. (Librettist), & Matthews, C. (Piano reduction). (1975). *Death in Venice: An opera in two acts, Op.88* [Vocal score]. Faber Music.

Ellis, A. (2004). Reflections on rational-emotive therapy. In M. J. Mahoney (Ed.), *Cognitive and constructive psychotherapies: Theory, research, and practice* (pp. 69-73). Springer.

<http://portal.igpublish.com/iglibrary/obj/SPCB0000565>

Greig, A., Taylor, J., & MacKay, T. (2013). *Doing research with children: A practical guide* (3rd ed.). Sage.

<https://dx-doi-org.libraryproxy.griffith.edu.au/10.4135/9781526402219>

Griffith University Library [@GriffithLibrary]. (2019, August 6). *First trimester student* [Tweet]. Twitter. Retrieved December 19, 2019, from <https://twitter.com/griffithlibrary>

*Higher education in Australia: The facts*. (2004). Business/Higher Education Round Table.

Mantie, R. (2013). A comparison of "popular music pedagogy" discourses. *Journal of Research in Music Education*, 61(3), 334-352. <https://doi.org/10.1177/0022429413497235>

Mitleton-Kelly, E., Paraskevas, A., & Day, C. (Eds.). (2018). *Handbook of research methods in complexity science: Theory and applications*. Edward Elgar Publishing. <https://doi.org/10.4337/9781785364426>

Queensland Health. (2015). *The Hunter Review: Review of the Department of Health's structure, governance arrangements and high level organisational capability*.

[https://www.health.qld.gov.au/\\_\\_data/assets/pdf\\_file/0019/439012/hunter-review-report.pdf](https://www.health.qld.gov.au/__data/assets/pdf_file/0019/439012/hunter-review-report.pdf)

Quinnan, T. (1997). *Adult students "at-risk": Culture bias in higher education* (2nd ed.). Bergin & Garvey.

<http://www.netlibrary.com>

Severin, A. (2016, September 13). *Medical animation: Peritoneal dialysis* [Video]. Vimeo.

<https://vimeo.com/182605222>

Sherren, K. (2006). Pillars of society: The historical context for sustainability and higher education in Australia. In

W. Filho & D. Carpenter (Eds.), *Sustainability in the Australasian university context* (pp. 11-32). Peter Lang.

Skenderian, J. J., Siegel, J. T., Crano, W. D., Lac, A., & Alvaro, E. E. (2008). Expectancy change and adolescents'

intentions to use marijuana. *Psychology of Addictive Behaviors*, 22(3), 563-569.

<https://doi.org/10.1037/a0013020>

Vessenes, P. M. (2001). Delegation of authority. *Journal of Financial Planning*, 14(8), 42-45.

<https://www.onefpa.org/journal/Pages/default.aspx>

Watson, J. (2012). *Human caring science: A theory of nursing* (2nd ed.). Jones & Bartlett Learning.

SEVENTH EDITION

# OFFICIAL MANUAL AND STYLE BLOG

PUBLICATION  
Manual

Consult the official manual and style blog for more information.

Publication manual of the APA >

APA style blog >

THE OFFICIAL GUIDE TO APA STYLE

## HOW TO PRINT OR SAVE A COPY OF THIS GUIDE