

Tina (Yinuo) Wang

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Education

Boston University

Step. 2024 – Now

Master of Applied Business Analytics, 2025

United States of America, Boston

- Relevant Courses: Business Analytics Foundations, Operations Management, Financial Concepts, Database Design, Risk Analytics, Marketing Analytics, Quantitative and Qualitative Decision-Making, Web Analytics for Business

University of Waterloo

Step. 2019 – Dec. 2023

Bachelor of Statistics, 2024

Canada, Waterloo

- Relevant Courses: Linear Algebra, Calculus, Computer Science, Financial Mathematics, Statistics Probability, Micro and Macro Economics, Financial Accounting

St. Thomas More Collegiate

Step. 2017 – Jun. 2019

Gleneagle Secondary School

Step. 2015 – Jun. 2017

Internship Experience

Siemens Shanghai Center

Mar. 2021 – Jul. 2021

GMO Assistant

China, Shanghai

- Through working with multi-department team assistants to complete the planning and implementation of corporate cultural activities, I have increased my ability of communication, coordination, and overall arrangement.
- By updating and sorting out the statistical warehouse information, completing the work area division chart, getting familiar with the installation process of hardware equipment, and carrying out information communication and file transfer among colleagues in the department, I have exercised my ability of quick information sorting, effective communication, and time management.
- Assist the foreign boss in English interpretation, document signing and delivery, visa application, reservation of air tickets and hotels, etc.
- Use SAP system to complete the general manager's office's daily reimbursement and approval, business report sorting, and permission application.
- Use the DOE system to manage the process of all interns on board, leaving and postponing their internship.
- Use the IT Service Portal to assist new employees to apply for induction equipment, employee communication equipment, external access card, etc.
- Use OneSRM for ordering, purchasing and subsequent receiving processes, summarizing and tabulating.

NIO Inc.

Aug. 2021– Nov. 2021

Service Operations Intern

China, Shanghai

- Assist colleagues to complete 23 wiper tests, record the results and summarize them.

- Improved the ability to communicate and coordinate, observe details, and make overall arrangements by cooperating with multiple departments to prepare and successfully complete the "Car Owner Experience Wiper" activity.
- Use the service desk of Feishu APP to build an internal and external communication platform named "Accessories Little Assistant", also equipped with a common question answering module, to provide a more convenient and efficient communication channel for the accessories team and service center staff.
- Organize and make daily and weekly reports and regularly report the work progress of the operation department to facilitate colleagues to grasp the work progress in time.
- Assisted colleagues in making the news summary section of the monthly magazine "Limitless Parts" and adjusting the overall layout.

Social Practice Experience

Treasure House Daigou Group

Apr. 2020 – Nov. 2020

Group Manager

Online

- Make up, daily necessities, and clothing sales, communicate between clients and the merchant, mediate conflicts, recommend products and satisfy demands of clients, had increased 10% of the merchant's profit during the period.

Community Library

Mar. 2019 – Jun. 2019

Organizer

Canada, Vancouver

- Organize "Fan Deng Readings" offline activities, share a book every week, talk about the thinking, and conclude.

Club Experience

Asian Culture Club

Sept. 2018 – Jun. 2019

Founder

Canada, Vancouver

- Mainly organize weekly activities, make posters to advertise Chinese culture.
- Organize Chinese festivals activities, such as Make Dumplings, Mooncake Tasting, Land Dragon Boat, Tea Tasting, and so on.
- Invite dance teacher to teach a K-pop dance.

"Chinese Food in Cafeteria" Project

Feb. 2019 – Jun. 2019

Project Initiator

Canada, Vancouver

- Offer the proposal, communicate a local restaurant with School Cafeteria, and signed a 1-year renewable contract.

Language and Skills

Language: English, Mandarin

Skills: Python, Excel, Microsoft Office, R studio, Tableau, Adobe, SQL Lite, FileMaker Pro, GIMP

Hobby: Reading, Table Tennis, Skiing, Travelling, Listening to Music