

Ryan Wyskowski

Professional Summary

Detail-oriented professional experienced in financial tracking, data analysis, and administrative support. Skilled in managing workflows, reconciling accounts, and improving financial processes with strong analytical and communication abilities.

WORK EXPERIENCE

Werner Enterprises, Omaha — *Road Breakdown Agent*,
Apr 2025 - PRESENT

- Managed warranty claims and service campaigns by meticulously tracking repair data, contributing to accurate financial reporting and cost recovery.
- Reviewed and authorized parts purchases and repair expenses, exercising strong financial oversight to control costs and maximize budget efficiency.
- Coordinated complex logistics and repair operations, demonstrating problem-solving skills and the ability to analyze operational data for decision-making.

Interstate Printing, Omaha — *Accounting and Executive Assistant*,
Jun 2024 - Apr 2025

- Managed the company's full accounts payable and receivable functions, ensuring timely and accurate payments while maintaining organized financial records.
- Optimized cost variance analysis for 70+ monthly jobs, improving financial tracking and budgeting.
- Collaborated with customer service and other departments to investigate and resolve discrepancies.
- Developed and maintained process documentation to improve workflow efficiency.

Discount Tire, Papillion — *Sales Apprentice Technician*,
Jul 2023 - Jan 2024

- Delivered personalized tire solutions to customers, building long term relationships and driving repeat business.
- Trained and led teams in high-volume sales operations, enhancing customer satisfaction.
- Maintained strict safety standards while performing high volume tire changes in fast paced environments.
- Advised customers on tire maintenance and wear patterns, providing insights into vehicle upkeep and cost-effective solutions.

EDUCATION

Metropolitan Community College, Omaha — *Associate's Business Transfer*,
Expected Winter 2025

Relevant Coursework: Financial Accounting, Managerial Accounting, Business Management, Business Law, Public Speaking. Human Relations.
GPA: 3.55

CONTACT

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SKILLS

Professional

- Accounts Receivable
- Accounts Payable
- Data Entry
- Collections
- Financial Recordkeeping
- Billing

Technical

- Microsoft Excel
- Microsoft Office
- Database Management
- Tableau
- Monarch EFI

PROFESSIONAL DEVELOPMENT

- National Career Readiness Certificate
- Work Ethic Proficiency Certificate
- Customer Service Certificate
- Coursera Foundations of Project Management
- Lean Six Sigma Green Belt (In Progress)